

**HARYANA GOVERNMENT  
HIGHER EDUCATION DEPARTMENT**

**Notification**

The 15th October, 2013

**No. KW 20/12-2007 UNP (5).**—In exercise of the powers conferred by Sub-section (5) of Section 30 of Haryana Private Universities Act, 2006 and all the powers enabling him in this behalf, the Governor of Haryana hereby allows Amity University, Gurgaon to frame its First Statutes.

**SURINA RAJAN,**

Principal Secretary to Government Haryana,  
Higher Education Department, Chandigarh.

**THE AMITY UNIVERSITY HARYANA, GURGAON**

Established under the Haryana Private Universities Act, 2006

(Haryana Act No. 32 of 2006) and the Haryana Private Universities (Amendment) Act, 2010  
(Haryana Act No. 10 of 2010)

**THE FIRST STATUTES**

(Under Section 30 of the Haryana Act No. 32 of 2006)

**1. SHORT TITLE, EXTENT AND COMMENCEMENT**

- (1) The "Statutes" means The Statutes of Amity University Haryana, Gurgaon.
- (2) These Statutes shall come into force with effect from the date of their publication in the Official Gazette by the State Government.

**2. DEFINITIONS**

In these Statutes, unless the context otherwise requires,

- (1) "Academic Programme" means a programme of Course Units and/or any other component required for a Bachelor's degree, or a Master's degree, or a Research Degree, or an Under-Graduate or a Post-Graduate Diploma, or an Advanced Diploma, or a Certificate or other academic distinctions as may be approved by the Board of Management.
- (2) "Admission Committee" means Admission Committee at the University level;
- (3) "Advanced Diploma" means an Advanced Diploma of the University as may be approved by the Board of Management;
- (4) "Article" means a duly numbered Article of the Statutes;
- (5) "Board of Studies" means the Boards of Studies of the Departments/ Institutions of the University;
- (6) "Certificate" means the Certificate of the University as may be approved by the Board of Management;
- (7) "Constituent Unit" means an Institution/ School/ College established/ operated and maintained by the University in the campus.
- (8) "Degree" means a Degree of Doctor of Letters, Doctor of Science, Doctor of Law(s), Doctor of Philosophy, Master's Degree or Bachelor's Degree and such other degrees of the University as may be approved by the Board of Management;
- (9) "Department" means a University Teaching Department established by the University to carry out teaching and research;
- (10) "Diploma" means a Diploma approved by the Board of Management;
- (11) "Examination Committee" means Examination Committee at the University Level;
- (12) "Campus" means the Campus of the University in the Village Gwalior, Panchgaon (Near Manesar), District Gurgaon, where main administrative offices are located and academic programme are run;
- (13) "Principal Act" means The Haryana Private Universities Act, 2006;
- (14) "Regulations" means Regulations of the University;
- (15) "Section" means a duly numbered Section of the Principal Act;
- (16) "Specified" means specified in the Statutes made under Section 30 of the Principal Act;

(17) "University" means The Amity University, Haryana, Gurgaon.

(18) "He" referred herein also includes "She".

**Definitions specified in the Section 2 of the Haryana Act No. 32 of 2006 shall also apply unless the context requires otherwise.**

### **3. THE OBJECTS, POWERS AND FUNCTIONS OF THE UNIVERSITY**

In addition to Objects and Powers of the University as described in Section 3 of the Principal Act, the University shall also have the following powers and functions.

- (1) to establish the Campus of the University in Village Gwalior, District Gurgaon (Haryana) to run academic programmes leading to degrees, diplomas, certificates and other recognitions;
- (2) to develop and maintain relationship with leading academic and other Institutions in India and abroad for education and training and research;
- (3) to make twinning arrangements with leading educational Institutions in other countries for collaborative education programmes;
- (4) to develop linkages with the industry, institutions and other organizations for fulfillment of the objects of the University;
- (5) to conduct innovative programmes and experiments in new methods and education technology in the field of higher education in order to achieve international standards of education, training and research;
- (6) to admit students laterally into a course if they fulfill the academic requirements as described in the Regulations, on the recommendation of the Academic Council and on the approval of the University Authorities;
- (7) to integrate/ take over Institutions/ School/ Colleges/ Centres of the Sponsoring Body as Constituent Units of the University for the purpose of its academic programmes and award of Degrees, Diplomas and Certificates to students on fulfillment of the academic requirements of the University within campus;

### **4. AUTHORITIES OF THE UNIVERSITY**

#### **(1) The Governing Body**

- (a) The Constitution, Powers and Functions of the Governing Body shall be as described in the Section 22 of the Principal Act.
- (b) To hold and control the movable and immovable properties of the University on behalf of the Sponsoring Body. However, no decision to alienate, encumber, hand over the possession, etc. of the properties shall be taken without the consent of the Sponsoring Body.
- (c) The Governing Body shall approve and authorise the acceptance of financial support from individuals/ organizations for the University Endowment Fund, for supporting R&D activities, for modernization of laboratories and for enhancing the quality of academic programme and infrastructure.
- (d) The Registrar shall act as the Secretary of the Governing Body.

#### **(2) The Board of Management**

- (a) The constitution of the Board of Management of the University shall be as described in Section 23(1) and (2) of the Principal Act.
- (b) The Board of Management shall be the principal executive body of the University. It shall have the following functions and powers :—

- (i) To supervise and control the affairs of the University.
- (ii) To make, amend or repeal Regulations to carry out the provisions of the Act and the Statutes and Ordinances framed thereunder, for smooth functioning of the University.
- (iii) To consider for approval, recommendations of the Academic Council and other Authorities, referred by them.
- (iv) To hold and control the funds of the University on behalf of the Sponsoring Body.
- (v) To control and manage the assets and infrastructure of the University.
- (vi) To specify and demand such fees and other charges as are to be received by the University from the students.
- (vii) To recommend the Budget of the University for the approval of the Governing Body.
- (viii) To administer any funds placed at the disposal of the University.
- (ix) To issue appeals for funds for carrying out the objectives of the University and receive grants, donations, contributions, gifts, prizes and scholarships towards the General Fund and for awards of prizes and scholarships.
- (x) To authorise operation of bank accounts of the University.
- (xi) To appoint Auditors for the ensuing year and determine their remuneration.
- (xii) To determine/ approve the emoluments, duties and terms and conditions of service of the employees of the University.
- (xiii) To decide the form and direct the use of the emblem/ seal of the University.
- (xiv) To approve academic programmes.
- (xv) To institute Fellowships, Scholarships, Medals and Prizes in accordance with the Regulations framed by the Board of Management for the purpose.
- (xvi) To provide for appointment of Visiting Fellows and Visiting Professors.
- (xvii) To institute, abolish or suspend any teaching posts in the University, on the recommendation of the Academic Council.
- (xviii) To institute, abolish or suspend any non-teaching posts in the University for reasons to be recorded in writing.
- (xix) To appoint, dismiss or otherwise punish or terminate the services of teachers, officers and other employees of the University in accordance with the provisions and the terms and conditions of service of the employees.
- (xx) To regulate and enforce discipline among the employees of the University and to take appropriate disciplinary action, wherever necessary.
- (xxi) To entertain and adjudicate upon and, if found necessary, to redress any grievances of the employees and students of the University.
- (xxii) To appoint such Committees for such purposes and with such powers as may be required for efficient functioning of the University;
- (xxiii) To regulate integration/ takeover of the Institutions/ Schools/ Colleges of the Sponsoring Body by transferring their assets and liabilities, staff and enrolment of students, to the University at campus.

- (xxiv) To regulate, co-operate, collaborate or associate with any other University or Institution including those of the Sponsoring Body in such manner and for such purposes as the Board of Management may determine.
- (xxv) To regulate and determine all other matters concerning the University in accordance with the Act, Statutes and Ordinances.
- (c) The Chairperson of the Board of Management may, if situation so demands, take such action on behalf of the Board of Management as he deems appropriate and report it in the next meeting of the Board of Management.
- (d) The tenure of members of the Board of Management, other than that of ex-officio members, shall be three years.
- (e) *Meetings :*
  - (i) Every meeting of the Board of Management shall be held on such date and at such time and place as may be fixed by the Vice-Chancellor.
  - (ii) Notice of an ordinary meeting of the Board of Management shall be dispatched to all members of the Board at least ten days before the meeting. The Agenda of the meeting shall be dispatched at least seven days in advance of the meeting.
  - (iii) In case of an emergency, a special meeting of the Board of Management may be called by the Vice-Chancellor at a short notice.
  - (iv) In the absence of the Vice-Chancellor in a meeting of the Board of Management, the Board shall request one of its members to act as the Chairperson.
  - (v) The frequency and the quorum of the meeting of the Board of Management shall be in accordance with the Section 23(4) and (5).
  - (vi) In arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a casting vote.

### (3) The Academic Council

- (a) The Academic Council shall comprise :—
  - (i) The Vice-Chancellor Chairperson
  - (ii) The Pro-Vice-Chancellor
  - (iii) Two Directors/ Heads of Institutions/ Departments in order of seniority by rotation
  - (iv) Deans nominated by the Vice-Chancellor
  - (v) Heads of Academic Department/ Constituent Institutions in order of seniority.
  - (vi) One Academician from outside the University, nominated by the Board of Management.
  - (vii) Two nominees of the Chancellor from amongst Scientists, Educationists, Technologists and Engineers.
  - (viii) Two nominees of the Sponsoring Body from amongst Scientists, Educationists, Technologists and Engineers.

Registrar shall act as the Secretary of the Academic Council.

- (b) The Academic Council shall be the principal academic body of the University and shall co-ordinate and exercise general supervision over the academic policies of the University. The functions and powers of the Academic Council shall be as follows :

- (i) Supervise and control admissions of students in the University and the examinations of the University.
- (ii) Frame Regulations for admissions in the University Departments / Schools, covering eligibility requirements for admission to Courses of Study at entry points and selectively for lateral entry, procedures for selection for admission and any other matter related to admissions.
- (iii) Make course-specific provisions and Regulations for integration/ taking over/ collaboration/ association by the University, of any Institutions/ Schools/ Colleges/ Centres of the Sponsoring Body within campus.
- (iv) Recommend to the Board of Management for consideration and approval, proposals for integration/ take-over and collaboration/ association with institutions/ Schools/ Colleges within campus.
- (v) Approve courses, curricula and syllabi for the Courses of Study in the University and its Constituent Units and approve institution of new courses.
- (vi) Recommend to the Board of Management for consideration of creation or abolition or merger or division of the Constituent Units of the University and the courses of study to be run by them.
- (vii) Frame Regulations and Guidelines to declare an Institution, School, College established, operated, maintained and owned by the Sponsoring Body as a Constituent Unit within campus.
- (viii) Frame Regulations and Guidelines for academic matters including the structure of examination and/ or any method of testing for declaration of results.
- (ix) Recommend to the Board of Management the rates of remuneration and allowances for the examination work.
- (x) Control, regulate and maintain the standards of instruction, education, training and research carried out or imparted in the University.
- (xi) Co-ordinate the working of Boards of Studies, and scrutinize and approve their proposals in regard to the schemes of teaching and examinations in the University.
- (xii) Promote research activities of the University and scrutinize and approve the recommendations of the thesis examiners of doctoral candidates, to ensure high standards of research.
- (xiii) Advise the Board of Management in regard to the number and qualifications of teachers.
- (xiv) Approve recognition and equivalence of the certificates, diplomas and degrees of other Universities and Institutions.
- (xv) Make assessments and take periodic review of the academic activities of the University to enhance standards of education and research and take new initiatives.
- (xvi) Consider and make recommendations on such matters as may be referred to it by the Board of Management.
- (xvii) Perform in relation to academic matters all such duties as may be necessary for properly carrying out the provisions of the Act, the Statutes and the Ordinances.
- (xviii) Maintain contact with other organisations with a view to assess their current and changing needs, the pattern of education required thereof, which should be imparted by the University and take necessary action, to update and upgrade the course contents.

(c) The tenure of members of the Academic Council, other than of ex-officio members, shall be three years.

(d) **Meetings:**

- (i) The Academic Council shall normally meet at least twice a year on the dates decided by the Vice-Chancellor and at such other times as the Vice-Chancellor may direct.
- (ii) In the absence of the Vice-Chancellor in a meeting, the Pro-Vice-Chancellor shall preside at the meeting.
- (iii) Ordinarily twenty one days notice shall be given for all meetings of the Academic Council and the agenda papers shall be issued at least ten days before the date of the meeting.
- (iv) Notice of a motion or resolution which has been given by a member, must reach the Registrar at least three days before the date of the meeting at which the motion or the resolution is to be moved.
- (v) One-half of the Members of the Academic Council including the Chairperson shall constitute the quorum at a meeting.
- (vi) In arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a casting vote.

**5. OTHER AUTHORITIES OF THE UNIVERSITY**

The composition, powers and functions of other Authorities of the University, if required, shall be as may be specified in the Subsequent Statutes.

**6. OFFICERS OF THE UNIVERSITY**

**(1) Visitor**

The Visitor (Governor of Haryana, ex-officio) shall have the powers as provided in Section 15 (2) of the Principal Act.

**(2) The Chancellor**

- (a) The Chancellor shall be an eminent person of high academic distinction and standing and will be appointed in accordance with the Principal Act.
- (b) The Chancellor shall exercise the powers as provided in the Act.
- (c) Removal of difficulties by the Chancellor at the commencement of the Statutes

If any difficulty arises in respect of functioning of the University, or in the implementation of the first Statutes, or otherwise, the Chancellor may at any time, before the constitution of the Authorities of the University by order, consistent with the provisions of the Act and Statutes, as far as possible, make any appointment or perform any other function, with the consent of the Sponsoring Body, which seems necessary or proper to him for the removal of the said difficulty; and all such orders shall take effect in a manner as if the said appointment or function has been done in the manner provided in the Act and Statutes.

Further provided that before making such an order, the Chancellor shall elicit the opinion of the Vice-Chancellor and of such appropriate Authority of the University, as may have been constituted, on the proposed order and give considerations thereto.

**(3) The Vice-Chancellor**

- (a) The Vice-Chancellor, the principal executive and academic officer of the University, shall be appointed in accordance with Section 17(1) under the terms and conditions specified therein. The first Vice-Chancellor shall be appointed by the Chancellor in consultation with the Sponsoring Body.

- (b) The Vice-Chancellor shall have the powers and perform functions as provided in Section 17(2),(3),(4) and (5) of the Act and also shall:—
- (i) ensure faithful observance of the provisions of the Act, the Statutes and the Ordinances and shall, without prejudice to the powers of the Chancellor, possess all such powers as may be necessary on that behalf;
  - (ii) be responsible for the maintenance of discipline in the University;
  - (iii) have the power to convene, or cause to be convened, meetings of the Board of Management, and the meetings of the Academic Council and with the consent of the Chairperson, the meetings of Finance Committee and all other such Committees or Bodies;
  - (iv) have the right to attend and speak in the meetings of any other Authority or Body of the University but shall not be entitled to vote unless he is a member of that Body;
  - (v) delegate such powers as deemed necessary, to any other Officer of the University;
  - (vi) exercise such other powers and perform such other duties as may be provided in the Ordinances.
- (c) The terms and conditions of appointment of the Vice Chancellor for the tenure provided in the Act shall be as may be decided by the Sponsoring Body.

**(d) Transitory Provisions**

Notwithstanding anything contained in the Act or the Statutes, the Vice-Chancellor with the consent of the Chancellor, may discharge all or any of the functions of the University for the purpose of carrying out the provisions of the Act and Statutes and for that purpose, may exercise any power or perform any duty which, by the Act or the Statutes, are to be exercised or performed by any Officer or Authority of the University not being in existence at the time when such powers are exercised or such duties are performed.

**(4) The Pro-Vice-Chancellor**

The Pro-Vice-Chancellor shall be appointed by the Vice-Chancellor in consultation with the Chancellor normally from among the Professors of the University, for a period of three years.

- (a) The Pro-Vice-Chancellor shall hold office at the pleasure of the Vice-Chancellor.
- (b) The Pro-Vice-Chancellor shall discharge his duties in addition to his duties as Professor.
- (c) The Pro-Vice-Chancellor shall get such facilities and honorarium as may be specified by the Regulations.
- (d) The Pro-Vice-Chancellor shall assist the Vice-Chancellor on such matters as may be decided by the Vice-Chancellor, from time to time, exercise such powers and perform such duties as may be delegated or assigned to him by the Vice-Chancellor and shall perform the routine duties of the Vice-Chancellor in the absence Vice-Chancellor.

**(5) The Registrar**

- (a) The appointment of the Registrar shall be made by the Head of the Sponsoring Body on the recommendation of a duly constituted Selection Committee. The qualifications and experience required for the post of Registrar and the composition of the Selection Committee shall be as per the Regulations.
- (b) In addition to the powers and functions described in Section 18(2), (3) the Registrar shall—
  - (i) be responsible for the custody of the records, documents, funds and the Common Seal of the University and shall be bound to place before the Chancellor, the Vice-Chancellor or with due permission of the Vice-Chancellor, before any other authority, all such information and documents as may be necessary for transaction of their business;



- (ii) be the custodian of such other properties of the University as assigned by the Board of Management;
- (iii) conduct the official correspondence on behalf of the Authorities of the University;
- (iv) issue notices for convening meetings of the Authorities of the University and all Committees and Sub-Committees appointed by them;
- (v) keep the minutes of the meetings of all the Authorities of the University and all the Committees and Sub-Committees appointed by them;
- (vi) represent the University in Law suits or proceedings by or against the University, sign powers of attorney and represent the University in Law suits and other disputes;
- (vii) enter into agreement, sign documents and authenticate records on behalf of the University;
- (viii) perform any other duties as assigned by the Vice-Chancellor or if a contingency arises, by the Chancellor.

**(6) Deans of Faculties**

There shall be a Dean for each Faculty, who shall be appointed for a tenure of three years, by the Vice-Chancellor on the recommendation of a Committee constituted by him comprising three Professors in the Faculty, one of whom shall be the Chairperson of the Committee.

- (a) The Deans shall exercise such powers and perform such duties as may be delegated or assigned to them by the Vice-Chancellor.
- (b) The Deans shall hold their office at the pleasure of the Vice-Chancellor.

**(7) Controller of Examinations**

- (a) The Controller of Examinations shall be appointed as provided in the Regulations.
- (b) The Controller of Examinations shall have powers and functions as described in the Regulations;
- (c) The Controller of Examinations shall get emoluments and facilities as provided in the Regulations.

**(8) The Chief Finance and Accounts Officer**

- (a) The appointment of the Chief Finance and Accounts Officer shall be made by the Head of the Sponsoring Body on the recommendation of a duly constituted Selection Committee. The qualifications and experience required for the post of Chief Finance and Accounts Officer and the composition of the Selection Committee shall be as per the Regulations.
- (b) The Chief Finance and Accounts Officer shall exercise such powers and perform such duties as given below :
  - (i) He shall be incharge of the Finance and Accounts Section of the University and shall be responsible to the Vice-Chancellor.
  - (ii) He shall ensure maintenance of annual accounts and balance sheet of the University and audit thereof;
  - (iii) He shall examine all claims of payments and their admissibility.
  - (iv) He shall exercise such other powers and perform such duties as may be specified in the Regulations or required by the Vice-Chancellor.

**(9) The Dean Students Welfare**

The Dean Students Welfare shall be appointed by the Vice-Chancellor from amongst the Professors on the recommendation of a Committee constituted by him comprising three Professors, one of whom shall be

Chairperson of the Committee.

- (a) The tenure of the Dean Students Welfare shall be three years and he will be eligible for re-appointment.
- (b) The Dean Students Welfare shall hold office at the pleasure of the Vice-Chancellor.
- (c) The Dean Students Welfare shall exercise such powers as delegated to him and perform such duties as may be assigned to him by the Vice-Chancellor.
- (d) An honorarium and required facilities as approved by the Board of Management, shall be admissible to the Dean of Students Welfare.

**(10) The Proctor**

The Proctor shall be appointed by the Vice-Chancellor from amongst the Professors on the recommendation of a Committee constituted by him comprising three Professors, one of whom shall be the Chairperson of the Committee:

- (a) The tenure of the Proctor shall be three years and he will be eligible for re-appointment.
- (b) The Proctor shall hold office at the pleasure of the Vice-Chancellor.
- (c) The Proctor shall exercise such powers as delegated to him and perform such duties as may be assigned to him by the Vice-Chancellor.
- (d) A honorarium and required facilities as approved by the Board of Management shall be admissible to the Proctor.

**The following shall be other Officers of the University :—**

**(11) The Directors or Heads of the Institutions/ Departments**

- (a) Director(s) or Head of Institution(s)/ Department(s) shall be appointed by the Vice-Chancellor.
- (b) The Director/Head of Institution(s)/Department(s) shall be the administrative head of that Institution/ Department.
- (c) Directors/ Heads of Institutions/Departments shall be responsible to the Vice-Chancellor.

**(12) The Treasurer**

- (a) The Treasurer shall be selected by a Committee constituted in the manner described in the Regulations with the consent of the Sponsoring Body.
- (b) The appointment of the Treasurer shall be made on the recommendation of the Selection Committee by the Board of Management.
- (c) The Treasurer shall, apart from assisting the Vice-Chancellor in all financial matters, exercise powers and perform functions as given below :
  - (i) He shall prepare the annual budget, ensure timely allocations under various budget heads and monitor the utilization of allocated funds;
  - (ii) He shall advise the Finance Committee regarding investments of the Endowment Fund and their reinvestment on maturity to optimize returns on the investments;
  - (iii) He shall exercise such powers and perform such duties as may be specified in the Regulations or required by the Chancellor or the Vice-Chancellor.

**(13) Assistant Proctors**

- (a) The Assistant Proctors shall be appointed from amongst the Teachers of the University, by the Vice-Chancellor for a term of two years on the recommendation of the Proctor.

(b) The Assistant Proctors shall be assigned responsibilities and duties by the Proctor as approved by the Vice-Chancellor.

(c) A honorarium and such facilities as approved by the Board of Management shall be admissible to the Assistant Proctors.

**(14) In addition, any other Officers shall be appointed by the Vice Chancellor as may be required for smooth and efficient functioning of the University and reported to the Board of Management.**

(a) The other Officers shall be selected by duly constituted committees or in any other manner as provided in the Regulations.

(b) The appointments of other Officers shall be made on the recommendations of the Selection Committees by the Board of Management.

(c) The other Officers shall exercise powers and duties as provided in the Ordinances/Regulations.

7.

## COMMITTEES

The following shall be the Statutory Committees of the University :

### (1) The Finance Committee

(a) The Composition of the Finance Committee, the principal financial body of the University, shall be :

(i) Nominee of the Sponsoring Body

Chairperson

(ii) The Vice-Chancellor

(iii) The Pro-Vice-Chancellor

(iv) Two members to be nominated by the Sponsoring Body

(v) One member nominated by the Board of Management.

(vi) The Registrar

(vii) The Treasurer

(viii) The Chief Finance and Accounts Officer

Member Secretary

(b) Functions and powers of the Finance Committee shall be as follows :

(i) To prepare the annual estimates of income and expenditure of the University and make allocations thereunder.

(ii) To consider the annual accounts of the University prepared under the direction of the Vice-Chancellor, and its recommendations thereon along with the annual budget, shall be put up to the Board of Management for its consideration and approval.

(iii) To make its recommendations to the Board of Management to accept bequests, and donations of property to the University on such terms as it deems proper.

(iv) To recommend mechanisms and ways and means to generate resources for the University.

- (v) To consider any other financial matter referred to it by the Board of Management and make its recommendations thereon.
  - (vi) To advise the University on any matters related to finances.
  - (vii) To be responsible for the observance of Regulations relating to the maintenance of accounts of the income and expenditure of the University.
- (c) The tenure of the members of the Finance Committee, other than of the ex-officio members, shall be three years.
- (d) *Meetings*
- (i) The Finance Committee shall meet at least once in each academic session. A notice for the meeting of the Finance Committee shall be given so as to reach the members at least fifteen days in advance of the meeting and the agenda for the meeting shall be sent at least 10 days in advance of the meeting.
  - (ii) In the absence of the Chairperson, the Vice-Chancellor, shall preside at the meeting.
  - (iii) One-half of the members of the Finance Committee, including the Chairperson, shall constitute the quorum at a meeting.
  - (iv) In arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a casting vote.

**(2) The Fee Committee**

The University shall have a Fee Committee, which shall have the following composition:

- |   |                  |
|---|------------------|
| (1) Nominee of the Sponsoring Body                    | Chairperson      |
| (2) Pro-Vice Chancellor                               |                  |
| (3) One member nominated by the Sponsoring Body       |                  |
| (4) One Dean Faculty nominated by the Vice Chancellor |                  |
| (5) The Chief Finance and Account Officer             | Member Secretary |

The Fee Committee will prepare the fee structures and review them periodically. The recommendations of the Fee Committee shall be considered by the Finance Committee for further action.

**(3) The Admission Committee**

The University shall have an Admission Committee constituted by the Academic Council, which shall be chaired by the nominee of the Sponsoring Body. The Registrar shall be its Member Secretary. The composition and tenure of the members, and the powers and the functions of the Admission Committee shall be provided in the Regulations framed by the Academic Council and approved by the Board of Management.

**(4) The Examination Committee**

The University shall have an Examination Committee which shall be chaired by the Pro-Vice-Chancellor. The Controller of Examination shall be the Member Secretary. The composition and tenure of the members, and the powers and the functions of the Examination Committee shall be provided in the Regulations framed by the Academic Council and approved by the Board of Management.

**(5) Other Committees**

Such other Committees as may be required for smooth functioning of the University or for specific tasks shall be constituted by the Vice-Chancellor who shall approve their terms of reference and tenure.