



Haryana Government Gazette

Published by Authority

© Government of Haryana

No. 2-2017] CHANDIGARH, TUESDAY, JANUARY 10, 2017 (PAUSA 20, 1938 SAKA) PART-I

HARYANA GOVERNMENT

HIGHER EDUCATION DEPARTMENT

Notification

The 6th December, 2016

No. KW 20/12-2007 UNP (5).— In exercise of the powers conferred by Sub-section (4) of Section 32 of Haryana Private Universities Act, 2006 and all other powers enabling him in this behalf, the Governor of Haryana hereby allows Amity University, Gurgaon to frame its First Ordinance.

DR. MAHAVIR SINGH,
Principal Secretary to Government of Haryana,
Higher Education Department, Chandigarh.

THE AMITY UNIVERSITY HARYANA

**(Established under the Haryana Private Universities Act, 2006)
(Haryana Act No 32 of 2006) and the Haryana Private
Universities (Amendment) Act, 2010
(Haryana Act No 10 of 2010)**

THE FIRST ORDINANCE

(Under Section 32 of the Act No 32 of 2006)

**THE FIRST ORDINANCE OF
AMITY UNIVERSITY HARYANA**

INDEX

	Page No.
1. SHORT TITLE AND COMMENCEMENT	03
2. DEFINITIONS	03
3. ADMISSION AND ENROLMENT OF STUDENTS	03
4. COURSES OF STUDIES	03
5. AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS	04
6. FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES	04
7. EXAMINATIONS	04
8. UNIVERSITY FEES	05
9. RESIDENCE OF STUDENTS	05
10. DISCIPLINARY ACTION	06
11. OTHER BODIES OF THE UNIVERSITY	06
12. COOPERATION AND COLLABORATION	06
13. ESTABLISHMENT OF SPECIAL UNIVERSITY UNITS	06
14. SUBSEQUENT ORDINANCE	06
15. RESIDUAL PROVISION	07

**THE FIRST ORDINANCE OF
AMITY UNIVERSITY HARYANA**

1. SHORT TITLE AND COMMENCEMENT

- (i) The “**Ordinance**” shall mean **The First Ordinance of Amity University Haryana**.
- (ii) They shall come into force with effect from the date of their approval by the State Government.

2. DEFINITIONS

- (i) “**Clause**” means a duly numbered Clause of the Ordinance.

Definitions given in the Haryana Act No 32 of 2006 and specified in the Statutes prepared thereunder, shall also apply unless the context require otherwise.

3. ADMISSION AND ENROLMENT OF STUDENTS

- (1) Admission of students shall be done on the basis of merit. The University Regulations for admission shall be in accordance with the provision of Section 35(3) of the Principal Act.
- (2) The merit shall be determined by either the marks or grades obtained by the candidates in the qualifying examination conducted by the University or on the basis of marks obtained in entrance tests at the State/National levels or any other entrance test and such additional criteria as may be specified by the Academic Council i.e., personal interview, group discussion etc., which shall be duly announced.
- (3) The procedures for the offer of admissions, deposition of admission and other fees and enrolment shall be in accordance with the Regulations framed for the purpose.

4. COURSES OF STUDIES

- (1) The University shall offer imaginatively designed innovative courses in areas of science, technology and other disciplines, which have strong relevance to development and growth of the country, leading to Bachelors and Masters Degrees and diplomas. The University shall also run Certificate Courses of shorter durations.
- (2) The University shall offer doctoral, post doctoral degrees in its chosen areas which shall give a lively edge and substance to its degree and diploma programs.
- (3) The nomenclatures of various degrees shall be in accordance with the nomenclature prescribed by the UGC/AICTE or any other Statutory/Regulatory Body.
- (4) The structure of the academic programmes and their duration shall be in accordance with the norms of UGC/AICTE/NCTE/MCI, Pharmacy Council or the concerned regulatory body etc.
- (5) The University shall make provisions in its Regulations to enable students to concurrently convert their courses of studies into integrated degree programmes of durations approved by the Academic Council wherever allowed by the regulatory authority.
- (6) The University shall make provisions in its Regulations selectively for lateral entry admissions.
- (7) The University shall run regular full-time/part-time degree, diploma and certificate courses in various disciplines of the University.
- (8) On the recommendation of the Academic Council, The university shall integrate/take over the academic programmes run by the Foundation and restructure them into viable constituent units of the University.
- (9) (a) The Board of management shall specify the administrative structure of the
Constituent Units of the University and frame Regulations for smooth running and effective management of their academic programmes, cooperation and coordination among them and their linkages with industries and other agencies.
- (b) The academic programmes of the Constituent Units shall be approved by the Academic Council which shall ensure high standards of those programmes.
- (c) The Board of Management shall frame Regulations for periodic reviews of the working and the performance of the Institutions/Departments/Constituent Units.

5. AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS

- (1) Degrees, Diplomas and Certificates and other academic distinctions shall be awarded to candidates who have pursued the approved courses of studies in the University and have passed the examinations of the University fulfilling the requirements laid down in the Regulations.
- (2) The Degrees, Diplomas, Certificates and other Distinctions as decided by the Academic Council, shall be awarded in an Annual Convocation every year or in any special functions.
- (3) The text and the format of the degree and diploma documents, certificates and citations shall be as approved by the Academic Council.
- (4) The visitor, or in his absence, the Chancellor shall preside over the Convocation.

6. FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES

- (1) Awards of Fellowships, Scholarships, Stipends, Medals and Prizes shall be instituted as decided by the Academic Council and approved by the Board of Management.
- (2) The eligibility criteria for the awards, their values and, where required, their tenure, and the methodology and procedure for selection of awardees, shall be approved by the Board of Management on the recommendations of the Academic Council.
- (3) A Standing Award Committee with a tenure of three years shall be constituted by the Academic Council for selection of awardees under different categories, for which Regulations shall be made.
- (4) The Academic Council shall frame Regulations for the Awards.

7. EXAMINATIONS

- (1) The course structures and examinations shall normally be based on semester system, subject to the rules framed by regulatory body.
- (2) There shall be a rigorous and continuous evaluation of the level of learning of students and their acquisition of knowledge of which the Semester Examination shall be a component.
- (3) The other components (tutorials, class tests, laboratory assignments, etc) of evaluations and their weightages for each course unit shall be decided by the Board of Studies of the Constituent Units and shall require approval of the Academic Council.
- (4) The University shall constitute an Examination Committee at the University level and Examination Sub-Committees at the Constituent Units.
- (5) The mix of internal and external components of Semester examinations shall be recommended by the Examination Sub-Committee and of the Constituent Units and shall be considered for approval by the Examination Committee.
- (6) The guidelines for an efficient, transparent and fair evaluation of students, including the conduct of the Semester Examinations, shall be prepared by the Examination Committee and to conduct for the Semester Examination shall be managed by the Examination Sub-Committee in the Constituent Units and shall be coordinated by the Examination Committee.
- (7) Regulations for examination shall be framed by the Academic Council for consideration and approval of the Board of Management.
- (8) The medium for instructions and examination shall be English, except in language courses, where it is necessary to use the corresponding mediums.
- (9) The Academic Council shall frame Regulations for remunerations to be paid to the paper setters, moderators, examiners/evaluators, invigilators, tabulators and other staff engaged on examination duties.

8. UNIVERSITY FEES

- (1) A reasonable and rational fee structure shall be established for each course of studies concomitant with the objectives of the University to provide quality education comparable to the best by international standards, which shall be ensured by appointments of highly competent faculty, well equipped laboratories and libraries, computers and networking facilities and other infrastructure of high quality.
- (2) The course and examination fees chargeable from students for various courses of studies and revisions thereof shall be proposed by a **Fee Committee** to be constituted by the Chancellor as follows:-

(i)	Vice-Chancellor	Chairperson
(ii)	A Nominee of the Board of Management	Member
(iii)	Registrar	Member
(iv)	One Dean to be nominated by the Vice-Chancellor	Member
(v)	Chief Finance & Accounts Officer	Member-Secretary

The proposal of the Fee Committee shall be considered by the Finance Committee for its recommendations to the Board of Management for consideration and approval. A built-in provision for a reasonable escalation of fees shall be made in the Regulations to offset the rise in cost. This provision shall be intimated to students in the letters of admission.

The Fee Committee shall review the escalation and the levels of fee every three years or earlier if necessary, and recommend any change in the fee structure as appropriate.

The State Government shall be informed about the change in fee structure.

9. RESIDENCE OF STUDENTS

The University shall provide boarding and lodging facilities to the students in Hostels at a reasonable cost. The allotment of Hostel rooms, welfare of student, discipline and other related matters shall be governed by Regulations.

10. DISCIPLINARY ACTION

The University shall maintain high standards of discipline in the Campus and in the Hostels. The Dean of Students Welfare (DSW), appointed for a tenure of three year's shall be overall in-charge of student discipline. DSW shall be assisted in this task by Associate Deans, Proctors and Superintendents of the Hostels. Students shall be provided with copies of Codes of Conduct to assist the process of discipline. A Manual of Disciplinary Action duly approved by the Board of Management shall be used to regulate disciplinary actions.

11. OTHER BODIES OF THE UNIVERSITY

For smooth and efficient functioning of the University, the Board of Management shall constitute Standing Committees and other Bodies specifying their compositions, powers, functions and tenure.

12. COOPERATION AND COLLABORATIONS

- (1) The University shall cooperate and collaborate with other Universities, Institutions and other learned bodies on mutually agreed terms in following areas:
 - (a) Joint research programmes.
 - (b) Sharing of library, laboratory and other academic resources.
 - (c) Jointly arranged:
 - (i) Conferences.
 - (ii) Training Programmes.
 - (ii) Refresher courses, etc.
 - (d) Expert lectures of faculty.
- (2) The University shall identify and actively seek cooperation and collaboration with Centers of Excellence in India and abroad in the following activities:
 - (a) Joint research projects funded by national and international agencies.
 - (b) Twinning/Articulation of syllabi/ course contents of academic programmes for exchange of students at Bachelors and Masters levels.
 - (c) Exchange of faculty for teaching, research and training.
 - (d) Sharing of course and instruction materials.
 - (e) Jointly establishing Centers.
 - (f) Jointly developing e-courses for interactive and interactive-integrative learning.
 - (g) Any other activities of mutual benefit.
- (3) The scope, terms and conditions of cooperation and collaboration shall be approved by the Board of Management on the recommendation of the Academic Council.

13. ESTABLISHMENT OF SPECIAL UNIVERSITY UNITS

On the recommendations of the Academic Council, the Board of Management shall make provisions for establishment of Centers for Studies, Interdisciplinary Studies and Special Studies, as well as specialized

Laboratories. The Board of Management may constitute special Board(s) of Studies and Committee(s) for providing guidance to these Centers.

14. SUBSEQUENT ORDINANCE

Any additions or modifications of the University Ordinance shall be proposed by the Board of Management on the recommendation of the Academic Council, for the approval of the State Government.

15. RESIDUAL PROVISION

In case of any dispute/difference of interpretation of provisions made in the Ordinance and Regulations, the decision of the Chancellor shall be final.