<u>**Supporting Documents Metric No- 6.5.3**</u>

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

1. Academic Initiatives: –

- o **Internal Academic Audit Reports (Odd-2022 & Even-2023).**

- o **Sample of Minutes of the meeting of Academic Council and Board od Studies for launch of new programme:**

  - ❖ Professional Diploma in Clinical Psychology
  - ❖ Master of Science (Speech Language Pathology)

- o **Sample of Board of Studies for revision of courses** – B.Tech. CSE with specialization in Data Science and Cyber security (by introducing new CE track in B. Tech CSE).

- o Glimpses of NIRF Ranking

2. Administrative initiatives by IQAC on Amizone.

3. Stakeholders Feed Back & Action Taken Report

Registrar
Amity University Haryana
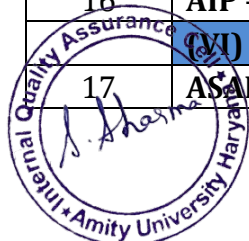Manesar Gurgaon-122413

INTERNAL QAULITY ASSURANCE CELL

Internal Academic Audit Report

Odd Semester-2022
&
Even Semester-2023

SL. NO	NAME OF FACULTY OF STUDIES/ SCHOOL / INSTITUTE
	(I) FACULTY OF MANAGEMENT STUDIES & BEHAVIOURAL SCIENCES
1	**ABS** - AMITY BUSINESS SCHOOL
2	**ACC** -AMITY COLLEGE OF COMMERCE
3	**ASH** -AMITY SCHOOL OF HOSPITALITY
4	**AIBAS** -AMITY INSTITUTE OF BEHAVIOURAL AND ALLIED SCIENCES
5	**AICP** - AMITY INSTITUTE OF CLINICAL PSYCHOLOGY
	(II) FACULTY OF SCIENCE ENGINEERING AND TECHNOLOGY
6	**ASET** - AMITY SCHOOL OF ENGNEERING AND TECHNOLOGY
7	**ASAS** - AMITY SCHOOL OF APPLIED SCIENCES
8	**ASEES** - AMITY SCHOOL OF EARTH & ENVIRONMENT SCIENCE
9	**AIB** - AMITY INSTITUTE OF BIOTECHNOLOGY
	AIISH-AMITY INSTITUTE OF INTERGRATIVE SCIENCES & HEALTH
	(III) FACULTY OF ARTS
10	**ASCO**- AMITY SCHOOL OF COMMUNICATION
11	**ASLA**- AMITY SCHOOL OF LIBERAL ARTS & FOREIGN LANGUAGES
12	**AID** - AMITY INSTITUTE OF DESIGN (ASFDT & ASFA)
	(IV) FACULTY OF LAW
13	**ALS** - AMITY LAW SCHOOL
	(V) FACULTY OF HEALTH AND ALLIED SCIENCES
14	**AMS** - AMITY MEDICAL SCHOOL
15	**ACON** -AMITY COLLEGE OF NURSING
16	**AIP** - AMITY INSTITUTE OF PHARMACY
	(VI) FACULTY OF ARCHITECTURE AND PLANNING
17	**ASAP** - AMITY SCHOOL OF ARCHITECTURE AND PLANNING

Registrar
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Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute/School: **Amity Business School & Amity School of Economics**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 20/09/2022**

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   The school should follow up with the students who have not been registered on Amizone to attain 100% registration.

3   All the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

4   The school had involved a best practice of identifying classrooms for mentor mentee sessions and it has been mentioned in the notice itself. This will help in conducting the mentor mentee sessions regularly.

5   It was observed in the school that maximum faculty members are not using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

6   It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

7   The Ph.D files of individual candidate was not available during audit.

8   The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
		BBA	56	36	13
		BBA-3C	1	1	0
		BBA-(B & F)	10	9	1
		BBA (Intl.)	2	1	1
		MBA	42	42	0
1	**New Registration of students on Amizone.**	MBA (B&F)	13	12	1
		MBA (BA)	6	6	0
		MBA (HHM)	4	4	0
		Executive MBA(Sust. Management)	2	2	0
		MBA - (EWP)	9	7	2
		B.A (H) -ECO	11	6	5
		M.A -(ECO)	3	3	0
		Programme wise	**Total Students**	**Registered**	**Not Registered**
		BBA	43	43	0
		BBA	51	51	0
		BBA-(B & F)	12	12	0
		BBA-(B & F)	3	3	0
		BBA (Intl.)	1	1	0
		Executive MBA(Sust.	1	1	0
		MBA	26	26	0
2	**Re-registration of students on Amizone.**	MBA (B&F)	4	4	0
		MBA (BA)	1	1	0
		MBA (EFT)	2	2	0
		MBA (HHM)	6	6	0
		MBA(Sustainability Management)	2	2	0
		MBA - (EWP)	15	15	0
		B.A (H) -ECO	14	14	0
		B.A (H) -ECO	12	12	0
		M.A -(ECO)	4	4	0
3	**Post Commencement feedback form filled by students.**	Not operational.			

Registrar
Amity University Haryana
Manesar Gurgaon-122413

4	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
5	Updated Academic Calendar file	It was well maintained.
6	Faculty load (credit assigned)	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
7	Attendance Register	Faculty registers were well maintained in the school.
8	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
9	LMS	LMS is not being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
10	No of Ph.D. students	Total Ph.D students are 97, comprising of 18 full time and 79 part time scholars.

11	Status of Ph.D. students enrolled.	File is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	Course Manuals	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6). It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	Result Analysis	*Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out. The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the
14	Event Calendar file	* Updated file was not available. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	Events, Webinars, FDPs organized	*It was difficult to tally whether the events were conducted in the school or not as the list of events in the calendar did not match with the reports. ***Even semester February 2022- June 2022.-** Sixteen events had been planned for the Even Semester.Report of only three events was produced in the file at the time of audit. The reports did not have geotagged photographs. Event organised on "Crypto Currency" on 8th February 22' was not listed in the calendar. ***Odd Semester- August 2022 - January 2023-** Fifteen events had been planned for the semester and till date four events have been conducted in the school. The corporate connect session organised on 23rd August22' under Apprenticeship Distributor Council

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Manesar Gurgaon-122413

16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are held although a comprehensive filing and listing of students is required. The files contained documents of only the current semester and did not have previous records.
17	**Mentor Mentee ratio**	Mentor mentee ratio is 1:15
18	**Master file of Mentor Mentee**	Mentor mentee meetings are being held. Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file need to be prepared as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Business School & Amity School of Economics

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

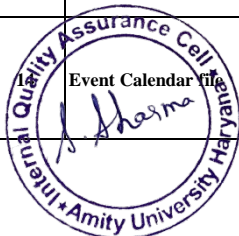Name of the Institute/School: **Amity College of Commerce**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 20/09/2022**

IQAC Observations:
1   The school should follow up with the students who have not been registered on Amizone to attain 100% registration.
2   All the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.
3   It was observed in the school that maximum faculty members are not using LMS in daily classroom teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.
4   Documentation in the college is imperfect. It is advised that the college should maintain documents systematically.
5   The result analysis should depict the pass % of students for all the programmes offered by the college.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Com. (H)	42	42	0
		M.Com	3	3	0
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Com. (H)	67	64	3
		B.Com. (H)	55	55	0
		M.Com	7	7	0
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	It was available & maintained.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by the faculty members. The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
10	**No of Ph.D. students**	Total Ph.D students are 13, comprising of 6 full time and 7 part time scholars.			

S. No.	Details	IQAC Remarks						
11	**Status of Ph.D. students enrolled.**	Central file was not available during audit .The school is advised to maintain list of Ph.D students in the format given below:						
		S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Cond. Yes/NO	Remarks

S. No.	Details	IQAC Remarks
12	**Course Manuals**	*It was available during audit and well maintained. *IQAC had perused the programme structure having complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC. *Graphical result analysis was not available during audit. *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	*Event calendar file was not available during audit. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Event calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.

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Amity University Haryana
Manesar Gurgaon-122413

15	**Events, Webinars, FDPs organized**	*It was difficult to tally whether the events were conducted in the school or not as the list of events was not available in the fle for current and previous semester. **Even semester February 2022- June 2022**.- List of events planned was not available for the even semester.Report of events was placed in the file.The reports did not have geotagged photographs. **Odd Semester- August 2022 - January 2023**- List of events planned was not available for the odd semester. However, till date four events have been conducted in the school . Reports were not available in the file. *It was advised to maintain geotagged photographs in the outcome reports for the events being conducted in the college.
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are held although a comprehensive filing and listing of students is to be done.
17	**Mentor Mentee ratio**	Mentor mentee ratio is 1:40
18	**Master file of Mentor Mentee**	Mentor mentee meetings are being held. Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file need to be prepared as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity College of Commerce

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
13.	Result Analysis	Graphical result analysis is prepared by the College.
14.	Event Calendar file	Event calendar file is prepared by the College.
15.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
16.	CR Meeting	The file is prepared as per the format available in Class Representative meeting guidelines.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

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Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute/School: **Amity Institute of Behavioral & Allied Sciences**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 30/09/2022**

IQAC Observations:

1   The institute offers Behavioral Science course in workshop mode to all UG and PG students at AUH.

2   All the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

3   It was observed in the school that maximum faculty members are not using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

4   It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

5   The Ph.D files of individual candidate was not available during audit.

6   The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A (H) -App. Psy	38	38	
		B.Sc-(CP)	70	70	
		M.A-App. Psy	4	4	
		M.A-Coun. Psy	8	8	
		M.Sc-(CP)	62	62	
		MSW	2	2	
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A (H) -App. Psy	56	56	
		B.A (H) -App. Psy	52	52	
		B.Sc-(CP)	107	107	
		B.Sc-(CP)	69	69	
		M.A-App. Psy	4	4	
		M.A-Coun. Psy	12	12	
		M.Sc-(CP)	79	79	
		MSW	9	9	
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it need to be updated year wise.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is not being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Total Ph.D students are 53, comprising of 17 full time and 36 part time scholars.			
11	**Status of Ph.D. students enrolled.**	Central file was not available during audit .The school is advised to maintain list of Ph.D students in the format given below:			

Central file format (row 11):

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

| 12 | **Course Manuals** | *It was available during audit and well maintained.
 *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes. |

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Manesar Gurgaon-122413

13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	*Updated file was not available it needs to be modified as per the suggestion provided by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	*It was difficult to check whether the events were conducted in the school or not as the events calendar of the school was not available for Even and Odd semester 2022. **Even semester February 2022- June 2022**.-No Reports were available **Odd Semester- August 2022 - January 2023**- No reports were available **It was advised to maintain geotagged photographs in the outcome reports for the events being conducted in the institute.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are not being held regularly.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:80
18	**Master file of Mentor Mentee**	Mentor mentee meeting file need to be updated .Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file was not available in the institute. The file need to be prepared as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Institute of Behavioral & Allied Sciences

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar file	The event calendar file has been updated by the School.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
19.	CR Meeting	The file has been prepared as per the format available in Class Representative meeting guidelines.

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Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

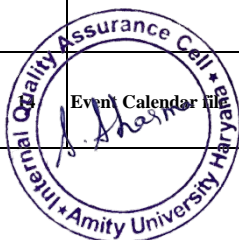Name of the Institute/School: **Amity School of Hospitality**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 30/09/2022**

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   The files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

3   The school organizes food festivals involving the students right from planning , execution to delivery thereby, imparting experiential learning.

4   It was observed in the school that all the faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

5   The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc-HM	9	9	-
		BTTM	0	0	0
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc-HM	19	19	-
		B.Sc-HM	18	18	-
		B.Sc-HM	23	23	-
		BTTM	7	7	-
		BTTM	12	12	-
		BTTM	9	9	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	It was well maintained and updated.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by all the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Not applicable.			
11	**Status of Ph.D. students enrolled.**	Not applicable.			
12	**Course Manuals**	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.			
13	**Result Analysis**	*File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis was not available. It was advised to prepare as per the format shared by IQAC. *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.			
	Event Calendar file	*File was available. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office.			

Registrar
Amity University Haryana
Manesar Gurgaon-122413

15	**Events, Webinars, FDPs organized**	*__Even semester February 2022- June 2022.__- Six events had been planned and six events were conducted . Report of six events was available in the file at the time of audit. *__Odd Semester- August 2022 - January 2023__- Sixteen events had been planned for the semester and till date six events have been conducted in the school.Reports were available with geotagged photographs. *1 FDP has been planned for faculty and students in the current semester to celebrate the "Housekeeping Week" . *__The school was advised to maintain only geotagged photographs in the outcome reports.__
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are held regularly and properly maintained by the faculty members. It is advised that each faculty including the head of the institute should be a mentor in the school.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:10
18	**Master file of Mentor Mentee**	Mentor mentee meetings are being held. Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file need to be prepared as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity School of Hospitality

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	**Master file of Mentor Mentee**	**The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.**
19.	**CR Meeting**	**The CR Meeting file are prepared & maintained as per IQAC advice.**

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Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Science Engineering and Technology

Name of the Institute/School: Amity School of Engineering and Technology & Amity Institute of Information Technology

Auditor Name: Dr.Sunita Sharma,Dr.Vidhi & Mr.Vijay   **Dated: 07/10/2022**

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

3   Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents from 2018-2019 onwards.The files of Solar department were perused and found to be imperfectly maintained.

4   The faculty members teaching to the first year students are assigned as mentors to the freshers. Thereafter, in the second year faculty from the departments(eg. ME, CSE etc.) in which the student had sought admission is re-allotted to the students as a mentor. **It is advised to allot mentors initially from the departments only so that, the student has one mentor till he/she completes the programme.**

5   It is advised to have a fair distribution of mentees amongst the mentors in the department. It is a good practice to have few mentees under the able guidance of HoIs/ HoDs. This gives a positive impact to the accrediting and ranking agencies.

6   It was observed in the school that maximum faculty members are using LMS in daily class room teaching.It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

7   It was advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.(For e.g Dr Mahesh Kumar ECE, Prof. (Dr.) Rajesh Kumar Tyagi and others.)

8   The Ph.D files of individual candidate was available during audit.

9   The result analysis should depict the pass % of students for all the programmes offered by the school/Institute.

Folowing faculty members were not available for the audit:
CSE- Dr. Rashmi Gupta, Dr. Aman Jatain, Dr. Anil Kumar Mishra & Dr.Priyanka Vashisht
ECE- Dr Sweta Tripathi
10   **ME- Dr. Sanjeev Sharma, Dr. Sandeep Phogat, Dr Abhinav Gupta, Mr. Om Prakash, Mr. Hardial Singh & Mr. Narender Kumar**
CIVIL- Dr. Naveen Basavaiah Purushotham, Dr. Praveen Babu, Dr. Ashish Kumar Dash, Dr. Hariram Prasad Yadav & Ms. Sakshi Gupta
BME- Dr. Vimal Kishor Singh

S. No.		IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**New Registration of students on Amizone.**	B.Tech (Biomed Eng)	5	5	-
		B.Tech (AE)	3	3	-
		B.Tech (AI & ML)	14	14	-
		B.Tech (CE)	1	1	-
		B.Tech (CSE)	113	113	-
		B.Tech (CSE)-3C	1	1	-
		B.Tech (ECE)	1	1	-
		B.Tech (EEE)	-	-	-
		B.Tech (ME)	-	-	-
		B.Tech (CSE-Intl)	1	1	-
		B.Tech.-CSE+MBA (DD)	-	-	-
		IB.Tech+M.Tech (AI&ML)	4	4	-
		IB.TECH- M.Tech (AIR)	-	-	-
		IB.Tech + M.Tech (DS)	1	1	-
		IB.Tech + M.Tech (NCS)	2	2	-
		M.Tech (NCS)	4	4	-
		M.Tech (AI)	1	1	-
		M.Tech. (Civil)	-	-	-
		M.Tech. (Data Sc)	3	3	-
		M.Tech. (Defence Tech)	3	3	-
		M.Tech. (E&C)	-	-	-
		M.Tech. (ME)	-	-	-
		M.Sc-(RE)	1	1	-
		M.Tech. (S&AE)	-	-	-
		B.Sc. (IT)	8	8	-
		BCA	40	40	-
		M.C.A	24	24	-
		Programme wise	**Total Students**	**Registered**	**Not Registered**
		B.Tech (Biomed Eng)	4	4	-
		B.Tech (Biomed Eng)	3	3	-
		B.Tech (Biomed Eng)	7	7	-
		B.Tech (AE)	4	4	-
		B.Tech (AE)	4	4	-
		B.Tech (AE)	1	1	-
		B.Tech (AI & ML)	13	13	-
		B.Tech (AI & ML)	19	19	-

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2	**Re-registration of students on Amizone.**	B.Tech (CE)	6	6	-
		B.Tech (CE)	3	3	-
		B.Tech (CE)	3	3	-
		B.Tech (CSE)	112	112	-
		B.Tech (CSE)	77	77	-
		B.Tech (CSE)	74	74	-
		B.Tech (CSE)-3C	2	1	-
		B.Tech (CSE)-3C	1	1	-
		B.Tech (ECE)	2	2	-
		B.Tech (ECE)	2	2	-
		B.Tech (ECE)	1	1	-
		B.Tech (EEE)	-	-	-
		B.Tech (EEE)	1	1	-
		B.Tech (EEE)	-	-	-
		B.Tech (ME)	2	2	-
		B.Tech (ME)	4	4	-
		B.Tech (ME)	3	3	-
		B.Tech (CSE-Intl)	2	2	-
		B.Tech (CSE-Intl)	2	2	-
		B.Tech.-CSE+MBA (DD)	1	1	-
		B.Tech.-CSE+MBA (DD)	-	-	-
		B.Tech.-CSE+MBA (DD)	3	3	-
		IB.Tech+M.Tech (AI&ML)	5	5	-
		IB.Tech+M.Tech (AI&ML)	6	6	-
		IB.Tech+M.Tech (AI&ML)	6	6	-
		IB.TECH- M.Tech (AIR)	9	9	-
		IB.Tech + M.Tech (DS)	5	5	-
		IB.Tech + M.Tech (NCS)	3	3	-
		IB.Tech + M.Tech (NCS)	2	2	-
		IB.Tech + M.Tech (NCS)	-	-	-
		M.Tech (NCS)	6	6	-
		M.Tech (AI)	4	4	-
		M.Tech. (Civil)	3	3	-
		M.Tech. (Data Sc)	3	3	-
		M.Tech. (Defence Tech)	14	14	-
		M.Tech. (E&C)	1	1	-
		M.Tech. (ME)	2	2	-
		M.Sc-(RE)	-	-	-
		M.Tech. (S&AE)	-	-	-
		B.Sc. (IT)	15	15	-
		B.Sc. (IT)	12	12	-
		BCA	33	33	-
		BCA	21	21	-
		M.C.A	13	13	-

3	**Post Commencement feedback form filled by students.**	Not operational.
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
5	**Updated Academic Calendar file**	File was available but it need to be updated year wise.
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
7	**Attendance Register**	Faculty registers were well maintained in the school.
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members except Dr.Ashish Kumar Das & Dr. Naveen Basavaiah Purushotham. Both had not uploaded session plans on Amizone.
9	**LMS**	LMS is being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
10	**No of Ph.D. students**	Total Ph.D students are 87, comprising of 16 full time and 71 part time scholars. It includes scholars of all programmes offered in the school namely - Engineering, Technology, Information Technology & Nanotechnology.

11	**Status of Ph.D. students enrolled.**	*Individual file of Ph.D candidates is being maintained in the school by the supervisors. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

	Course Manuals	*It was available during audit and well maintained. had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.

*IQAC

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13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the school. *File was available but it needs to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	*Updated file was not available it needs to be modified as per the suggestion provided by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Thirteen events had been planned for the semester.Twelve events were organized and reports for the same wwere available without geotagged photographs. ***Odd semester-August 2022 - January 2023**- Nineteen events had been planned for the semester. Seven events were conducted till date. Geotagged photograph in the reports were available for four events and for the other three events conducted geotagged photographs were not available in the reports. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are not being held regularly in some departments.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:10 on an average in departments except CSE department where ratio is 1:25
18	**Master file of Mentor Mentee**	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise. Solar department - Master file was not avaialable.
19	**CR Meeting**	The file was available in the institute as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory. CR meeting for B.Sc IT was not conducted. In ECE department there are only 2 students therefore, issues are addressed during mentor mentee meetings.

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Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity School of Engineering and Technology

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	**Event Calendar file**	The Event calendar file have been modified as per the suggestions provided by IQAC.
16.	**Record of Mentor Mentee Meetings held**	Mentor mentee meetings are conducted regularly and file is properly maintained by faculty members.
18.	**Master file of Mentor Mentee**	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

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Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Science Engineering and Technology

Name of the Institute/School: Amity Institute of Biotechnology

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 10/10/2022**

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2 Some of the files in the institute needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

3 It was observed in the institute that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

4 It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

5 The Ph.D files of individual candidate was available during audit.

6 The result analysis should depict the pass % of students for all the programmes offered by the Institute.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc-(H) -BS	4	4	-
		B.Sc-(H) -BT	18	18	-
		B.Tech-(BT)	13	13	-
		M.Sc.-(BT)-GATB	4	4	
		M.Sc.-(BT)	10	10	
		M.Tech-(BT)	-	-	
		M.Sc-(DS)	25	25	
		PG DIPLOMA IN DS	1	1	
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc-(H) -BS	1	1	-
		B.Sc-(H) -BS	7	7	-
		B.Sc-(H) -BT	8	8	-
		B.Sc-(H) -BT	11	11	-
		B.Tech-(BT)	10	10	
		B.Tech-(BT)	8	8	
		B.Tech-(BT)	5	5	
		M.Sc.-(BT)-GATB	6	6	
		M.Sc.-(BT)	18	18	
		M.Tech-(BT)	1	1	
		M.Sc-(DS)	22	22	
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it needs to be updated year wise. Previous semester event calendar needs to be prepared again for listing all the events .			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained but few were not signed by the HoI.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			

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10	No of Ph.D. students	*Total Ph.D students are 68, comprising of 44 full time and 24 part time scholars as per the data provided by the school. *There is a discrepancy in the number of Ph.D students enrolled w.r.t data available with the central Ph.D office at AUH. It states total 70 Ph.D students have been enrolled comprising of 44 full time and 26 part time. *The data received from central Ph.D office for AIISH is in total 22 Ph.D students have enrolled comprising of 12 full time and 10 part time in respective programmes namely- Data Science, Integrative Biology and Integrative Sciences. *IQAC is advising the institute to crosscheck their data with the central Ph.D office.
11	Status of Ph.D. students enrolled.	*Individual file of Ph.D candidates is being maintained in the school. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	Course Manuals	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	Result Analysis	*File was maintained. *Result analysis should be presented in pass % for all the programmes offered by the Institute. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	Event Calendar file	*Updated file was not available it needs to be modified as per the suggestion provided by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document. File to be updated.
15	Events, Webinars, FDPs organized	**Even semester February 2022- June 2022.-** Six events had been planned for the semester.Five events had been conducted in the school. Report of only three events was placed in the file and it did not have geotagged photographs. The Events conducted on 8th ,9th March and 27th April were not listed in the event calendar. Report for workshop on Lipidomics nad Proteomics was not available in the file. **Odd Semester- August 2022 - January 2023-** Eight events had been planned for the semester and till date three events have been conducted in the school . * One webinar was organised on 24th August which was not listed in the proposed calendar. * Cancer Cluster Talk an event scheduled for 15th September 2022 was postponed. **The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are being held regularly.The mentor mentee meeting attendance annexure used in the mentor mentee form by the faculty members is incorrect.
17	Mentor Mentee ratio)	Mentor mentee ratio is 1:10
18	Master file of Mentor Mentee	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	CR Meeting	The file was maintained as per the format available in Class Representative meeting guidelines. CR attendance sheet was available in the file.

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(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity Institute of Biotechnology

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	**Event Calendar File**	**Event Calendar file is updated & modified as per the suggestions provided by IQAC.**
18.	**Master file of Mentor Mentee**	**The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.**

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Amity University Haryana
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AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Science Engineering & Technology

Name of the Institute/School: Amity School of Applied Sciences

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr. Vijay   **Dated:27/09/2022**

IQAC Observations:

1. The IQAC coordinator and the HoDs in the school had presented the documents in a systematic manner during audit.

2. It was observed in the school that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

3. *There is a discrepancy in the Ph.D data which needs to be addressed on priority. *The supervisors in the school are maintaining individual Ph.D files of their scholars. It requires to be updated with all relevant documents as per IQAC suggestion.

4. Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

6. The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc. (H) - Chemistry	8	8	-
		B.Sc. (H) - FS	15	15	-
		B.Sc. (H) - Math	5	5	-
		B.Sc. (H) - Physics	3	3	-
		M.Sc (AC)	14	14	-
		M.Sc (AM)	2	2	-
		M.Sc (AP)	4	4	-
		M.Sc. (Biochem)	6	6	-
		M.Sc. (FS)	7	7	-
		M.Sc-(RE)	1	1	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc. (H) - Chemistry	7	7	-
		B.Sc. (H) - Chemistry	10	10	-
		B.Sc. (H) - FS	20	20	-
		B.Sc. (H) - FS	5	5	-
		B.Sc. (H) - Math	10	10	-
		B.Sc. (H) - Math	7	7	-
		B.Sc. (H) - Physics	12	12	-
		B.Sc. (H) - Physics	12	12	-
		M.Sc (AC)	29	29	-
		M.Sc (AM)	20	20	-
		M.Sc (AP)	30	30	-
		M.Sc. (Biochem)	7	7	-
		M.Sc. (FS)	19	19	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it needs to be updated year wise. Previous semester event calendar needs to be prepared again for listing all the events .			
	Faculty load (credit assigned)	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
	Attendance Register	Faculty registers were well maintained but few were not signed by the HoI.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
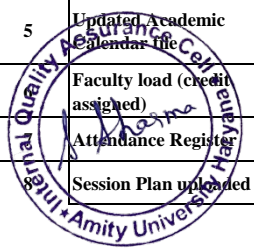
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9	LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
10	No of Ph.D. students	* Individual file of Ph.D candidates is being maintained in the school by the supervisors. * As per the school total Ph.D students are **73 comprising of 45 full time and 28 part time** scholars. It includes scholars of all programmes offered in the school listed below.. **Bio- Chemistry total** - 7, Full time - 5, Part time- 2 **Chemistry total** - 22, Full time- 15, Part time - 7 **Mathematics total** - 16, Full time - 10, Part time - 6 **Forencis Sciences total** - 12 , Full time - 6, Part time - 6 **Physics total -** 16 Full time- 9, Part time-7 * **However the data available in the Ph.D office is 87 total students comprising of 56 full time and 31 part time.**

11	Status of Ph.D. students enrolled.	*Central file was available. The list of Ph.D students enrolled should be maintained in the format given below:

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	Course Manuals	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	Result Analysis	*Result analysis should be presented in pass % for all the programmes offered by the Institute. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	Event Calendar file	*File was available flagged yearwise. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document. File to be updated.
15	Events, Webinars, FDPs organized	***Even semester February 2022- June 2022-** 14 events had been planned for the semester and all were conducted in the school. Reporst for the same were placed in the file. ***Odd Semester- August 2022 - January 2023** - 29 events have been planned for the semester and till date 10 events have been conducted in the school . Maximum reports were having geotagged photographs. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the schoo**l.
16	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are being held regularly.
17	Mentor Mentee ratio)	Mentor mentee ratio is 1:12
18	Master file of Mentor Mentee	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	CR Meeting	The file was not maintained as per the format available in Class Representative meeting guidelines.However, CR meetings records were available for few programmes. It was advised to maintain record in the IQAC format with the signature of CR.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity School of Applied Sciences

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
19.	CR Meeting	The files are maintained as per the IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
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Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Science Engineering and Technology

Name of the Institute/School: Amity School of Earth & Environment Science

Auditor Name: Dr.Sunita Sharma,Dr.Vidhi & Mr.Vijay   **Dated:22/09/2022**

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2 Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

3 It was observed in the school that maximum faculty members are using LMS in daily class room teaching.It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

4 Presentation of documents in the school was imperfect. It was advised to maintain documents systematically.

5 The Ph.D files of individual candidate was available during audit.

6 The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc. (H)-ES	2	2	-
		M.Sc.-ES & M	2	2	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc. (H)-ES	1	1	-
		B.Sc. (H)-ES	1	1	-
		M.Sc.-ES & M	4	4	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it needs to be updated year wise. Previous semester event calendar needs to be prepared again for listing all the events .			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained but few were not signed by the HoI.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	*Total Ph.D students are 27, comprising of 12 full time and 15 part time scholars in the school.			
11	**Status of Ph.D. students enrolled.**	*Individual file of Ph.D candidates is being maintained in the school. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

	Course Manuals	* It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.

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13	**Result Analysis**	*The file was available. *Result analysis should be presented in pass % for all the programmes offered by the Institute. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	***File was not available it needs to be modified as per the suggestions provided by IQAC.The school had included in the calendar dates for mid term examination, BoS, DRC meeting, holidays etc. which does not form a part of event calendar. It should include curricular activities planned for students and faculty development programs.** *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Four events had been planned for the semester. Four events had been conducted in the school. Reports for the same were placed in the file without geotagged photographs. ***Odd Semester- August 2022 - January 2023-** Four events had been planned for the semester and till date two events have been conducted in the school . Reports for the same were placed in the file without geotagged photographs. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are not properly maintained and conducted regularly.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:2
18	**Master file of Mentor Mentee**	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file was not maintained as per the format available in Class Representative meeting guidelines because the number of students are only 2-4. As a result, the issues are discussed during mentor mentee meetings.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity School of Earth & Environment Science

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	**Event Calendar file**	**Event calendar file has been modified as per the suggestions provided by IQAC.**
16.	**Record of Mentor & Mentee Meeting held**	**Mentor mentee meetings are conducted regularly and record is properly maintained.**
18.	**Master file of Mentor Mentee**	**The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.**
19.	**CR Meeting**	**The files are maintained as per IQAC advice.**

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Law**

Name of the Institute/School: **Amity Law School**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 21/09/2022**

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   It was observed in the school that maximum faculty members are not using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

3   It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

4   The result analysis should depict the pass % of students for all the programmes offered by the school.

5   The head of the school had suggested that geotagged photography facility should be provided by the university, as students are unwilling to use their mobile for taking photographs in such activities.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A.-LL.B (H)	48	48	-
		B.Com. LL.B. (H)	3	3	-
		BBA LL.B. (H)	14	14	-
		LLM	28	28	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A.-LL.B (H)	31	31	-
		B.A.-LL.B (H)	67	67	-
		B.A.-LL.B (H)	66	66	-
		B.A.-LL.B (H)	65	65	-
		B.Com. LL.B. (H)	5	5	-
		B.Com. LL.B. (H)	8	8	-
		B.Com. LL.B. (H)	1	1	-
		B.Com. LL.B. (H)	5	5	-
		BBA LL.B. (H)	21	21	-
		BBA LL.B. (H)	27	27	-
		BBA LL.B. (H)	27	27	-
		BBA LL.B. (H)	25	25	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	It was available and well maintained.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is not being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Total Ph.D students are 32, comprising of 11 full time and 21 part time scholars. Individual file of Ph.D candidates was available in the school..			
11	**Status of Ph.D. students enrolled.**	Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

Registrar
Amity University Haryana
Manesar Gurgaon-122413

12	**Course Manuals**	*It was available during audit and well maintained. Revised copy of LLM course manual was perused but revision had not been conducted in other courses such as BA, BBA & B.Com -LLB. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6). It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC -2018-2019 omwards. *Graphical result analysis report was not available in the file. It is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out. The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	* File was available. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office.Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Seventeen events had been planned for the semester.Reports were avaialble but the photographs were not geotagged. ***Odd Semester-August 2022 - January 2023-Twenty** events had been planned for the semester. Till date three events have been conducted in the school and reports without geotagged photographs were available in the school . An event was held on 16th September 2022 which was not listed in the event calendar. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.** * One FDP was conducted for the faculty members from 25th - 31st July 2022.
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are held although a comprehensive filing and listing of students is required. The documents for the current semester was available and previous records were not placed in the file.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:25
18	**Master file of Mentor Mentee**	Mentor mentee meetings are being held. Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file needs to be prepared as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Law

Name of the School: Amity Law School

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
16	Record of Mentor & Mentee Meeting held	The documents have been updated and placed in the file.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute/School: **Amity School of Communications**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 26/09/2022**

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2 The school should follow up with the students who have not been registered on Amizone to attain 100% registration.

3 All the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

5 It was observed in the school that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

6 It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

7 The Ph.D files of individual candidate was not available during audit.

8 The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc.-(A&VG)	62	62	-
		BA(J&MC)	12	12	-
		MA(J&MC)	7	7	-
		PGD in J & MC	4	2	2
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc.-(A&VG)	52	52	-
		B.Sc.-(A&VG)	40	40	-
		BA(J&MC)	12	12	-
		BA(J&MC)	9	9	-
		MA(J&MC)	12	12	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	It was well maintained. But , the academic calendar for the even semester 2021-2022 and odd semester-2022-2023 need to be filed sepratelty instead of clubbing it together.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Total Ph.D students are 26, comprising of 05 full time and 21 part time scholars.			
11	**Status of Ph.D. students enrolled.**	*Ph.D individual file of candidates have not been maintained in the school. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	**Course Manuals**	It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6). It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.

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Amity University Haryana
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13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the school. *File was available but it needs to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis was not conducted by the school. It should be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out. The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	* File was available but, the format need to be modified as per the advise of IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Twelve events had been planned for the semester.Twelve event reports were available in the filem without any geotagged photographs in the report. ***Odd Semester- August 2022 - January 2023- Sixteen** events had been planned for the semester and till date eight events have been conducted in the school .Reports for the same were avaialble. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings could not be audited as the files were not produced. Mentor Mentee files are fresh , eg Dr. Manoj & Mr. Amit Chawla ie: previous record of meetings held was not found in the form.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:30
18	**Master file of Mentor Mentee**	Mentor mentee meetings are not being held regularly. Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file was prepared as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory. PG-CR meeting record was not placed in the file.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Name of the Department: Faculty of Arts

Name of the School: Amity School of Communication

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar file	Event calendar format is modified as per the advice of IQAC.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
19.	CR Meeting	PG-CR meeting record is placed in the file.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
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Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Arts

Name of the Institute /School: Amity School of Liberal Arts

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 22/09/2022**

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2 It was observed in the school that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

3 The supervisors in the school are maintaining Ph.D files of their scholars having all relevant documents as per IQAC suggestion.

4 Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

5 Presentation of documents in the school was imperfect. It was advised to maintain documents systematically.

6 The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A. (H) - English	29	29	-
		B.A. (H)-Pol.Scie	26	26	-
		B.A.(H) His.	-	-	-
		M.A. (English)	4	4	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A. (H) - English	58	58	-
		B.A. (H) - English	84	84	-
		B.A. (H)-Pol.Scie	51	51	-
		B.A. (H)-Pol.Scie	31	31	-
		B.A.(H) His.	5	5	-
		B.A.(H) His.	9	9	-
		M.A. (English)	22	22	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available, but AUH academic calendar of odd semester was not placed in the file.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member. The school is advised to maintain updated faculty load file from 2018-2019 onwards.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Total Ph.D students are 40 , comprising of 24 full time and 16 part time scholars. It includes scholars of all programmes offered in the school namely - English, Applied Linguistic & TESOL, Sanskrit & History.			
11	**Status of Ph.D. students enrolled**	*Individual file of Ph.D candidates is being maintained in the school by the supervisors. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

Registrar
Amity University Haryana
Manesar Gurgaon-122413

12	Course Manuals	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	Result Analysis	* The result analysis was prepared by the school in soft copy. *Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	Event Calendar file	*File was available and well maintained . *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	Events, Webinars, FDPs organized	***Even semester February 2022- June 2022**.- Ten events had been planned for the semester.Nine events were organized for students & one FDP was organized for faculty memebers as a quality initiative. Two reports of 12th May & 19th May 2022 were not placed in the file. * **Odd Semester-August 2022 - January 2023**- Eleven events had been planned for the semester. Six events were conducted till date. Reports were available for four event as two events were conducted for the " Innovation week " and it was in the preparation stage. The reports did not have geotagged photographs except one event report. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are being held regularly
17	Mentor Mentee ratio)	Mentor mentee ratio is 1:28
18	Master file of Mentor Mentee	Mentor mentee meeting file need to be updated .Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	CR Meeting	The file needs to be updated as per the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Name of the Department: Faculty of Arts

Name of the School: Amity School of Liberal Arts

Date: - 13.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
5.	Updated Academic Calendar file	AUH Academic calendar of odd semester is placed in the file.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY HARYANA
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies: Faculty of Arts

Name of the Institute/School: Amity School of Languages
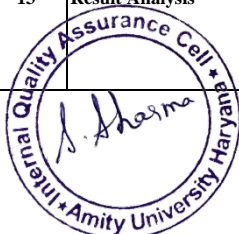
Auditor Name: Dr.Sunita Sharma,Dr.Vidhi & Mr.Vijay   **Dated: 26/09/2022**

IQAC Observations:

1. The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2. Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

3. It was observed in the school that maximum faculty members are using LMS in daily class room teaching.It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

4. The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.A. (H)- French	2	2	-
		B.A. (H)- German	4	2	2- Doc.issue
		B.A. (H)- Spanish	3	3	-
2	**Re-registration of students on Amizone.**	**Programmewise**	**Total Students**	**Registered**	**Not Registered**
		B.A. (H)- French	13	13	
		B.A. (H)- French	5	5	
		B.A. (H)- German	9	9	
		B.A. (H)- German	7	7	
		B.A. (H)- Spanish	3	3	
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available and maintained.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the institute.			
8	**Session Plan uploaded**	Session plans were checked and following are the observations: Dr.Rishu Sharma, Dr. Krishan Kumar and Mr.Shailesh K Ray had not uploaded session plans on Amizone as per the credits assigned to them.			
9	**LMS**	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Not applicable			
11	**Status of Ph.D. students enrolled.**	Not applicable			
12	**Course Manuals**	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.			
13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the Institute. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise with explanation for unsuccesful students. *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.			

Registrar
Amity University Haryana
Manesar Gurgaon-122413

14	**Event Calendar file**	* File was available and well maintained.Minor modifications required as suggested by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office.Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Twelve events had been planned for the semester. Reports for the same were available with geotagged photographs in few events. The institute had organized three FDPs for faculty members. ***Odd Semester- August 2022 - January 2023-** Twenty events had been planned for the semester and till date ten events have been conducted in the school. Report of ten events was available in the file with geotagged photographs. Two FDP has been planned for faculty members. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are being held regularly
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:2
18	**Master file of Mentor Mentee**	Mentor mentee meeting file need to be updated .Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file was available in the institute. Meetings were recorded in the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity School of Languages

Date: -13.10.2022

Auditor Name: Dr.Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute/School: **Amity Institute of Design & Amity School of Fachion Technology**

Auditor Name: Dr.Sunita Sharma,Dr.Vidhi & Mr.Vijay   **Dated: 10/10/2022**

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2 It was observed in the Institute/School that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

3 The Ph.D files of individual candidate was available during audit.

4 The result analysis should depict the pass % of students for all the programmes offered by the institute.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		BID	20	20	-
		B.Sc (FD)	13	13	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		BID	14	14	-
		BID	17	17	-
		BID	14	14	-
		B.Sc (FD)	10	9	1 Applied for withdrawl
		B.Sc (FD)	12	11	1 Applied for withdrawl
		B.Sc (FD)	30	30	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it need to be updated year wise.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the institute.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Not applicable			
11	**Status of Ph.D. students enrolled.**	Not applicable			
12	**Course Manuals**	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.			
13	**Result Analysis**	*Result analysis should be presented in pass % for all the programmes offered by the Institute. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise with explanation for unsuccesful students. *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.			

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Manesar Gurgaon-122413

14	**Event Calendar file**	* File was available and well maintained. Minor modifications required as suggested by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Seven events had been planned for the semester. Reports for the same were available without geotagged photographs. The institute had organized one FDP for faculty members from 16th-23rd Feburary 2022. ***Odd Semester- August 2022 - January 2023-** Eleven events had been planned for the semester and till date two events have been conducted in the school.Report of two events wasavailable in the file with geotagged photographs. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are being held regularly
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:15
18	**Master file of Mentor Mentee**	Mentor mentee meeting file need to be updated .Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file was available in the institute. Meetings were recorded in the format available in Class Representative meeting guidelines. Recording signature of CR in the document is mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity Institute of Design

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	**Master file of Mentor Mentee**	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Arts

Name of the Institute/School: Amity School of Fine Arts

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr. Vijay   **Dated:22/09/2022**

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

3   Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

5   It was observed in the school that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

6   It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

7   The Ph.D files of individual candidate was not available during audit as it is centrally maintained by HoD of Amity Institute of Design

8   The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		BFA	**16**	**16**	**-**
		MFA	7	7	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		BFA	23	23	-
		BFA	25	25	-
		BFA	32	32	-
		MFA	11	11	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	It was well maintained from 2015 onwards.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by the faculty members. The school should focus more on preparing comprehensive course wise modules incorporating audio visual aids to enrich the teaching learning experience.			
10	**No of Ph.D. students**	Total Ph.D students are 05, comprising of 01 full time and 04 part time. .			
11	**Status of Ph.D. students enrolled.**	*Individual file of Ph.D scholars was not available . *Central file was not maintained and it should be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	**Course Manuals**	*It was available during audit and well maintained. *IQAC had perused the programme structure having complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.			

Registrar
Amity University Haryana
Manesar Gurgaon-122413

13	**Result Analysis**	**Graphical analysis of the result was not avaialble during audit.** *Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC 2018-2018 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out. The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	*Updated file was available but it needs to be modified as per the suggestion provided by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	**Events, Webinars, FDPs organized**	***Even semester February 2022- June 2022.-** Nine events had been planned for the semester and all the nine events were conducted. Reports for the same were available in the file during audit. ***Odd Semester- August 2022 - January 2022**- Eight events had been planned for the semester and till date three events were conducted. Reports for all the three events was placed in the file. *** The institute was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the institute.** *In the odd semester the school had organized 01 FDP for faculty members from 5th -11th August2022 on the topic "Perimeter. *In the even semester the school had organized 01 FDP for faculty members from 27th -31st January 2022 on the topic "Sculpture from waste materials".
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are being held although a comprehensive filing and listing of students is to be done.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:12
18	**Master file of Mentor Mentee**	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
20	**CR Meeting**	Meeting record held on 31st August was available.It was advised to adopt the format shared by IQAC in the CR guidelines while recording the meeting.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Name of the Department: Faculty of Arts

Name of the School: Amity Institute of Design (Amity School of Fine Arts)

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Health & Allied Sciences

Name of the school/School: Amity Medical School

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 29/09/2022**

IQAC Observations:

1   The HODs of the dpartments had presented the documents in a systematic manner during audit.

2   Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

3   It was observed in the school that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

4   The Ph.D files of individual candidate was available during audit.

5   The result analysis should depict the pass % of students for all the programmes offered by the school.

6   In the school departments like CR, MPH &MHA could not present documents during audit.

7   Amity Institute of Stem Cell did not produce relevant documents during audit. The institute should place documents in the subject files since its inception onwards.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Optom	16	16	-
		B.Sc-(DAN)	5	5	-
		B.Sc-(MLT)	6	6	-
		B.Sc-(MM & SCT)	4	4	-
		BASLP	20	20	-
		M.Optom (Practitionor)	3	3	-
		M.Optom	16	16	-
		M.Sc-(CR)	4	4	-
		M.Sc-(DAN)	7	7	-
		M.Sc-(MLT)	3	3	-
		M.Sc-(MM & SCT)	9	9	-
		MPH	2	2	-
		MHA	1	1	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Optom	13	13	-
		B.Optom	14	14	-
		B.Optom	13	13	-
		B.Sc-(DAN)	23	23	-
		B.Sc-(DAN)	15	15	-
		B.Sc-(MLT)	14	14	-
		B.Sc-(MLT)	12	12	-
		B.Sc-(MM & SCT)	6	6	-
		BASLP	22	22	-
		BASLP	24	24	-
		BASLP	24	24	-
		M.Optom (Practitionor)	2	2	-
		M.Optom	37	37	-
		M.Sc-(CR)	12	12	-
		M.Sc-(DAN)	40	40	-
		M.Sc-(MLT)	3	3	-
		M.Sc-(MM & SCT)	2	2	-
		MPH	8	8	-
		MHA	1	1	-
		MHA- (EWP)	1	1	-
	Post Commencement feedback form filled by students	Not operational.			
	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students			

Registrar
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Manesar Gurgaon-122413
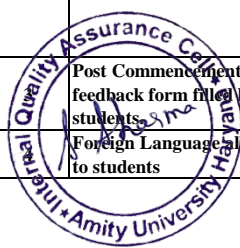
5	**Updated Academic Calendar file**	*File was available in BASLP,DAN and Optometry but the calendar requires modification as per IQAC suggestions. It needs to be updated year wise. Previous semester event calendar needs to be prepared again for listing all the events.
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
7	**Attendance Register**	Faculty registers were well maintained and signed by the HoI.
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
9	**LMS**	LMS is being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
10	**No of Ph.D. students**	*Total Ph.D students are 22, comprising of 04 full time and 18 part time scholars.

11	**Status of Ph.D. students enrolled.**	*Individual file of Ph.D candidates is being maintained in the school. *Central was not available. The file should be prepared keeping in mind that it is indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	**Course Manuals**	* It was available during audit and well maintained in Optometry, DAN and BASLP. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	**Result Analysis**	*File was available but graphical analysis of the result was not carried out in BASLP, Optometry, DAN & MLT. *Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	*Updated file was not available it needs to be modified as per the suggestions provided by IQAC in all the departments. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document. File to be updated.
15	**Events, Webinars, FDPs organized**	File was available with reports. ***Even semester February 2022- June 2022-** **Optometry -** Ten events had been planned for the semester and ten were conducted by the school. Reports were available without geotagged photographs. **MLT-** Two events had been planned for the semester and one event had been conducted in the school .Report of online webinar was available in the school.. **DAN -** One event was planned for the semester and one event was conducted in the school . Report was available with geotagged photographs. **BASLP** -Seven events had been planned for the semester and two events have been conducted in the school . Reports were available without geotagged photographs. ***Odd Semester- August 2022 - January 2023-** **Optometry-** Sixteen events had been planned for the semester and till date two events have been conducted in the school . Reports were available with geotagged photographs. **MLT-** Four events had been planned for the semester and till date two events have been conducted in the school . Reports were available with geotagged photographs. **DAN-** Four events had been planned for the semester and till date two events have been conducted in the school . Reports were available with geotagged photographs. **BASLP-**Five events had been planned for the semester and till date one event was conducted in the school . Report was available with geotagged photographs. * None of the departments had organized FDP's for faculty members in Even/Odd Semester. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are being held regularly.
17	**Mentor Mentee ratio)**	Mentor mentee ratio in - BASLP- 1:8 , Optometry- 1:20, DAN - 1:15 and MLT- 1:15 & CR- 1:16
18	**Master file of Mentor Mentee**	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC suggestions in all the departments.
19	**CR Meeting**	The file was maintained as per the format available in Class Representative meeting guidelines. CR attendance sheet was available in the file except in BASLP, MLT.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Medical School

Date: - 20.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar File	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Health & Allied Sciences

Name of the college/School: Amity College of Nursing

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated:08/10/2022**

IQAC Observations:

1 **Recognition from INC is pending in the college as a result first year admissions could not be initiated.**

2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

3 Some of the files in the college needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

4 It was observed in the college that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

5 It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

6 The Ph.D files of individual candidate was available during audit.

7 The result analysis should depict the pass % of students for all the programmes offered by the college.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc. (Nursing)	-	-	-
		B.Sc. (Nursing) Post Basic	-	-	-
		M.Sc. (Nursing)	-	-	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Sc. (Nursing)	59	59	-
		B.Sc. (Nursing)	57	57	-
		B.Sc. (Nursing)	61	61	-
		B.Sc. (Nursing) Post Basic	5	5	-
		M.Sc. (Nursing)	1	1	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it needs to be updated year wise. Previous semester event calendar needs to be prepared again for listing all the events .			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained and signed by the HoI.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members. The college should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	Total Ph.D students are 30, comprising of only 30 part time scholars as per the data provided by the college. The college should focus on enrolling full time research scholars.			
11	**Status of Ph.D. students enrolled.**	*Individual file of Ph.D candidates is being maintained in the college. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting.The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	**Course Manuals**	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

13	Result Analysis	* File was available but it needs to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Result analysis should be presented in pass % for all the programmes offered by the college. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	Event Calendar file	*Updated file was not available it needs to be modified as per the suggestion provided by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document. File to be updated.
15	Events, Webinars, FDPs organized	**Even semester February 2022- June 2022.-** Nine events had been planned for the semester . Two events were cancelled due to non availability of resource person.Reports for seven events was availble with geotagged photographs. **Odd Semester- August 2022 - January 2023-** Fifteen events had been planned for the semester and till date three events have been conducted in the school . Reports for the same were avaialble with geotagged photographs. *The college has planned two FDPs for faculty in November & December 2022.
16	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are being held regularly.The faculty members are not maintaining previous record of meetings held with the mentees.
17	Mentor Mentee ratio)	Mentor mentee ratio is 1:10
18	Master file of Mentor Mentee	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC suggestions.
19	CR Meeting	The file was maintained as per the format available in Class Representative meeting guidelines.CR attendance sheet was available in the file. It needs to be updated and flagged yearwise.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity College of Nursing

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	**Event Calendar File**	**Event Calendar file is updated & modified as per the suggestions provided by IQAC.**
16.	**Record of Mentor & Mentee Meeting held**	**The faculty members have updated previous record of meetings held with the mentees.**
18.	**Master file of Mentor Mentee**	**The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.**

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Health & Allied Sciences

Name of the Institute/School: Amity Institute of Pharmacy
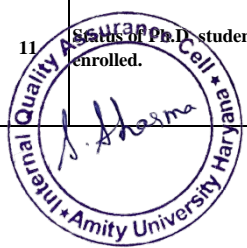
Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 26/09/2022**

IQAC Observations:

1. The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2. It is suggested that the institute should focus on getting full time research scholars too.

3. Some of the files in the institute needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards.

4. It was observed in the institute that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the

5. It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

6. Presentation of documents in the school was imperfect. It was advised to maintain documents systematically.

7. The Ph.D files of individual candidate was available during audit.

8. The result analysis should depict the pass % of students for all the programmes offered by the Institute.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Pharma	-	-	-
2	**Re-registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		B.Pharma	54	54	0
		B.Pharma	46	46	0
		B.Pharma	51	51	0
3	Post Commencement feedback form filled by students	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	File was available but it needs to be updated year wise. Previous semester event calendar needs to be prepared again for listing all the events .			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained but few were not signed by the HoI.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	*Total Ph.D students are 26 and all are part time scholars.			
11	**Status of Ph.D. students enrolled.**	*Individual file of Ph.D candidates is being maintained in the school. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

12	Course Manuals	* It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6) It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

13	**Result Analysis**	*File was maintained but graphical analysis was not inferred of the published results. *Result analysis should be presented in pass % for all the programmes offered by the Institute. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis is to be presented in one sheet programme wise. (For e.g. if the result is 100% separate sheets with the faculty name is not required). *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out.The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	**Event Calendar file**	*Updated file was not available it needs to be modified as per the suggestion provided by IQAC. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document. File to be updated.
15	**Events, Webinars, FDPs organized**	Even semester **February 2022- June 2022.-** Three events had been planned for the semester.Two online events had been conducted in the school. Report for the same was placed in the file with photographs which were not geotagged. ***Odd Semester- August 2022 - January 2023-** Seven events had been planned for the semester and till date three events have been conducted in the school.The two online events and one industry visit organized by the institute did not have geotagged photographs in the reports. * The institute has planned 01 FDP for faculty members from 21-25 Novemeber 2022. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the Institute.**
16	**Record of Mentor & Mentee Meeting held**	Mentor mentee meetings are being held regularly.
17	**Mentor Mentee ratio)**	Mentor mentee ratio is 1:12
18	**Master file of Mentor Mentee**	Mentor mentee files are not maintained as per norms & repeated suggestions provided to the coordinator.The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	**CR Meeting**	The file was maintained as per the format available in Class Representative meeting guidelines. CR attendance sheet was available in the file.Record of 2 CR meetings conducted was placed in the file.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Institute of Pharmacy

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	**Event Calendar File**	**Event Calendar file is updated & modified as per the suggestions provided by IQAC.**
18.	**Master file of Mentor Mentee**	**The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.**

Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell

Internal Academic Audit Report-Odd Semester.-2022

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Architecture & Planning**

Name of the Institute/School: **Amity School of Architecture & Planning**

Auditor Name: Dr.Sunita Sharma, Dr.Vidhi & Mr.Vijay   **Dated: 27/09/2022**

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   All the relevant subject files should have all documents right from 2018-2019 onwards properly indexed and flagged year wise.

3   It was observed in the school that maximum faculty members are using LMS in daily class room teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

4   It is advised that new files with new forms for mentees should not be opened in cases where they are transferred from previous mentor.

5   The Ph.D files of individual candidate was available during audit.

6   The result analysis should depict the pass % of students for all the programmes offered by the school.

S. No.	Details	IQAC Remarks			
1	**New Registration of students on Amizone.**	Programme wise	Total Students	Registered	Not Registered
		B.Arch	-	-	-
		B. Plan	1	1	-
		M.Plan (U & R)	3	3	-
2	**Re-registration of students on Amizone.**	Programme wise	Total Students	Registered	Not Registered
		B.Arch	3	3	-
		B.Arch	4	4	-
		B.Arch	5	5	-
		B.Arch	9	9	-
		B. Plan	2	2	-
		B. Plan	1	1	-
		B. Plan	2	2	-
		M.Plan (U & R)	12	12	-
3	**Post Commencement feedback form filled by students.**	Not operational.			
4	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
5	**Updated Academic Calendar file**	It was available in the file.			
6	**Faculty load (credit assigned)**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
7	**Attendance Register**	Faculty registers were well maintained in the school.			
8	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
9	**LMS**	LMS is being used by most of the faculty members. The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
10	**No of Ph.D. students**	*Total Ph.D students are 20, comprising of 08 full time and 12 part time scholars as per the data available in the school. **There is a discrepancy in the number of Ph.D students enrolled w.r.t data available with the central Ph.D office at AUH.** It states total 21 Ph.D students have been enrolled comprising of 8 full time and 13 part time. *As per the statement of the head of the institute 02 students have withdrawn their admission. *IQAC is advising the school to crosscheck their data with the central Ph.D office.			
11	**Status of Ph.D students enrolled.**	*Ph.D individual file of candidates is maintained in the school. *Central file is maintained but, it has to be indexed and flagged year wise having the list of candidates enrolled with the corresponding DRC minutes of the meeting. The list to be maintained in the format given below:			

S. No.	Enrol.No	Name of the Candidates	Name of the Supervisor	Name of the Co-Supervisor	Title of Ph.D of rearch	DRC Conduct Yes/NO	Remarks

Registrar
Amity University Haryana
Manesar Gurgaon-122413

12	Course Manuals	*It was available during audit and well maintained. *IQAC had perused the programme structure having the complete syllabus.It was found that the course outcomes mentioned in the syllabus did not match with the levels of Blooms taxonomy stated in the macro plan (L1-L6). It is advised to map the course structure appropriately **during implementation of NEP in the programme structure** so that, the desired higher cognitive levels can be reflected in the course outcomes.
13	Result Analysis	*Result analysis should be presented in pass % for all the programmes offered by the school. *File need to be updated & flagged year wise as per the proforma shared by IQAC from 2018-2019 onwards. *Graphical result analysis was not conducted . It is advised to prepare an analysis report after each graph. *In courses where students have not obtained the desired score as per the norms of AUH in that case, weak student analysis should be carried out. The name of the faculty teaching that particular course alongwith the copy of the associated time tables of programme and faculty should be placed in the file indicating the remedial class slot. A sample of an assignment given to the student may also be placed in the same file for record purpose.
14	Event Calendar file	* File was available but the calendar requires modifications as per IQAC suggestion. *It is not necessary to list holidays in the event calendar as it is mentioned in the Academic calendar received from the PVC office. Both the calendars (Academic and Event)should be filed together.Events Calendar should be prepared as per the format of Academic calendar issued from the PVC office to ensure uniformity in presentation of document.
15	Events, Webinars, FDPs organized	***Even semester February 2022- June 2022.-** Five events had been planned for the Even Semester.Report of all five events was available in the file. The reports did not have geotagged photographs. ***Odd Semester- August 2022 - January 2023- Fourteen** events had been planned for the semester and till date three events have been conducted in the school . Report of 3 events report was available but the photographs were not geotagged. *01 FDP has been planned in the school from 14-18 November 2022 for faculty and students. ***The school was advised to maintain geotagged photographs in the outcome reports for the events being conducted by the school.**
16	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are not held .The mentor mentee files need to be reviewed and updated with the number of mentor mentee meetings held regularly as per IQAC guidelines.
17	Mentor Mentee ratio)	Mentor mentee ratio is 1:4
18	Master file of Mentor Mentee	The Master file of mentor-mentee record needs to be updated and filed properly as per IQAC advise.
19	CR Meeting	The file was available and meetings were conducted . Recording signature of CR in the document as mandatory.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Name of the Department: Faculty of Architecture & Planning

Name of the School: Amity School of Architecture & Planning

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
16.	**Record of Mentor & Mentee Meeting held**	**Mentor mentee meetings are held. The mentor mentee files of faculty members have been updated as per IQAC advice.**
18.	**Master file of Mentor Mentee**	**The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.**

Registrar
Amity University Haryana
Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies: **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute/School: **Amity Business School**

Auditor Name: Dr.Sunita Sharma,Mr.Vikram Bhalla & Mr.Vijay Kumar   Dated: 10/05/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   Most of the files in the school requires to be updated and flagged year wise for better presentation of documents.

3   Few faculty members have maintained the attendance registers and mentor mentee forms in a systematic manner namely Dr Ranjana Kothari & Dr Geeta Ravish

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
		BBA-II	71	71	-
		BBA-IV	42	42	-
		BBA-VI	50	50	-
		BBA-(B & F)-II	11	11	-
		BBA-(B & F)-IV	12	12	-
		BBA-(B & F)-VI	3	3	-
		BBA (Intl.)-II	1	1	-
		BBA (Intl.)-IV	1	1	-
		Executive MBA (SM)-II	2	2	-
		MBA-II	49	49	-
		MBA-IV	26	26	-
		MBA (B&F)-II	14	14	-
1	**Re- Registration of students on Amizone.**	MBA (B&F)-IV	4	4	-
		MBA (BA)-II	5	5	-
		MBA (BA)-IV	1	1	-
		MBA (EFT)-IV	2	2	-
		MBA (HHM)-II	4	4	-
		MBA (HHM)-IV	6	6	-
		MBA(SM)-II	2	2	-
		MBA(SM)-IV	2	2	-
		MBA - (EWP)-II	11	11	-
		MBA - (EWP)-IV	14	14	-
		B.A (H) -ECO-II	14	14	-
		B.A (H) -ECO-IV	14	14	-
		B.A (H) -ECO-VI	12	12	-

Registrar
Amity University Haryana
Manesar Gurgaon-122413

		M.A -(ECO)-II	5	5	-
		M.A -(ECO)-IV	4	4	-

2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
4	Faculty Registers	Faculty registers were well maintained in the school.
5	LMS	LMS is being used by most of the faculty members.PPTs and study material is provided to the students.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
7	List of Ph.D. students & File	The Master file is maintained centrally Individual files of Ph.D scholars was available with all relevant documents.Progress report of Ms.Ekashi Gupta was not available in the file 2018-2023 .
8	Internal Assessment	The Internal Assessment central file maintained properly.
9	Result Analysis (Odd Sem-2022)	The Result analysis file was maintained but it needs to be revised & updated as per IQAC suggestion.
10	Event Calendar file (Odd Sem-2022	The Event calendar file was maintained but needs to be udated as per the format advised by IQAC.
11	Events, Webinars, FDPs organized	A total of 17 events were planned out of which 01 FDPs & 3 EDPs / MDPs have been conducted in the odd sem -2022.Reports with goetagged photographs was placed in the file.
12	Record of Mentor & Mentee Meeting held	Faculty members had maintained the files with students records having complete information and signatures in the mentor mentee form Dr.Pooja Jaiswal , IQAC coordinator was guided to inform all fcaulty members to place front page as index with complete information about the number of mentees in their respective files.
13	Master file of Mentor Mentee	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
14	Record of IQAC Audit report file	The file was available but extra papers of departmental meetings should be removed and updated as advised by IQAC.
15	CR Meeting file	The CR meeting file was manitained.Record of CR meeting was available from 2022 onwards. IQAC format was not used.The school had not placed the CR guidelines in the file.
		IQAC had a meeting with the following CRs . Mr. ADVAY GUPTA- BBA-II Mr. RAMAN AGGARWAL - BBA-IV Mr. ANKUR CHAUHAN- BBA-IV Mr. ANKIT KUMAR JHA- BA-ECO-II Mr. GUNJAN- MBA-HHM-II Mr. GAURI GUPTA- MBA-HHM-IV Mr. DIVYAKSHI SINGH - MA-ECO- II Ms. SHWETA-MA-ECO-IV Ms. VAIDEHI- MBA-SM- II Ms. KANIKA WADHWA-MBA-BA-II
		The following points were raised by the CRs:

16	CR Interaction	*Students who have been offered internship by CRC department were unable to get their ODs. It is suggested that CRC department should directly communicate to the school with a list of students going on internship so that attendance of students is not affected.
		*Students are made to sit in guest lectures organized by CRC. Students are not even aware of the profile of the guest as a result question answer session with the expert is not interactive and responsive.Secondly, classes are not held due to which syllabus remains pending or covered in haste.
		*Specialisation specific jobs are not being offered to the students. Students have complaint on the rude behaviour, and inability to resolve students query by the CRC member Mr Ankur Gupta.
		*In ASE Ph.D scholars are teaching students few courses . 'Comparative Economics Development' taught by Ms Nidhi is not understood by students as she is unable to provide satisfactory answers to the course material taught by her. They opined that she doesn't know the basics.
		* Student Mr Raman Aggarwal had enroled in SAP programme. During, that period syllabus was covered and he has not been given any support for his studies which was carried out during his absence and till date SAP result has not been declared.
		* Neither are classes taken regularly nor syllabus covered by Dr Supreeti for the courses taught by her. Content based study material is not provided and students are told to practice self-study by referring to research papers. Students sounded very unhappy with her teaching style, marking answer sheets and her behaviour. Similarly in Hospital and Health Care Management she had not taken any classes in the month of February and March 2023.
		*BBA students Accountancy -2nd semester demanded change of faculty as Dr Ramaih pronounciation is not clear. Rather, Mr Pushpender a Ph.D scholar is much preferred by them in terms of teaching in the class room.
		*Sustainability Mangement programme - Second semester students stated that syllabus is not being reflected on Amizone and Dr Kushagra has not provided any study material to the students in the specialization subject taught by him nor is he providing any online classes to the student enroled in Executive Sustainability Mangement programme.
		*Lack of power points for giving presentations every semester as the projector is not functioning effectively as opined by MBA General students.
		* Students fail to understand the Chinese language taught by the visiting faculty Ms Sandhya.
		*More conferences and summits to be organised in the area of Sustainability.

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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Business School

Date: - 19.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
9.	Result Analysis (Odd Sem-2022).	Graphical result analysis is prepared by the School.
10.	Event Calendar file (Odd Sem-2022)	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
12.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Management Studies & Behavioral Sciences

Name of the Institute / School:- Amity College of Commerce

Auditor Name: Dr.Sunita Sharma, Mr.Vikram Bhalla & Mr.Vijay Kumar   Dated: 17/04/2023

IQAC Observations:

1   Documentation in the college is imperfect. It is advised that the college should maintain documents systematically.
2   The Ph.D files of individual candidates of only Dr Vaibhav Kaushik was available during audit.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	**B.Com.(H)-II**	76	73	**3 students have applied for withdrawl**
		B.Com.(H)-IV	60	60	-
		B.Com.(H)-VI	54	54	-
		M.Com-II	5	5	-
		M.Com-IV	7	7	-
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained exept for Ms.Taruna Sharma, feedback was provided to her.			
5	**LMS**	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file is maintained at ABS.However it is advised that the college should maintain a copy of the same along with with DRC minutes.			
8	**Internal Assessment**	The Internal assessment file was centrally maintained with the programme coordinator.			
9	**Result Analysis (Odd Sem-2022)**	Result analysis file needs to updated as per IQAC suggestion.			
10	**Event Calendar file (Odd Sem-2022**	The Event calendar was not made in the desired format. The college was advised to update it as per IQAC suggestion.			

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11	**Events, Webinars, FDPs organized**	A total of 05 events have been conducted in the Odd sem -2022.Reports without goetagged photographs was placed in the file.
12	**Record of Mentor & Mentee Meeting held**	The Mentor Mentee file needs to be maintained on regular basis .
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. In case of a resignation by a faculty the mentees should be allotted to a new mentor with notification..
14	**Record of IQAC Audit report file**	The IQAC audit report file was available . Previous year reports need to be placed in the file.
15	**CR Meeting file**	The CR meeting file needs to be updated as per IQAC guidelines.
16	**CR Interaction**	IQAC had a meeting with the following CRs . Ms. Tabushri Dayal- UG Mr. Ibrar Hussain- UG Mr. Dev Mohanty- UG Ms. Ashi Jain- UG Ms. Sanjana Nagarajan -UG Mr. Ankit Gupt-UG Ms. Usha - PG Ms. Sonal Durej- PG CRs were of the opinion that faculty in the Taxation course has not been allotted. They were assured that faculty has been appointed and will take the classes.

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity College of Commerce

Date: - 19.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
9.	Result Analysis	Result analysis is prepared programme wise. The result format shared by IQAC.
10.	Event Calendar file (Odd Sem-2022)	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
13.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

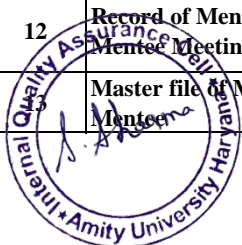Name of the Institute / School: **Amity Institute of Behavioural & Allied Sciences**

Auditor Name: Dr Sunita Sharma , Mr.Vikram Bhalla & Mr.Vijay   Dated: 09/05/2023

IQAC Observations:

1 The IQAC coordinator in the institute had presented the documents in a systematic manner during audit.
2 Most of the files in the institute requires to be updated and flagged year wise for better presentation of documents.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	B.A. (H) AP-II	60	54	6
		B.A. (H) AP-IV	63	53	10
		B.A. (H) AP-VI	52	51	1
		B.Sc. (CP)-II	80	77	3
		B.Sc. (CP)-IV	115	98	17
		B.Sc. (CP)-VI	70	69	1
		M.A. (App Psy)-II	4	4	0
		M.A. (App Psy)-IV	5	4	1
		M.A. (Coun Psy)-II	9	7	2
		M.A. (Coun Psy)-IV	13	12	1
		M.Sc. (CP)-II	76	71	5
		M.Sc (CP)-IV	78	77	1
		MSW-II	2	1	1
		MSW-IV	9	8	1
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**Internal Assessment**	The Internal assessment central file was maintained properly.			

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8	**Event Calendar file (Odd Sem-2022**	The Event calendar was produced during the audit but it was not as per the format. It needs to be updated as per IQAC suggestion.
9	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.

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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Institute of Behavioral & Allied Sciences

Date: - 27.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
8.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
9.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity Institute of Clinical Psychology**

Auditor Name: Dr Sunita Sharma , Mr.Vikram Bhalla & Mr.Vijay   Dated: 09/05/2023

IQAC Observations:

1   The IQAC coordinator in the institute had presented the documents in a systematic manner during audit.
2   Most of the files in the institute requires to be updated and flagged year wise for better presentation of documents.

S. No.	Details	IQAC Remarks			
1	**Re- Registration of students on Amizone.**	**Programme wise**	**Total Students**	**Registered**	**Not Registered**
		M.Phil	**8**	**8**	**0**
		Prof. Diploma in (CP)	**8**	**8**	**0**
2	**Foreign Language allotted to students**	Not applicable			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**Internal Assessment**	The Internal Assessment central file was maintained properly.			
8	**Event Calendar file (Odd Sem-2022**	The Event calendar was produced during the audit but it was not as per the format. It needs to be updated as per IQAC suggestion.			
9	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.			

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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Institute of Clinical Psychology

Date: - 27.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
8.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
9.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Management Studies & Behavioral Sciences

Name of the Institute/School:-Amity School of Hospitality

Auditor Name: Dr. Sunita Sharma, Mr.Vikram Bhall & Mr.Vijay Kumar   Dated: 26/04/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   The school organizes food festivals involving students right from the planning , execution to delivery thereby, imparting experiential learning.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	**Re- Registration of students on Amizone.**	**B.Sc-HM-II**	**12**	**12**	**-**
		B.Sc-HM-IV	**16**	**16**	**-**
		B.Sc-HM-VI	**16**	**16**	**-**
		B.Sc-HM-VIII	**20**	**20**	**-**
		BTTM-II	**-**	**-**	**-**
		BTTM-IV	**7**	**7**	**-**
		BTTM-VI	**11**	**11**	**-**
		BTTM-VIII	**8**	**8**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Not Applicable			
8	**Internal Assessment**	The Internal assessment file was centrally maintained .			
9	**Result Analysis (Odd Sem-2022)**	The Result analysis file was maintained.			
10	**Event Calendar file (Odd Sem-2022**	The Event Calendar was produced during the audit but event calendar was not as per the required format. Event calendar format needs to be updated as per IQAC suggestion.			
11	**Events, Webinars, FDPs organized**	A total of 14 events & 1 FDP have been conducted in the Odd sem -2022.Reports with goetagged photographs was placed in the file.			
12	**Record of Mentor & Mentee Meeting held**	The Mentor & Mentee file was maintained properly .			
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions			

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14	**Record of IQAC Audit report file**	The IQAC report file needs to be updated as per IQAC suggestions.
15	**CR Meeting file**	The CR meeting file was maintained in the school.
15	**CR Interaction**	The following CRs were present during interaction with IQAC. Ms. Mahak- II Sem - BHM Mr. Himaan -IV Sem - BHM Mr. Himanshu- VI Sem - BHM Ms. Anishka-VI Sem- BTTM Ms. Simran Kaur- IV Sem- BTTM ***The CRs are of the opinion that :** The school should organise more field trips/ exploration trips for students of Tourism.In the last 2yrs only one trip has been organised for BTTM students ; a visit to Surajkund mela. * BHHM students commented that Practicals conducted by the school is very few. In a week 2 practical classes are to be conducted as per time table . One in bakery &other in food production . Somehow every time only one prcatical of bakery gets conducted Food production is not conducted due to budget issues. * First year students have not received their uniforms although they had made full payment on 5th November 2022. They have only received one lab coat till date.

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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity School of Hospitality

Date: - 18.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.

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AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies: **Faculty of Science Engineering & Technology**

Name of the Institute/School: **Amity School of Engineering & Technology**

Auditor Name: Dr.Sunita Sharma,Mr.Vikram Bhalla & Mr.Vijay Kumar   Dated: 24/04/2023

IQAC Observations:

1. The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2. The faculty members teaching to the first year students are assigned as mentors to the freshers. Thereafter, in the second year faculty from the departments(eg. ME, CSE etc.) in which the student had sought admission is re-allotted to the students as a mentor. **It is advised to allot mentors initially from the departments only so that, the student has one mentor till he/she completes the programme.**

3. It is advised to have a fair distribution of mentees amongst the mentors in the department. It is a good practice to have few mentees under the able guidance of HoIs/ HoDs. This gives a positive impact to the accrediting and ranking agencies

4. Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
		B.Tech (Biomed Eng)-II	5	5	-
		B.Tech (Biomed Eng)-IV	4	4	-
		B.Tech (Biomed Eng)-VI	3	3	-
		B.Tech (Biomed Eng)-VIII	7	7	-
		B.Tech (AE)-II	3	3	-
		B.Tech (AE)-IV	4	4	-
		B.Tech (AE)-VI	4	4	-
		B.Tech (AE)-VIII	1	1	-
		B.Tech (AI & ML)-II	14	14	-
		B.Tech (AI & ML)-IV	13	13	-
		B.Tech (AI & ML)-VI	19	19	-
		B.Tech (CE)-IV	6	6	-
		B.Tech (CE)-VI	3	3	-
		B.Tech (CE)-VIII	3	3	-
		B.Tech (CSE)-II	151	151	-
		B.Tech (CSE)-IV	114	114	-
		B.Tech (CSE)-VI	74	74	-
		B.Tech (CSE)-VIII	73	73	-
		B.Tech (CSE)-3C-II	1	1	-
		B.Tech (CSE)-3C-IV	1	1	-
		B.Tech (CSE)-3C-VI	1	1	-
		B.Tech (ECE)-II	1	1	-

[Seal: Internal Quality Assurance Cell * Amity University Haryana]

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Amity University Haryana
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1	**Re- Registration of students on Amizone.**	B.Tech (ECE)-IV	2	2	-
		B.Tech (ECE)-VI	2	2	-
		B.Tech (ECE)-VII	1	1	-
		B.Tech (EEE)-IV	1	1	
		B.Tech (EEE)-VIII	1	1	
		B.Tech (ME)-IV	2	2	
		B.Tech (ME)-VI	4	4	
		B.Tech (ME)-VIII	4	4	
		B.Tech (CSE-Intl)-II	1	1	
		B.Tech (CSE-Intl)-IV	2	2	
		B.Tech.- CSE + MBA (DD)-IV	1	1	
		B.Tech.- CSE + MBA (DD)-VI	2	2	
		IB.Tech + M.Tech (AI & ML)-II	4	4	
		IB.Tech + M.Tech (AI & ML)-IV	4	4	
		IB.Tech + M.Tech (AI & ML)-VI	5	5	
		IB.Tech + M.Tech (AI & ML)-VIII	7	7	
		IB.TECH- M.Tech (AIR)-X	9	9	
		IB.Tech + M.Tech (DS)-II	1	1	
		IB.Tech + M.Tech (DS)-IV	5	5	
		IB.Tech + M.Tech (NCS)-II	2	2	
		IB.TECH+M.TECH- (NCS)-IV	3	3	
		IB.TECH+M.TECH- (NCS)-VI	2	2	
		M.Tech (NCS)-II	4	4	
		M.Tech (NCS)-IV	6	6	
		M.Tech (AI)-II	3	3	
		M.Tech (AI)-IV	4	4	
		M.Tech. (Civil)-II	3	3	
		M.Tech. (Civil)-IV	3	3	
		M.Tech. (Data Sc)-II	3	3	
		M.Tech. (Data Sc)-IV	3	3	
		M.Tech. (Defence Tech)-II	4	4	
		M.Tech. (Defence Tech)-IV	14	14	
		M.Tech. (E&C)-II	1	1	
		M.Tech. (E&C)-IV	1	1	
		M.Tech. (ME)-II	2	2	
		M.Tech (ME)-IV	2	2	
		M.Sc-(RE)-II	1	1	
		M.Sc-(RE)-PT- II	1	1	
		M.Tech.(S&AE)-IV	1	1	
		B.Sc. (IT)-II	14	14	
		B.Sc.(IT)-IV	15	15	
		B.Sc.(IT)-VI	12	12	
		BCA-II	58	58	
		BCA-IV	33	33	
		BCA-VI	21	21	
		M.C.A-II	31	31	
		M.C.A-IV	13	13	

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2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
4	**Faculty Registers**	Faculty registers were well maintained in the school except for faculty Dr. Sarita Gulia and Dr. Arun Kr. Singh who had many overwriting in their registers while marking attendance.
5	**LMS**	LMS is being used by most of the faculty members.PPTs and study material is provided to the students.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
6	**Session Plan uploaded**	Session plans were checked and following are the observations: Dr.HRP Yadav had not uploaded session plans on Amizone as per the credits assigned to them.
7	**List of Ph.D. students & File**	Master file is maintained.Individual files of Ph.D scholars was available with all relevant documents.
8	**Internal Assessment**	The Internal assessment file was centrally maintained with the HoI.Hard copies of assessment adopted by faculty members was checked and validated. It was found to be well maintained.
9	**Result Analysis (Odd Sem-2022)**	The Result Analysis file was maintained but it needs to be updated as per IQAC suggestion.
10	**Event Calendar file (Odd Sem-2022**	The Event Calendar file was well maintained.
11	**Events, Webinars, FDPs organized**	A total of 16 events were planned out of which 01 FDP have been conducted in the Odd sem -2022.Reports with goetagged photographs was placed in the file.
12	**Record of Mentor & Mentee Meeting held**	Faculty members had maintained the files with students records having complete information and signatures in the mentor mentee form.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated having list of allotment for new students admitted in the programmes offered by the school.
14	**Record of IQAC Audit report file**	The file was not having all the reports shared by IQAC. It needs to be updated as per suggestion provided during audit.
15	**CR Meeting file**	The CR meeting file was manitained.

Registrar
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Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity School of Engineering and Technology

Date: - 25.05.2022

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
9.	Result Analysis (Odd Sen-2022)	Graphical result analysis is prepared by the school.
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science, Engineering & Technology**

Name of the Institute/School:- **Amity Institute of Biotechnology**

Auditor Name: Dr.Sunita Sharma, Mr.Vikram Bhall & Mr.Vijay Kumar   Dated: 24/04/2023

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2 Most of the files in the school were maintained as advised by IQAC with scope of improvement in few.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	B.Sc. (H) BS-II	3	3	-
		B.Sc. (H)-BS-IV	1	1	-
		B.Sc. (H)-BS-VI	7	7	-
		B.Sc. (H)-BT-II	25	25	-
		B.Sc. (H)-BT-IV	7	7	-
		B.Sc. (H)-BT-VI	11	11	-
		B.Tech (BT)-II	18	18	-
		B.Tech-(BT)-IV	10	10	-
		B.Tech-(BT)-VI	8	8	-
		B.Tech-(BT)-VIII	5	5	-
		M.Sc. (BT) - GATB-II	4	4	-
		M.Sc. (BT) - GATB -IV	6	6	-
		M.Sc. (BT)-II	14	14	-
		M.Sc. (BT)-IV	17	17	-
		M.Tech-(BT)-IV	1	1	-
		M.Sc. (DS)-II	33	33	-
		M.Sc. (DS)-II	22	22	-
		PG Diploma in DS	1	1	-
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members.PPTs and study material is provided to the students.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file is maintained. Individual files of Ph.D scholars was available with all relevant documents. .			
8	**Internal Assessment**	The file was centrally maintained with the HoI.Hard copies of assessment adopted by faculty members was checked and validated. It was found to be well maintained.			
9	**Result Analysis (Odd Sem-2022)**	The file was well mainained with graphical representations of results declared.			
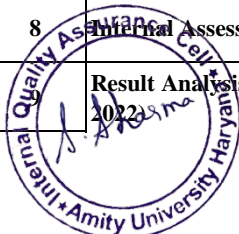
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10	**Event Calendar file (Odd Sem-2022**	The Event calendar was produced during audit and it was not as per the required format. Event calendar needs to be updated as per IQAC suggestion.
11	**Events, Webinars, FDPs organized**	A total of 12 events & 1 FDP have been conducted in the odd sem -2022.Reports with goetagged photographs was placed in the file.
12	**Record of Mentor & Mentee Meeting held**	Faculty members had maintained the files with students records having complete information and signatures in the mentor mentee form.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated having list of allotment for new students admitted in the programmes offered by the school.
14	**Record of IQAC Audit report file**	The file needs to be updated with all reports shared by IQAC.
15	**CR Meeting file**	The file is well maintained and format provided by IQAC was used for recording thec meetings held but, CR guidelines need to be placed in the file.

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(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity Institute of Biotechnology

Date: - 25.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
8.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
13.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.

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AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Science, Engineering & Technology

Name of the Institute / School: **Amity School of Applied Sciences**

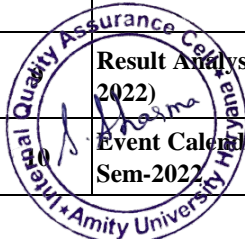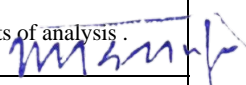Auditor Name: Dr. Sunita Sharma, Mr.Vikram Bhalla & Mr. Vijay Kumar   Dated: 28/04/2023

IQAC Observations:

1. The IQAC coordinator and the HoDs in the school had presented the documents in a systematic manner during audit.
2. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.
3. The Ph.D files were well maintained in the school.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	B.Sc. (H) - Chemistry-II	8	8	-
		B.Sc. (H) - Chemistry-IV	7	7	-
		B.Sc. (H) - Chemistry-VI	10	10	-
		B.Sc. (H) - FS-II	20	20	-
		B.Sc. (H) - FS-IV	21	21	-
		B.Sc. (H) - FS-VI	7	7	-
		B.Sc. (H) - Mathematics-II	5	5	-
		B.Sc. (H) - Mathematics-IV	9	9	-
		B.Sc. (H) - Mathematics-VI	7	7	-
		B.Sc. (H) - Physics-II	5	5	-
		B.Sc. (H) - Physics-IV	12	12	-
		B.Sc. (H) - Physics-VI	12	12	-
		M.Sc (AC)-II	31	31	-
		M.Sc (AC)-IV	29	29	-
		M.Sc (AM)-II	12	12	-
		M.Sc (AM)-IV	20	20	-
		M.Sc (AP)-II	18	18	-
		M.Sc (AP)-IV	30	30	-
		M.Sc. (Biochem)-II	6	6	-
		M.Sc. (Biochem)-IV	7	7	-
		M.Sc. (FS)-II	11	11	-
		M.Sc. (FS)-IV	19	19	-
2	**Foreign Language allotted To students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			

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3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
4	**Faculty Registers**	Faculty attendance registers were maintained by faculty members except for Dr. Mamta & Dr. Ritesh Verma who have done overwriting in their registers which is not acceptable without signature of faculty and HoI. Both of them were advised to be careful.
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
6	**Session Plan uploaded**	Following were the observations as under: **Prof. N.C Mowli had not uploaded the session plan till date for course 'Engineering Mathematics' for B.Tech semester 2 students and course 'Topology' for M.Sc. Mathematics students.**
7	**List of Ph.D. students & File**	Master file is maintained.Individual files of Ph.D scholars was available with all relevant documents. 76 students are enrolled in Ph.D till date.
8	**Internal Assessment**	The hard copies of sessionals was checked and validated.It was found that record was well maintained by faxculty members in hard and soft copy both.
9	**Result Analysis (Odd Sen-2022)**	Result analysis file was maintained. However, weak students analysis was not done as per IQAC suggestions. It is advised to present the file in the required formats.
10	**Event Calendar file (Odd Sem-2022**	The Event calendar was produced during the audit & the file was well maintained.
11	**Events, Webinars, FDPs organized**	A total of 18 events have been conducted in the Odd sem -2022 out of 29 planned.Reports with goetagged photographs was placed in the file.The events were not conducted due to non availability of resource person.
12	**Record of Mentor & Mentee Meeting held**	The faculty members had maintained complete student information and signature in the mentor mentee form. It is advised to have a complete list of mentors in the file and the forms flagged year wise.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions since 2019-2020 onwards. All notices, allottment list of new admissions and copy of timetable should be placed in the file.
14	**Record of IQAC Audit report file**	IQAC Audit reports were available need to be place in chronological order. All report shared during NAAC visit should also be placed in the file
15	**CR Meeting file**	CR meeting file was available.It was advised to prepare the summary report at the end of each academic session asc per the format shared in the guidelines.
16	**CR Interaction**	IQAC had a meeting with the following CRs . Mr. Ankit- B.Sc- Phy-II Ms. Ginjan-B.Sc-Phy-IV Ms. Parkhi Jindal- B.Sc-Chem-II Ms. Drishti Gupta- B.Sc-Chem-VI Ms. Lavisha -B.Sc-Math-II Mr. Vagish- B.Sc- FS- II Ms. Sonia-M.Sc- AP- II Mr. Kapil -M.Sc-AC- II Mr. Lakshay- M.Sc- AM-IV Ms. Shivani -M.Sc-AM -II Ms. Payal - M.Sc- AM-IV Ms. Bharti -M.Sc- (Biochem)-II Ms. Shivi - M.Sc-(Biochem)-IV Ms. Maneesha M.Sc-FS-II Ms. Shrutika- M.Sc-FS-IV The CRs complained about the cleanliness in the class rooms, washrooms and cigarrette/ bidi smoke in the washrooms on third floor- Block D.

Registrar
Amity University Haryana
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Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity School of Applied Sciences

Date: - 31.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Sciences Engineering & Technology

Name of the Institute / School:- Amity School of Earth & Enviroment Sciences

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar   Dated: 11/04/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2   Presentation of documents in the file was imperfect. It was advised to maintain documents systematically
3   The school should focus on organising FDPs for faculty mmebers.
4   Field trips can be organised for students.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	**Re- Registration of students on Amizone.**	**B.Sc- (ES)-II**	**2**	**2**	**-**
		B.Sc- (ES)-IV	**1**	**1**	**-**
		B.Sc- (ES)-VI	**1**	**1**	
		M.Sc- (ES)-II	**4**	**4**	
		M.Sc- (ES)-II	**4**	**4**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.As per IQAC Advise "A" should not be written in the register.			
5	**LMS**	It was observed in the school that maximum faculty members are using LMS in daily class room teaching.It is advised to make maximum use of the LMS platform for creating quality e-resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file needs to be revised with year wise list. Individual files of Ph.D scholars was available with all relevant documents. .			
8	**Internal Assessment**	Mid- Term Exam answer sheet with question paper was perused. Signature of the students was available in the award list.			
9	**Result Analysis (Odd Sem-2022)**	The Result analysis file was not maintained properly . The file had loose sheets of analysis .			
10	**Event Calendar file (Odd Sem-2022)**	The Event Calander was produced during the audit.			

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11	**Events, Webinars, FDPs organized**	A total of 03 events have been conducted in the Odd sem -2022.Reports with goetagged photographs was placed in the file.
12	**Record of Mentor & Mentee Meeting held**	The individual files of faculty member was produced during the audit.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
14	**Record of IQAC Audit report file**	IQAC audit report file was available & maintained.
15	**CR Meeting file**	
15	**CR Interaction**	Since the number of students are less in the school all issues are resolved during mentor mentee session. Hence no CR has been appointed in the school.

Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity School of Earth & Environment Science

Date: - 01.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
9.	Result Analysis (Odd Sen-2022)	Graphical result analysis is prepared by the school.
12.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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AMITY UNIVERSITY
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Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Law**

Name of the Institute/School: **Amity Law School**

Auditor Name: Dr.Sunita Sharma,Mr.Vikram Bhalla & Mr.Vijay Kumar   Dated: 01/05/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2   It was observed in the school that maximum faculty members are using LMS in daily class room teaching.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	**Re- Registration of students on Amizone.**	**B.A.,LL.B (H)-II**	**66**	**66**	**-**
		B.A LL.B (H)-IV	**30**	**30**	**-**
		B.A LL.B (H)-VI	**68**	**68**	**-**
		B.A LL.B (H)-VII	**66**	**66**	**-**
		B.A LL.B (H)-X	**65**	**65**	**-**
		B.Com. LL.B. (H)-II	**6**	**6**	**-**
		B.Com. LL.B. (H)-IV	**5**	**5**	**-**
		B.Com. LL.B. (H)-VI	**8**	**8**	**-**
		B.Com. LL.B. (H)-VII	**1**	**1**	**-**
		B.Com. LL.B. (H)-X	**5**	**5**	**-**
		BBA LL.B. (H)-II	**20**	**20**	**-**
		BBA LL.B. (H)-IV	**26**	**26**	**-**
		BBA LL.B. (H)-VI	**25**	**25**	**-**
		BBA LL.B. (H)-VII	**27**	**27**	**-**
		BBA LL.B. (H)-X	**25**	**25**	**-**
		LLM-II	**38**	**38**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms. It is a matter of appreciation that Mr Pranshul Pathak has uploaded study material on U Tube.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
	List of Ph.D students & File	Master file is maintained.Individual files of Ph.D scholars was available with all relevant documents. 35 students are enrolled in Ph.D till date in the school.			

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8	Internal Assessment	The Internal assessment file was well maintained .
9	Result Analysis (Odd Sen-2022)	Graphical result analysis should be presented for the ongoing semester results. The file needs to be updated as per IQAC suggestion.
10	Event Calendar file (Odd Sem-2022	The Event calendar file was maintained.
11	Events, Webinars, FDPs organized	A total of 22 events & 1 FDP have been conducted in the Odd sem -2022.Reports with goetagged photographs were placed in the file.
12	Record of Mentor & Mentee Meeting held	The faculty members had maintained complete student information and signature in the mentor mentee form. It is advised to have a complete list of mentors in the file and the forms flagged year wise. The file mainttained by Dr. Sanjum Bedi is exemplary.Other faculty members should maintain their files in the same way.
13	Master file of Mentor Mentee	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions since 2019-2020 onwards. All notices, allottment list of new admissions and copy of timetable should be placed in the file.
14	Record of IQAC Audit report file	The IQAC audit report file was well maintained.
15	CR Meeting file	CR meeting file was available but it needs to be updated as per IQAC suggestion.
16	CR Interaction	Mr. Siddharth -BBA-LLB- VIII Sem Ms. Shristi Jaiswal -LLM Ms. Shreya- BA-LLB- II Ms. Kirti Gupta- BA-LLB-IV Ms. Tamanna- B.Com-LLB- II Mr. Arsh BA-LLB- VI Ms. Ananya -BA-LLB- VIII The CRs shared their views on the behaviour of the wardens, guards and attendant in medical room. They were of the opinion that their behaviour is indifferent w.r.t. the problems of students. The mess does not provide food for students who have fallen sick.

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Name of the Department: Faculty of law

Name of the School: Amity Law School

Date: - 31.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
9.	Result Analysis (Odd Sen-2022)	Graphical result analysis is prepared by the school.
12.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies: **Faculty of Arts**

Name of the Institute/School: **Amity School of Communication**

Auditor Name: Dr.Sunita Sharma,Mr.Vikram Bhalla & Mr.Vijay Kumar

Dated: 03/05/2023

IQAC Observations:

1. The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2. Most of the files in the school were maintained as advised by IQAC with scope of improvement in few.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	B.Sc-(A&VG)-II	77	77	-
		B.Sc-(A&VG)-IV	52	52	-
		B.Sc-(A&VG)-VI	40	40	-
		BA (J&MC)-II	11	11	-
		BA (J&MC)-IV	12	12	-
		BA (J&MC)-VI	9	9	-
		BA (J&MC) - Intl-IV	1	1	-
		MA (J&MC)-II	8	8	-
		MA (J&MC)-IV	12	12	-
		PG Diploma in J & MC	7	7	-
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members.PPTs and study material is provided to the students.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file is maintained.Individual files of Ph.D scholars was available with all relevant documents.			
8	**Internal Assessment**	The Internal assessment file was centrally maintained with the HoI.Hard copies of assessment adopted by faculty members was checked and validated. It was found to be well maintained.			

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9	Result Analysis (Odd Sem-2022)	The Result analysis file was maintained properly.
10	Event Calendar file (Odd Sem-2022	The Event Calendar file was maintained but needs to be updated as per IQAC suggestions.
11	Events, Webinars, FDPs organized	A total of 16 events were planned. 10 events have been conducted in the Odd sem -2022. Few reports did not have goetagged photographs..
12	Record of Mentor & Mentee Meeting held	Faculty members had maintained the files with students records having complete information and signatures in the mentor mentee form. Mr. Deepak Dhariwal and Dr. Manoj Kumar were guided to include front page as index with complete information about the number of mentees.
13	Master file of Mentor Mentee	The Master file of mentor-mentee record needs to be updated having list of allotment for new students admitted in the programmes offered by the school.
14	Record of IQAC Audit report file	The file contained all the reports shared by IQAC.
15	CR Meeting file	CR meeting file was manitained but CR signature was not recorded on the attendance sheet.
16	CR Interaction	IQAC had a meeting with the following CRs . 1.Mr. Vaibhav Arora- B.Sc-A&VG-II 2. Ms. Yana Wadhawan-B.Sc- A&VG-II 3. Mr.Sarad Kumar-BAJMC-II 4. Ms. Dhriti Chaube-BAJMC-II 5. Ms. Tanu- BAJMC-IV 6.Ms. Nandita- BAJMC-IV 7. Ms. Jyotshna-MAJMC-II 8. Mr. Manish-MAJMC-II
		The CRs had raised the following points as stated below :
		*The following class rooms - 311, 103, & 101 are dirty most of the time.
		*More feild visits & educational trips should be organised for students in all programmes offered by the school.
		* Washrooms are not having any handwash.
		* The classrooms should be provided with more charging poinrts as student work on laptops during presentations.
		* Open elective classes are continuously held without any break in between the next class.Time table should be planned accordingly.
		*The labs are to be provided with the latest softwares for courses like Animation & Visual Graphics

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Manesar Gurgaon-122413

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity School of Communication

Date: - 30.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
10.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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(Accredited with Grade 'A' by NAAC)
Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Arts
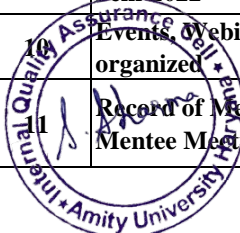
Name of the Institute/School:- Amity School of Liberal Arts

Auditor Name: Dr. Sunita Sharma, Mr.Vikram Bhall & Mr.Vijay Kumar   Dated:13/04/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   The supervisors in the school are maintaining Ph.D files of their scholars having all relevant documents as per IQAC suggestion

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	**Re- Registration of students on Amizone.**	B.A. (H) - English-II	65	65	-
		B.A. (H) - English-IV	55	55	-
		B.A. (H) - English-VI	83	83	-
		B.A. (H)-Pol.Scie-II	47	47	-
		B.A. (H)-Pol.Scie-IV	46	46	-
		B.A. (H)-Pol.Scie-VI	31	31	-
		B.A.(H) His.-II	5	5	-
		B.A.(H) His.-IV	5	5	-
		B.A.(H) His.-VI	7	7	-
		M.A. (English)-II	21	21	-
		M.A. (English)-IV	22	22	-
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file is maintained. Individual files of Ph.D scholars was available with all relevant documents. .			
8	**Internal Assessment**	The Internal assessment file was centrally maintained in the school.			
9	**Result Analysis (Odd Sem-2022)**	The Result analysis file was well mainained.			
10	**Event Calendar file (Odd Sem-2022)**	The Event Calendar was produced during the audit but event calendar was not as per format. Event calendar need to updated as per IQAC suggestion.			
11	**Events, Webinars, FDPs organized**	A total of 12 events & 1 FDP have been conducted in the Odd sem -2022.Reports with geo-tagged photographs was placed in the file.			

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12	**Record of Mentor & Mentee Meeting held**	The mentor mentee file of faculty members was maintained properly . Students going on internship should be mentioned in the form alongwith the name of the industry mentor guiding the student and the company name.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
14	**Record of IQAC Audit report file**	The IQAC report file needs to be updated with all previous reports of IQAC since 2014 onwards.
15	**CR Meeting file**	The CR meeting file is maintained properly,, but CR guidelines need to be placed in the file.
16	**CR Interaction**	IQAC had a meeting with the following CRs . Ms SOUMI SUTRADHAR Ms KALIKA Ms SAANVE GUPTA Ms KHEYATI Ms. SOUMI Ms. UMA Ms ELISHBA JOB
		* The number of books in the library are few. Hence, new titles and text books as per syllabus should be made available to the students in print or electronic media for easy access.
		* The history students' are of the opinion that field trips to museums etc. should be organized for them to understand the subject better.

Name of the Department: Faculty of Arts

Name of the School: Amity School of Liberal Arts

Date: - 01.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
10.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.

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Amity University Haryana
Manesar Gurgaon-122413

AMITY UNIVERSITY
HARYANA
Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Arts

Name of the Institute / School:- Amity School of Foreign Languages

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar   Dated: 12/04/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.

2   The documentation in the school was satisfactory. All the files were properly flagged and indexed as per the suggestions of IQAC.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re- Registration of students on Amizone.	B.A (H)- French-II	2	2	-
		B.A (H)- French-IV	13	13	-
		B.A (H)- French-VI	5	5	-
		B.A (H)- German-II	4	4	-
		B.A (H)- German-IV	8	8	-
		B.A (H)- German-VI	7	7	-
		B.A (H)- Spanish-II	4	4	-
		B.A (H)- Spanish-IV	3	3	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty Registers	Faculty registers were well maintained in the school.			
5	LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	Session Plan uploaded	Session plans were checked and following are the observations: Dr. Krishan Kumar and Mr. Kunal Anand had not uploaded session plans on Amizone as per the credits assigned to them.			
7	List of Ph.D. students & File	Not Applicable			
8	Internal Assessment	The internal assessment file was maintained centrally.			
9	Result Analysis (Odd Sem- 2022)	The Result Analysis file was well mainained with analysis & acion taken.			
10	Event Calendar file (Odd Sem-2022	The Event Calendar was produced during the audit but the event calander was not as per the advised format. It needs to be updated as per IQAC suggestion.			
	Events, Webinars, FDPs organized	A total of 08 events have been conducted in the Odd sem -2022.Reports with goetagged photographs was placed in the file.			

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12	**Record of Mentor & Mentee Meeting held**	Covid period record cannot be re- entered in the forms physically. Excel Sheet is sufficient as record og meeting conducted during lockdown. The individual files of faculty member was produced during the audit.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
14	**Record of IQAC Audit report file**	IQAC audit report file was available & maintained.
15	**CR Meeting file**	The CR meeting file needs to be updated as per IQAC suggestions.
16	**CR Interaction**	IQAC had a meeting with the following CRs . Ms. Ety Uppadhaya- II Sem Mr. Deepak -IV Sem. Ms. Vidya IV Sem. Mr. Kashish- VI Sem. Ms. Tripti -VI Sem.
		The CRs were satisfied with the acdemic activities being conducted in the school.

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Name of the Department: Faculty of Arts

Name of the School: Amity School of Foreign Language

Date: - 29.04.2022

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
10.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Arts

Name of the Institute / School:- Amity Institute of Degisn (ASFDT)

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar   Dated: 31/03/2023

IQAC Observations:

1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2 The mentor mentee forms should have full details of students w.r.t. internship in the last semester.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	**Re- Registration of students on Amizone.**	**BID-II**	**22**	**22**	**-**
		BID-IV	**14**	**14**	**-**
		BID-VI	**17**	**17**	**-**
		BID-VIII	**14**	**14**	**-**
		B.Sc-(FD)-II	**13**	**13**	**-**
		B.Sc-(FD)-IV	**10**	**10**	**-**
		B.Sc-(FD)-VI	**11**	**11**	**-**
		B.Sc-(FD)-VIII	**30**	**30**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members. Rahul Mehta's faculty register was not available during audit.			
6	**List of Ph.D. students & File**	Master file is maintained. Individual files of Ph.D scholars was available with all relevant documents.			
7	**Internal Assessment**	Mid- Term Exam answer sheets with question paper was perused. Signature of the students was available in the attendance sheet.			
8	**Result Analysis (Odd Sen-2022)**	File is maintained and one student of ASFDT has not given the examination.			
9	**Event Calendar file (Odd Sem-2022**	File was available and flagged semester wise.			
10	**Events, Webinars, FDPs organized**	A total of 17 events were planned out of which 02 FDPs have been conducted in the Odd sem - 2022.Reports with goetagged photographs were placed in the file.			
11	**Record of Mentor & Mentee Meeting held**	If a student has proceeded for internship, it should be mentioned in the mentor mentee form.			

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12	**Master file of Mentor Mentee**	The file is well maintained.
13	**Record of IQAC Audit report file**	Audit reports of IQAC was placed in the file.
14	**CR Meeting file**	The format provided in CR guidelines as annexures need to be duly signed and stamped by the HOI/HOD
15	**CR Interaction**	IQAC had a meeting with the following CRs . Ms. Diksha- II Sem (FD) Mr. Harsimra- II Sem (ID) Ms. Nidhi- IV Sem (FD) Mr. Karan -IV Sem (ID) Ms. Aadya- VI Sem (FD) Mr. Apooru- VI Sem (ID) The CRs were satisfied with the teaching learning process in the institute.

Name of the Department: Faculty of Arts

Name of the School: Amity Institute of Design (ASFDT)

Date: - 25.04.2025

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	CR Meeting file	CR Meeting file was maintained as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Arts

Name of the Institute / School:- Amity School of fine Arts

Auditor Name: Dr.Sunita Sharma & Mr.Vijay Kumar   Dated: 03/04/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2   The mentor mentee forms should have full details of student w.r.t. internship in the last semester.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	**BFA-II**	**28**	**28**	**-**
		BFA-IV	**23**	**22**	**1 Applied for Withdrawl**
		BFA-VI	**23**	**23**	**-**
		BFA-VIII	**30**	**30**	**-**
		MFA-II	**7**	**7**	**-**
		MFA-IV	**10**	**10**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	**List of Ph.D. students & File**	Not applicable.			
7	**Internal Assessment**	Internal assessment file was available . The school conducts practical based exams for students and are awarded on the basis of the work submitted by them. IQAC had advised the school to mainatain photograghs of students' work submitted during practical examination.			
8	**Result Analysis (Odd Sen-2022)**	File is well maintained.			
9	**Event Calendar file (Odd Sem-2022**	File was available and flagged semester wise.			
10	**Events, Webinars, FDPs organized**	A total of 14 events were planned out of which 02 FDPs have been conducted in the Odd sem -2022.Reports with goetagged photographs was placed in the file.			

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11	**Record of Mentor & Mentee Meeting held**	The individual files of faculty members was not produced during the audit.
12	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
13	**Record of IQAC Audit report file**	Audit reports of IQAC was placed in the file except a few. It was advised by IQAC to update the file before the follow up audit.
14	**CR Meeting file**	CR meeting file was manitained.
15	**CR Interaction**	IQAC had a meeting with the following CRs . Mr Kanisha Deva- II Sem . Ms. Kritika Goel -II sem Ms Khushboo Yadav -VI Sem. Ms. Shivanshi Bansal -VI Sem. Mr. Chinmay - VII Sem. * Students have demanded for a locker for putting their practical items as it is difficult to carry it home everyday especially big sheets. * Internet connectivity problem in the 'B' block classrooms basement floor for students studying Digital arts and advertisement course.

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Name of the Department: Faculty of Arts

Name of the School: Amity School of fine Ats

Date: - 25.04.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
12.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Helath & Allied Sciences

Name of the Institute / School: Amity Medical School

Auditor Name: Dr.Sunita Sharma, Mr.Vikram Bhalla & Mr. Vijay Kumar   Dated: 27/04/2023

IQAC Observations:

1 The HoI of the department had presented the documents in a systematic manner during audit.

2 Some of the files in the school needs proper indexing and flagging year wise. The relevant subject files should have all documents right from 2018-2019 onwards

3 The master file of mentor mentee need to be updated with all notices in chronological order.

4 DAN department visiting faculty is not teaching the students effectively.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
		B.Optom-II	18	18	-
		B.Optom-IV	13	13	-
		B.Optom-VI	14	14	-
		B.Optom-VIII	13	13	-
		B.Sc. (D&AN)-II	6	6	-
		B.Sc. (D&AN)-IV	22	22	-
		B.Sc. (D&AN)-VI	15	15	-
		B.Sc. (MLT)-II	7	7	-
		B.Sc. (MLT)-IV	14	14	-
		B.Sc. (MLT)-VI	12	12	-
		B.Sc. (MM&SCT)-II	5	5	-
		B.Sc. (MM &SCT)-IV	5	5	-
		BASLP-II	24	24	-
		BASLP-IV	21	21	-
		BASLP-VI	23	23	-
1	**Re- Registration of students on Amizone.**	BASLP-VII	24	24	-
		M.Optom Practitioner-II	4	4	-
		M.Optom Practitioner-VI	2	2	-
		M.Optometry-II	22	22	-
		M.Optometry-IV	37	37	-

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		M.Sc. (CR)-II	6	6	-
		M.Sc. (CR)-IV	12	12	-
		M.Sc. (D&AN)-II	7	7	-
		M.Sc (D&AN)-IV	39	39	-
		M.Sc. (MLT)-II	6	6	-
		M.Sc (MLT-IV	3	3	-
		M.Sc. (MM & SCT)-II	7	7	-
		M.Sc. (MM & SCT)-IV	2	2	-
		MPH-II	6	6	-
		MPH-IV	8	8	-
		MHA-II	1	1	-
		MHA-IV	1	1	-
		MHA (EWP)-IV	1	1	-
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Well managed by all the faculty members except Mr. Md. Masihuzzaman, Mr. Saurav Karmakar, Ms. Meghavi Sarin and Mr. Animesh Mandal who have overwritten attendance in their registers. Feedback was given to all of them.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file is maintained. Individual file of Ph.D scholars are also maintained. Total students registered are 17 till date.			
8	**Internal Assessment**	The record is well maintained by all fcaulty members and centrally also record is maintained by the HoI.			
9	**Result Analysis (Odd Sen-2022)**	File is maintained . M.Optometry- Record is maintained but extra papers should not be placed in the file. BASLP The file needs to be maintained as suggested by IQAC. DAN- Pass out batch result to be palced in the file. MLT- Weak student analysis was not carried out. It needs to be done .			
10	**Event Calendar file (Odd Sem-2022**	*The Academic calendar file needs to be updated year wise and flagged. *The Event Calendar was produced during the audit by all the departments -BASLP, DAN, MLT and it was maintained.			

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11	**Events, Webinars, FDPs organized**	A total of 37 events have been conducted in the Odd sem -2022. Some reports did not have goetagged photographs.It is mandatory to have geotagged photographs in the reports. Optometry- 15 MPH/MHA-06 MLT-03 BASLP- 06 DAN- 06 MM & SCT- 01
12	**Record of Mentor & Mentee Meeting held**	Files are maintained by faculty members properly having the list of students in the front and students records in the same order with complete information and signatures.
13	**Master file of Mentor Mentee**	The master file is maintained in all departments except BASLP. However, notices in the file should be placed in chronological order.
14	**Record of IQAC Audit report file**	Odd Sem 2021 report of IQAC was missing in the file it needs to be placed in file.
15	**CR Meeting file**	The CR Meeting file was maintained by Optometry, BASLP, DAN, MLT, Stem Cell as per IQAC advice. However, attendance sheet with signature should be recorded either in the format or attached as excel sheet.
16	**CR Interaction**	IQAC had a meeting with the following CRs . Mr. Mohit -B.Optom-IV Ms. Ishika Mudgal- B.Optom-IV Ms. Naina Singh- B.Optom-VI Ms. Triporna Paul- M. Optom- II Ms. Harshita Paliwal- B.Sc-MLT- II Mr. Aayushi Kumari- B.Sc-MLT-IV Ms. Saloni Katiyar- MHA-II Ms. Chhaby- MPH- II Mr. Prince Sharma- M.Sc-CR- II Mr. Vineet-B.Sc(MM& SCT)- II Mr. Deepak Kaushik- BASLP- II Ms. Janvi Mishra- B.Sc-DAB- II Mr. Rishi -M.Sc-SLP- II Mr. Rishabh - M.Sc(MM& SCT)-II Mr. Japleen Kaur (B.Sc(MM& SCT)-II
		The CRs were of the opinion that :
		Stem Cell - * Students stated that proper lab facility is not being provided to them for research work. * Number of library books are not adequate.
		M.Sc - BASLP since the session started late syllabus has not been completed and there is no scope for revision for exams.
		*Quality and rate list of the meals provided is not reasonable. The meals provided in the hostel has many times resulted into food poisoning for many students.

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Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Medical School

Date: - 31.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
10.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.

Registrar
Amity University Haryana
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AMITY UNIVERSITY

HARYANA

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Health & Allied Sciences

Name of the Institute / School:- Amity College of Nursing

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar   Dated: 05/04/2023

IQAC Observations:

1   The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2   The mentor mentee forms should have full details of students w.r.t. internship in the last semester.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re- Registration of students on Amizone.	B.Sc-(NUR)-II	60	60	-
		B.Sc-(NUR)-IV	59	59	-
		B.Sc-(NUR)-VI	57	57	-
		B.Sc-(NUR)-VII	61	61	-
		Post Basic B.Sc-(NUR)-II	5	5	-
		Post Basic B.Sc-(NUR)-IV	5	5	-
		M.Sc-(NUR)-II	2	2	-
		M.Sc-(NUR)-IV	1	1	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	Faculty Registers	Faculty registers were well maintained in the school.			
5	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
6	List of Ph.D. students & File	Master file is maintained. Individual files of Ph.D scholars was available with all relevant documents. .			
7	Internal Assessment	Mid- Term Exam answer sheet with question paper was perused. Signature of the students was available in the award list.			
8	Result Analysis (Odd Sem-2022)	File is maintained but it needs to be revised as per IQAC suggestion.			
9	Event Calendar file (Odd Sem-2022	The Event Calander (ODD & EVEN) was not produced during the audit			

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10	Events, Webinars, FDPs organized	A total of 17 events were planned out of which 02 FDPs have been conducted in the Odd sem - 2022.Reports with goetagged photographs was placed in the file.
11	Record of Mentor & Mentee Meeting held	The individual files of faculty members was produced during the audit.
12	Master file of Mentor Mentee	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
13	Record of IQAC Audit report file	IQAC audit report file was available & well maintained.
14	CR Meeting file	CR meeting file was manitained.
15	CR Interaction	IQAC had a meeting with the following CRs . Mr. Keshaw - B.Sc- II Sem. Ms. Manisha- B.Sc- IV Sem. Ms. Ekta -B.Sc- II Sem Mr. Rishabh- B.Sc--VI Sem. Ms. Pooja- B.Sc--VI Sem. Ms. Surbhi - M.Sc- II Sem. Mr. Sameer -Post Basic - B.Sc-IV Sem. Ms. Monika -Post Basic - B.Sc-II Sem. * Students are not provided transport having adequate seating capacity for 60 students. The bus provided to them has seating capacity for 40 students as a result a number of students are unable to sit and have to reach the hospital in discomfort. There also they have to be on their feet for the stipulated timings of their duty assigned during internship. Proper transport faciltilty should be provided to the students.

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Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity College of Nursing

Date: - 28.04.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
8.	Result Analysis (Odd Sem-2022)	Graphical result analysis is prepared by the College.
9.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
12.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Health & Allied Sciences

Name of the Institute / School:- Amity School of Pharmacy

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar   Dated: 06/04/2023

IQAC Observations:

1. The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2. Most of the files need to be updated as per IQAC advice.
3. Documentation in the college is imperfect. It is advised that the institute should maintain documents systematically.
4. The school should organise FDPs for faculty members and workshops for students.
5. The institute should promote visits to pharmaceutical industries for students.
6. It is suggested that the institute should focus on getting full time research scholars.

S. No.	Details	IQAC Remarks			
		Programme wise	**Total Students**	**Registered**	**Not Registered**
1	**Re- Registration of students on Amizone.**	**B.Pharma-II**	**49**	**49**	**-**
		B.Pharma-IV	**54**	**54**	**-**
		B.Pharma-VI	**46**	**46**	**-**
		B.Pharma-VII	**51**	**51**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**LMS**	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
6	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	**List of Ph.D. students & File**	Master file is maintained. Individual files of Ph.D scholars was available with all relevant documents.			
8	**Internal Assessment**	The file was maintained			
	Result Analysis (Odd Sem-2022)	The Result analysis file was not maintained as per the result proforma shared by IQAC.Weak student analysis was not carried out for onging students.			

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10	**Event Calendar file (Odd Sem-2022**	The Event Calander (ODD & EVEN) was not produced during the audit.
11	**Events, Webinars, FDPs organized**	A total of 03 events have been conducted in the Odd sem -2022.Reports with goetagged photographs was placed in the file.
12	**Record of Mentor & Mentee Meeting held**	The individual files of faculty members was produced during the audit.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions.
14	**Record of IQAC Audit report file**	IQAC audit report file was not available.
15	**CR Meeting file**	The CR Meeting file needs to be updated as per IQAC suggestions.
15	**CR Interaction**	IQAC had a meeting with the following CRs . Mr Bishal Gupta- IV Sem . Ms. Jivisha -IV sem Mr. Garvit Khanna - II Sem. . Ms. Bhawya -II Sem. Ms. Janvi -VI-Sem Ms. Ishu - VI Sem Ms. Himanshi- VII Sem * Frequent participant in extra curricular activities. * Placement of students in pharmeceutical industry rather than in sales and marketing. * Chemicals in the labs need to be procured as they have been consumed. * Proper transport faciltilty should be provided to the students for industrial visits with adequate seating capacity.

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Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Institute of Pharmacy

Date: - 01.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
10.	Event Calendar file (Odd Sem-2022	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
13.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.
15.	CR Meeting file	CR Meeting file was maintained as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : Faculty of Architecture and Planning

Name of the Institute / School:- Amity School of Architecture & Planning

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar   Dated: 10/04/2023

IQAC Observations:

1	The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
2	No faculty has been allotted in B.Arch for the course 'Structure-IV ' & 'Structure VI'.
3	The mentor mentee files are not maintained in a systematic manner as advised by IQAC.
4	It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	**Re- Registration of students on Amizone.**	**B.Arch-II**	**6**	**6**	**-**
		B.Arch-IV	**3**	**3**	**-**
		B.Arch-VI	**4**	**4**	**-**
		B.Arch-VIII	**5**	**5**	**-**
		B.Arch-IX	**9**	**9**	**-**
		B.Plan-II	**1**	**1**	**-**
		B.Plan-IV	**2**	**2**	**-**
		B.Plan-VI	**1**	**1**	**-**
		B.Plan-VIII	**2**	**2**	**-**
		M. Plan (U&R)-II	**4**	**4**	**-**
		M. Plan (U&R)-IV	**12**	**12**	**-**
2	**Foreign Language allotted to students**	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	**Faculty load w.r.t subjects assigned**	Faculty load was available for perusal. An average of credits has been assigned to each faculty member. **In B.Arch for the course Structure-IV & VI faculty has not been allotted for taking students classes.**			
4	**Faculty Registers**	Faculty registers were well maintained in the school.			
5	**Session Plan uploaded**	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
	LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			

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7	**List of Ph.D. students & File**	Master file is maintained. Individual files of Ph.D scholars was available with all relevant documents. All Students were uploaded on Amizone except 6 students who had not paid the fees.
8	**Internal Assessment**	Amizone record of internal assessment was available with the faculty members except a few who were suggested to maintain soft copy of internal assessment, semester wise in a folder.
9	**Result Analysis (Odd Sem-2022)**	File is maintained . Analysis to be done for students not for programme.
10	**Event Calendar file (Odd Sem-2022**	The Event Calendar (ODD & EVEN) was not produced during audit.
11	**Events, Webinars, FDPs organized**	A total of 13 events were planned out of which 01 FDPs have been conducted in the Odd sem -2022.Reports were availabe but photographs were not geotagged.
12	**Record of Mentor & Mentee Meeting held**	The individual files of faculty members were produced during the audit and was maintained except a few.
13	**Master file of Mentor Mentee**	The Master file of mentor-mentee record was not maintained properly it needs to be updated as per IQAC suggestions.
14	**Record of IQAC Audit report file**	IQAC audit report file was not maintained in the school.
15	**CR Meeting file**	CR meeting file was manitained.
16	**CR Interaction**	IQAC had a meeting with the following CRs . Ms. Yashika- B.Arch-VIII Sem. Mr.Sonu Kumar - B.Arch-II Sem Ms. Chetana- M.Plan(U&R)- II Sem.
		The CRs were satisfied but were of the opinion that more educational / field trips should be organised and transport should be provided by the institution.

Name of the Department: Faculty of Architecture & Planning

Name of the School: Amity School of Architecture & Panning

Date: - 28.04.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
10.	Event Calendar	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
14.	Record of IQAC Audit report file	IQAC audit report file was maintained.

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INTERNAL QUALITY ASSURANCE CELL

Academic Quality Intiatives

o **Sample of Minutes of the meeting of Academic Council and Board od Studies for launch of new programme:**

   ❖ Professional Diploma in Clinical Psychology
   ❖ Master of Science (Speech Language Pathology)

o **Sample of Board of Studies for revision of courses** – B.Tech. CSE with specialization in Data Science and Cyber security (by introducing new CE track in B. Tech CSE).

o Glimpses of NIRF Ranking

o Administrative initiatives by IQAC on Amizone.

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Amity University, Haryana

Minutes of the 26th Meeting of the Academic Council of Amity University, Haryana conducted on May 4th, 2023.

The following were present: -

ACADEMIC COUNCIL

1.	Prof (Dr) PB Sharma,	Vice Chancellor	Chairman
2.	Prof (Dr) Vikas Madhukar	Pro Vice Chancellor	Member
3.	Dr A K Nagpal	Chairman, Board of Governors, RBMF	Member
4.	Dr Rajendra Prasad	Dean, Faculty of SET	Member
5.	Maj Gen (Retd) GS Bal	DSW, Director Hostel & Security	Member
6.	Maj Gen (Retd) PK Sharma	Dean & Director, ALS	Member
7.	Dr Gunjan M Sanjeev	Director, International affairs	Member
8.	Dr Shalini Bhaskar Bajaj	Director, ASET	Member
9.	Prof (Dr) S K Jha	Director, ASLA	Member
10.	Prof (Dr) Anil Kumar Yadav	Director, ASAS	Member
11.	Dr Ila Gupta	Director, ASAP	Member
12.	Prof (Dr) Rajesh Nair	Director, AIBAS	Member
13.	Dr Eisha Jainiti	Offg Director, ASCO	Member
14.	Dr Luxita Sharma	Offg Dir, AMS	Member
15.	Mr A Bhattacharya	Dy Dir, ASH	Member
16.	Prof (Dr) I S Thakur	HOD, ASEES	Member
17.	Mr. S. S. Jha	ACC	Member
18.	Ms. Suniti Sood	HOD, ASFDT	Member
19.	Dr HRP Yadav	HOD, Civil	Member
20.	Prof (Dr) UN Singh	Dean, Faculty of Arts & Humanities	Member
21.	Maj Gen (Retd) JS Dhull	Director, AIDT & Dy Dir ASET	Member
22.	Maj Gen(Retd) Dr SC Jain	HOD, ASET(ECE)	Member
23.	Prof(Dr) S Sardana	Director, AIP	Member
24.	Prof(Dr) Sunita Srivastava	HOI, Amity College of Nursing	Member
25.	Dr Ravi Manuja	Registrar	Member Secretary

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Special Invitees

1.	Sqn Ldr (Retd) S K Singh	-	Director, Admin.
2.	Rear Admiral (Retd) K K Pandey	-	Director, HR.
3.	Prof (Dr) P C S Devara	-	Director, ACOAST.
4.	Mr Manoj Sahani	-	Director, CRC.
5.	Mr Arun Biswas	-	Dy COE.
6.	Prof (Dr) Atul Thakur	-	Director, AINT.
7.	Dr Seema R Pathak	-	Director Outcome
8.	Dr Sunita Sharma	-	Dy Director IQAC
9.	Dr Sanjana Vij		

Dr Ravi Manuja, the Member Secretary welcomed all the members of the Academic Council and requested the Hon'ble Chairman to open the proceedings of the meeting with a welcome address and introductory remarks. The Chairman extended a warm welcome and greeted all the members and the Special Invitees for the meeting of the Academic Council.

Hon'ble Chairman thanked the members of the Council for attending the meeting and apprised the council he feels proud to announce that Amity Business School has been ranked amongst the Top 10 Private Business School in the country and second time in a row 2022 & 2023. The Hon'ble Chairman extended his gratitude to faculty, staff, students, alumni and Industry partner for this achievement.

On vision and mission of the University, the Hon'ble Chairman said that our vision should be a world class centre of creativity and innovation and to contribute to the progress of humanity through excellence in education, industry and society relevant research and extension service. To foster academic innovations and create an environment of student centric learning by promoting inter-disciplinary culture, strengthening research, industry academia integration, and international collaboration.

The Chairman stated that Amity University has been in a position of advantage vis-à-vis other Universities due to its being an E-Governed and accustomed to use of online Portal thereby culminating into successful virtual conduct of the academic activities of the two Academic Sessions 2021-22 and 2022-23. Thereafter, Hon'ble VC made a Power Point presentation highlighting the major accomplishments, events organized, and progress made by the University. The presentation made by Hon'ble Vice Chancellor is placed as **Appendix 'A'**.

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Item No AC 26.1

(a)   To confirm the minutes of 25th meeting of the Academic Council held on 23rd Nov 2022 which are enclosed as **Appendix 'B'** for confirmation by the members.

(b)   Action taken on the minutes of the 25th meeting of the Academic Council.

Item No.	Item	Action Taken
Item No. AC 25.1	1. To confirm the minutes of 24th meeting of the Academic Council held on 5th April 20022 (**Appendix 'B'**). Action taken on the Minutes of the 24th Academic Council Meeting.	Confirmed
Item No. AC 25.2	Updation of AUH Annual Report	
Item No. AC 25.3	Status of implementation of NEP-2022 at AUH	Approved
Item No. AC 25.4	Regularisation of Existing Courses with DGHE	Reported & Ratified
Item No. AC 25.5	Report on Research and Innovation	Reported
Item No. AC 25.6	Report and Approval of BOS (The main points to be shared by the School Heads. Important and Major achievements / events also to be shared.) a) **ALS:** Approval of MoM of BOS which was convened on 21 Sep 2021. b) **ASET:** Approval of MoM of BOS which was convened on 28 July 2022. c) **AMS**: Approval of MoM of BOS which was convened on 12 August 2022. d) **ACON**: Approval of MoM of BOS which was convened on 12 August 2022. e) **ABS:** Approval of MoM of BoS which was convened on 14 Sep 2022. f) **AIBAS**: Ph.D in Social Work from Even semester 2023.	Reported & Ratified
Item No. AC 25.7	Any other Item with the permission of the Chair.	
Item No. AC 25.8	Vote of Thanks and Adjournment	

The Member Secretary requested the house for ratifying the minutes and the action taken report of the 25th Academic Council meeting which was shared with all the Members by circulation, as no representation or observation had been received from any Department / Institute. The minutes and the action taken report were ratified by the members of the Academic Council.

Item No. AC 26.2: Brief on AUH Annual Report.

It was decided that AUH Annual Report for the Year 2019 & 2020 would be finalized by Dr U N Singh and for future report Pro VC suggested that a committee be composed who should be entrusted with the task of preparing the University report.

Item No. AC 26.3: To report submission of Annual Quality Assurance Report (AQAR) 2021-22 through NAAC portal.

Prof (Dr.) Vikas Madhukar, Pro Vice Chancellor has intimated that the second AQAR for the Academic year 2021-2022 has been compiled by coordinating, verifying, and consolidating the data received from Institute /School, Dean Academics, Admission, Administration, CRC, DSW HR, Outcome, Accounts, Library, IT & Examination**.**
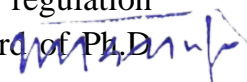
The second AQAR 2021-2022 was analyzed and compared with previous AQAR 2020-2021 submitted to NAAC on 31/03/2022. While preparing the data for the AQAR 2021-2022, the Standard Operating Procedures (SOPs) prescribed by NAAC was referred to for data accuracy and clarity.

A detailed report was presented through a power point presentation by Prof (Dr) Vikas Madhukar, Pro Vice Chancellor and the same is attached as **Appendix 'C'**.

Item No. AC 26.4: Ratification Amendment to AUH Ph.D regulation 2020-21 in line with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022.

Prof (Dr) Vikas Madhukar, Pro Vice Chancellor has covered this point and has intimated the members of the council that the ratification amendment to AUH Ph.D regulation 2020-21 in line with the UGC (Minimum Standards and Procedures for Award of Ph.D Degree) Regulation, 2022 is required to be followed as given in the succeeding paras :-

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Eligibility Criteria for Admission.

- A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed.

- A relaxation of 5% marks, from 55% to 50%, or its equivalent grade may be allowed for the Economically Weaker Section (EWS) alongwith other categories. Candidates seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be given as stated above.

Duration of Full Time PhD Programme.

- Minimum Duration of the Ph.D Programme   : 3 years (including course work)

- Maximum Duration of the Ph.D Programme : Six Years (including one year extension)

- Re-registration : Maximum for 2 years after utilization of the maximum duration

Duration of Part Time PhD Programme.

o Minimum Duration of the Ph.D Programme   : 4.5 years (including course work)

o Maximum Duration of the Ph.D Programme : Six Years (including one year extension)

o Re-registration : Maximum for 2 years after utilization of the maximum duration

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Extension for the Ph.D Programme.

- After exhausting maximum time period, a maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.

- Female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.

Procedure For Admission
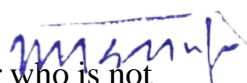
- The University may admit students who qualify for fellowship/scholarship in UGC-NET/UGC- CSIRNET/GATE/CEED and similar National level tests based on an interview.

- The selection of candidates will be based on the entrance test conducted by the University, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.

- A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

Allocation of Research Supervisor

- Full time Professor/Associate Professor : At least five research publications in refereed journal peer reviewed /refereed journals

- Assistant Professor : At least three research publications in refereed journals peer reviewed /refereed journals

Ph.D. degree awarded by a university under the supervision of a faculty member who is not an employee of the university or its affiliated Post- graduate Colleges/institutes would be in violation of these Regulations
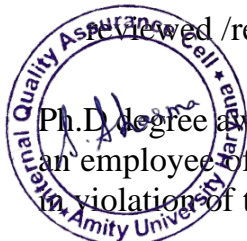
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Allocation of Research Supervisor

- For Ph.D scholars working in Central government/ State government research institutions whose degrees are given by The University, the scientists in such research institutions who are equivalent Professor/Associate Professor/Assistant Professor can be recognized as supervisors if they fulfill the above requirements.
- Co-Supervisors from within the same department or other departments of the same institution or other institutions may be permitted with the approval of the competent authority.
- Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.
- Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.
- Each supervisor can guide up to two international research scholars on a supernumerary basis over and above.

Course Work

- Ph.D scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
- The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

Evaluation and Assessment Methods

- Wherever possible, one of the external examiners should be chosen from outside India. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online.
- The University shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:
    - The candidate is permitted to pursue studies on a part-time basis.
    - His/her official duties permit him/her to devote sufficient time for research.
    - If required, he/she will be relieved from the duty to complete the course work.

Grant of M.Phil Degree

- The University shall not offer the M.Phil.(Master of Philosophy) programme
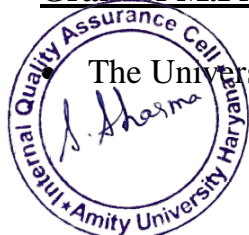
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Item No. AC 26.5: Report and ratify the AUH SWAYAM Policy as per UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021.

Prof (Dr) Vikas Madhukar, Pro Vice Chancellor has covered this point and emphasized on the AUH SWAYAM Policy as per UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021. The following points were covered in his presentation: -

About the SWAYAM

- Programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality.
- Provides an integrated platform and portal for online courses, covering all higher education subjects and skill sector to ensure that every student benefits from learning material through ICT.
- Vide UGC notification No. F.1-100/2016(MOOCs/e-content) on Credit Framework for Online Learning through SWAYAM Regulations 2021 dated March 25, 2021, UGC allowed transfer of credits earned through SWAYAM courses by a student of higher educational institute.

Process of credit transfer and certification

- SWAYAM courses will be considered for credit transfer in the UG, PG and PhD Programmes offered at AUH.
- SWAYAM coordinator of AUH shall notify the list of online learning courses eligible for credit transfer in the beginning of every semester.
- From the notified list, Head of Institute (HOI) will select the courses to be offered in a particular programme. It must be ensured that SWAYAM courses offered have at least 70% content mapping with ongoing course at AUH in applicable semester.
- The credit balancing, in case of credit mismatch between the credits of course offered at AUH and its equivalent SWAYAM course will be done as per following:
  - o If the credits of SWAYAM course are higher than mentioned in AUH programme structure, it will be transferred with the actual credits of SWAYAM course.
  - o If the credits of SWAYAM course are less than that mentioned in AUH programme structure, student has to opt from set of following NTCC courses:
    - o Term Paper-1 credit
    - o Workshop-1 credit
    - o Project-2 credit

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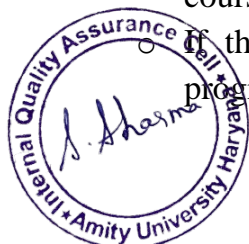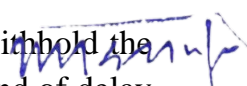
- In case course offered through SWAYAM is not in the programme structure at AUH but supplements the teaching learning process of the institute, HOI can recommend that course, provided credits earned for such subject(s) will be considered over and above the minimum credit requirements for a particular semester.
- Maximum of 40% of the total courses in a particular programme in a semester can be offered through SWAYAM platform. Additional online course over and above 40% of total courses will be considered as Audit Course.
- One course teacher from the institute will be appointed as course mentor to the student for guiding in learning the course, solving assignments, conducting practical sessions, giving examination at approved center as communicated by National coordinator/PI of course and evaluating practical/Lab component of marks (if any) for final score of the course.
- Students opting for SWAYAM course shall be required to register for that course through SWAYAM portal. Course mentor shall guide the students about the registration on SWAYAM portal.
- Student is required to submit an undertaking while opting for SWAYAM course(s) for credit transfer to SWAYAM coordinator through his/her HOI for further approval of Dean Academics and Pro Vice chancellor.
- On approval, students opting for SWAYAM course under credit transfer policy will be exempted from attending the classes in physical mode and to appearing in end term examination(s) for this course(s).
- HOI shall ensure no overlapping of SWAYAM examinations with that of internal and end-semester exams conducted at AUH.
- On successful completion of each course, SWAYAM host institution would issue the certificate through which the student can get credits transferred into his/her marks sheet issued by AUH.
- On completion of course, HOI will submit the list of students who have passed the SWAYAM course along with the certificate of completion/grade sheet to SWAYAM coordinator of AUH.
- Marks/grade awarded by SWAYM host institution will be converted in to ratio of 30:70 for internal: external for the purpose of transfer in to the AUH grade sheet.
- In case student fails in SWAYAM course(s), student has to appear for reappear examination at AUH for external component, wherein the internal component will be evaluated by concerned course mentor based on the assignments submitted to SWAYAM.
- In case of delay in the declaration of SWAYAM results, the AUH may withhold the results of such student(s). The university will not be responsible for any kind of delay in the results, ambiguity in the results.
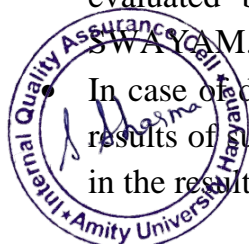
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On successful completion of each course

- SWAYAM host institution would issue the certificate of marks obtained.
- HOI will submit the list of students who have passed the SWAYAM course along with the certificate of completion/grade sheet to SWAYAM coordinator of AUH.
- Marks/grade awarded by SWAYM host institution will be converted into ratio of 30:70 for internal: external for the purpose of transfer into the AUH grade sheet.
- In case a student fails in SWAYAM course(s), student must appear for reappear examination at AUH for external component, wherein the internal component will be evaluated by concerned course mentor based on the assignments submitted to SWAYAM.
- In case of delay in declaration of SWAYAM results, AUH may withhold the results of such student(s)

Item No. AC 26.6: Report and ratify the implementation of Academic Bank of Credits (ABC) as per Establishment and Operations of Academic Bank of Credits in Higher Education (1st amendment) Regulation 2021.

Prof (Dr) Vikas Madhukar, Pro Vice Chancellor has covered this point and emphasized on implementation of Academic Bank of Credits (ABC) as per Establishment and Operations of Academic Bank of Credits in Higher Education (1st Amendment) Regulation 2021. The following points were covered in his presentation:-

Features of Academic Bank of Credits

- Academic Bank of Credits, is a national-level facility to promote flexibility of curriculum framework and interdisciplinary or multidisciplinary academic mobility of students across Higher Education Institutions in the country with appropriate credit transfer mechanism created through these regulations and shall facilitate students to choose their own learning path to attain a Degree or Diploma or Post Graduate diploma or academic qualification, working on the principle of multiple entry-multiple exit as well as any-time, any-where, and any-level learning.

- Academic Bank of Credits shall enable the integration of multiple disciplines of higher learning, leading to the desired learning outcomes including enhanced creativity, innovation, higher order thinking and critical analysis.

- Academic Bank of Credits shall provide significant autonomy to students by providing extensive choice of courses for a programme of study, flexibility in curriculum, novel and engaging course options across a numbers of higher education disciplines or institutions.

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Item No. AC 26.7: Report and ratify Offering Twining/ Joint Degree and Dual Degree Programme as per Academic Collaboration Between Indian and Foreign Higher Education Institution to offer Twinning, Joint Degree, and Dual degree regulation 2022 of UGC.

Prof (Dr) Vikas Madhukar, Pro Vice Chancellor has covered this point and emphasized on offering twinning/joint degree and dual degree programme as per Academic Collaboration between Indian and Foreign Higher Education Institution to offer Twinning, Joint Degree, and Duel degree under UGC regulation, 2022. The following points were covered in his presentation: -

- **Twinning** is a collaborative arrangement whereby students enrolled with an Indian HEI may undertake their programme of study partly in India, complying with relevant UGC regulations, and partly in the foreign HEI.
- **Joint Degree** Programme the curriculum shall be designed jointly by the collaborating Indian & Foreign HEIs and the Degree is awarded by the Indian HEI and the collaborating foreign HEI with a single Certificate bearing the crests and logo of both collaborating institutions.
- **Dual Degree** Programme degrees is conferred by the Indian and foreign HEI, separately and simultaneously, upon completion of degree requirements of both the institutions.

Item No. AC 26.8: Report on New Programs to be introduced for AY 2023-24 & Programs that were started in AY 2022-23.

Prof (Dr) Vikas Madhukar, Pro Vice Chancellor has intimated that two UG, 03 PG, 02 PG Diploma and 01 Ph. D Programmes have been introduced for AY 2023-24. The details of the courses is as under :-

Institute	Programme by Discipline/School (Alphabetically Listed)	Program Code	Duration	Eligibility	1st Year NS Semester Fees (Rs.) 2023	Remarks
AMS	Master of Science (Speech Language Pathology)	131703	2 Years	BASLP/BSc (Speech & Hearing) with min 55% marks from any RCI recognized institute-university.	**80000**	**started w.e.f. session 2022**
AICP	Professional Diploma in Clinical Psychology	13832	1 Year	M.A./M.Sc. in Psychology or Equivalent (Min 55%)	**124000**	**started w.e.f. session 2022**
ASAS	B.Sc. (H) Biochemistry	131155	3 Years	10+2 (Min 55%) with PCB & min 55% in Biology	45000	
ABS	BBA (Business Analytics)	131710	3 Years	10+2 (min 55%) in Math/Statics/Computer Science and other Relevant Streams	104000	

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ABS	PG Diploma in Business Analytics (For Working Professionals)	131711	1 Year	Graduation in any discipline with Mathematics/ Statistics/ Economics/ Computer Science/ Computer Applications/ IT as a subject or other relevant Subject studied in 10+2 or Graduation	41000	
ASLA	MA (Political Science)	13201	2 Years	Graduation in same stream	47000	
ASEES	M.Sc. (Microbial Science and Technology)	131712	2 Years	B.Sc. (with 55%) with Botany/ Zoology/ Biotechnology/ Chemistry/ Life sciences / Biological sciences as a Subject	59000	
AIBAS	Doctor of Philosophy (Social Work)	13613	3 Years	Master's degree in sociology/social work/social anthropology/psychology/community health/rural development from any accredited Indian or Foreign university with min 55% marks or equivalent grade point average.	FT-42000 PT-27000	

Item No. AC 26.9: Reporting of AUH Data Upload onto NAD (National Academic Depository)

Mr Arun Biswas, CEO has intimated that AUH data has been uploaded onto National Academic Depository. He has produced the details of data uploaded on the NAD before the council through a PowerPoint presentation. The details of the uploaded data are attached as **Appendix 'D'**. The Chairmen has appreciated the work done by the exam department in a short spell.

Item No. AC 26.10: Report on Result for Odd semester Examination for AY 2022-23.

The result analysis for the odd semester examination of AY 2022-23 was produced by Mr Arun Biswas, CEO, AUH before the council. The chart showing the result analysis are appended below. Hon'ble Chairmen has directed all the HOI/HOD during the meeting to identity the weak area of students where there is a need to improve the result of the University.

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TOTAL NO OF STUDENTS APPEARED

4783

Students having reappear in one or more subjects, 1460

Students passed in all subjects,...

Reappear in 3 Subjects, 3.51%

Reappear in 4 Subjects, 1.94%

Reappear in >=5 Subjects, 5.60%

Reappear in 2 Subjects, 6.15%

Reappear in 1 Subject, 13.32%

Passed in all Subjects, 69.48%
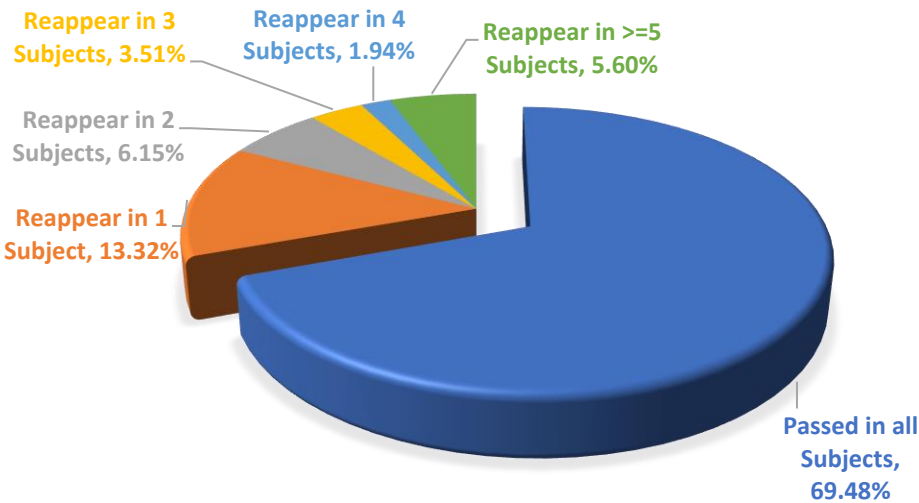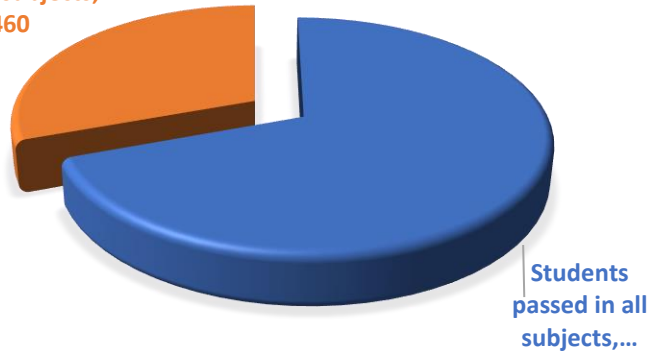
PERFORMANCE W.R.T SUBJECTS

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SEMESTER GRADE POINT AVERAGE

- > 8.50, 27.49%
- < 3.50, 7.00%
- 3.50 - 4.49, 3.91%
- 4.50 - 4.99, 2.32%
- 5.00 - 6.49, 13.78%
- 6.50 - 7.49, 18.13%
- 7.50 - 8.50, 27.37%
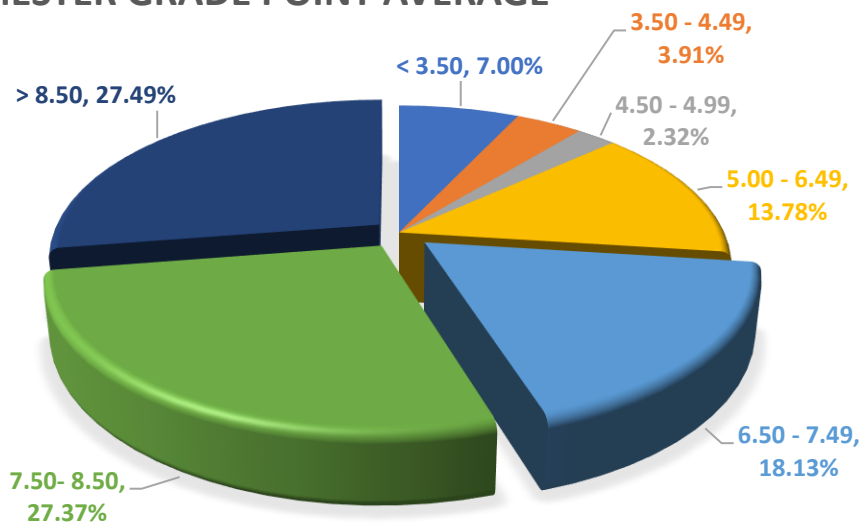
DEBARRED/ABSENT STATUS

- Exam Absent Students Strength (>=1 Subjects), 6.00%
- Debarred Students (>= 1 subjects), 6.48%
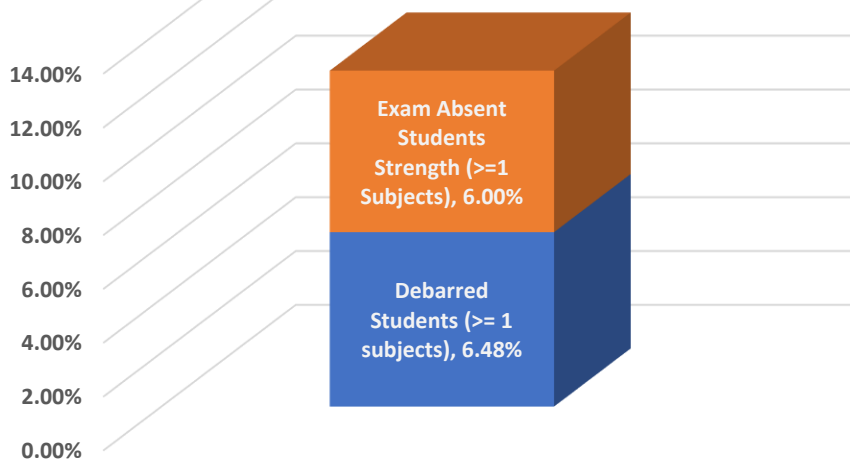
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Academic Performance (PG Programmes) Odd Semester, Session 2022-2023

Categories (top to bottom):
- Amity College of Nursing — 100.00%, 100.00%
- Amity College of Commerce — 96.49%
- Amity Medical School — 91.67%, 91.30%
- Amity Institute of Behavioral & Allied Sciences — 89.09%, 85.71%
- Amity School of Fine Arts — 78.76%, 77.78%
- Amity School of Applied Sciences — 76.47%, 75.00%
- Amity Business School, Economics — 72.38%, 68.42%
- (unlabeled) — 67.79%
- Amity School of Liberal Arts — 66.67%, 62.22%

Axis: 0.00% 10.00% 20.00% 30.00% 40.00% 50.00% 60.00% 70.00% 80.00% 90.00% 100.00%

■ Percentage - Re-appear (In one or more subjects)   ■ Percentage - Pass (In all subjects)

Academic Performance (UG Programmes) Odd Semester, Session 2022-2023

Categories (top to bottom):
- Amity School of Fine Arts — 83.87%, 79.61%
- Amity Medical School — 78.35%, 78.17%
- Amity School of Hospitality — 77.68%, 74.73%
- Amity Institute of Biotechnology — 71.93%, 71.88%
- Amity School of Communication — 70.77%, 69.19%
- Amity Institute of Pharmacy — 67.86%, 67.69%
- Amity School of Language — 64.71%, 63.64%
- Amity College of Commerce — 57.76%, 54.40%
- Amity Institute of Information Technology — 51.59%, 51.33%
- Amity Business School, Economics — 50.00%, 49.78%

Axis: 0.00% 10.00% 20.00% 30.00% 40.00% 50.00% 60.00% 70.00% 80.00% 90.00%

■ Percentage - Re-appear...   ■ Percentage - Pass...

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Item No. AC 26.11:   Presentation on activities undertaken by OIA during AY 2022-23 & update on roadmap of Internationalization in line with NEP 2020.

Prof (Dr) Gunjan Sanjeev given the detailed report on activities undertaken by OIA during AY 2022-23 and updates on roadmap of internationalization in line with NEP 2022. She has apprised the council on the activities undertaken by OLA through a power point presentation attached as **Appx 'E'.** The Hon'ble chairman appreciated the work done by Dr Gunjan Sanjeev.   The details of activities is as under: -

- Highlights of Internationalization Initiatives at AUH
    - Global recognition of AUH
    - Presence of AUH at Prestigious Global and National Forums
    - Distinguished Global Indian Speakers Series
    - High Impact webinar- Distinguished Global Indian
    - Speaker Series (Session 12, 13 & 14)
    - Collaborations –Florida International University, USA
    - Florida International University, USA
    - Teikyo University, Japan
    - University of Newcastle, Australia
    - University of Texas at Arlington, USA
    - Yunnan Agricultural University, China
    - Diverse Activities in Association with Foreign Universities
    - Diverse Activities in Association with Foreign Universities
    - International Exposure during the COVID Era

- Internationalization Initiative for Academic Year 2022-23
    - Global Recognition at AUH
    - Distinguished Visitors & Diplomats
    - Engagement with Distinguished Faculty
    - Partnerships & MOUs
    - International Education Career Guidance
    - International programs
    - International Student Engagement
    - International Accreditations

- Roadmap - Academic year 2023-24. Some of the envisaged initiatives: -

- **Study Abroad Program (SAP)-** Each institution needs to focus more on the SAP programs. There are several Institutions at the campus which are not sending any students, if required.

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- **Three Continent Program (3C)**. All the departments who are currently not offering our international program, 3 Continent, are required to consider the offer of these programs at their respective institutions. The academic model is simple as only a part of the program, which is about six months currently, is delivered at various foreign locations.

- **Global Study Programs (GSP)**. All the departments are required to consider the offer of GSP/ **Dual/Joint degree programs**. OIA can help facilitate interaction and support all required steps and documentation.

Global Study Programs (GSP)

- **International Advisory Board**. We encourage on development of domain wise boards for functional expertise & linkages that are the basis of effective collaborations.
  Accordingly, each Institution may suggest the International Advisory Board for their respective Institution with a clear charter of activities and support they would take from international luminaries.
- **Research**. We need to strengthen our international research and funding opportunities that are available in plenty.
- Each Institution to specify:
    - a) Areas of interest
    - b) Foreign Universities on whom the institution will be focusing
    - c) International funding agencies to whom they will apply for grants and will liaison with.
    - d) International consortium and proposed panel of international experts with whom they will develop their linkages

- **Involvement of Foreign Faculty**. The Covid pandemic scenario has laid down the path for the future through successful webinars and online lectures. We need to ensure that foreign faculty teaches at least 10% of the curriculum. This can be done virtually. Accordingly, a calendar of classes, special lectures by identifying foreign faculty members may please be finalized by every institution.

- **Amity Cross Border Education Program.** With the launch of Amity Cross Border Education Program, our respected Founder President has decided to give the required impetus to 'Internationalization at Home' as articulated in the NEP 2020. We need to increase enrolment of foreign students, not only for short duration attachments /courses but also for long duration / degree programs.

- **International Internships**. It is essential that at least 10% of students should do internships overseas, which is easily possible with efforts to position ourselves across the world by highlighting achievements & strengths.

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- **Centers of Excellence**. Domain wise Centers of Excellence with Top Universities is a significant area of fruitful collaboration and requires planning and sustained efforts. Each Institution may like to define the area which they would like to focus and the foreign Universities/Nobel laurates and other noted international academic & industry leaders to whom they will approach for making such center of excellence.

Item No. AC 26.12: Major Academic activities undertaken at AUH wef 01 Nov 2022.

Prof (Dr) Seema R Pathak has given the presentation attached as **Appx 'F',** on activities undertaken at AUH with effect from 01 Nov 2022. Slides of the presentation are appended below :-

Faculty wise Total Events @ AUH (Nov. 2022 - April 2023)

S.No.	Event Organized by	No. of Events
1	Faculty of Management Studies and Behavioral Sciences	56
2	Faculty of Science Engineering and Technology	41
3	Faculty of Arts	44
4	Faculty of Law	15
5	Faculty of Health & Allied Sciences	34
6	Faculty of Architecture and Planning	11
7	Corporate Resource Centre	7
8	Academic Staff College	10
9	Amity Skill Institute	2
10	Total	218
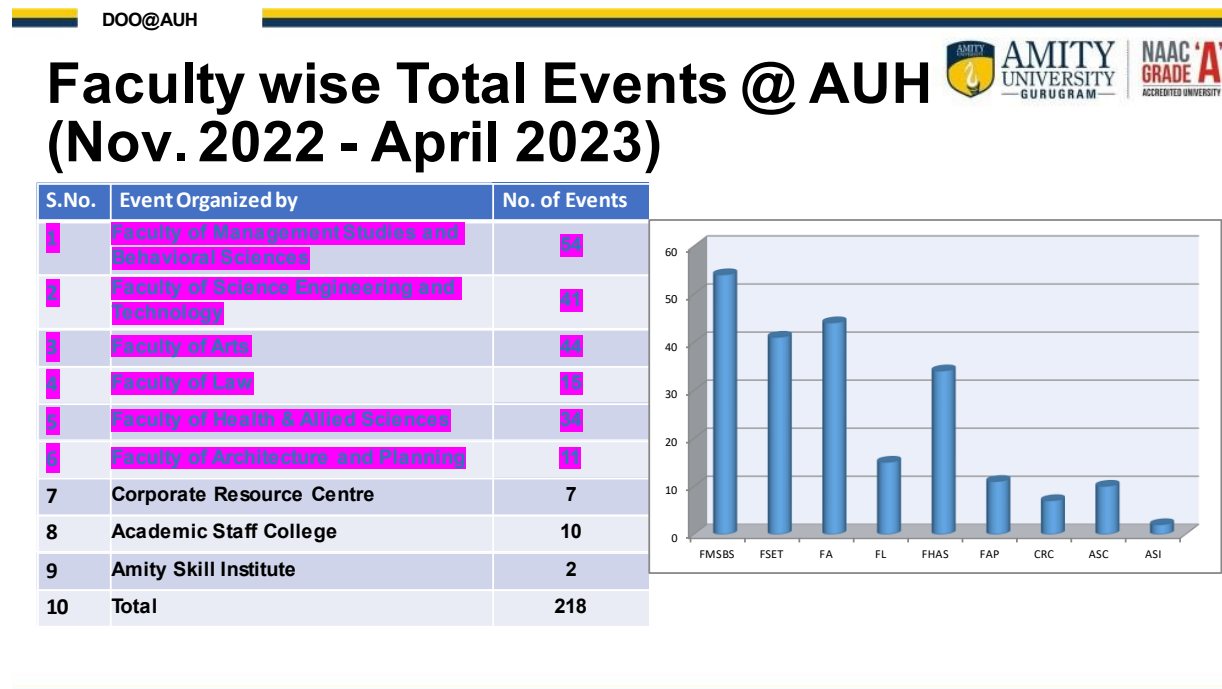
Events Organized @ AUH

Faculty	Event /School	Workshop	FDP/MDP	Seminar	Guest Lecture/Expert Talk	Conference/Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others	Total
FMSBS	ABS	1	3		5	1							9				2	21
	ACC			1	1			1	1									4
	AICP										7							7
	ASE							1			1		2					4
	ASH	4	2		2		1	2	2				2				3	18
FSET	ASET	4		1	2		1	2	1		1			1		1	1	14
	ASAS	1		8	4			1	2		1		1			1		19
	ASEES	1																1
	ACOAST			1	1													2
	AIB			1	2	1	1											5
FA	ASCO	1							3		1			1	1			7
	ASLA			1		2					1		1	1	1		1	8
	ASL			1						1			3					5
	AIDFA	2						2					1	1			1	7
	AIDFID	4			3			3					3	2			2	17
FL	ALS				4	1	1	2			1		5		1			15
FHAS	ACON	2	1					2			1		2		1		1	10
	AMS	1	1	1	3	2		2	1		7		1					19
	AIP				1		1	1	2									5
FAP	ASAP	2	2	1	1		1	4										11
CRC	CRC				2						5							7
ASC	ASC	1	2		5		1						1					10
ASI	ASI	1										1						2
	Total	25	11	16	36	7 (4+3)	7	23	17	1	23	1	31	5	5	1	11	218

EVENTS Organized @AUH

Club Activity, 1; Visit of Delegates, 1; Webinar, 7; Others, 11; Student Training, 1; Conference/Symposium, 7; Alumni Meet, 5; 24X7, 5; FDP/MDP, 11; Student Activity, 31; Industrial Visit, 17; Seminar, 16; Society Outreach Program, 21; Educational Visit, 23; Workshop, 25; Guest Lecture/Expert Talk, 36
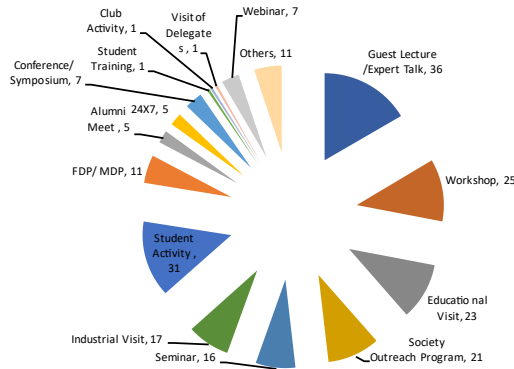
Event /School	Guest Lecture /Expert Talk	Workshop	Educational Visit	Society Outreach Program	Seminar	Industrial Visit	Student Activity	FDP/MDP	Alumni Meet	24X7	Conference/Symposium	Student Training	Club Activity	Visit of Delegates	Webinar	Others	Total
Total		25	23	21	16	17	31	11	5	5	7	1	1	1	7	11	218

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Faculty of Management Studies and Behavioral Sciences

	Workshop	FDP/ MDP	Seminar	Guest Lecture /Expert Talk	Conference / Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others
FMSBS	5	5	1	8	1	1	4	3		8		13				5

Faculty of Science Engineering and Technology

	Workshop	FDP/ MDP	Seminar	Guest Lecture /Expert Talk	Conference / Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others
FSET	6	0	11	9	1	2	3	3	0	2	0	1	0	1	1	1

Faculty of Arts

	Workshop	FDP/ MDP	Seminar	Guest Lecture /Expert Talk	Conference / Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others
FA	7	0	2	3	2	0	5	3	1	2	0	8	5	2	0	4

Faculty of Law

	Workshop	FDP/ MDP	Seminar	Guest Lecture /Expert Talk	Conference / Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others
FL				4	1	1	2			1		5		1		

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Faculty of Health & Allied Sciences

	Workshop	FDP/ MDP	Seminar	Guest Lecture /Expert Talk	Conference / Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others
FHAS	3	2	1	4	2	1	5	3		8		3		1		1

Faculty of Architecture and Planning

	Workshop	FDP/ MDP	Seminar	Guest Lecture /Expert Talk	Conference / Symposium	Webinar	Educational Visit	Industrial Visit	Visit of Delegates	Society Outreach Program	Student Training	Student Activity	Alumni Meet	24X7	Club Activity	Others
FAP	2	2	1	1		1	4									

Item No. AC 26.13: Brief overview of the Initiatives undertaken by Amity Academic Staff College.

Dr Sanjana Vij has focused on a brief overview of the Initiatives undertaken by Amity Academic Staff College during the meeting. As we all know, professionals need to keep their skills afresh. The academic staff college provides valuable opportunities for professional development, which can benefit both the faculty members themselves and their students. The points covered under her presentation are as **Appx 'G',** and brief are as under:-

Aim of Academic Staff College. The aims of academic staff college to upskill or reskill teachers to stay relevant and to prepare their students for tomorrow (Ensure future-ready faculty members).

Objectives of the Academic Staff College. The objectives of the academic staff college are to update on the latest developments (new knowledge, technology & skills) in their respective fields. To acquire innovative and effective teaching methods and pedagogical practices that can enhance the quality of education and learning outcomes. To provide opportunities for professional growth and to help teachers to become an effective leaders and mentors.

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Funded Projects- Academic Staff College.   The details of funded projects events given in the following table :-

Event Name	Date	Funded/Non Funded
International Yoga Day 2020 on Yoga at Home and Yoga with Family	21 June 2021	Funded by Indian Council of Philosophical Research(ICPR)
Two days Conference on NEP 2020:Human Values and Indian Knowledge System	23-24 Nov 2021	Funded by Indian Council of Philosophical Research(ICPR)
One Day Training Program on Human Rights	03 March 2022	Funded by National Human Rights Commission (NHRC), ND
Association of Indian Universities (AIU) to establish Academic and Administrative Development Centre (AADC) at AUH –For organising Ten (10) programs	04 October 2022	Funded by Association of Indian Universities (AIU)

Conference on NEP 2020, Human Values and Indian Knowledge System

Participants developed the ability to critically analyse the NEP 2020 and its implementation strategies in the context of human values and Indian knowledge systems

Training Program on Human Rights Glimpses

This training was meant specially for students belongs to any field and they got to know the role of individuals, communities, and governments in promoting and protecting human rights in their communities and beyond.

Faculty Development Program Organized by Academic Staff College

Event Name	Date	Participants Enrolled
Six days FEP on "21st Century Skills for University Teachers"	21-26 June, 2021	200

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Five-Day Capacity Development & Training Workshop on "Role of Teachers in Fostering Entrepreneurial Skills in Students for New India"	25-29 April, 2022	180
Five Days Faculty Development Program-Short Term Professional Development Program (FDP-STPDP)on "Universities & Colleges Leading by Example in Attainment of SDG's: Role of Teachers" by Academic Staff College, Amity University Haryana	18 -22 July, 2022	110
Amity University Haryana, Gurugram (AUH) & Association of Indian Universities (AIU) -Academic and Administrative Development Centre (AADC) organised, 5-Day FDP on "Innovative Methods , Skills and Eco Friendly Technologies for Quality and Impactful Research" in association with Academic Staff College	30 Jan – 03 Feb, 2023	140

Faculty Enrichment Program on "21st Century Skills for University Teachers"

This FDP helped faculty to Improve the knowledge of specific 21st-century skills, such as critical thinking, creativity, communication, and collaboration and also equipped participants with the knowledge, skills, and attitudes needed to effectively prepare their students for success in the rapidly changing world of the 21st century.

FEP on "21st Century Skills for University Teachers

She informed the council that there were many learning outcomes that have achieved as participants got Greater awareness of the importance of lifelong learning and the need to continue developing one's own skills and knowledge.

FDP on Role of Teachers in Fostering Entrepreneurial Skills in Students for New India"

The training workshop was a novel experience. Never thought of role of teachers in entrepreneur development. I liked the concept of green Entrepreneurship and also inputs given by Dr Natarajan. Kudos to the team for coming up with such a theme. will try my best to implement it in my organization

The capacity building programme was extremely engaging. The topic was apt and much needed for deliberations in the present times. The speakers were excellent in their knowledge and experience. Practical examples of fostering entrepreneurship ability in students was well brought out in the sessions. The programme helped us to attempt introduce entrepreneurship and employability enhancement initiatives at our level.

The Five day Capacity Enhancement Programme was wonderfully crafted Programme. Since I am part of Entrepreneurship Club of our University and now we have established a E cell. The
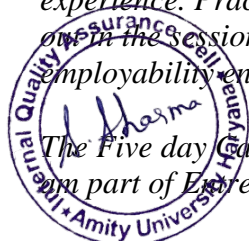
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vision, the practical approaches taught in the sessions will be helpful in taking the E cell forward and for my personal development of a teacher and mentor.

All the resource persons are very effective. All the lectures were very fruitful. We are very much interested to implement this training in classroom teaching. The topic of workshop is relevant to all worldwide

FDP on "Universities & Colleges Leading by Example in Attainment of SDG's: Role of Teachers" : Glimpses

FDP on "Universities & Colleges Leading by Example in Attainment of SDG's and Role of Teachers"

- *Every Education Institution must continuously organise such events till SDGs achieved in our country and world wide.*

- *All Sessions were very informative and knowledgeable. Thanks to team of organisers. Special thanks to Academic Staff College AUH.*

- *This program has been a wonderful learning and in near future also, we will be expecting more programs like this. My special request will be for organizing a workshop for Gender and Sustainable development which is the critical area of concern.*

5 Day FDP on Innovative Methods, Skills and Eco-Friendly Technologies for Quality and Impactful Research

The outcome of the FDP was that the participants got to know the current research trends, methodologies, and tools relevant to research especially the ability to use advanced research tools and technologies for data collection, analysis, and visualization

FDP on Innovative Methods, Skills and Eco-Friendly Technologies for Quality and Impactful Research

It has been great learning and sharing experience in last 5 days of this program. As an educator these 5 days have given me lot of insight on how effectively one can draft research in best possible time and effort. The program was designed so well, giving space for hearing, sharing, learning, and absorbing forever. All the sessions were very useful and very enriching in regards with do's and don'ts of writing and publishing research paper

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Published Covid-19 Mental & Physical Recovery Guide, July 2021 by Academic Staff College.

Chapters written by Hon'ble VC Prof PB Sharma, Dr Kumar Krishen from NASA Johnson Space Center, Dr Arvind Chhabra, Dr. Rajesh Nair. Dr Sanjna Vij, Dr. (Prof). A. Tamil Selvi, Dr. Arya Nair and Dr. Yugal Kishore Mishra, Chief of Clinical Services, Head of Cardiac Sciences, and Chief Cardiovascular Surgeon, Manipal Hospitals, Dwarka

Faculty Training Workshop on Innovative Teaching Practices in Higher Education in the Digital Era.

This workshop was quiet engaging and interactive wherein Prof. Arvind Singhal, Professor of Communication, University of Texas, USA highlighted on teaching and learning through innovative practices.

Panel Discussion on: Curriculum Design & Delivery for The New Age of Innovation & Future Readiness

Hon'ble Prof Rangan Banerjee, Director, IIT, Delhi, highlighted various aspects of Curriculum Design and its delivery in today's new age.
This Panel discussion helped the participants to develop the ability to design future-oriented curricula which should be useful, inclusive, manageable, applied in nature, relevant and yet enjoyable.

SDGs Learning, Training & Practice Workshop on Circular Economy & Zero Waste Campus Program in Collaboration with 3R and SDG Choupal. Through this workshop Students got to Understand the principles of circular economy and zero waste and their relevance to sustainable development.

Webinar: Tomorrow's Universities and the Sustainable Development Practices

Dr. Alicia G. Harley, from, Harvard Kennedy School, US and Prof Nalini Chhetri, Clinical Associate Professor, School of Sustainability, College of Global Futures, Arizona State University, US delivered the talk with an expert opinions and innovative ideas on "Operational Capacities to Advance Sustainable Development

Celebrated NATIONAL EDUCATION DAY on "Reimagine Higher Education for Accelerated Learning Outcomes & Impactful R&D"

Participants got to know the current challenges and opportunities in higher education and how to reimagine educational systems to improve learning outcomes and impactful research and development.

Webinar: Digital Pedagogical Tools for Blended Learning- A Step by Step Approach

Prof. K. Srinivas, who is Head of ICT & Project Management Unit of National Institute of Educational Planning and Administration (NIEPA), Government of India, Ministry of Education (MOE) Institution, New Delhi took the session of this webinar.

Webinar: Entrepreneurial Opportunities for MSME in Uzbekistan

Prof Sanjeev Chaturvedi an Advisor, India Uzbekistan Entrepreneurship Development Centre took the session and stated entrepreneurial opportunities at Uzbekistan.

FDP's Organized in Collaboration with Academic Staff College (AASC)

Five days FEP on Computational Methods for Artificial Intelligence, Machine Learning and Blockchain Technology –ASET organised on 05- 09 July, 2021 in association with AASC, AUH

Five days FEP on Recent Advances, Trends and Challenges in field of Nanotechnology' Amity Institute of Nanotechnology organised on 12-16 July, 2021 in association with AASC, AUH

Five days FDP on Data Analysis Using SPSS – ABS organised on 13-17 Sept, 2021 in association with AASC, AUH

FDP organised on the theme "Changing Contours Of Legal Education In Virtual Era- ALS organised on 25-31 July, 2022 in association with AASC, AUH

Programs organized in Collaboration with Academic Staff College (AASC)

Webinar on "Green Technologies for mitigation of Global Warming & Climate Change" organised by Department of Civil Engineering on 04 April 2022 in association with Amity Academic Staff College

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Webinar -World Environment Day organised by ASSES on 05 June 2022 in collaboration with Academic Staff College & Innovation Cell

Amity School of Liberal Arts (ASLA) & Amity Academic Staff College jointly organised one-day National Seminar on Promoting Human Values & Culture for Peaceful Co-Existence sponsored by ICPR on 22 July, 2022.

Faculty Training Workshop 'Innovative Teaching Practices in Higher Education in the Digital Era organised by AASC on 05 August, 2022 in association with ASCO.

Activities for G-20 Presidency in 2023

Sensitization lecture on The Future of Mobility in India –the Metro Experience, Emerging Trends and Opportunities was delivered on 21 February 2023 by Dr Mangu Singh, Former Managing Director, Delhi Metro Rail Corporation (DMRC)

G-20 Poster Competition for students on "One Earth, One Family, One Future "Vasudhaiva Kutumbakam" - the Essence of India's G2O Presidency was organised on 02 March 2023.

Brainstorming session for students on "The Most Remarkable Change of our Era, Digital Transformation: Benefits & Challenges was organised on 14 March 2023.

Celebrated World Water Day- 2023 on 22 March, 2023, on Water The Elixir Of Life, Save it.

Celebrated World Meteorological Organization (WMO) Day on : "The Future of Weather, Climate and Water across Generations" on 4th April 2023 in association with ACOST

G-20 Presidency: Fostering Peace, Harmony & Hope for a Blissful World by Globally renowned spiritual leader, Swami Mukundananda, an IIT & IIM Alumnus on 6th April 2023

G-20 Lecture by Esteemed Speaker- Dr VK Saraswat on "Science and Technology for Sustainable Development on 20th April 2023.

Forthcoming Events

- G-20 Lectures and Activities (Lectures and talks by leading economists, policymakers, and industry experts on G-20 related topics)
- Workshops & Cultural Programs
- National & International FDPs on emerging trends, research and technologies in Higher Education.
- Expert Eminent Lecture Series
- Webinars and Panel Discussions on contemporary issues in education and pedagogy.
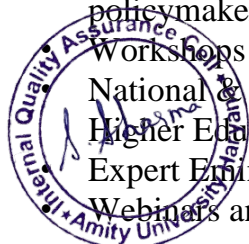
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- Seminars and Conferences
- Training programs for teaching and non-teaching staff members

Item No. AC 26.14: Brief on Fixation of Fees for various UG programs commencing for AY 2023-24.

As the CA&FO of AUH, couldn't attend the said meeting due to prior commitments, however, the aspect wrt Fixation of Fees has been covered by Pro VC in his presentation to the Hon'ble Members.

Item No. AC 26.15: Approval of Budgetary expenses incurred during 9th AUH Convocation.

Sqn Ldr SK Singh. Director Admin has briefed the council on budgetary expenses incurred during the 9th AUH Convocation. The details of expenses incurred during the events are given in the following tables and are attached as **Appx 'H'**:-

Sl No	Head	2020		2023	
		Approved Budget	Actual Expenditure	Approved Budget	Actual Expenditure
1	Convocation Degrees, Degree Folder, Certificates & OHP Sheet	6,25,000	4,90,306	6,39,500	6,28,279
2	Medals, Trophies/ Salvers	1,31,000	1,05,414	4,29,500	4,72,478
3	Back Drop / Banners	2,50,000	1,68,558	1,63,000	1,12,749
4	Piper Band	27,000	24,500	35,000	28,369
5	Gowns and Caps	1,11,000	1,84,798	1,74,000	2,07,922
6	Taxi Hiring	50,000	29823	25,000	5,168
7	Hawan	4,000	4,020	6,000	4,664
8	Convocation Booklets	71,000	79,520	80,000	96,937
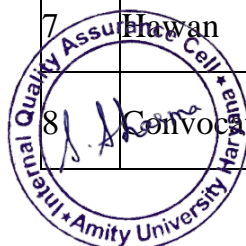
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9	Stage and Tent Arrangements	14,00,000	14,22,000	14,52,000	14,33,818
10	Sound System, LED Screen	2,36,000	2,36,000	2,60,000	2,50,000
11	Refreshments, Lunch & Water Arrangements	5,90,000	5,88,320	6,70,000	6,99,293
12	Display Expenditure	20,000	-	25,000	29,453
13	Saraswati Vandana	5,000	750	1,000	-
14	Stationery	5,000	4,720	3,000	-
15	Miscellaneous	8,500	9,345	10,000	-
	Total	**35,33,500**	**33,48,074**	**39,73,000**	**39,69,130**

ADDITIONAL EXPENDITURE CONVOCATION 2023

Head	2023	
	Approved Budget	**Actual Expenditure**
Additional Light in Plaza	Approval Awaited	23,718
Drone Photography	30,000	30,000
Total	**30,000**	**53,718**

Item No. AC 26.16: Any other Item with the permission of the Chair.

- **Starting of new academic programs at AIBAS and AICP** (ref BOS-MoM dated 9th Dec 2022 tabled herewith as **Appx 'J',** for approval by the Members of the AC).

  ✓ P.G. Diploma in Rehabilitation Psychology (PGDRP in the year 2023.

  ✓ P.G. Diploma in Psychometric Testing (PGDPT) in the year 2023 and Certificate course in Psychometric Testing (CPT) in year 2023.

  ✓ Open Elective Course- Introduction to Social Work.

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- **New Programs to be offered by Amity Directorate of Online Education (Amity University Haryana) for Academic Session 2023-24 with the approval of UGC:**

Amity Directorate of Online Education (Amity University Haryana), propose to start 12 New Programmes from the Academic Session 2024-25. The details of the programmes are as follows:

Amity University Haryana				
Sr No	Programme Name	Programme Level (UG/PG)	Duration of Programme (Years)	Eligibility
1	B.Sc. (Hons) - Mathematics	UG	3	10+2
2	B.Com (Hons)	UG	3	10+2
3	B.A. (Journalism & Mass Communication)	UG	3	10+2
4	BCA	UG	3	10+2
5	B.Sc. (IT)	UG	3	10+2
6	BBA	UG	3	10+2
7	Master of Business Administration	PG	2	Graduation
8	Master of Commerce	PG	2	Graduation
9	M.A. (Journalism & Mass Communication)	PG	2	Graduation
10	Master of Computer Applications	PG	2	Graduation
11	Master of Social Work	PG	2	Graduation
12	M Sc (Data Sciences)	PG	2	Graduation

The proposal of the programmes will be submitted to UGC for approval.

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- **Self-Learning Material (SLM) Programme Project Report (PPR) and E-Learning Materials (ELM) of new programmes offered in Amity Directorate of Online Education (Amity University Haryana) for Academic Session 2023-24 with the approval of UGC.**

The details and recommendations of Committee of Self Learning Material (SLM), Programme Project Report (PPR) and E-Learning Materials of new programmes to be offered in Amity Directorate of Online Education (Amity University Haryana) for Academic Session 2023-24 are placed as an Annexure for approval by Members of the Academic Council.

The Academic Council considered and approved the above programme for Academic Session 2023-24. Once approval of UGC is obtained same with be offered by Amity Directorate of Online Education (Amity University Haryana) for online mode.

- **ASET – BOS**

BOS meetings were carried out from Jan 2023-April 2023 by different departments of ASET. Details are as given below:

A). The BOS was conducted on April 27, 2023, by Department of Electronics and Communication, to Propose the following Specializations from the academic session 2023-2024.

1. Introduction of flexi track VLSI Design.
2. Introduction of flexi track IC manufacturing.
3. Revision in syllabus of subject Research Methodology and Computer Applications

B).The BOS was conducted on March 17, 2023, by the Department of Computer Science and Engineering, to Propose the following Specializations from the academic session 2023-2024.

1. B.Tech CSE with specialization in Blockchain Technology,
2. B.Tech CSE with specialization in Cloud Computing,
3. B.Tech CSE with specialization in Internet of Things

C). The BOS was conducted on Feb 03, 2023, by Solar Department, toProposethe following Specializations from the academic session 2023-2024.

1. Propose the introduction of 2 PG Diploma courses viz. i) Energy and Carbon Studies ii) Solar PV Design and Installation.
2. Some minor changes in the program structure of M Sc RE PT.
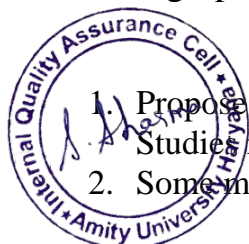
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3. Introducing the course Advanced Energy Systems in both M Sc RE FT & PT program

4. Modification of the syllabus of Energy Audit and Management for M Tech SAE, M Sc RE programs
5. Electric Vehicle Technology

D). The BOS was conducted on Jan 18, 2023, by Mechanical Department, to introduce the Specialisation in B.Tech (Mechanical Engineering) from the academic session 2023-2024.

1. Material Science & Nano Technology
2. Combustion & Propulsion Systems
3. Robotics & Machine Learning
4. Renewable Energy & Climate change

The yearly Status report of **2nd AQAR for** the Year 2021-22 was placed before the Members. While compiling and preparing the data for the AQAR 2021-2022, the Standard Operating Procedures (SOPs) prescribed by NAAC was referred to for data accuracy and clarity and is shared vide **Appx 'K',** the board ratified the data which was presented.

Item No. AC 26.17: Vote of Thanks and Adjournment.

The Chairperson thanked all the members, and the meeting was adjourned.

Registrar & Member Secretary

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Manesar Gurgaon-122413

AMITY UNIVERSITY HARYANA
Amity Institute of Behavioural and Allied Sciences (AIBAS)
Amity Institute of Clinical Psychology (AICP)

9th December 2022

Subject: Minutes of Meeting (MoM) Board of Studies (BOS) held on 09th December 2022.

The meeting of Board of Studies (BoS) of Amity Institute of Behavioural and Allied Sciences (AIBAS) and Amity Institute of Clinical Psychology (AICP) was held on 09th December 2022 from 10:00 am to 1.15 p.m. at block- 'A', Conference Hall, AUH under the chairmanship of Prof. Vikas Madhukar, Pro Vice Chancellor cum Dean Academics, AUH.

Following members attended* the meeting:

Prof. Vikas Madhukar	Pro Vice Chancellor, Dean Academics Director, Amity Business School(ABS), AUH	Chairperson
Prof. Shalini Singh	Professor of Psychology Director, Department of Defence & Strategic Studies M.D. University, Rohtak	External subject expert
Prof. Rajesh Nair	Director & Professor, AIBAS and AICP	Member
Dr. Mustafa Nadeem Kirmani	Associate Professor and HoD, AICP	Member
Dr. Nidhi Verma	Associate Professor and Programme Coordinator, M.Sc. in Clinical Psychology, M.A. in Applied Psychology, M.A. in Counselling Psychology	Member
Dr. Nadeem Luqman	Associate Professor and Programme Coordinator – Behavioural Science	Member
Dr. Priyanka Verma	Assistant Professor-II and Programme Coordinator, B.A. Applied Psychology	Convener of BOS meeting
Dr. A.A.S. Azam	Assistant Professor-II, AIBAS	Member
Dr. Lokesh Gupta	Assistant Professor and Ph.D. Programme Coordinator	Member
Dr. Indu Bala	Assistant Professor and Programme Coordinator, B.Sc. in Clinical Psychology	Member
Dr. Sneha Gupta	Assistant Professor and Programme Coordinator- Masters in Social Work	Member
Mr. Jitender Kumar	Teaching Associate, AIBAS	Member and record keeping
Ms. Varuni Sethi	PhD Scholar, AIBAS	Record keeping

* Attendance list of members who attended BOS meeting is annexed at **Annexure-I**

Following are the Agenda of meeting:
1. Starting new academic programmes at AIBAS and AICP
    a. Professional Diploma in Clinical Psychology (PDCP) in year 2022-23
    b. P.G. Diploma in Rehabilitation Psychology (PGDRP) in year 2023-24
    c. P.G. Diploma in Psychometric Testing (PGDPT) in year 2023 and Certificate course in Psychometric Testing (CPT) in year 2023-24
    d. PhD in Social Work from Even semester in year 2023-24
    e. Open Elective course-Introduction to Social Work in year 2023-24
2. Centre of Excellence-Amity Psychometric Tools Development & Assessment (APTDA)

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1

3. Revising the eligibility criteria for admission to M.Sc. in Clinical Psychology, M.A. in Counselling Psychology, M.A. in Applied Psychology and M.S.W. programmes

4. List of External Experts for PhD Viva Voce examination, M.Phil. in Clinical Psychology and Guest Lectures

5. Field practicum of PG students to new sites such as NGOs supported by Haryana State AIDS Control Society (HSACS) and NGO-Society for Promotion of Youth & Masses (SPYM), Vasant Kunj in addition to Earth Saviour, Citizen Hospital, Civil Hospital etc.

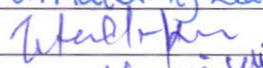6. Identification of Adjunct Faculty (Honorary) for AIBAS and AICP

7. Any other issue with the approval of the Chair

Note: Supporting documents of agenda points are annexed at Annexure -II.

Minutes of Meeting:

The BoS meeting was conducted as per the laid out agenda. Comments and suggestions were invited from the External expert and other BoS members. Following decisions were made by the BOS based on the comments and suggestions received from members during the meeting:

1. The need for having professional courses such as Professional Diploma in Clinical Psychology (PDCP) and Post Graduate Diploma in Rehabilitation Psychology (PGDRP) was reiterated by the external expert and members of BOS. Both the programmes would be affiliated with Rehabilitation Council of India, (RCI). It was informed that for strengthening the teaching & training at AIBAS and AICP, the procurement of new psychological research tools , apparatuses and books, AUH senior management has approved Rs. 22.50 lakhs and the process is under procurement. **(Proposals considered and approved by BOS)**

2. Based on the current trends, the need for starting P.G. Diploma in Psychometric Testing (PGDPT) (12 months) and Certificate in Psychometric Testing (CPT) (6 months) was considered and discussed in detail. Owing to the high demand and requirement of Psychometric Testing in the market, it was decided to start the new programme at AIBAS, AUH from the academic year 2023-24. **(Proposals considered and approved by BOS)**

3. Starting the PhD programme in Social Work from even semester in year 2023-24 and Open Elective course- 'Introduction to Social Work' in year 2023-24 was discussed in detail. It was highlighted that starting PhD programme in Social Work and Open Elective in Social Work may further improve the understanding and applied aspects of Social Work. The members also shared that the course content was developed in consultation with the institutes of repute such as Tata Institute of Social Sciences (TISS), Madras University and Delhi School of Social Work. Currently there are two faculty members trained in Social Work who are eligible to conduct the proposed programmes. **(Proposals considered and approved by BOS)**

4. Proposal of developing a Centre of Excellence to be named as 'Amity Psychometric Tools Development & Assessment (APTDA)' was discussed at length. The copy of proposal is annexed at **Annexure- II.** The need of having such a Centre of Excellence- APTDA and it's suggestive activities, outcome were discussed. Members of BOS shared that liaison would be created with private and government organisations such as DIPER, DRDO working in the area of psychometric testing. APTDA would focus in getting funded projects, development & standardization of psychological research tools, commercialization of such tools etc. It would also facilitate in scaling up interdisciplinary research psychometric testing, and replace traditional paper-pencil methods by incorporating greater use of ICT and AI platforms. **(Proposals considered and approved by BOS).**

5. The need for revision of eligibility criteria for seeking admission to the post graduate programmes was discussed in detail. It was informed that at AIBAS, AUH the current eligibility criteria is minimum 50% marks in graduation with Psychology and Clinical Psychology.

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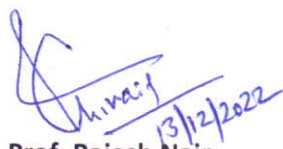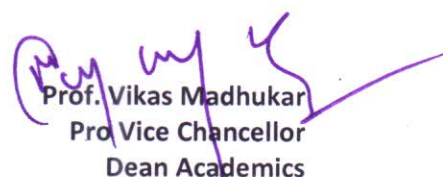
makes admission criteria quite restrictive. It was discussed that in Central University Haryana, Gurugram and Guru Jambeshwar University, Hisar and some other Central and State Universities the eligibility criteria is minimum 50% marks in graduation with any Social Science, Medical and Non-medical subjects and 45% marks with Psychology Honours. The same would ensure that students having minimum 50% at graduation level in any subject and 45% with Psychology Honours would get the opportunity to pursue masters in Psychology at AIBAS, AUH. For Social Work, the minimum required percentage for admission to the masters' programme was discussed and considered to be made minimum 40% from currently minimum 50% marks in graduation with any subject. **(Proposal considered and approved by BOS)**

6. The list of external subject experts to be invited for PhD Viva Voce examination, PhD Dissertation evaluation, M.Phil. in Clinical Psychology examinations was discussed. Suggestions from External subject expert and other members of BOS were noted. The list has been revised accordingly. The external subject expert suggested that experienced professors from the field and experts from industry to be invited to further strengthen such database. The same would also provide exposure to the students and increases opportunities for promotion of critical thinking and meaningful discussions among students. It was also suggested to have Adjunct Faculty positions at AIBAS and AICP, AUH to get the benefit of experienced senior faculty of other Universities/ Institutions. The members of AIBAS also shared proposal for adjunct faculty/professors. The external expert suggested that the same was to be in line with the requisite guidelines, and would help partner with experienced professionals to increase exposure of students **(Proposal considered and approved by BOS)**

7. The external expert additionally reviewed the list of the different NGOs and organisations where students are regularly attending field practicum and summer internships. It was suggested to have more such organisations in panel, where students could go for the fieldwork so that the list of organisation may be extended to provide students with good field exposure. NGOs supported by Haryana State AIDS Control Society (HSACS) and NGO-Society for Promotion of Youth & Masses (SPYM), Vasant Kunj in addition to Earth Saviour, Citizen Hospital, Civil Hospital etc. are good places where students could get good case mix and number of cases. **(Proposal considered and approved by BOS)**

The meeting concluded with a vote of thanks to the chair.

13/12/2022

Prof. Rajesh Nair
Director, Amity Institute of Behavioural &
Allied Sciences (AIBAS)
Amity Institute of Clinical Psychology (AICP)
Amity University Haryana

Prof. Vikas Madhukar
Pro Vice Chancellor
Dean Academics
Director, Amity Business School (ABS)
Amity University Haryana
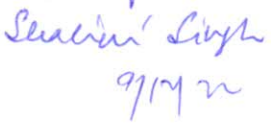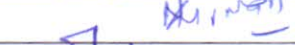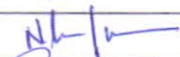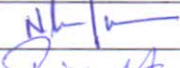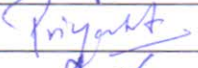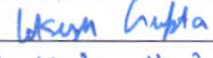
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Amity University Haryana
Amity Institute of Behavioural & Allied Sciences (AIBAS)
Amity Institute of Clinical Psychology

9th December 2022

Subject: List of participants of Board of Studies (BOS), AIBAS and AICP, AUH
Venue: Block 'A', Auditorium
Timing: from 10.00 AM onwards

Sr. No	Name	Designation	Signatures
1.	Prof. Vikas Madhukar	Pro Vice Chancellor, Dean Academics Director, Amity Business School (ABS)	
2.	Prof. Shalini Singh	Professor of Psychology Director, Defence & Strategic Studies M.D. University, Rohtak	
3.	Prof.(Dr) Rajesh Nair	Director & Professor	
4.	Dr. Mustafa Nadeem Kirmani	Associate Professor and HoD, AICP	
5.	Dr. Nidhi Verma	Associate Professor, AIBAS	
6.	Dr. Mehfooz Ahmad	Assistant Professor, AICP	
7.	Dr. Nadeem Luqman	Associate Professor, AIBAS	
8.	Dr Priyanka Verma	Assistant Professor-II, AIBAS	
9.	Dr A.A.S. Azam	Assistant Professor-II, AIBAS	
10.	Dr Lokesh Gupta	Assistant Professor, AIBAS	
11.	Dr Fatima Shanawaz	Assistant Professor, AIBAS	On Maternity Leave
12.	Mr. Jitender Kumar	Teaching Associate, AIBAS	
13.	Ms. Varuni Sethi	PhD Scholar	
14.	DR. SNEHA GUPTA	Asst. Professor	
15.	DR. INDU BALA.	Assistant Professor.	
16.			

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Amity University Haryana
Amity Institute of Behavioural & Allied Sciences (AIBAS)
Amity Institute of Clinical Psychology

9th December 2022

Subject: List of participants of Departmental Research Committee (DRC), AIBAS and AICP, AUH
Venue: Block 'A', Auditorium
Timing: from 11.30 AM onwards

Sr. No	Name	Designation	Signatures
1.	Prof. Shalini Singh	Professor of Psychology Director, Defence & Strategic Studies M.D. University, Rohtak	Shalini Singh 9/12/22
2.	Prof.(Dr) Rajesh Nair	Director & Professor	
3.	Dr. Mustafa Nadeem Kirmani	Associate Professor and HoD, AICP	Kirmani
4.	Dr. Nidhi Verma	Associate Professor, AIBAS	Nidhi
5.	Dr. Mehfooz Ahmad	Assistant Professor, AICP	
6.	Dr. Nadeem Luqman	Associate Professor, AIBAS	
7.	Dr Priyanka Verma	Assistant Professor-II, AIBAS	Priyanka
8.	Dr A.A.S. Azam	Assistant Professor-II, AIBAS	Azam
9.	Dr Lokesh Gupta	Assistant Professor, AIBAS	Lkesh Gupta
10.	Dr Fatima Shanawaz	Assistant Professor, AIBAS	On maternity Leave
11.	Mr. Jitender Kumar	Teaching Associate, AIBAS	Jitdh Kim
12.	Mr. Shankar Iyer	PhD Scholar	Shankar
13.	Ms. Kankshi Chopra	PhD Scholar	Kankshi
14.	Mr.Naveen	PhD Scholar	
15.	Ms. Rachna Sharma	PhD Scholar	
16.	DR. SNEHA GUPTA	Assitant Professor, AIBAS	
17.	DR. INDU BALA	Assistant Professor, AIBAS	
18.	ANKITA DALAL	PhD Scholar	
19.	Varuni sethi	PhD Scholar	Varunisethi
20.	Rachna Sharma	PhD Scholar.	
21.			
22.			

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Re: Request to attend Departmental Research Committee (DRC) and Board of Studies (BoS) meeting of AIBAS & AICP on 9th December 2022 from 10.00 am onwards

Dr. Rajesh Nair <rnair@ggn.amity.edu>
Tue 13-12-2022 06:40

To: shalini singh <shalinisinghpsy@gmail.com>

Dear Madam,

Thanks & warm regards,

Rajesh
--
Prof. Rajesh Nair, PhD, PGDH&FW, FRSPH
Director
Amity Institute of Behavioural & Allied Sciences (AIBAS)
Amity Institute of Clinical Psychology (AICP)
Amity University Haryana
Amity Education Valley
Gurugram (Manesar), Haryana -122413, INDIA
Tel: +91-124-2337015, Extn: 4400
Mobile: +91-9818885803
Email: rnair@ggn.amity.edu
Web: www.amity.edu/gurugram/

From: shalini singh <shalinisinghpsy@gmail.com>
Sent: 13 December 2022 06:24
To: Dr. Rajesh Nair <rnair@ggn.amity.edu>
Subject: Re: Request to attend Departmental Research Committee (DRC) and Board of Studies (BoS) meeting of AIBAS & AICP on 9th December 2022 from 10.00 am onwards

Approved.
Regards

On Tue, 13 Dec 2022, 05:21 Dr. Rajesh Nair, <rnair@ggn.amity.edu> wrote:
Dear madam,

Good morning !

Please find attached MoM of BOS held on 9th December for your kind perusal and approval.

Submitted please.

Thanks & warm regards,

Rajesh
--

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Amity University Haryana
Faculty of Health & Allied Sciences
(AMS & ACON)

Minutes of Meeting of Board of studies

A meeting of Board of studies for Faculty of Health & Allied Sciences was held on 18th June 2019 at 10.30 AM in Room no 429,D block to discuss the following agenda submitted by ACON various departments of AMS for consideration:

Item I: Revision of curriculum of following programs:
   a) BSc. Nursing
   b) Post Basic Nursing
   c) BSc. Dietetics & Nutrition
   d) MSc. Dietetics & Nutrition
   e) Master of Public Health
   f) Bachelor of Optometry

Item II: Approval of curriculum and program structures of the following new programs proposed to be introduced:
   a) MSc. in Audiology
   b) MSc in Speech Language Pathology
   c) Ph.D in Clinical Biochemistry

Item III: Revision of Examination (question paper) pattern of following courses of BSc. Nursing Program:
   a) Anatomy & Physiology
   b) Nutrition and Biochemistry
   c) Pharmacology, Genetics, Pathology

Following members were present:

1	Maj Gen (Dr) Mahavir Singh Dean, Faculty of Health & Allied Sciences	Chairman
2	Prof. (Dr) Harish K. Satia Director & Advisor, Amity Institute of Hospital Administration, AUUP, Noida	External Expert
3	Dr A. Tamil Selvi Principal, ACON	Member

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4	Dr M Vijay Simha Assoc. Professor & Head, Dept. of MLT	Member
5	MrGaurav Kumar Bhardwaj Asst. Prof. & Head, Dept. of Optometry	Member
6	Mr Vijay Kumar Asst. Prof. & Head, Dept. of ASLP	Member
7	MsRicha Singh Asst Prof., Dept. of DAN	Subject Expert
8	MsSheetalYadav Assistant Prof., Dept. of HA	Member Secretary

The following points were discussed and the decisions arrived at have been noted against each item:

Dr.A Tamil Selvi informed the Board that Indian Nursing Council has recommended to include the topics in the Community Health Nursing course of the BSc Nursing and Post Basic BSc Nursing programs and revise its curricula by includingvarious topics like Climate change and its impact on health, New National Health Programs etc.
She also informed the board members about change in Examination Scheme in terms of Question paper patternas recommended by the INC, for the following courses:
 i. Anatomy and Physiology
 ii. Nutrition and Biochemistry
 iii. Pharmacology, Genetics, Pathology

The revised curriculum was presented to the Board. The board appreciated the adoption of those changes in the curriculum as per INC norms and after discussion, it was approved in the meeting.

The department of Medical Lab Technology proposed to introduce Ph.D in Clinical Biochemistry from upcoming academic session (2019-20). Dr. Vijay Simha after emphasizing upon the importance and the need for the program, presented the program structure and the curriculum before the board. The program was extensively discussed amongst the board members and approved in the meeting.

The curriculum of MPH program was also discussed in the meeting. SheetalYadav proposed certain changes in the course structure, keeping the total number of credits unchanged. After resolving few queries, the newly drafted program structure was approved by the board members.

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Manesar Gurgaon-122413

The department of Audiology & Speech-Language Pathology proposes tointroduce two new programs, namely Master of Audiology and Master of Speech-Language Pathology. Mr. Vijay Kumar informed that as per clause#13.0 of Rehabilitation Council of India norms, the department is eligible to apply for these programs. The program structure and curriculum of both the programs were presented before the board, and approved after thorough review.

The curriculum of Bachelor of Optometry program was also presented before the board. 2 concentration electives namely Research Methodology and Introduction to Biostatistics have been added in the curriculum. After discussions on the amendments, it was approved in the meeting.

Subject expert Ms Rich Singh apprised that the curriculum of existing BSc. and MSc. DAN programs have been revised from upcoming academic session (2019-20). After taking feedback from Academic Experts, Industry Experts, Current Students and Alumni, some content has been removed and certain desired and important topics have been added in the following courses keeping total number of credits same:
   i.   Nutritional Biochemistry (BSc DAN)
   ii. Human Physiology Lab (BSc DAN) – The unnecessary tests are removed and required practicals are added.
   iii. Clinical Nutrition (BSc DAN) – Some repetitive topics are removed.
   iv. Community Nutrition (MSc DAN)- Recent topics are added.
After all the queries regarding upgraded curriculum were resolved satisfactorily, it was approved by the board.

The meeting was closed at 12.30 pm with vote of thanks to chairman, external members and all other members for their active participation.

SheetalYadav
Member Secretary, BOS

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Members:

Prof. (Dr) Harish K. Satia, External Member

Dr. A. Tamilselvi

Dr. M Vijay Simha

Mr. Gaurav Kumar Bhardwaj

Mr. Vijay Kumar

Ms. Sheetal Yadav

Ms. Richa Singh

Maj Gen (Dr) Mahavir Singh

Prof (Dr) Padmakali Banerjee
Pro-Vice Chancellor

Prof (Dr) P. B. Sharma
Vice-Chancellor

Registrar
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Manesar Gurgaon-122413
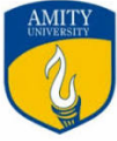
Mode of Meeting: Online (Microsoft Team)
Date: 30 June 2022
Time: 9:30 am- 11:00 am

Members Participated

1. Dr. Shalini Bhaskar Bajaj Director, ASET (Chairperson)
2. Dr. Vivek Jaglan Director/Principle and Professor, DPGITM, (External Expert)
3. Dr. Anuj Kumar Sing, Asst. Prof. Dept. of Computer Science, ASET (Member)
4. Dr. Aman Jatain Asst. Prof. Dept. of Computer Science, ASET (Member)
5. Dr. Rajesh Kumar Tyagi Professor, Dept. of Computer Science, ASET (Member)
6. Dr. Sunil Sikka Assoc. Prof. Dept. of Computer Science, ASET (Member)
7. Dr. Priyank Vashisht Assoc. Prof. Dept. of Computer Science, ASET (Member)
8. Dr. Khushboo Tripathi Asst. Prof. Dept. of Computer Science, ASET (Member)
9. Dr. Priyanka Vashisht Assoc.. Prof. Dept. of Computer Science, ASET (Member)
10. Dr. Rashmi Tyagi Asst. Prof. Dept. of Computer Science, ASET (Member)
11. Dr. Ashima Narang Asst. Prof. Dept. of Computer Science, ASET (Member)
12. Dr. Anil Kumar Mishra   Asst. Prof. Dept. of Computer Science, ASET (Member)
13. Ms. Nishi Sethi   Asst. Prof. Dept. of Computer Science, ASET (Member)

Agenda:

At the outset the Chairman welcomed all the members in attendance and explained the purpose of the Meeting and passed on the proceedings of BOS meeting to Dr. Aman Jatain. The BOS expressed their high appreciation & satisfaction about the courses and activities of the Department.

She then presented a brief overview on each of the following agenda issues to be taken up: -
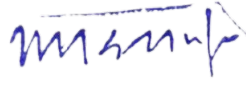
- Introduction of new Programme **B.Tech. CSE with specialization in Data Science and Cybersecurity** (by introducing new CE track in B.Tech CSE).
- For all B.Tech Courses, Open Elective track will start from the first semester from the session 2022-23.
- B.tech CSE 6ᵗʰ Semester : CE subject **Data Mining** is replaced with Core subject **Internet of Things & Wireless Sensor Networks.**
- Introduction of new Programme   "PG Diploma (Blockchain Technology)".
- Addition of practical lab hours in Programme structure of B.tech CSE GSP (Global Study Programme).

Dr. Anuj Kr. Singh presented and explained the new proposed Programme "PG Diploma (Blockchain Technology)" consisting of 55 credits. The external expert analyzed, appreciated, and recommended the inclusion of this Programme.

After deliberation on the proposed Programme structures, all the members were given opportunity to express their views before the BOS, Professor (Dr.) Shalini Bhaskar Bajaj, Director ASET agreed to the views made by expert. BOS finally decided that after incorporation of the suggestion/ comments made by Dr. Vivek Jaglan be sent to all BOS members for their information and approval.

The meeting ended 11:00 AM with a vote of thanks to the Chair and Prof. (Dr.) Vivek Jaglan, for their valuable suggestion and sparing their valuable time for Computer Science Department, ASET, AUH.

The revised/new Programme structures are enclosed as Annexure.

Dr. Aman Jatain   Dr. Shalini Bhaskar Bajaj
Dr. Anuj Kumar Singh   Chairperson of BOS and Director, ASET
(Organize Committee members)

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AMITY SCHOOL OF ENGINEERING & TECHNOLOGY
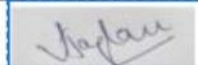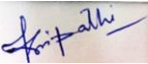
Online BOS meeting for B.Tech. CSE with specialization in Data Science and Cybersecurity/ BTech (CSE), B.Tech (AIML), B.Tech +M.tech (AIML), B.Tech (CSE)+ MBA, B.Tech (IoT) and B.Tech+M.Tech (NCS) and PG Diploma in Blockchain Technology".

Attendance Sheet of Attendees who joined the meeting Online

Date: 30 June 2022
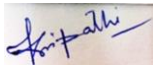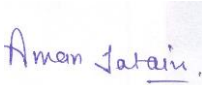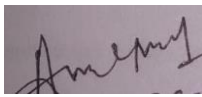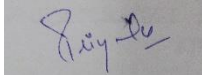
Time: 9:30 am- 11:00 am **Platform: MS Teams**

S. NO.	Name	Designation & Affiliation	Signature
DRC & RAC Members			
1	**Dr. Shalini B. Bajaj**	Director (ASET), Professor & Head (CSE)	
2	**Dr. Vivek Jaglan**	Director/ Principle DPGITM, Gurgaon	
3	Dr. Sunil Sikka	Associate Professor, CSE/ ASET	
4	Dr. Khushboo	Assistant Professor, CSE ASET	

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5	Dr. Anuj Kr. Singh	Assistant Professor (III)	
6	Dr. Khushboo	Assistant Professor, CSE ASET	
7	Dr. Rakesh Kumar Tyagi	Professor, CSE	
8	Dr. Aman Jatain	Assistant Professor, CSE	
9	Dr. Anil Kumar Mishra	Assistant Professor	
10	Dr. Priyanka Vashisht	Associate Professor, CSE/ ASET	

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National Institutional Ranking Framework
Ministry of Education
Government of India

Home Ranking   List of Participating Institutions

India Rankings 2023: Law

Show 100 ⌄ entries   Search: Amity

Institute ID	Name		City	State	Score	Rank
IR-L-U-0155	Amity University Haryana, Gurgaon	More Details | 📕 | 📊	Gurugram	Haryana	49.55	23

Showing 1 to 1 of 1 entries (filtered from 30 total entries)   Previous 1 Next

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Certificate

NATIONAL INSTITUTIONAL RANKING FRAMEWORK

INDIA RANKINGS 2023

Amity University Haryana Gurugram

Ranked 81 in Management Category

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National Institutional Ranking Framework
Ministry of Education
Government of India

Home Ranking   List of Participating Institutions

India Rankings 2023: Engineering

Rank-band: 101-150 | Rank-band: 151-200

Show [100 ▾] entries

Search: Amity University Har

Institute ID	Name		City	State	Score	Rank
IR-E-U-0155	Amity University Haryana, Gurgaon	More Details	📄	📊	Gurugram, Haryana	Haryana	41.99	99

Showing 1 to 1 of 1 entries (filtered from 100 total entries)

Previous   1   Next

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2. **Administrative initiatives by IQAC on Amizone**

All processes pertaining to hostels, examinations, administration, transport, finance, grievance redressal has been made online through Amizone.

Examination
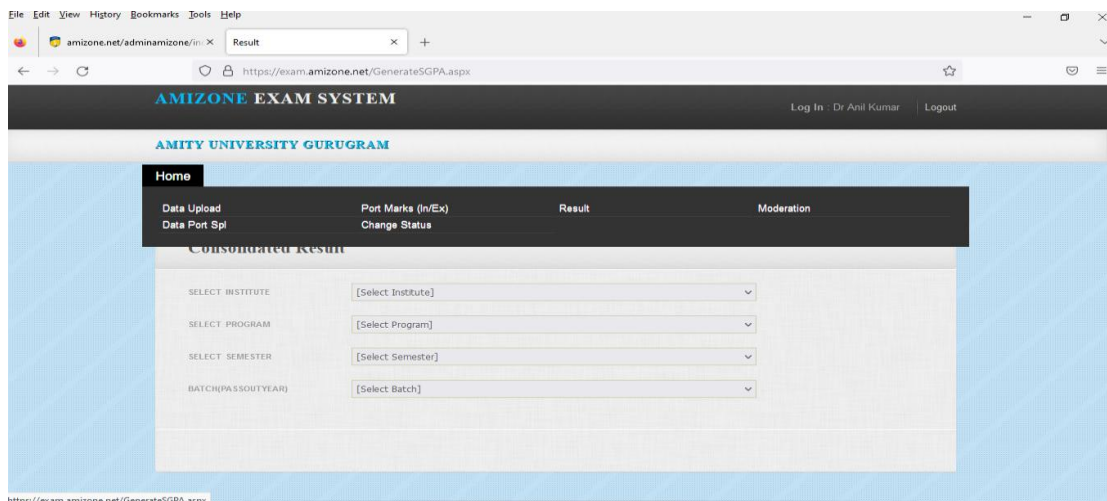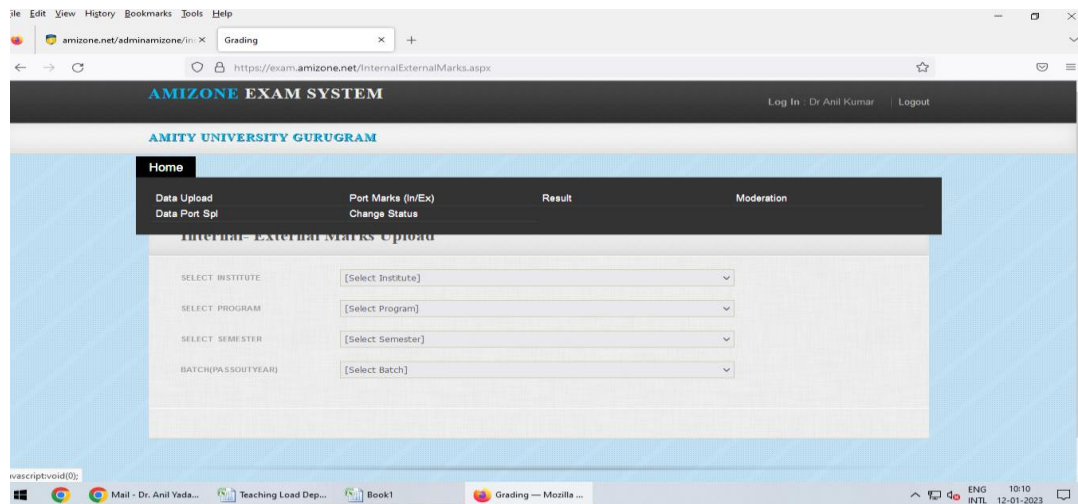
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HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Accounts

Students

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Administration

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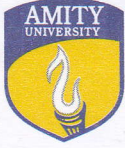## INTERNAL QUALITY ASSURANCE CELL

- **Feed Back from Stakeholders and Action Taken Report Session 2022-2023**

  - **Student Passing Out Batch**

  - **Alumni**

  - **Parents**

  - **Employer**

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─── HARYANA ───
Established vide Government of Haryana Act No. 10 of 2010

Internal Quality Assurance Cell- IQAC

Action taken report on Students, Alumni and Parents Feedback Session 2022-2023

IQAC had taken feedback from the graduating students, their Parents and Alumni during the session 2022-23. The feedback was obtained for the purpose of evaluating the Academic and Administrative criteria of Amity University Haryana (AUH) for continual quality improvement. The reports were placed before the authorities for decision making and the action taken report was shared with all the departments of AUH for follow-up action.

ISSUE -1: **Improvement in handling student grievances and resolving them timely by respective institute/ department.**

Action Taken

- The Student Service Department provides a single window service to the students for all academic matters and all types of non-academic matters as well.

Remarks

- Implemented- The Students grievances/ queries are resolved the same day or within 24 hrs. which is being continuously monitoring by IQAC.

ISSUE -2: **Curriculum Enrichment**

Action Taken-

- IQAC has suggested to the departments to continuously organize interactive sessions for faculties and students with eminent intellectuals of their respective domain and industry to further enrich the curriculum without losing its essence during the conduct of board of studies. Also, it is ensured that the curriculum is structured, comprehensive, relevant, and fulfills the current industry demands.

Remarks

- Distinguished Indian Speakers Series are organized for students in timely manner.
- Industrial visits are organized to help students gain experiential learning.
- To have a better focus on employability as a priority, New Skill Tracks / Open Electives have been introduced.
- Consistent revision of courses to map it as per the current industry requirement.
- The present curriculum has been discussed with experts from industry and domain experts from time to time and programs are well designed as per industry requirements and have relevance to real life situations.
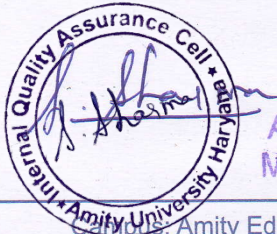
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ISSUE -3: **More diverse Teaching-Learning methods should be adopted.**

Action Taken: Academic audits are regularly conducted by IQAC.

- Focus on Learning Centric ICT enabled andragogy adopted.
- Blended learning and other student centric pedagogical tools are being used in the Teaching Learning process.
- Student-Centric Approach to Learning is adopted to enhance hands on experience through Industry based learning and Cooperative Learning in the form of projects, case studies and internships.

Remarks:
- Behavioral Science and Communications skills are now conducted in workshop mode to enhance an interactive learning environment.
- Diverse teaching-learning methods like group discussion, class discussions, case studies etc. are adopted to achieve intended learning outcomes.
- Field interactions/ Guest lectures / Lab sessions and Industrial visits, if applicable, are sufficient to cover the syllabus.

ISSUE -4: **Assessment/Continuous Evaluation/Examination-** Improvement in **Internal Evaluation Process.**

Action Taken:
- To maintain transparency in scrutinizing the evaluation sheets of every student within the notified period of conduct of examination and declaration of results

Remarks:
- Evaluation methods are clearly communicated to students through AMIZONE and are executed effectively, without any discrimination and prejudices.
- Through LMS students can reach out to all relevant assignments and projects for progressive achievements.

ISSUE -5: **Faculty-** The percentage of doctorate high caliber faculty has increased. Students provide feedback on faculty members.

Action Taken:
- **Students give feedback for faculty teaching the courses on Amizone before the end term semester examination.**
- Developed a mechanism of obtaining feedback from students on visiting faculty.

Remarks:
Based on student's response improvement strategies "CAPA" are deployed.

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ISSUE -6: Student Support- More remedial and diagnostic arrangements are provided for academic support to the students.

Action Taken:

- Specific slots (Zero Hour) have been identified for remedial classes.
- Separate counselling sessions are provided to students on demand in the established counselling lab.

Remarks:

- Students are encouraged to talk to their respective domain faculty/mentor for all academic related issues.
- The faculty works extensively towards helping students to improve their note-taking skills.
- The Mentor Mentee period has been implemented in the timetable for counseling and resolving students' grievances.
- Advanced learning support is provided in the preparation of competitive examinations.

ISSUE -7: Placements- Preparedness for facing prospective recruiters.

Action Taken:

- IQAC has put up the matter with CRC and suggested measures to be taken for students appearing in campus interviews.

Remarks:

- Alumni lectures series are being organized.
- Developed mechanisms have been implemented for frequent interaction with industry stakeholders in the form of quality workshops and lecture series.
- Boot Camps are arranged.
- GDs, Mock Interviews, and role plays are conducted for students.
- In order to upgrade student's skillsets, specific sessions are conducted by the respective domain faculty to recapitulate and enhance the domain knowledge of the students.
- The student placement committee has been established in the respective department which works in close association with CRC.
- Several channels are being used for dissemination of information about job openings including posting on AMIZONE, sending E-mails, WhatsApp messages and notices on notice board of respective department.
- Summer Internships are facilitated by CRC. All students undertake summer internships and are graded on it.
- Selection process is always Fair and Unbiased.

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ISSUE -8: Library

- **Library-** RFID facility on workstations and Gate.
- A photocopying facility is available.
- Updated books, Journals, and access to e- resources
- There is proper availability of National / International Journals, duly updated.

Action Taken:
- Quality Improvement in services offered to the students by the library staff.
- Advice on benchmarking the best practices of other libraries.
- Dedicated mythological books section developed for creating awareness amongst students on Indian knowledge system.

Remarks:
- An increase in the number of procuring books and E- Resources for easy access to the students.
- Braille facilities have been added to the library.
- 2 Photocopiers are available in Block B and C for students' easy access.
- LAN cable and Wi-Fi facilities are available for students for downloading and reading study material.
- Provision for individual & group Studies with room for interactions, discussions, and quite studies.
- The library is also functional during weekends between 10AM to 4 PM.

ISSUE -9: Institutional Structures- LCD Projectors, Lab- Resources

Action Taken:
- The latest software's are needed for technology related courses/ programs.

Remarks:

- Required software and tools are made available as per the needs of the researchers and students to facilitate better learning.
- Portable LCD Projectors are available to all departments for use as and when required.
- Labs possess all the necessary software / testing materials/ equipment to cover the syllabus and demands are raised by department before commencement of each session for procurement and replenishing.
- The auditoriums and seminar Halls are well spaced, well equipped, and well maintained.

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ISSUE -10: Institutional Facilities-

- Improving the services and resolving students' issues on quality food in mess.
- Providing more sports and recreational facilities.

Action Taken:

- Due to the increase in student's inflow, availability of eating joints and other facilities is the need of the hour.

Remarks:

- The availability of indoor games has also been kept in mind. Billiards/snooker, Table Tennis, Carom boards and Chess boards are available in the hostel premises.
- There has been a many fold increase in students' participation in various sports activities.
- AUH sports teams have participated in Inter university sports fest and also organized Ami fest Sports fete with increased number of students around 400 participating in physical activities.
- New food joint Deja Brew has been added to increase the availability of food services.
- Periodic audits as per designed checklist are carried out by IQAC to ensure quality of food in mess and cafeteria.
- The quality of food provided in cafeterias is good and hygienic.
- There is cleanliness and proper maintenance of classrooms / washrooms / common areas.

1. Dr. Sunita Sharma
Deputy Director- IQAC

2. Prof (Dr.) Vikas Madhukar
Pro Vice Chancellor, AUH
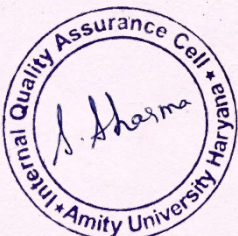
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Internal Quality Assurance Cell –IQAC
Students Satisfaction Survey Graphical Analysis -2022-2023

A- Academic Governance by HOI/HOD

Range	A1	A2	A3	A4	A5	A6	Rating
0	0	0	0	0	0	0	
1	10	10	18	13	20	11	
2	9	21	18	18	18	17	
3	47	46	43	39	52	38	
4	138	141	148	138	141	114	
5	303	288	277	296	275	324	
G. Total	507	506	504	504	506	504	**Average**
Satisfied	86.98%	84.78%	84.33%	86.11%	82.21%	86.90%	**85.22%**
Dissatisfied	13.02%	15.22%	15.67%	13.89%	17.79%	13.10%	**14.78%**

Academic governance by HOI/HOD

	A1	A2	A3	A4	A5	A6	Average
Satisfied	86.98%	84.78%	84.33%	86.11%	82.21%	86.90%	85.22%
Dissatisfied	13.02%	15.22%	15.67%	13.89%	17.79%	13.10%	14.78%

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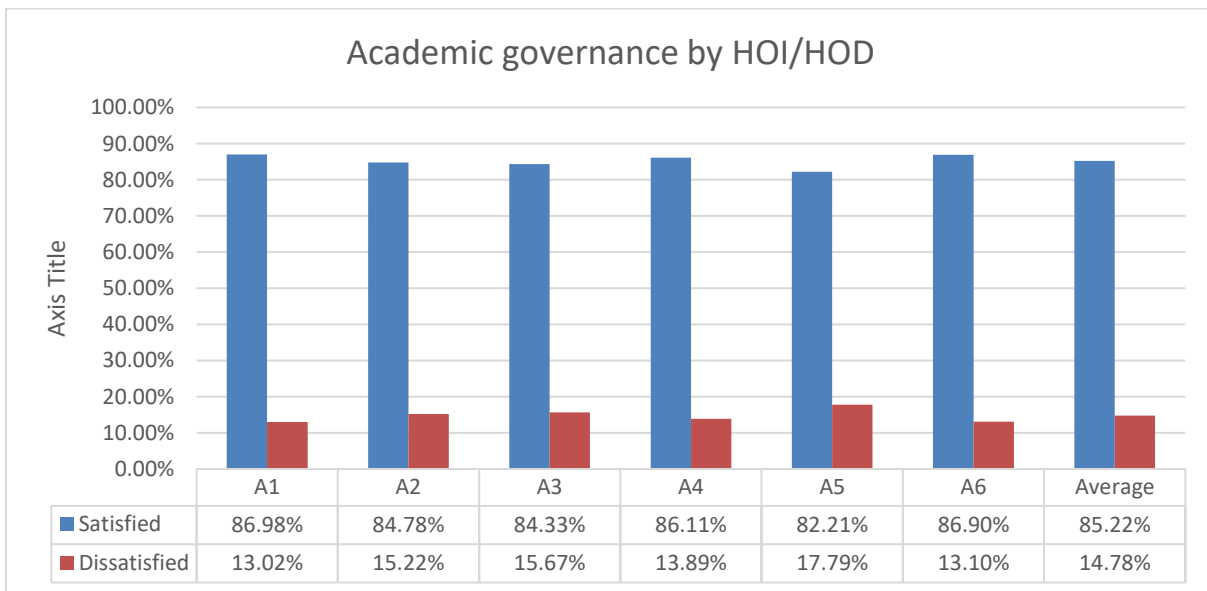
A-1	Does the Institute provide written information in advance about the aims, objectives, learning outcomes, and methods of assessment of the Program?
A-2	Is the Institute providing a healthy learning environment in which scholarly and creative achievements are nurtured?
A-3	Is fairness and transparency in all Academic decisions maintained?
A-4	Proper assistance / guidance are given at the time of Admission / Registration.
A-5	Are student's opinions and grievances regarding academic and extra academic matters treated properly?
A-6	Are you well attended by your HOI/HOD/faculty/Mentor in case you have any problem?

IQAC Analysis: - 85.22% of students are satisfied with the governance including proper assistance/guidance provided in the department. **14.78 %** of students require improvement in handling grievances and resolving them timely by HOI/HOD. IQAC will work towards closing this gap.

B-Curriculum

Range	B-1	B-2	B-3	B-4	B-5	B-6	Rating
0	0	0	0	0	0	0	
1	8	6	10	10	8	11	
2	5	15	18	13	11	12	
3	44	46	49	53	43	49	
4	155	157	151	155	167	149	
5	290	279	275	271	272	275	
G. Total	502	503	503	502	501	496	
Satisfied	88.65%	86.68%	84.69%	84.86%	87.62%	85.48%	86.33%
Dissatisfied	11.35%	13.32%	15.31%	15.14%	12.38%	14.52%	13.67%

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B-Curriculum

	B1	B2	B3	B4	B5	B6	Average
■ Satisfied	88.65%	86.68%	84.69%	84.86%	87.62%	85.48%	86.33%
■ Dissatisfied	11.35%	13.32%	15.31%	15.14%	12.38%	14.52%	13.67%
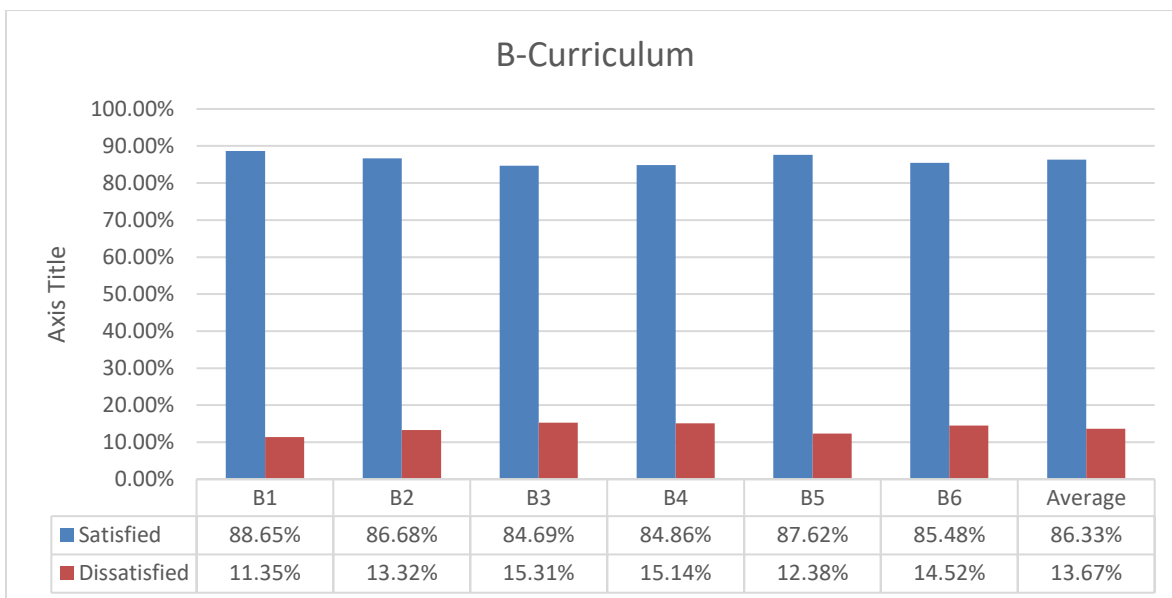
B-1	Curriculum is structured, comprehensive, relevant, and arranged properly.
B-2	Curriculum is effective in enhancing teamwork
B-3	Curriculum is effective in developing analytical and problem-solving skills.
B-4	Curriculum is effective in enhancing constructive learning
B-5	Curriculum is effective in developing ICT & communication Skills.
B-6	Curriculum has relevance to real life situations, reflects current trends and practices in the respective disciplines.

IQAC Analysis: -86.33% students found curriculum to be very effective in enhancing teamwork, developing analytical skills, constructive learning. It shows a marked improvement w.r.t last year feedback. IQAC has suggested HOD and HOIs to organize interactive sessions for faculties and students with eminent intellectuals of their domain and industry representatives to further enrich the curriculum without losing its core essence.

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C- Teaching- Learning

Range	C-1	C-2	C-3	C-4	C-5	C-6	C-7	C-8	C-9	Rating
0	0	0	0	0	0	0	0	0	0	
1	9	6	8	9	8	9	17	19	15	
2	8	6	14	13	15	14	15	20	15	
3	41	46	42	48	38	44	52	49	35	
4	151	137	135	129	145	141	136	142	138	
5	294	305	304	303	296	293	282	269	297	
G. Total	503	500	503	502	502	501	502	499	500	
Satisfied	88.47%	88.40%	87.28%	86.06%	87.85%	86.63%	83.27%	82.36%	87.00%	86.37%
Dissatisfied	11.53%	11.60%	12.72%	13.94%	12.15%	13.37%	16.73%	17.64%	13.00%	13.63%

C-Teaching and Learning

	C1	C2	C3	C4	C5	C6	C7	C8	C9	Average
Satisfied	88.47%	88.40%	87.28%	86.06%	87.85%	86.63%	83.27%	82.36%	87.00%	86.37%
Dissatisfied	11.53%	11.60%	12.72%	13.94%	12.15%	13.37%	16.73%	17.64%	13.00%	13.63%
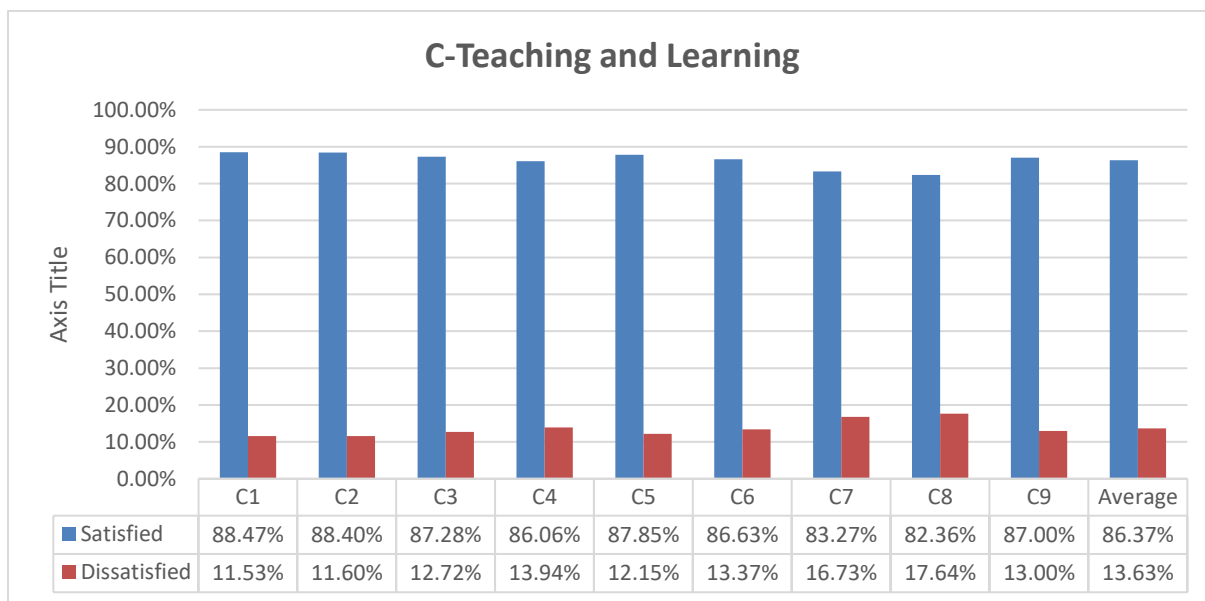
C-1	**Session Plan is evenly covering the whole syllabus.**
C-2	**Faculty comes well prepared for the class.**
C-3	**Faculty provide additional practical examples from real life situations apart from the textbook.**
C-4	**Faculty gives an updated list of study material for reference i.e. textbooks / journals / magazines etc.**
C-5	**Teaching-learning approach is interactive and supportive and digital teaching aids are used.**
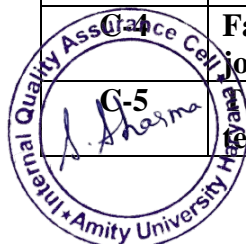
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C-6	**Diverse teaching-learning methods like group discussion, class discussion, case study etc. are adopted to achieve intended learning outcomes.**
C-7	**Field interaction/ Guest lecturers / Lab session / Industrial visits, if applicable, are sufficient to cover the syllabus.**
C-8	**Do the faculty motivate you to apply for patents and funded projects?**
C-9	**Session Plan is evenly covering the whole syllabus.**

IQAC Analysis: - **86.37%** are satisfied with the Teaching and Learning system of the University as it shows an improvement in comparison to previous years' data. **13.63%** of students are of the opinion that more diverse teaching-learning methods should be adopted. IQAC will suggest this to HOIs / HODs.

D-   Assessment /Continuous Evaluation/Examination

Range	D-1	D-2	D-3	D-4	D-5	D-6	Rating
0	0	0	0	0	0	0	
1	10	8	13	18	12	13	
2	6	10	15	15	8	10	
3	36	40	43	41	40	44	
4	155	150	151	142	126	127	
5	294	293	278	280	313	301	
G. Total	501	501	500	496	499	495	
Satisfied	89.62%	88.42%	85.80%	85.08%	87.98%	86.46%	87.23%
Dissatisfied	10.38%	11.58%	14.20%	14.92%	12.02%	13.54%	12.77%

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D-Assessment

	D1	D2	D3	D4	D5	D6	Average
Satisfied	89.62%	88.42%	85.80%	85.08%	87.98%	86.46%	87.23%
Dissatisfied	10.38%	11.58%	14.20%	14.92%	12.02%	13.54%	12.77%
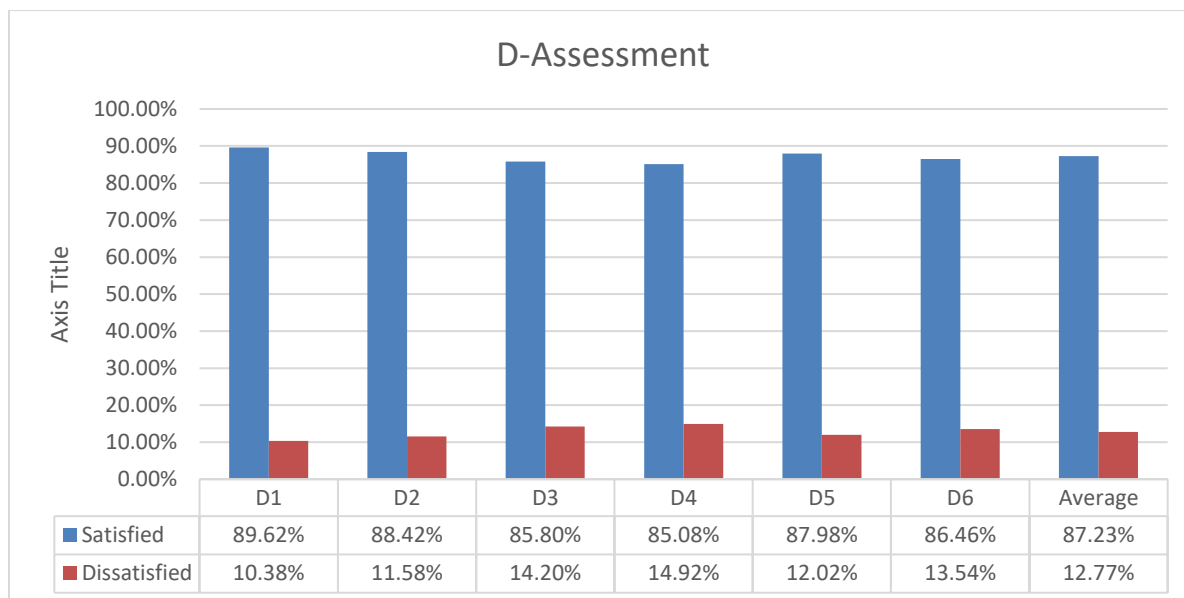
D-1	Frequency, methods, and criteria of assessment, including the grading criteria are clearly communicated to students on the commencement of the term/sem.
D-2	Assignment / Projects given are relevant, useful and help in improving the understanding and application of the subject matter.
D-3	Is fair and timely feedback provided on each assessment before the next one?
D-4	The Internal evaluation system as it exists is effective, without any discrimination and prejudices.
D-5	Examinations are conducted in a Fair, disciplined, and organized manner.
D-6	Are you provided timely intimation and proper guidance in case of Reappear in any examination by the department?

IQAC Analysis: - 87.23% of students are satisfied with the assessment, which shows a marked improvement from last year's data. **12.77 %** of students are still of the opinion that improvement is required in the internal evaluation system. IQAC will suggest the matter to the HOIs / HODs for unbiased internal evaluation.

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E-Faculty

Range	E-1	E-2	E-3	E-4	E-5	E-6	Rating
0	0	0	0	0	0	0	
1	15	10	13	15	26	19	
2	22	10	16	17	14	18	
3	54	45	38	50	49	47	
4	123	132	136	120	122	115	
5	283	296	294	295	287	293	
G. Total	497	493	497	497	498	492	
Satisfied	81.69%	86.82%	86.52%	83.50%	82.13%	82.93%	83.93%
Dissatisfied	18.31%	13.18%	13.48%	16.50%	17.87%	17.07%	16.07%

	E1	E2	E3	E4	E5	E6	Average
Satisfied	81.69%	86.82%	86.52%	83.50%	82.13%	82.93%	83.93%
Dissatisfied	18.31%	13.18%	13.48%	16.50%	17.87%	17.07%	16.07%
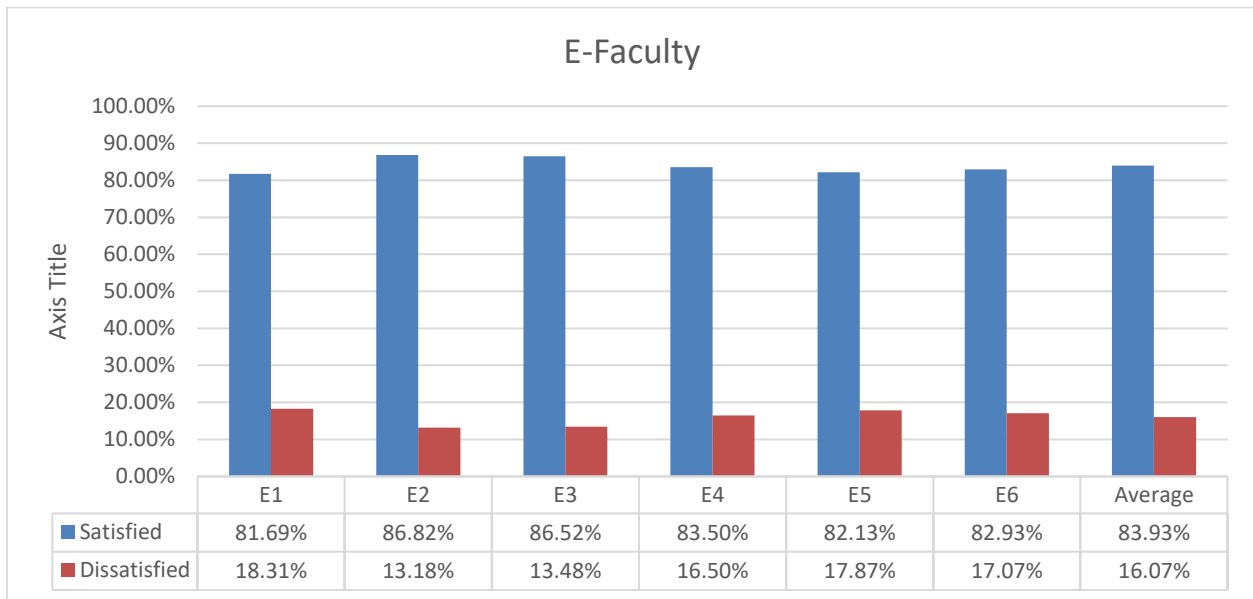
E-1	Number of faculty is adequate.
E-2	Instructor/Faculty has been regular throughout the course.
E-3	Are faculty fair, transparent, objective and just?
E-4	Do all faculty upload the attendance within 24 hrs. of the class held?
E-5	Would you like to do another course with these faculty or recommend these faculty to other students for doing the course?
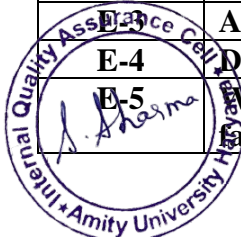
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E-6	Are faculty members aware and responsive to students learning difficulties?

IQAC Analysis: -83.93% students are satisfied with the faculty at AUH. IQAC will monitor the teaching learning process for further enhancement.

F-Student Support

Range	F-1	F-2	F-3	F-4	F-5	F-6	F-7	F-8	F-9	F-10	F-11	Rating
0	0	0	0	0	0	0	0	0	0	0	0	
1	23	26	24	17	21	28	15	25	17	19	23	
2	11	21	18	17	12	23	15	21	15	20	14	
3	52	55	54	57	47	52	51	50	49	44	42	
4	133	130	134	137	143	129	138	130	127	122	125	
5	279	266	265	270	274	265	279	270	287	290	293	
G. Total	498	498	495	498	497	497	498	496	495	495	497	
Satisfied	82.73%	79.52%	80.61%	81.73%	83.90%	79.28%	83.73%	80.65%	83.64%	83.23%	84.10%	81.75%
Dissatisfied	17.27%	20.48%	19.39%	18.27%	16.10%	20.72%	16.27%	19.35%	16.36%	16.77%	15.90%	18.25%

Student Support

	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	Average
Satisfied	82.73%	79.52%	80.61%	81.73%	83.90%	79.28%	83.73%	80.65%	83.64%	83.23%	84.10%	81.75%
Dissatisfied	17.27%	20.48%	19.39%	18.27%	16.10%	20.72%	16.27%	19.35%	16.36%	16.77%	15.90%	18.25%
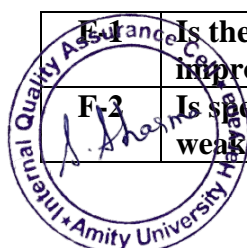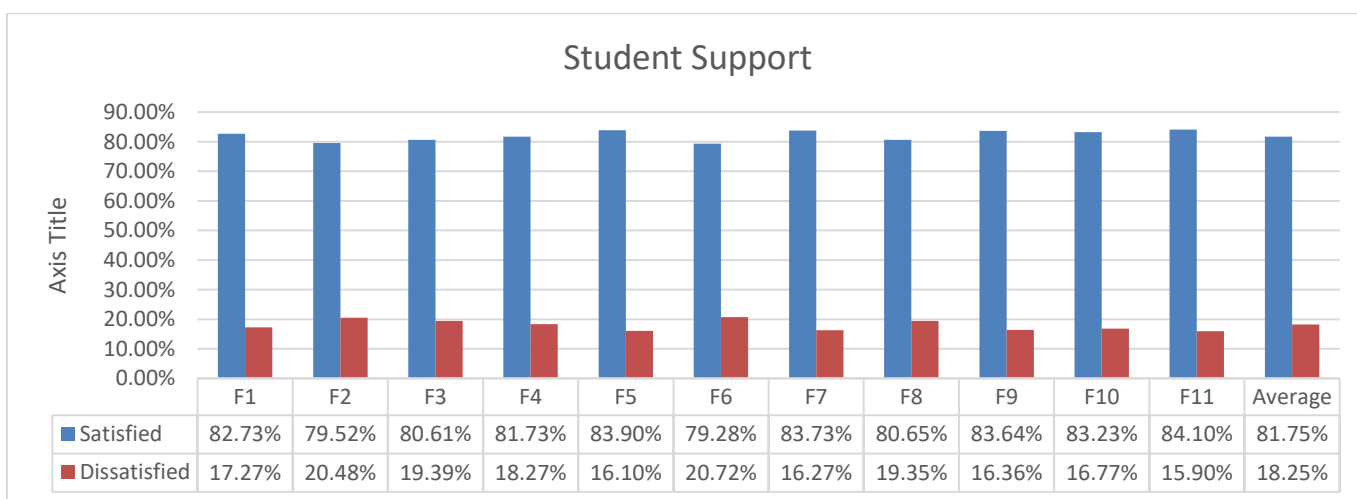
F-1	Is there an arrangement to provide guidance and counseling for academic improvement?
F-2	Is special care given to weak students and are the teachers able to identify your weaknesses and help you to overcome them?

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F-3	**Is there an arrangement to provide remedial and diagnostic teaching for academic improvement?**
F-4	**The students are encouraged to involve in co-and extra- curricular activities.**
F-5	**There are opportunities and students are encouraged to get involved with community services.**
F-6	**Are you aware of the single window help for any grievance academic & non-academic?**
F-7	**Do teachers inform you about your expected competencies, course outcomes and program outcomes?**
F-8	**In case grievance is not resolved timely, does the institute / department take any follow up action with the single window?**
F-9	**Is mentor mentee program being conducted regularly?**
F-10	**Have you been counseled by your mentor on any problematic issue faced by you?**
F-11	**Does your mentor do a necessary follow up with an assigned task to you?**

IQAC Analysis: - 81.75% of students are satisfied and **18.25%** of students are of the opinion that more remedial and diagnostic arrangement should be provided. IQAC will present this feedback to the Dean office for further improvement.

G-   Placements

Range	G-1	G-2	G-3	G-4	G-5	G-6	G-7	Rating
0	0	0	0	0	0	0	0	
1	35	28	21	24	30	41	41	
2	15	14	13	19	26	19	19	
3	83	79	64	81	75	88	88	
4	127	142	151	127	123	109	109	
5	237	234	246	244	240	236	236	
G. Total	497	497	495	495	494	493	493	
Satisfied	73.24%	75.65%	80.20%	74.95%	73.48%	69.98%	69.98%	74.58%
Dissatisfied	26.76%	24.35%	19.80%	25.05%	26.52%	30.02%	30.02%	25.42%

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G-Placements

	Satisfied	Dissatisfied
G1	73.24%	26.76%
G2	75.65%	24.35%
G3	80.20%	19.80%
G4	74.95%	25.05%
G5	73.48%	26.52%
G6	69.98%	30.02%
G7	69.98%	30.02%
Average	74.58%	25.42%
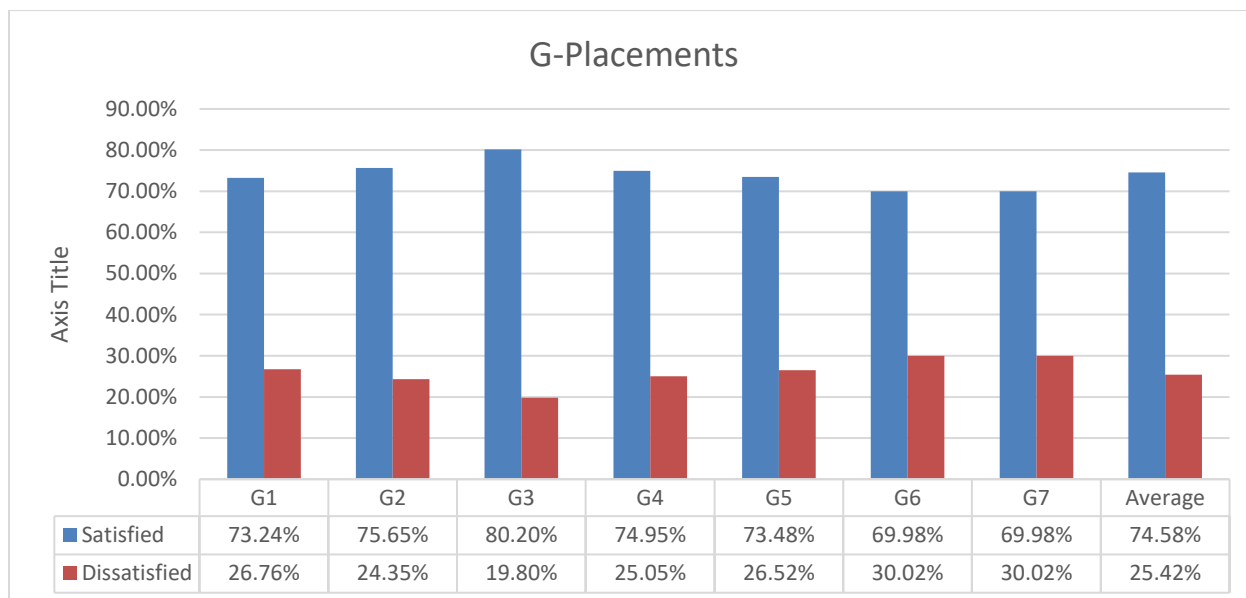
G-1	Companies visiting the campus are intimated to students timely during summer internship and Placements.
G-2	There is proper intimation about the criteria of short listing.
G-3	Selection process is Fair/ Unbiased.
G-4	Does the institute take active interest in promoting internship, students exchange and field visit opportunities for students?
G-5	Industry feedback is given to students in time.
G-6	Are Mock interviews & GDs conducted before companies visit the campus?
G-7	Do institute / teachers make efforts to include soft skills, life skills and employability skills to make you ready for the world of work?

IQAC Analysis: - 74.58% of students are satisfied with the Placement. To further improve the status IQAC will give suggestions to CRC to conduct more Mock interviews & GDs to make them industry ready.

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ADMINISTRATIVE CRITERIA

H-   Library

Range	H-1	H-2	H-3	H-4	H-5	H-6	H-7	Rating
0	0	0	0	0	0	0	0	
1	21	51	22	21	15	17	17	
2	22	18	20	14	15	10	10	
3	46	73	55	56	57	63	63	
4	118	105	121	140	135	126	126	
5	291	250	278	265	275	278	278	
G. Total	498	497	496	496	497	494	494	
Satisfied	82.13%	71.43%	80.44%	81.65%	82.49%	81.78%	81.78%	79.99%
Dissatisfied	17.87%	28.57%	19.56%	18.35%	17.51%	18.22%	18.22%	20.01%

H-Library

	H1	H2	H3	H4	H5	H6	H7	Average
Satisfied	82.13%	71.43%	80.44%	81.65%	82.49%	81.78%	81.78%	79.99%
Dissatisfied	17.87%	28.57%	19.56%	18.35%	17.51%	18.22%	18.22%	20.01%
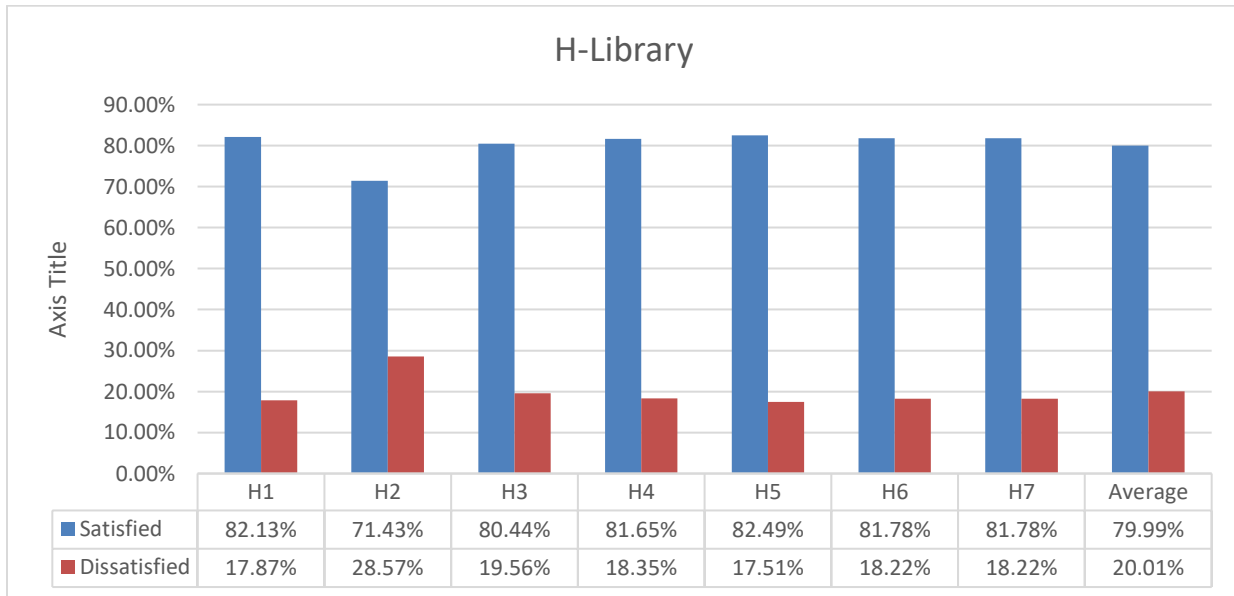
H-1	Is Internet facility available for downloading or reading study material?
H-2	Is a photocopier available in the library?
H-3	Is there proper availability of updated Textbooks/ Reference books / General Knowledge books/ Common Entrance Exam books?
H-4	Are appropriate ICT-mediated reference materials available in the library?
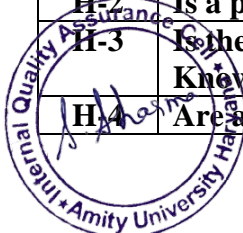
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H-5	There is proper availability of National / International Journals, duly updated.
H-6	There is easy accessibility to e-resources.
H-7	Library timings are adequate.

IQAC Analysis: - 79.99% students are satisfied with Library services. IQAC will ensure further improvement in library services to bring it to par with the best practices of other libraries.

I- Institutional Structures

Range	I1	I2	I3	I4	I5	Rating
0	0	0	0	0	0	
1	40	24	30	10	21	
2	12	16	16	10	12	
3	65	60	73	45	58	
4	117	133	121	124	123	
5	262	263	257	308	281	
G. Total	496	496	497	497	495	
Satisfied	76.41%	79.84%	76.06%	86.92%	81.62%	80.17%
Dissatisfied	23.59%	20.16%	23.94%	13.08%	18.38%	19.83%

I Institutional structures

	I1	I2	I3	I4	I5	Average
Satisfied	76.41%	79.84%	76.06%	86.92%	81.62%	80.17%
Dissatisfied	23.59%	20.16%	23.94%	13.08%	18.38%	19.83%

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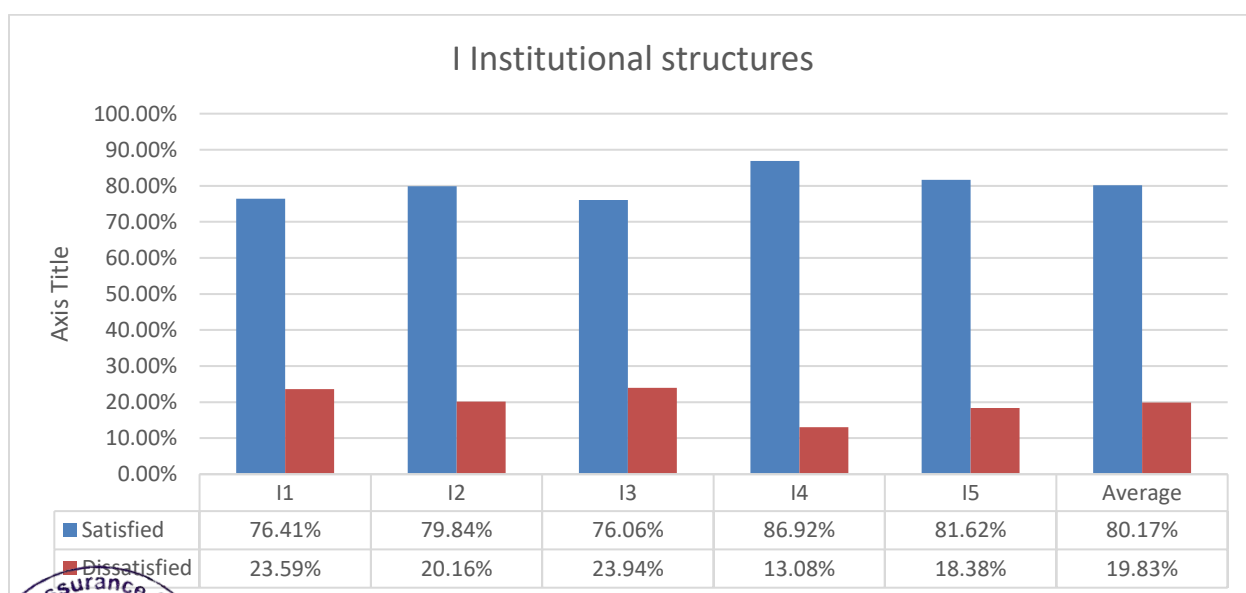
I-1	Classrooms are equipped with LCD projectors to facilitate teaching and learning.
I-2	Are the laboratories properly maintained for healthy teaching and learning?
I-3	Do the labs possess all the necessary software / testing materials/ equipment to cover the syllabus?
I-4	The auditoriums and Seminar Halls are well spaced, well equipped, and well maintained.
I-5	Are the computer labs accessible as and when required?

IQAC Analysis: -80.17% students are satisfied with physical facilities at AUH. Students are of the opinion that more LCD projectors, necessary software / testing materials/ equipment should be provided for better learning experience. IQAC will share the feedback with HOI/ HODs for necessary action.

J- Institutional Facilities

Range	J1	J2	J3	J4	J5	J6	J7	J8	Rating
0	0	0	0	0	0	0	0	0	
1	14	12	10	15	19	32	32	32	
2	9	8	11	11	9	19	19	19	
3	41	58	55	48	61	56	56	56	
4	148	153	150	135	137	131	131	131	
5	286	266	271	289	271	259	259	259	
G. Total	498	497	497	498	497	497	497	497	
Satisfied	87.15%	84.31%	84.71%	85.14%	82.09%	78.47%	78.47%	78.47%	83.64%
Dissatisfied	12.85%	15.69%	15.29%	14.86%	17.91%	21.53%	21.53%	21.53%	16.36%

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J Institutional facilities

	J1	J2	J3	J4	J5	J6	J7	J8	Average
Satisfied	87.15%	84.31%	84.71%	85.14%	82.09%	78.47%	78.47%	78.47%	83.64%
Dissatisfied	12.85%	15.69%	15.29%	14.86%	17.91%	21.53%	21.53%	21.53%	16.36%
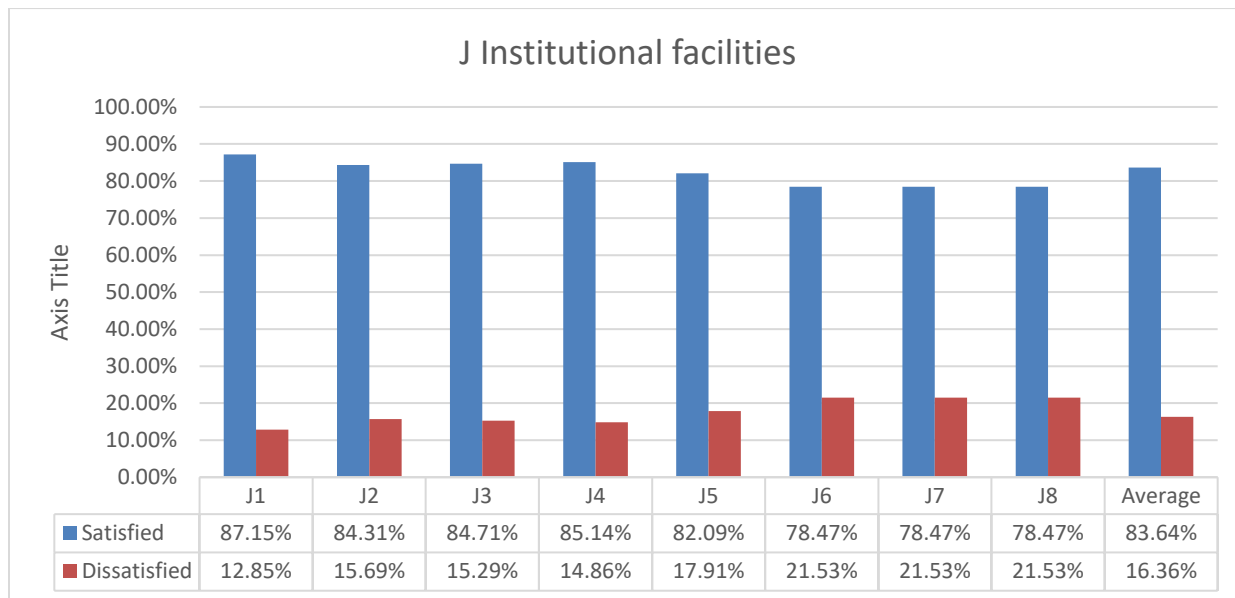
J-1	Supporting staffs in the laboratories and fields are adequate, efficient, and supportive.
J-2	Adequate office room facilities along with relevant equipment's and competent manpower are available to support the students' need.
J-3	Inter and Intra Institutional activities / events / games are organized in your institution.
J-4	There is cleanliness and proper maintenance of classrooms / washrooms / common areas.
J-5	Are Indoor and Outdoor Sports facilities adequate?
J-6	Quality of food provided in cafeterias is good and hygienic.
J-7	Are you provided with 24*7 internet facility?
J-8	There is timely redressal of IT related problems.

IQAC Analysis: -83.64% students are satisfied. To remove the gap IQAC will present the report to the concerned for providing more sports and recreational facilities. IQAC will periodically audit the mess and cafeterias for improving the services and resolving student's issues on food.

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Internal Quality Assurance Cell –IQAC

Alumni Feedback Analysis

Session-2022-2023

Alumni Feedback Analysis

	Academic Process	Faculty	Student Support	Placement Process	Examination & Evaluation Process	Infrastructure/ facilities	Exit Process	Amity Association	Average
Satisfied	83.82	86.44	83.48	71.16	87.02	83.65	77.94	88.29	82.72
Dissatisfied	16.18	13.56	16.52	28.84	12.98	16.35	22.06	11.71	17.28

■ Satisfied ■ Dissatisfied
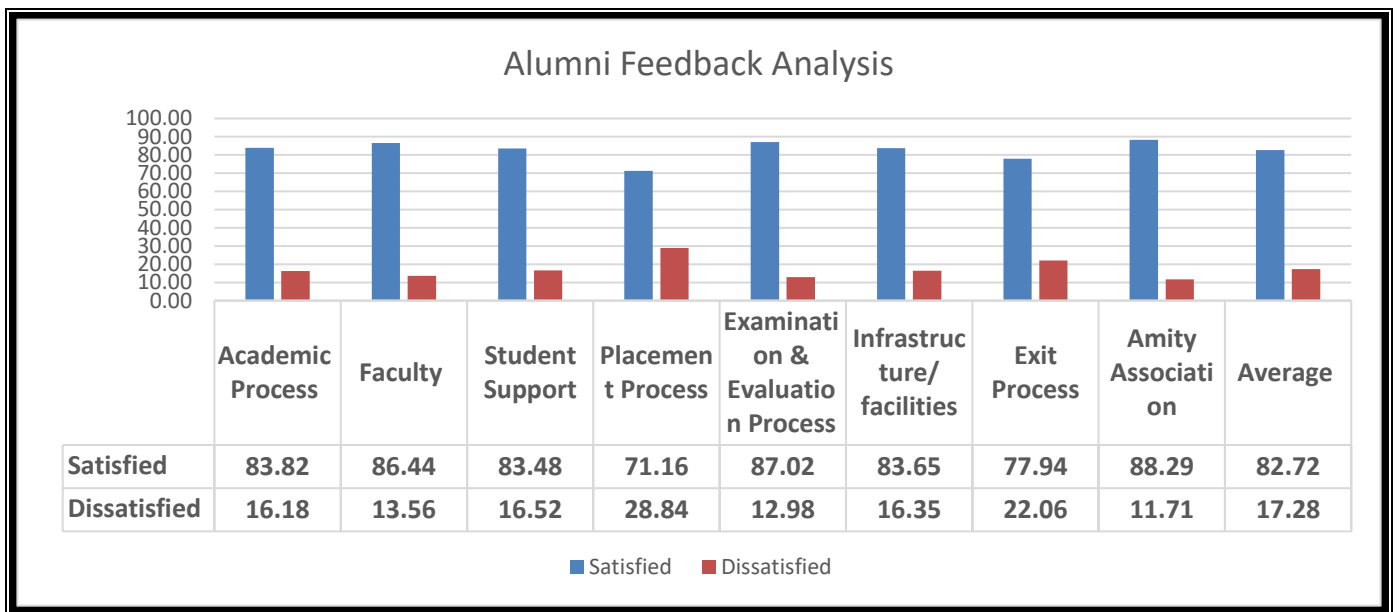
IQAC Analysis: - 82.72 % Alumni are Satisfied**.** IQAC will give suggestions to CRC to conduct more Mock interviews & GD's to make them industry ready.

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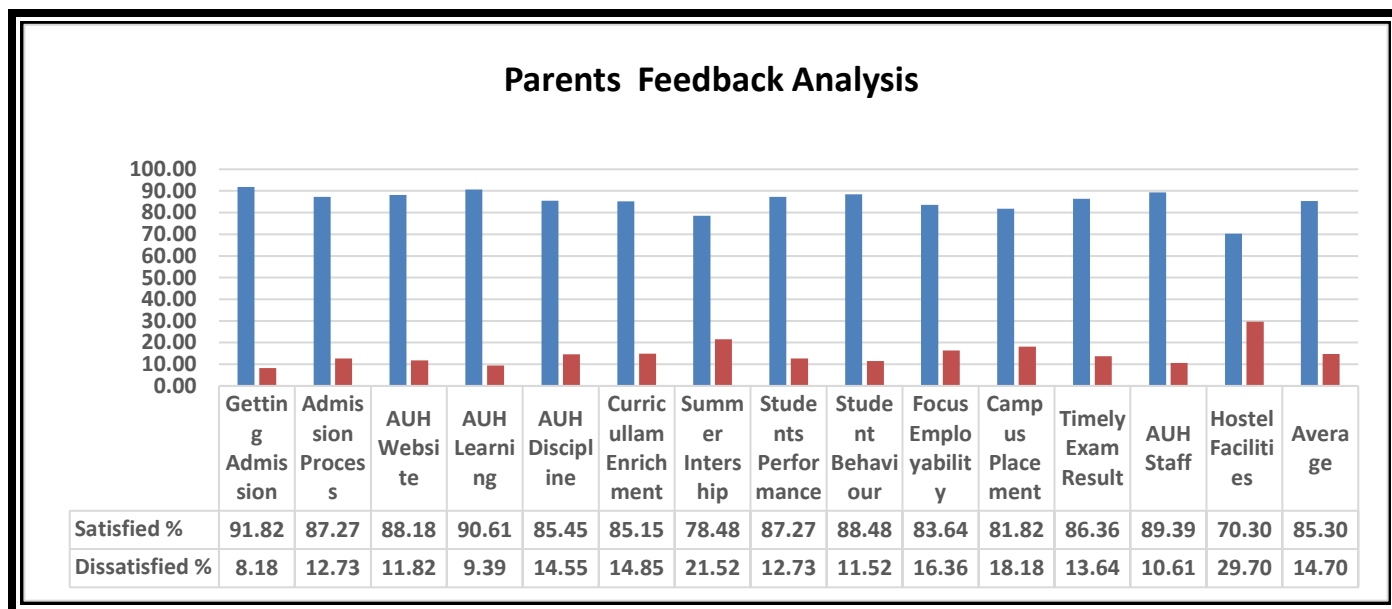Manesar Gurgaon-122413

Internal Quality Assurance Cell –IQAC
Parents Feedback Analysis
Session-2022-2023

Parents Feedback Analysis

	Getting Admission	Admission Process	AUH Website	AUH Learning	AUH Discipline	Curriculum Enrichment	Summer Intership	Students Performance	Student Behaviour	Focus Employability	Campus Placement	Timely Exam Result	AUH Staff	Hostel Facilities	Average
Satisfied %	91.82	87.27	88.18	90.61	85.45	85.15	78.48	87.27	88.48	83.64	81.82	86.36	89.39	70.30	85.30
Dissatisfied %	8.18	12.73	11.82	9.39	14.55	14.85	21.52	12.73	11.52	16.36	18.18	13.64	10.61	29.70	14.70

S. No	Feedback Criteria	Rating
1.	Getting admission in the University for my ward is a matter of pride for me.	1-5
2.	The admission process in the university is unbiased.	1-5
3.	Amity University website is very informative and regularly updated.	1-5
4.	Ambience in the University is conductive for learning.	1-5
5.	Discipline in the University is good.	1-5
6.	Curriculum of the course is well designed and promotes knowledge enrichment of the students.	1-5
7.	Summer internship was provided by university as a part of its curriculum (If applicable)	1-5
8.	There is a perceptible improvement in my ward in the knowledge base through interaction with faculties of the university.	1-5
9.	There is a positive change in the behavior of my ward after joining the University.	1-5
10.	Employability is given focus in the curriculum design.	1-5
11.	My ward was placed through campus placement.	1-5

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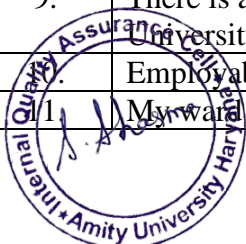
12.	Examination results are declared timely.	1-5
13.	University staff is cooperative.	1-5
14.	Hostel facilities are good and available when needed.	1-5

IQAC Analysis: - 85.30 % Parents are satisfied. Concerned areas are Students Performance. IQAC will take up the matter with concerned department to resolve parent's issue.

The dissatisfaction level of parents with respect to summer internship, campus placement will be taken up with CRC department for further improving the employability prospects of the students.
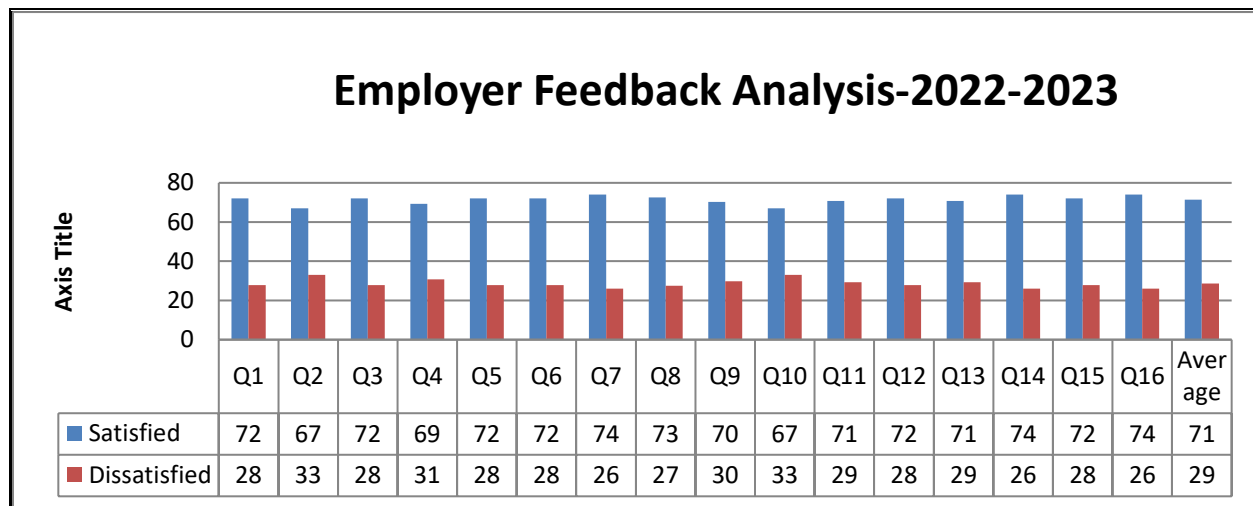
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Internal Quality Assurance Cell –IQAC
Employer Feedback Graphical Analysis- 2022-23

S. No	Key Performance Areas
Q1	General Communication Skills
Q2	Developing Practical Solutions to work-place problems
Q3	Working as Part of Team
Q4	Creative in response to workplace challenges
Q5	Their Planning and Organization skills
Q6	Self-motivated and taking on appropriate level of responsibility
Q7	Open to new ideas and learning new techniques
Q8	Using technology and workplace equipment
Q9	Ability to contribute to the goal of the organization
Q10	Technical knowledge/skill
Q11	Ability to manage /leadership qualities
Q12	Innovativeness, creativity
Q13	Relationship with senior/peers/subordinates
Q14	Involvement in social activities
Q15	Ability to take up extra responsibility
Q16	Obligation to work beyond schedule if required

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Employer Feedback Analysis-2022-2023

	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10	Q11	Q12	Q13	Q14	Q15	Q16	Average
■ Satisfied	72	67	72	69	72	72	74	73	70	67	71	72	71	74	72	74	71
■ Dissatisfied	28	33	28	31	28	28	26	27	30	33	29	28	29	26	28	26	29

IQAC Analysis: The Employer feedback was obtained by CRC (Placement Cell) from recruiters. The graphical analysis presents that on an average 71 % of the employers are satisfied with the performance of the students as per the requirements of the visiting company.

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