



विज्ञान एवं प्रौद्योगिकी विभाग  
DEPARTMENT OF  
**SCIENCE & TECHNOLOGY**



**AMITY INSTITUTE OF  
TRAINING & DEVELOPMENT**

**NATIONAL PROGRAM FOR TRAINING OF SCIENTISTS &  
TECHNOLOGISTS WORKING IN GOVERNMENT SECTOR  
TRAINING CALENDAR 2019-20**

## **CAPACITY BUILDING PROGRAM FOR TECHNICAL PERSONNEL**

(Skills and Competencies for Growth)

**Date 20.1.2020 to 31.1.2020**

Nominations are invited from Scientists & Technologists working in Government Sector for the training programme sponsored by Department of Science and Technology, Government of India under "NATIONAL PROGRAMME FOR TRAINING OF SCIENTISTS & TECHNOLOGISTS WORKING IN GOVERNMENT SECTOR".



# SCHEDULE FOR THE TRAINING PROGRAMME

<b>Starting Date</b>	20.01.2020 to 31.01.2020 (12 days)
<b>Closing date for duly filled Nomination form</b>	18.01.2019
<b>Who can apply</b> (Pay Level 6 to Pay Level 7 of 7th Central Pay Commission)	<ul style="list-style-type: none"><li>• Scientist B &amp; equivalent</li><li>• Technical Officers</li><li>• Senior Technician</li><li>• Research Officer</li><li>• Junior Analysts (JA)</li><li>• Junior Technical Analysts (JTA)</li><li>• Academicians having PhD/M.Tech degree and involved in R &amp; D</li></ul>
<b>Eligible Government Sector Organizations</b>	<ul style="list-style-type: none"><li>• Scientific Ministries/Departments of Govt of India and State Govts</li><li>• Public Sector Undertakings of Central &amp; State Governments</li><li>• Central and State Govt. R &amp; D Institutions</li><li>• Research Laboratories of Central/State Governments</li><li>• Central and State Universities</li><li>• State Science and Technology Councils</li></ul>
<b>Venue of training</b>	Amity University Campus Sector 125, Noida
<b>No. of Seats</b>	25
<b>Age limit</b>	Not more than 58 years
<b>Submission Method</b>	By post or email scanned copy with documents on email ids rksharma@amity.edu



## CONTEXT

- Scientists and technologists working in Government Sector manage projects involving human, technical and financial resources. They need to build collaborations, motivate and influence their teams and deliver results
- To face rapid technological changes in the digital era they have to develop an agile mindset and become more resilient and better at leading teams and making decisions in an uncertain environment.
- Capacity Building Program for Technical Personnel will help participants develop the functional and behavioral skills needed to enhance their individual effectiveness and contribution to organizational success.

## KEY BENEFITS

- Gain personal insight and learn to monitor your own behavior and grow your awareness of how it affects others.
- Build successful teams by forming meaningful collaborations.
- Discover how to create a workplace that motivates your team members to give their best.
- Acquire essential functional skills to manage projects in line with Government policies on procurement, financial management and utilization of resources.

### Program Content

WEEK 1		WEEK 2	
Communication Skills	General Financial Regulations	Effective Contract Management	Cyber Security at workplace
Leading Yourself and Others	Procurement in Govt Organizations	Goal Setting Motivation	Artificial Intelligence
Building Strong Teams	Project Management	Problem Solving & Collaborative Solutions	Your impact on others
Visit to Agra	Outbound Training at Manesar	Field Visits	Minor Team Projects

## HOW TO APPLY

- Filled-in nomination form duly attested by Head of the sponsoring organisation and Bio data of the participant should be submitted before the last date to Amity University by email (rksharma@amity.edu) or post.
- There are no charges for the Training, Boarding and Lodging as it is sponsored by DST Government of India and Guest Rooms will be offered to the participants.
- The expenses on to and fro journey from the place of duty to the concerned training Institute ((Amity University, Noida) and TA/DA etc will be borne by the sponsoring organisation .
- Maximum two nominations per organization shall be permitted.

*\*Note: The nominations received by the due date shall be scrutinized as per eligibility of Participant and shall be forwarded to DST for approval/vetting. The selection call letter for Training Programme shall be sent through e-mail. The Norms, rules & regulations of the DST shall be followed for this Training Programme.*

For more information, refer to the Training brochure, and submit duly filled nomination form.

For Further Details Please Contact:

Brig (Retd.) R K Sharma, YSM

Director

Amity Institute of Training and Development

Amity University Campus

Sector 125, Noida

Ph. No. 0120 4392159, 9910049631

Email : rksharma@amity.edu

Website : www.aitd.amity.edu

**NOMINATION FORM**

**BIO-DATA**



# THINGS TO DO IN AND AROUND NOIDA/ DELHI

## TOURIST SITES



### India Gate

- Commemorates Indian soldiers who died during World War-I
- Dramatically flood lit at night
- Thousands pay respect every day.



### Rashtrapati Bhawan

- Home of President of India surrounded by Mughal Gardens
- Has a museum complex



### Red Fort

- Massive fort built in 1638
- Reminder of power of Mughal Emperors.
- Includes veritable treasure trove of buildings



### Taj Mahal

- Ivory-white marble, mausoleum in Agra, near Delhi
- Built in 1632 by Mughal Emperor Shahjahan to house the tomb of his wife Mumtaz Mahal
- It is UNESCO world heritage site

## SHOPPING & ENTERTAINMENT



### DLF Mall of India, Noida

- Largest shopping Mall of Delhi/Noida
- 335 brands
- 7 floor filled with shopping
- 75 food and beverage options



### Connaught Place

- Business and financial hub
- Centred on a ring of Georgian Style Buildings
- Global chain stores, bars and restaurants



### Janpath

- Great Place for budget shopping
- Long line of boutique stores of handicrafts, garments, curio
- Indian Street food



### Khan Market

- Has many cafes, restaurants, bakeries and street food stalls
- Famous for stylish high-end designer shops

## CAMPUS FACILITIES



### Swimming Pool

- 50 meter Olympic size pool.



### Gymnasium

- The Gym has the latest equipment for men and women



### Sports Complex

- Basket Ball courts,
- Tennis Courts
- Squash courts
- Athletics Track
- Yoga Complex



### Arcadia

- Fun and Team Games
- Bowling Alley
- Pool Tables
- Video Games
- Discotheque