



AMITY UNIVERSITY
— UTTAR PRADESH —

**REGULATIONS / DIRECTIVE
FOR BANNING RAGGING &
ANTI RAGGING MEASURES**

2009

REGULATIONS / DIRECTIVE FOR **BANNING RAGGING &** **ANTI-RAGGING MEASURES**

1. **Aim**

To root out ragging in all its forms from the University by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

2. **Terms of Reference**

- (a) Supreme Court Orders
- (b) UP Govt orders dated 26 March 2009
- (c) UGC Draft Regulations and Guidelines

3. **What constitutes Ragging**

- (a) Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student.
- (b) Indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or a junior student.
- (c) Asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
- (d) Teasing, embarrassing, humiliating, assaulting or using criminal force or criminal intimidation, wrongful restraining or confining or causing grievous hurt, kidnapping, extortion or molesting or committing unnatural offences or causing death or abetting suicide, use of criminal force, criminal trespass and intimidation.

4. **Prohibition of Ragging**

- (a) Ragging within the University Campus including its Institutions / Departments and Hostels is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings where these University students are staying.
- (c) No person including students / staff / faculty shall participate or abet or propagate ragging in any form.

5. **Punishments**

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent. It may include:-

- (a) Cancellation of admission, suspension, rustication or expulsion from the University / Hostel.
- (b) FIR with the police and arrest.
- (c) More severe punishment where justified such as fine / imprisonment etc.
- (d) Collective punishment may be imposed where involved persons are not identified.

-/2

-2-

6. Measures for Curbing Ragging

(a) Before Admissions

- (i) The Advertisement for Admissions will clearly mention:-
“Ragging is totally banned in the University and anyone found guilty of ragging and/or abetting ragging will be appropriately punished.”
- (ii) Admission Prospectus & Admission letters will also have full text of Anti-Ragging Regulations.
- (iii) Application Form and especially the Registration Form at the time of Registration for a semester will require two Affidavits on Rs. 10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Draft of the Affidavits required are given at:-
 - **Annexure I - By the student**
 - **Annexure II - By the parent**
- (iv) A student will not be admitted/registered until the Affidavits mentioned in para 6 (a) (iii) are submitted.
- (v) Students who are allotted Hostel Accommodation are required to submit three copies of details of parents and local guardian along with their photographs on the form as at **Annexure III**. Students will not be registered and assigned hostel seat until the above document is submitted at the time of registration for the Hostel.
- (vi) Create awareness through wide spread publicity – posters, leaflets etc. among the students, parents and guardians before start of the academic session. The posters and banners etc will be displayed at least 10 days before the start of this semester in all prominent

places including Hostels, Cafeterias and common activity areas and entry points.

- **Responsibility :**

Noida (125 & 44 Sectors)

Lucknow

**- Sr Proctor & Director
Administration**

- Director General

(b) On Admission & Registration

- (i) Every student, at the time of Registration will be given a Leaflet giving details of Anti-Ragging Regulations for which he will sign having received it and its Record will be maintained in the Institution.
- (ii) The Leaflet will have a 'Section for Freshers' which will give instructions on whom to contact in case of incidence or attempt at ragging. This would include contact mobile numbers of Proctorial Board, selected persons from General Administration, Anti-Ragging Committees / Anti-Ragging Squads and the Anti-Ragging Control Room.

-/3

-3-

- (iii) Each Head of Institution will create awareness and explain the consequences of ragging in the Orientation / Induction Programmes of Freshers & Seniors. Freshers shall be encouraged to report incidents of ragging either as victims or even as a witness.

(c) Particulars required at the time of Registration

- (i) Every **non-hostel** student, at the time of Registration will provide full particulars of his stay during the semester, whether staying with parents, relatives, friends, hired hostel / PG accommodation. The details will include full address, name and contact number of the person at the address in the Forms as given below:-
 - Registration cum Enrollment Form for Freshers - **Annexure IV**
 - Registration Form for Second Semester onwards - **Annexure V**
- (ii) Every **hostel student** will provide three copies of full details of Father & Mother and Local Guardian with three copies of their photographs of which one copy will be with Reception / Gate,

second copy with the Head of Institution and one copy with the Proctorial Board Office. (Refer to para 6.(a).(v))

7. **General Instructions**

(a) **Anti-Ragging Committees**

- (i) Each Institution will form an “**Anti-Ragging Committee**” headed by the Head of Institution. It will comprise of selected faculty members, parents, students from the freshers category as well as seniors and selected non-teaching staff.
- (ii) This Committee will be fully and totally responsible to ensure that no incidence of ragging as given in these regulations takes place and will also monitor and ensure that the instructions of these regulations are followed fully at all times.
- (iii) The Committee will also maintain alert vigil at all times and ensure that the Anti-Ragging Squads of the Institutions carry out their functions properly.

(b) **Anti-Ragging Squads**

- (i) Each Head of Institution will constitute a number of **Anti-Ragging Squads**. The number of squads will be based on the number of blocks / floors and strength of the students so that the Anti - Ragging Measures can be effectively implemented.
- (ii) Anti-Ragging Squads will comprise of senior faculty members and responsible representatives of senior and fresher students. Its function will include going around / patrolling the Institution and the Campus common areas, maintain vigil and take action if they notice any incidence of ragging either in their Institution or any other Institution / or in the Campus.

-/4

-4-

- (iii) The Squads will also have the responsibility to investigate incidences of ragging and to report to the Anti-Ragging Committee / Anti-Ragging Control Room for immediate action / punishment wherever required.
- (iv) All Heads of Institutions will forward the names of Anti-Ragging Committees and Anti-Ragging Squads to AUUP HQs. Anti-Ragging Monitoring Cell.

- (v) On the report of Anti-ragging Squad or any other person who witnesses the incidence of ragging or on the complaint of any fresher student, immediate action will be taken by the Anti - Ragging Committee to decide appropriate punishment from the list of punishments in the Regulations and award it with intimation to the University HQ.

8. **Instructions specific to Hostels**

- (a) The hostels for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by boundary walls / barbed wire fences and entry into the freshers' hostel will be manned by security staff round the clock.
- (b) No one, particularly senior students will be permitted to enter the freshers' hostel at any time. Similarly fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the freshers' hostels. Responsible security guards will be detailed by Dy Director / Asst Director Security. The duty roster of the security guards for freshers' hostel will be given to Anti-Ragging Control Rooms in both sectors.
- (c) All fresher students will report back in their respective hostel rooms latest by 09:00 PM.
- (d) All senior hostel students will be in their respective hostels latest by 10:00 PM.
- (e) Proper attendance of hostel students both freshers and seniors will be taken at 9:00 PM and 10:00 PM respectively, daily by members detailed from the Anti-Ragging Squads and the attendance report submitted to - one copy to Anti-Ragging Control Rooms and - one copy to Asstt Director Hostel Administration.
- (f) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations.
- (g) All Day Scholars are required to leave the Campus latest by 08:00 PM. Entry / presence of Day Scholars in the Campus will not be permitted beyond 08:00 PM and on holidays unless specifically allowed under the authority of the respective Head of Institution. Strict disciplinary action will be taken if a day scholar is seen in the Campus after 08:00 PM or on holiday without proper authority. The timings for reporting back into the hostel and entry / presence in the Campus of day scholar may be reviewed and revised after 30 September 2009.

-/5

9. **Anti-Ragging Patrols**

Anti-Ragging Patrols as per details given below will operate 24 hours on all days in the Campus and also in various hostels, lodges, PG accommodation clusters outside the Campus, particularly, where freshers are staying.

(a) **Structure and Organization of Patrols**

- i) Senior Proctor of the University will nominate one Proctor each in Sector – 125 and Sector - 44 as OIC patrols.
- ii) Each Patrol will consist of two responsible persons - one from the Security staff and one from the Vigilance staff / non-teaching staff. At least 04 - 06 patrols will have lady security staff so that they patrol the girls' hostel.
- iii) The Lady Security Staff will form part of the Patrol in shift II. Director Admin will arrange transport to drop them at the end of the shift at 11:00 PM
- iv) These patrols will be of 08 hours shift round the clock as under:

No. of Shifts

	SHIFT - I	SHIFT - II	SHIFT - III
	07:00 AM - 03:00 PM	03:00 PM - 11:00 PM	11:00 PM - 07:00 AM
Sector – 125 No of Patrols	02	04	02
Sector – 44 No of Patrols	01	02	01
External duties (Mobile Patrols)		02	

(b) **Main duties of Patrols**

- i) Patrol the sensitive areas in the Campus and outside the Campus such as Cafeteria, Canteen, sports grounds, and swimming pool and other secluded spots, areas outside the gates where students congregate, external areas as identified by the OIC. Patrol also include residential clusters of fresher students in Noida city. Suitable transport will be provided by Director Administration for patrolling external areas detailed particularly during 03:00 PM to 11:00 PM shift.
- ii) OIC Patrol may depute patrols for surprise checks at any time day or night in any specific area.

10. **Anti-Ragging Control Rooms**

- (a) One Anti-Ragging Control Room each will be established in Sector - 125 and Sector 44 Campus under the direction of AUUP. Monitoring Cells. The Control Room will be manned 24 hours based on the duty roster issued by the Monitoring Cell. It will be manned by one faculty proctor and one security guard in each shift.

-/6

-6-

- (b) Anti-Ragging Control Room will be equipped with land line and mobile telephone numbers which will be made widely known to all concerned.

11. **Anti-Ragging Monitoring Cells**

The Anti-Ragging Monitoring Cells will be established at the University HQ level and will be totally and fully responsible to ensure that all Anti-Ragging Rules, Regulations and Measures are strictly followed. The Monitoring Cells will also ensure that appropriate action is taken in all incidences of ragging. Its endeavour will be to make Amity University “Ragging Free”.

The Monitoring Cells will comprise of :-

Sector - 125

• Dr B Shukla, Pro VC (A)	Chairperson
• Prof HSP Singh, AUUP HQ	Co-Chairman
• Dr A K Srivastava, Dir AIB & DoSW	
• Lt Gen P D Bhargava, DG AITTM	
• Dr Sanjay Srivastava, Addl DG ABS	
• Maj Gen Ashok Krishna, Dir AICI	
• Prof Alka Munjal, Dir ASB	
• Dr J N Kaul, Dy Dir AIOA & Sr Proctor	
• Ms Chhaya Chordia, Asst Dir Hostels Admin	

Sector - 44

• Dr Gurinder Singh, Pro VC (I) & DG AIBS	Chairman
• Dr M Sajani, Dir AITT	
• Dr Nitesh Bansal (PT), Dir AIPT	
• Cmde Rajinder Bhandari, AIBS	

12. **Anti-Ragging Execution Cell**

- (a) The Anti-Ragging Execution Cell will function directly under the directions of the Monitoring Cells and Coordinate its activities with the Anti-Ragging Committees, Anti-Ragging Squads & Patrols.
- (b) The Anti-Ragging Execution Cell will comprise of :-
 - Members of Proctorial Board
 - Dir Administration
 - Dy Dir Security
 - Asst Dir Security & Fire Safety
 - Head AIVE

13. **Responsibilities and Reporting**

- (a) **The Anti-Ragging Monitoring Cells, DoSW and Proctorial Board will be responsible and function under the overall direction of the Vice Chancellor.**
- (b) **The Anti-Ragging Execution Cells will be responsible to function under the direction of the Monitoring Cells / Anti-Ragging Control Rooms and will coordinate with the Anti-Ragging Committees, Anti-Ragging Squads and Patrols**

-/7

-7-

14. **Action Procedure**

- (a) Anti-Ragging Squads and Anti-Ragging Patrols will immediately report any incidence of ragging or abetment of ragging noticed by them to the Anti-Ragging Control Room immediately and also to the Anti-Ragging Committee of each Institution.
- (b) Proctor in-charge of the Anti-Ragging Control Room will take immediate action as per the situation which may include:
 - Immediate suspension of involved students
 - Sending reinforcements or any medical help if required.
 - Forward the main gist / report of incident to the Anti-Ragging Committee and the monitoring cell.
- (c) The Anti-Ragging Committee will examine the report and recommend appropriate punishment which will be awarded after the approval of the Monitoring Cell. **(Reporting of the matter to the Civil Police or District Administration or lodging of complaint / FIR will not be done without the approval from Chancellor / Vice Chancellor.)**

15. **Special advisory to Freshers**

All freshers will be advised at the time of registration and during orientation programmes under the direction of the concerned Head of Institution. The Advisory will include the following main points:-

- (a) Freshers should not hesitate or feel shy of reporting any incidence of ragging either as a victim or as a witness.
- (b) Freshers should move in groups (particularly the hostel freshers). They should be advised that they may resist individually or collectively any attempt by seniors towards bullying or ragging and also immediately report to any of the authority whose contact numbers are made available to them.
- (c) The important contact numbers should be entered and saved in their respective mobile phones.

16. **Anti-Ragging Complaint Boxes**

Each Institution and Asst Director Hostel Administration will place Anti-Ragging Complaint Boxes in selected areas in the Institutions and in the Hostels for students who may drop in their complaints on any incidence of ragging which has not otherwise been reported for necessary action by the Anti-Ragging Committee / Squads.

17. **Freshers Introduction / Induction**

A systematically organized Freshers' Introductions / Get-Together party will be organized by various Institutions as per policy issued by the Pro VC (A) which would conform with the decorum and dignity as expected by the University and act as a forerunner for introductions and ice breaking between seniors and freshers.
