

Amity Polytechnic for Women

Application for Admission

AMITY

We nurture talent

Dear applicant

You are **important** to us.

We have exceptionally **high standards** for the talent that we take into our programmes. Superior leadership qualities, communication and interpersonal skills, commitment, problem-solving ability, value driven mindset, professionalism, flexibility, motivation and sharp intellectual curiosity are **expected**.

If you want to be **the best**, you have to mingle with the best.

Please read the following notes carefully before you begin to complete your Application. The application form should be filled in your own clear and legible handwriting. **You are advised to keep a photocopy of the completed application form.**

HOW TO FILL IN APPLICATION FORM: Your completed Application Form must include the following. (Details of certain paras are given, the others are self-explanatory).

- Attach a recent colour photograph of yourself.
- Select three courses and tick your choice for these courses in the box provided against them, indicating the order of priority.
- Against 'Time', tick your choice of time of attending the courses in order of priority.
- The correspondence address should be where you want all correspondence, including the acceptance letter, if applicable, mailed.
- The photocopies of your academic mark sheets (class 10 and above) should be enclosed with the Application. The original transcript will be required at a later stage. If you have not received your final results, give all your previous years final results as an indicator.
- If there is any additional information you feel the Admission Committee should have on you, kindly mention it in the space provided.

PROCEDURE FOR ADMISSIONS

Step 1 : Fill in this Application Form and submit or courier it to Amity Polytechnic for Women, E – 3 Block, Amity Campus, Sector – 125, Noida.-201301

Step 2: You may also download the form from the Internet site (www.amity.edu/apw), fill it and submit the same as given in Step 1.

Step 3 : Students who are found eligible for admission as per their documents, will be intimated accordingly on their email address (if provided) and also by mail at their correspondence address. A notice to this effect will also be pasted on the website (www.amity.edu/apw).

Step 4: Eligible students will be required to appear for an interview at Noida as per program that will be intimated to them and displayed on the above website.

Step 5: After the interview, students will be intimated their admission status through mail and a notification on the website.

APPLICATION FEE

Application Form will be available at Amity Polytechnic for Women, E – 3 Block, Amity Campus, Sector – 125 , Noida-201301 and Amity Centres at E-25, Defence Colony and B-1/623 Janakpuri, on payment of Rs. 250/-. Those who have downloaded the form from the Internet will be required to pay Rs. 250/- by hand in cash, or through a Demand Draft payable at Noida, in favour of Amity Polytechnic for Women. The Application Form may be sent along with the Demand Draft by post to Amity Polytechnic for Women, E – 3, Block, Amity Campus, Sector – 125, Noida.-201301

SCHOLARSHIP: The Amity Scholarships are a part of the Ritnand Balved Education Foundation's endeavour towards strengthening the roots of our future generation. A large number of scholarships, from 25 to 100% of the tuition fee, are available. Deserving and needy students can apply for these scholarships.

Incorrectly filled or incomplete or unsigned forms are liable to be rejected.
Amity does not take any responsibility for delay or loss of the material in post/transit.

Amity Polytechnic for Women

APPLICATION FORM

Form No. :

Affix
Photograph
here

Personal

Ms

| | |
|----------------------|----------------------|
| Last Name | First Name |
| <input type="text"/> | <input type="text"/> |

Date of Birth

| | | |
|----------------------|----------------------|----------------------|
| DD | MM | YYYY |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Place of Birth

| |
|----------------------|
| <input type="text"/> |
|----------------------|

Nationality

| |
|----------------------|
| <input type="text"/> |
|----------------------|

Family Information

| Family Member | Name | Age | Degree | University | Organisation | Designation | Earnings/salary per month |
|----------------|------|-----|--------|------------|--------------|-------------|---------------------------|
| Father | | | | | | | |
| Mother | | | | | | | |
| Spouse | | | | | | | |
| Brother/Sister | | | | | | | |

Correspondence Address

| | |
|----------------------|---------------------------------|
| <input type="text"/> | Telephone Numbers (include STD) |
| <input type="text"/> | Home <input type="text"/> |
| <input type="text"/> | Other <input type="text"/> |
| <input type="text"/> | Mob. <input type="text"/> |
| <input type="text"/> | <input type="text"/> |

Permanent Address

| | |
|----------------------|---------------------------------|
| <input type="text"/> | Telephone Numbers (include STD) |
| <input type="text"/> | Home <input type="text"/> |
| <input type="text"/> | Other <input type="text"/> |
| <input type="text"/> | Mob. <input type="text"/> |
| <input type="text"/> | <input type="text"/> |

E-mail Address

| |
|----------------------|
| <input type="text"/> |
|----------------------|

Educational Qualifications

| Name of School/ University | Location | Year attended | Board/Degree/ Diploma | Main Subjects | Percentage |
|----------------------------|----------|---------------|-----------------------|---------------|------------|
| Class 10 | | From: | | | |
| | | To: | | | |
| 10+2 | | From: | | | |
| | | To: | | | |
| Graduation | | From: | | | Yr.1 |
| | | | | | Yr.2 |
| | | To: | | | Yr.3 |
| | | | | | Yr.4 |
| | | | | | Aggt. |

Have you ever been suspended, dismissed or put on academic probation or warning at any school or college?
 Yes No If “Yes” please explain on a separate sheet of paper.

Have you ever been involved in a criminal case?
 Yes No If “Yes” please explain on a separate sheet of paper.

Language Proficiency
 (5=Totally fluent,1=Novice)

| | Language | Spoken | | | | | Written | | | | |
|----|----------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 1. | English | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. | Hindi | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Professional Courses

| Institution | Course | Full/Part Time | Dates Attended | Qualification |
|-------------|--------|----------------|----------------|---------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |

Additional Information
 (Optional)

Employment History

| Date From | To | Name of the Organization | Designation | Salary per month |
|-----------|----|--------------------------|-------------|------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Program Applying For**(Tick three courses to indicate your Priority)**

| Ser. No. | Course | Minimum Entry Level (Class) | Duration (Years) | Priority | Priority | Priority |
|----------|---|-----------------------------|------------------|--------------------------|--------------------------|--------------------------|
| | | | | 1 | 2 | 3 |
| 1 | Certificate in Jewellery Design | 10 | 6 Months | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Certificate in English Speaking & Personality | 10 | 6 Months | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Diploma in Garment Manufacturing | 10* | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Diploma in Textile Design | 10* | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Diploma in Stenography | 10* | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Diploma in Holistic Health | 10* | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Diploma in Animation | 10* | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Diploma in Early Childhood Education | 12 | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Diploma in Air Hostess Training | 12 | 1 Year | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Note : *Class X pass student will be awarded a Certificate.

Time (Indicate the time that suits you, in order of priority)

| Time | Priority | Priority |
|--------------|--------------------------|--------------------------|
| | 1 | 2 |
| 0930 to 1230 | <input type="checkbox"/> | <input type="checkbox"/> |
| 1300 to 1600 | <input type="checkbox"/> | <input type="checkbox"/> |

Accommodation

| | | |
|---|------------------------------|-----------------------------|
| Will you be requiring Hostel accommodation? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|------------------------------|-----------------------------|

Enclosures Check List

Listed below is each item which must accompany this form. To ensure prompt and accurate processing of your application, check each item you are enclosing with the application.

- Photocopies of Educational Certificates (Class 10 and above)
- Rs. 250/- alongwith this Application Form if the form is downloaded from the Internet. If downloaded form is sent by post, Demand Draft payable at Noida, for Rs. 250/- in favour of Amity Polytechnic for Women must accompany this form.

Signature

I hereby certify that the information given in the Application Form is complete and accurate. I understand and agree that misrepresentation or omission of facts will justify denial of admission, cancellation of admission, or expulsion.

I have read and do hereby consent to the Terms & Conditions for Admission enclosed with the Application Form.

Signature:

Date:

TERMS AND CONDITIONS FOR ADMISSION

1. **Non-Liability:** Admission correspondence will be sent by Post / Courier. Amity is not responsible for Postal / Courier delays or loss in transit.
2. **Non-refund of Fees:** All fees once paid are not refundable for any reason whatsoever. Only Security Deposit will be refunded after making necessary adjustments as required.
- 3.1 **Cancellation of Admission:** Amity reserves its right to cancel the admission of a successful candidate under any of the following circumstances:
 - (a) If the fees are not deposited by the stipulated date.
 - (b) If the candidate does not join the particular programme by the stipulated date even though the Fee has been deposited.
 - (c) If the candidate fails to furnish proof of the stipulated minimum qualifications.
- 3.2 Provision of Non Refund of fees under Clause 2 will also apply in cases under Clauses 3.1 (b) and (c).
4. **Right of Alteration / Modification:**
 - (a) The Management reserves its right to alter or modify the structure of any of the programs to attain the objective of excellence.
 - (b) Amity reserves its right to change the fee structure mentioned in the Brochure.
 - (c) Amity reserves its right to modify, alter and / or include other Terms and Conditions that may be deemed fit in the interest of the institution.
5. **Jurisdiction:** Any dispute pertaining to admission, or any matter as a student or alumnus of Amity, shall be subjected to the jurisdiction of the Delhi Court only.
6. **Limitation Clause:** No dispute shall be raised after the expiry of 30 days from the date on which the process of admission and / or selection is completed.
7. **Agreement Clause:** All successful candidates shall be bound by the above mentioned Terms & Conditions of Amity.

AMITY

We nurture talent

AMITY POLYTECHNIC FOR WOMEN

E-3 Block, Amity Campus, Sector-125, Noida – 201301

Telephone: 0120 - 4392550, 9910036580.

Email: apw@amity.edu

Website: www.amity.edu/apw/

WHERE MODERNITY BLENDS WITH TRADITION