MINUTES OF

5th MEETING OF ACADEMIC COUNCIL

Date: 24th July 2009

AMITY UNIVERSITY
── RAJASTHAN ──

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5th Meeting of Academic Council was held on 24th July 2009 at 01:30 pm in Conference Hall of Amity University Rajasthan, Jaipur. The following attended the meeting: -

1.	Dr. R.S. Sirohi, Vice-Chancellor	Chairperson
2.	Prof. Ajit Varma	Member
3.	Dr. Balvinder Shukla	Member
4.	Prof. B. B. Singh	Member
5.	Prof. B.K. Srivastava	Member
6.	Mr. Deepak Sachdeva	Member
7.	Col (Retd.) S. P. Singh	Member
8.	Dr. G.K. Aseri	Member
9.	Prof. R. Arul	Member
10.	Mr. Rakesh Premi	Member
11.	Mrs. Rekha Singh	Member
12.	Dr. Vijayalaxmi Sirohi	Member
13.	Brig. (Retd.) G. S. Rathore	Invitee
14.	Dr. Muddu Vinay	Invitee
15.	Shri Nafees H. Naqvi	Invitee
16.	Mrs. Saroj Bohra	Invitee
17.	Dr. Sheela Srivastava	Invitee
18.	Brig. V.K. Pande, Registrar	Member-Secretary

The following members could not attend the meeting: -

1.	Dr. A.K. Srivastava	Member
2.	Prof. Alka Munjal	Member
3.	Dr. Gurinder Singh	Member
4.	Prof. Om Vir Singh	Member
5.	Prof. Ram Acharya	Member

| 6. | Dr. Sanjay Srivastava | Member |

5.1: To confirm the Minutes of the 4th Academic Council Meeting

The Academic Council confirmed the minutes of the 4th Academic Council Meeting held on February 16, 2009.

5.2: Action Taken Report on the Minutes of the 4th Academic Council Meeting

The actions taken on matters that arose out of the 4th Academic Council meeting were noted.

5.3: Ratification of approvals by the Vice-Chancellor

(i) To ratify the approval on additional changes in On-Admission Merit Scholarship Scheme to be in force *w.e.f.* Session 2009-10

Additional changes in On-Admission Merit Scholarship Scheme were approved by the Academic Council as proposed. The same are attached as Annexure-1. The Academic Council authorized the Vice-Chancellor to finalize and approve the rules for continuation of scholarship in the subsequent years.

(ii) To ratify the approval to start various Dual Degree Programs from Academic Session 2009-10

According to the recommendations of the committee constituted in the 4th Meeting of Academic Council, the following Dual Degree Programs to be started from Academic Session 2009-10 were approved: -

(a) B.Tech + MBA (already approved)
(b) B. Tech. + M. Tech.
(c) BBA + MBA (Dual Degree)

(iii) To ratify approval to Start various new programs from Academic Session 2009-10

Requests made by several departments of Amity University Rajasthan were presented before the Academic Council. After considering these requests, the following new programs were approved by the Academic Council to start from Academic Session 2009-10: -

(a) BBA + MBA (Dual Degree)   (d) MCA
(b) B. Tech. + M. Tech.   (e) BCA
(c) M. Sc. Biotechnology

(iv) To ratify the approval of Criteria of awarding grace marks in End-Semester Examinations

Criteria of awarding grace marks in End-Semester Examinations, as approved by the Vice-Chancellor, was presented before the Academic Council, which was as such approved. Few members suggested that

it was not compulsory to given fully 5 marks as grace marks. It can be 1 or 2 also or 5 marks may be divided into four different subjects also.

(v) To ratify the approval of Procedural guidelines for moderation of the question papers for the End-Semester Examinations

Procedural guidelines for moderation of the question papers for the End-Semester Examinations, as approved by the Vice-Chancellor, were presented before the Academic Council, which were approved.

(vi) To ratify the approval of Fee for re-appearing (carry-over) in continuous evaluation/ mid semester test

Fee structure for re-appearing (carry-over) in the continuous evaluation/mid Semester test, as approved by the Vice-Chancellor, was presented before the Academic Council, which was approved.

(vii) To ratify the approval of change of the commencement date (11th May 2009 in place 1st May 2009 approved earlier by the Academic Council) for the Even Semester, End-Term Examinations of Academic Session 2008-09 due to Lok Sabha Election in the State of Rajasthan

As per the Academic Calendar for Even Semester of Session 2008-09 approved by the Academic Council, End Semester Examinations should have commenced from 1st May 2009. But due to the Lok Sabha Elections, the End-Semester Examinations could start *w.e.f.* 11th May 2009 with the approval of Vice-Chancellor and the same was ratified by the Academic Council.

(viii) To ratify the approval of change of the commencement date (August 16-17-18, 2009 in place of August 3-4, 2009 approved earlier by the Academic Council) for the Odd Semester of Academic Session 2009-10.

As per the Academic Calendar for Odd Semester of Session 2009-10 approved by the Academic Council, first semester of various programs should have commenced from 3rd August 2009. But due to i) Counseling continuing for RPET/AIEEE and ii) slight delay in the availability of the infrastructure, the same was proposed to be started *w.e.f.* 16th-17th-18th August 2009 (as per the schedule mentioned below) with the approval of Vice-Chancellor and the same was ratified by the Academic Council: -

16th August, Sunday	17th August, Monday	18th August, Tuesday
B.Tech (CS/ECE)	B.Tech (IT/Biotech/M&AE)	All MBA/MJMC
B.Tech + M.Tech (CS/ECE) (Dual Degree)	B.Tech + M.Tech (IT/Biotech/M&AE) (Dual Degree)	All M.Tech

B.Tech (CS/ECE) + MBA (Dual Degree)	B.Tech (IT/Biotech/M&AE) + MBA (Dual Degree)	MCA
B.A. LLB	B.Sc. (Biotech)/B.Sc. (HM)/BJMC	M.Sc. Biotech
BCA/B.Sc. (FD&T)	BBA	PG Diplomas

(ix) To ratify the approval of norms for CRC

The norms for CRC were presented before the Academic Council. The same were very much appreciated and approved by the Academic Council.

(x) To ratify the approval of the guidelines for allowing the re-test of the Mid-Semester Test

Guidelines for allowing the re-test of the Mid-Semester Test, as approved by the Vice-Chancellor, were presented before the Academic Council, which were approved.

(xi) To ratify the approval of procedure for Fast Track Admission for B. Tech. Programs

Fast Track Admission plan for B. Tech Programs, as approved by the Vice-Chancellor, was presented before the Academic Council, which was approved.

(xii) To ratify the approval of modified procedure for Fast Track Admission for B. Tech. Programs

Fast Track Admission plan for B. Tech Programs was modified and approved by the Vice-Chancellor. The same was presented before the Academic Council, which was approved.

5.4: To approve intake in newly approved programs from Academic Session 2009-10

Proposed intake for various newly approved programs was presented before the Academic Council, which was as such approved. Dr. Balvinder Shukla was further requested by the Academic Council to forward her suggestions on this, if any.

5.5: To approve enhancement of seats in B. Tech. (M&A) from 60 to 120

In view of the response from the students, intake capacity for B. Tech (M&A) program was proposed to be increased from 60 to 120. The same was approved after short discussion. Academic Council suggested that in future, a committee should submit its recommendations with respect to enhancement of seats in any program.

5.6: To approve start of B.Com- LLB (Hons.) and BBA- LLB (Hons.) Programs

Approval received from Bar Council of India for start of B.Com -LLB (Hons.) and BBA-LLB (Hons.) with an intake of 60 students for each program was presented before the Academic Council. Start of these programs from Academic Session 2009-10 was approved by the Academic Council with a fee of Rs.

40,000/- per semester for B.Com -LLB (Hons.) and Rs. 60,000/- per semester for BBA -LLB (Hons.). Scholarship rules as applicable in point no. 5.3(i) will be applicable for both these courses also.

5.7: To report Unfair Means Cases in End-Semester Examination and action recommended by the Examination Discipline Committee

Unfair Means Cases noted during the End-Semester Examination (May 2009) and recommended action by the Examination Discipline Committee were presented before the Academic Council. Academic Council noted the same. Academic Council also suggested that Central Evaluation System must be adopted.

5.8: To accept the Minutes of Third Examination Committee Meeting

Minutes of the Examination Discipline Committee Meeting held on 22nd April 2009 were presented before the Academic Council. The unfair means cases were discussed thoroughly and finally, role of Examination Discipline Committee and the transparency in evaluation system at AUR were appreciated by the Academic Council. The Minutes of Examination Discipline Committee were approved.

5.9: To approve Academic Participation for a Semester at a Collaborating Foreign University

To encourage having international exposure for the Amity students, a proposal for permitting the students to spend one semester of the course in the collaborating Foreign University and/or Amity Campuses abroad was presented before the Academic Council, which was approved. Academic Council nominated Dr. Muddu Vinay, Deputy Director-ABS – AUR to analyse this program and report its feasibility before the next Academic Council Meeting.

5.10: To approve the syllabus for German Language Course

The syllabus of German Language Course for a few Degree programs was presented before the Academic Council. The Academic Council suggested the following: -

(i)   The syllabus should usually be routed after discussions in the Board of Studies. Board of Studies for various departments must be constituted soon; and

(ii)   The option for selection of language should be with the students. Recruitment of an additional German language faculty was approved by the Academic Council.

5.11: To report the results of End-Semester Examination – May 2009

Results of the End-Semester Examination – May 2009 were presented before the Academic Council, which was appreciated by the Academic Council. Academic Council noted the same.

5.12: To accord recognition to Amity System for Communication Enhancement and Transformation (ASCENT)

The proposed plan for ASCENT was presented before the Academic Council, which was approved by the Academic Council after a thorough discussion.

5.13: To approve AUR Participation for Police Training in Rajasthan

The proposed plan for AUR participation for Police Training in Rajasthan was presented before the Academic Council. Mr. Rakesh Premi, Coordinator and Col. S. P. Singh explained the same and was approved by the Academic Council.

5.14: To approve Regulation for Banning Ragging & Anti-Ragging Measures

The Regulation for Banning Ragging & Anti-Ragging Measures (adopted from AUUP) were presented before the Academic Council. After discussion, the same were approved by the Academic Council.

5.15: Any other item with the permission of Chair

The following points were discussed before the Academic Council with the permission of Chair: -

(i)   Special Supplementary Examinations for Passing Out Batch

The point was discussed by the Academic Council in brief. Academic Council suggested that the students of the final year (e.g. second year for MBA and 4th year for Engineering) may be permitted to write Special Supplementary Examination to improve their SGPA/CGPA. A student gets not more than two chances to write Special Supplementary Examination.

(ii)   Modification in the Internal Assessment System

The point was discussed by the Academic Council. Academic Council suggested that the weightage of End-Semester Examination and Internal Assessment should be 70% : 30% in place of 60% : 40%. There is a component of 5% for attendance. Remaining 25% internal/sessional marks can be distributed over home assignments, mid-semester test, seminar/quizzes etc. In order to maintain uniformity, he Academic Council directed to form a committee to recommend the break up of internal assessment marks. Academic Council authorized the Vice-Chancellor to approve the recommendations.

(iii)   Suggestions of Director-Amity School of Languages regarding teaching English in various UG & PG Courses and approval of the new syllabi developed

Director–Amity School of Languages presented suggestions and recommended revision in the syllabus of English Languages for various programs being offered at Amity University Rajasthan. The Academic

Council recommended that the revision/changes in syllabus must be discussed and approved by the Board of Studies.

(iv)   To report those students who have secured SGPA/CGPA less than 4.0

A list of 103 students having less than 4.0 SGPA/CGPA was presented before the Academic Council for discussion regarding promoting them for the next semester. Maximum students are those out of these 103 students, who were not allowed to write their examination or debarred from examination due to attendance being less than 75% as required by Regulation.. Out of these students, the students having CGPA above 4.0 were already allowed by the Vice-Chancellor to be registered for the next semester. Discussion regarding remaining 59 students, who have been kept on hold, was held before the Academic Council. It was decided that as the Regulation on Examination does not allow stopping the students, these students should be allowed to register for the next semester. But an affidavit must be taken from such students that they would improve their results in the forthcoming year and achieve a minimum of 4 CGPA. This would be an Academic Probation of one year. If the student fails to achieve minimum of 4 CGPA, he would have two options, either to quit or to repeat the course.

Directors and Programme Coordinators of various schools/institutions were also asked to find out the way to deal with the slow learners. They were also asked to make the atmosphere so that the students may learn their best.

The meeting ended with the vote of thanks to the Chair.