

Amity Institute of Vocational and Industrial Training

Application for Admission

AMITY

We nurture talent

Dear Applicant,

You are **important** to us.

We have exceptionally **high standards** for the talent that we take into our programmes. Superior leadership qualities, communication and interpersonal skills, commitment, problem-solving ability, value driven mindset, professionalism, flexibility, motivation and sharp intellectual curiosity are **expected**.

If you want to be **the best**, you have to mingle with the best.

Please read the following notes carefully before you begin to complete your Application. The application forms should be filled in your own clear and legible handwriting. **You are advised to keep a photocopy of the completed application form.**

HOW TO FILL IN APPLICATION FORM: Your completed Application Form must include the following. (Details of certain paras are given, the others are self-explanatory).

- Attach a recent colour photograph of yourself.
- Select three courses and tick your choice for these courses in the box provided against them, indicating the order of priority.
- The correspondence address should be where you want all correspondence, including the acceptance letter, if applicable, mailed.
- The photocopies of your academic mark sheets (class 10 and above) should be enclosed with the Application. The original transcript will be required at a later stage. If you have not received your final results, give all your previous years final results as an indicator.
- If there is any additional information you feel the Admission Committee should have on you, kindly mention it in the space provided.

PROCEDURE FOR ADMISSION

Step 1: Fill in this Application Form and submit or courier it to Amity Institute of Vocational and Industrial Training, Amity Campus, D Block, 2nd Floor, Sector 125, Expressway, Noida 201301 (UP)

Step 2: You may also download the form from the Internet site (www.amity.edu/aivit), fill it and submit the same as given in Step 1.

Step 3: Students who are found eligible for admission as per their documents, will be intimated accordingly on their email address (if provided) and also by mail at their correspondence address. A notice to this effect will also be pasted on the website (www.amity.edu/aivit).

Step 4: Eligible students will be required to appear for an interview at Noida as per program that will be intimated to them and displayed on the above website.

Step 5: After the interview, students will be intimated their admission status through mail and a notification on the website.

APPLICATION FEE

Application Form will be available at Amity Institute of Vocational and Industrial Training, Amity Campus, D Block, 2nd Floor, Sector 125, Expressway, Noida 201301 (UP) and Amity Centres at C-521, Defence Colony, New Delhi – 110024, Phone : 41888000 and B-1/623, Janakpuri, New Delhi 110058, Phone : 25573111 on payment of Rs 100/-. Those who have downloaded the form from the Internet will be required to pay Rs 100/- by hand in cash, or through a Demand Draft payable at New Delhi, in favour of Amity Institute of Vocational and Industrial Training. The Application Form may be sent along with the Demand Draft by post to Amity Institute of Vocational and Industrial Training, Amity Campus, D Block, 2nd Floor, Sector 125, Expressway, Noida 201301 (UP).

SCHOLARSHIP : The Amity Scholarships are a part of the Ritnand Balved Education Foundation's endeavour towards strengthening the roots of our future generation. A large number of scholarships, from 25 to 100% of the tuition fee, are available. Deserving and needy students can apply for these scholarships.

Incorrectly filled or incomplete or unsigned forms are liable to be rejected.

Amity does not take any responsibility for delay or loss of the material in post /transit.

Amity Institute of Vocational and Industrial Training

APPLICATION FORM

Form No. :

Affix
photograph
here

Personal

Mr Last Name First Name
 Ms

Date of Birth

DD	MM	YYYY

 Place of Birth
 Nationality

Family Information

Family Member	Name	Age	Degree	University	Organisation	Designation	Earnings/salary per month
Father							
Mother							
Spouse							
Brother/Sister							

Correspondence Address

	Telephone Numbers (include STD)
	Home _____
	Other _____
	Mob. _____

Permanent Address

	Telephone Numbers (include STD)
	Home _____
	Other _____
	Mob. _____

E-mail Address

Employment History

Date From	To	Name of the Organization	Designation	Salary per month

Program Applying For

(Tick three courses to indicate your Priority)

Ser No	Course	Entry Level (Class)	Duration (Years)	Priority 1	Priority 2	Priority 3
1	Diploma in Web Designing and Software Development	Graduate / 12 th *	12 Months	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Diploma in Electronics Engineering (Technician course)	12 th / B.Sc. with PCM	12 Months + 2 Months on the job training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Diploma in Electrical Engineering (Technician course)	12 th / B.Sc. with PCM	12 Months + 2 Months on the job training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Diploma in Journalism and Mass Communication	Graduate	12 Months	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Diploma in Videography	12 th Standard	6 Months	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Diploma in Travel & Tourism	Graduation	12 Months	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Diploma in Airline Ticketing	12 th Standard	4 Months + 2 Months on the job training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* Graduate / 12th standard with basic computer application knowledge

Accommodation

Will you be requiring Hostel accommodation?

Yes

No

**Enclosures
Check List**

Listed below is each item which must accompany this form. To ensure prompt and accurate processing of your application, check each item you are enclosing with the application.

Photocopies of Educational Certificates (Class 10 and above)

Rs 100/- alongwith this Application Form if the form is downloaded from the Internet. If downloaded form is sent by post, Demand Draft payable at New Delhi, for Rs 100/- in favour of Amity Institute of Vocational and Industrial Training must accompany this form.

Signature

I hereby certify that the information given in the Application Form is complete and accurate. I understand and agree that misrepresentation or omission of facts will justify denial of admission, cancellation of admission, or expulsion.

I have read and do hereby consent to the Terms & Conditions for Admission enclosed with the Application Form.

Signature:

Date:

TERMS AND CONDITIONS FOR ADMISSION

- 1. Non-Liability :** Admission correspondence will be sent by Post / Courier. Amity is not responsible for Postal / Courier delays or loss in transit.
- 2. Non-refund of Fees:** All fees once paid are not refundable for any reason whatsoever. Only Security Deposit will be refunded after making necessary adjustments as required.
- 3.1 Cancellation of Admission:** Amity reserves its right to cancel the admission of a successful candidate under any of the following circumstances:
 - (a) If the fees are not deposited by the stipulated date.
 - (b) If the candidate does not join the particular programme by the stipulated date even though the Fee has been deposited.
 - (c) If the candidate fails to furnish proof of the stipulated minimum qualifications.
- 3.2** Provision of Non Refund of fees under Clause 2 will also apply in cases under Clauses 3.1 (b) and (c).
- 4. Right of Alteration / Modification:**
 - (a) The Management reserves its right to alter or modify the structure of any of the programs to attain the objective of excellence.
 - (b) Amity reserves its right to change the fee structure mentioned in the Brochure.
 - (c) Amity reserves its right to modify, alter and / or include other Terms and Conditions that may be deemed fit in the interest of the institution.
- 5. Jurisdiction :** Any dispute pertaining to admission, or any matter as a student or alumnus of Amity, shall be subjected to the jurisdiction of the Delhi Court only.
- 6. Limitation Clause :** No dispute shall be raised after the expiry of 30 days from the date on which the process of admission and / or selection is completed.
- 7. Agreement Clause :** All successful candidates shall be bound by the above mentioned Terms & Conditions of Amity.

AMITY

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RBEF Office:

AKC House, E-27, Defence Colony, New Delhi-110024

AIVIT Telephone : 95120-4392531

Email: aivit@amity.edu

Website: www.amity.edu/aivit

WHERE MODERNITY BLENDS WITH TRADITION