## AMITY LAW SCHOOL, DELHI

### FACULTY COMMITTEE LIST, FOR THE YEAR 2016-17

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Committees</th>
<th>Faculty Members</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Academic Affairs</td>
<td>Prof. (Dr.) Arvind P. Bhanu - Chairperson</td>
<td>• Academic Discipline and Decorum</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. B.K.Raina (Library)</td>
<td>• Conduct and Management of Classes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. Santosh Kumar (Attendance)</td>
<td>• Timely Completion of Syllabus</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mr. Ashutosh Hajela/Ms. Nisha Dhanraj (Student Feedback)</td>
<td>• Student Grievance Related to Academics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. Alok Gupta/Dr. Sanjana Sharma, (overall Time table - coordinator)</td>
<td>• Regularity of Students/Interaction with students</td>
</tr>
<tr>
<td></td>
<td>Program Leaders</td>
<td>Dr. Santosh Kumar / Dr. Sanjana Sharma</td>
<td>• Overall in-charge Batch (2016-2021) First Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prof. (Dr.) Arvind P. Bhanu / Dr. Vandana Sehgal</td>
<td>• Overall in-charge Batch (2015-2020) Second Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. Kavitha Challakal / Mr. Debajit Sarmah</td>
<td>• Overall in-charge Batch (2014-2019) Third Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ms. Rubina Grewal Nagra/ Mr. Shaharyar Asaf Khan</td>
<td>• Overall in-charge Batch (2013-2018) Fourth Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. B.K. Raina/ Ms. Nisha Dhanraj</td>
<td>• Overall in-charge Batch (2012-2017) Fifth Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mr. A.K. Raghuvanshi, Dy Registrar</td>
<td></td>
</tr>
</tbody>
</table>
| 2. Examinations | Dr. B.K. Raina – Chairperson  
Mr. Ashutosh Hajela (Conduct)  
Dr. Alok Gupta/ Ms. Rubina Grewal Nagra (Confidential/Evaluation and Result/ Re-appear)  
Dr. Kavitha Challakal/ Ms. Garima Goswami (Dissertation/ Vivas)  
Mr. Ashutosh Raj Anand, Ms. Manjula Raghav (Summer Internships)  
Mr. A.K. Raghuveer, Dy. Registrar |  
| --- | --- |  
|  | • Conduct of Written Exams/Comprehensive Vivas/Bench Vivas  
• Submission of Research papers/Internships/Reports/Dissertations  
• Rule Making for Conduct of Exam Related Activities  
• Compilation of results (For Academic Audit Purpose)  
• Exam Related Adjudication  |  
| 3. Students’ Grievance Redressal Committee | Dr. Santosh Kumar - Chairperson  
Mr. Ashutosh Raj Anand  
Dr. Sanjana Sharma  
Ms. Ila Joshi  
Dr. Kavitha Chalakkal |  
|  | • To redress all the grievances as has been given by the students in writing or received through suggestion box.  
• The committee shall submit their recommendations, if any of redressal within a week to the Chairman/ Director.  |  
| 4. Anti Ragging Committee | Dr. B.K. Raina (Chairperson)  
Dr. Sudha Jha Pathak  
Dr. Vandana Sehgal  
Ms. Venu Parnami |  
|  | • Awareness of Rules pertaining to Anti-Ragging  
• Counselling/Mentoring  
• Recommendation / Imposition of Penalties, if found guilty  |  
| 5. Internal Complaints Committee | Dr. Sanjana Sharma (Chairperson)  
Dr. Chandreshwari Minhas  
Ms. Richa Gupta  
Mr. Debajit Kumar Sarmah |  
|  | • Investigation/Inquiries into complaints of harassment  
• Counselling/Mentoring  
• Recommendations for Imposition of penalties, if any |
| 6. | **Research Publications, Seminars and Conferences** | **Prof (Dr.) Arvind P. Bhanu Chairperson**
Dr. Kavitha Challakal
Dr. Alok Gupta
Dr. Reeta Garg
Ms. Garima Goswami
Dr. Chimji Lal | - Taking Care of existing publications of the Institution
- Inviting Articles/ Research Papers/Case Comments/Processing for Publication/Anti Plagiarism
- Publication of Conference/Seminar Proceedings
- Publication of Case materials/Study Materials |
| 7. | **FDP/SDP Co-ordination Committee** | **Dr. Santosh Kumar - Chairperson**
Ms. Venu Parnami
Dr. Sudha Jaha Pathak
Dr. Rajinder Kaur Randhawa
Ms. Divya Misra | - Organising Faculty Development Programmes
- Sending Faculty for Faculty Development Programmes
- Institutional Support for Faculty Development Programmes |

A.K. Raghuvanshi  
Dy. Registrar

Dr. D.K. Bandyopadhyay  
Chairman