

January 12, 2010

ATTENDANCE NOTICE

It is felt necessary to bring to the notice of the students at the commencement of the semester itself, the attendance requirement as per the regulations of the University and the Bar Council of India as well as the consequences of shortage of attendance.

As per the GGSIP University Ordinance, a student should secure a minimum of 75% attendance of the total number of classes held during the semester, failing which he/she will be detained from appearing in the semester term examinations.

A student who has been detained due to shortage of attendance will not be allowed to be promoted to the next semester and he/she will be required to take re-admission and repeat all courses of the said semester with the next batch of students. In other words he/she will lose one year.

As per the Bar Council of India Rules of 2008, no student of any of the degree programme shall be allowed to take the end semester test in a subject if the student concerned has not attended minimum of 70% of the classes held in the subject concerned as also the moot court room exercises, tutorials and practical training conducted in the subject taken together.

Recently, The High Court of Delhi has held that every student has to attend the minimum percentage of classes in all the subjects as prescribed by the University / Bar Council of India. Otherwise he/she shall not be awarded the Degree at the end of the Programme.

The Bar Council of India also requires the student to produce a Certificate of Attendance issued by the Director at the time of his/her enrolment with the Bar Council. If a student does not have 70% of attendance, he/she will not be permitted to enroll as an advocate as per the Advocates Act 1961.

In view of the above mentioned requirement of the University as well as the Bar Council of India, students are advised in their own interest to comply with the attendance requirement to avoid the consequences of shortage of attendance. It is clarified further that if a student is short of attendance as per the University and the Bar Council norms he/she will be debarred in all subjects of that particular semester.

If a student who has given an undertaking during the previous semester to the effect that he/she would be regular in attending classes in the current semester, fails to secure the required attendance in the semester he/she will be debarred in the internal assessment test(s) and will be detained if they do not make up the loss of attendance by the end of semester examination.

Once the debarred list is put up on the notice board, no further hearing will be given to the students except in cases of any discrepancy in the calculation of attendance.

Some existing students are under a misconception that attendance will be granted on medical grounds in addition to the 25% absence permitted under the University Regulations. It is not so.

It is hereby clarified that:

- 1) The maximum percentage of attendance that will be regularized on medical grounds / family functions etc. will not be more than 25% of the total number of classes under any circumstance.
- 2) The maximum percentage of attendance that will be regularized for participation in co-curricular / extra curricular activities such as moot courts, debates, sports etc. will not be more than 25% of the total number of classes. Attendance will be given only for actual participation including the days of journey wherever applicable. No attendance will be granted for preparation for the moot court and other activities.

By way of clarification it may be mentioned that the maximum percentage of attendance that may be regularized on account of medical grounds and co-curricular & extra – curricular activities will not exceed 30% of the total number of classes.

It may be further clarified that the student should submit valid documents in support of illness, participation in moot court and other activities along with an application requesting for moderation of attendance as detailed below:

- i. In case of sickness etc. the application along with medical certificate etc. should be submitted to Mrs. K.K. Geetha the faculty-incharge of attendance on the day on which the student attends the law school after the illness. Any application submitted after this date will not be considered.

If a student is found submitting successive medical certificates in every semester with a view to overcome the shortage of attendance, he/she will be required to produce a medical certificate from the senior doctor of a government hospital certifying his fitness to continue his/ her studies in the law school.

- ii. In case of participation in co – curricular and extra – curricular activities, the application duly signed by the faculty in – charge of the particular activity should be submitted to Mrs. K.K. Geetha before such participation by way of information and also immediately after the participation for considering the grant of attendance. Any application received after the stipulated dates will not be considered.
- iii. Students are advised to avoid participating in moot court competitions and other activities during the dates of the first and second internal assessment tests. If they do so, they will be doing it at their own risk in the sense that they will be losing the marks for such test(s). No retest, doubling up of marks, viva etc. will be permitted for absentees on the days of the test(s).
- iv. Students who are irregular or unpunctual in attending classes will not be permitted to participate in moot courts and other co-curricular or extra-curricular activities of the law school.
- v. All the students are expected to be formally and decently dressed while coming to the law school and should be punctual, regular in attending classes and disciplined throughout their study in the law school.

DIRECTOR