



12th University IQAC Meeting
Second Quarter (Oct – Dec 2020)
03 Dec 2020
Minutes of the Meeting

The University IQAC meeting for the quarter Oct -Dec 2020 was conducted on 03rd Dec 2020 through online mode under the chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

List of members, special invitees and officers of AUUP who were present and those who could not attend the meeting is enclosed as **Annexure 'A'**.

After ascertaining the quorum for the meeting, Dr R S Rai, Member Secretary University IQAC, started the meeting with the permission of Chair and welcomed all the members of the University IQAC including the external expert Dr Vijay Malik.

Opening Address by the Chairperson University IQAC - The Vice Chancellor AUUP welcomed all the participants to the meeting. She said that the Head of the Institutions, faculty and Chairperson Sub Committees have worked online and switching from offline to online mode was smooth due to the determination and accepting the challenges to move forward.

Remarks by Dr Gurinder Singh, Campus Head, Greater Noida: Dr Gurinder Singh, highlighted the development on Internationalization and achievement of Greater Noida campus and other campuses in the area of Internationalization.

Remarks by Dr Sunil Dhaneshwar, Pro VC Lucknow Campus - Dr Sunil Dhaneshwar thanked the Chair and presented the developments of Lucknow campus.

Agenda Items Member Secretary University IQAC, briefed the house about the agenda points of the second University IQAC Meeting of 2020-21 as under.

After the opening remarks Dr R S Rai briefed the house about the salient points of the agenda through a detailed presentation. He also mentioned that this year the AQAR data was collected online and he announced that 100% Institutions have sent their data to the respective Criteria-wise Chairperson Sub Committees for further compilation and validation.

Agenda:- The agenda of the meeting was as under:-

UIQAC-2/2020-2021/AG1 - Review of progress on preparation of action plans of UGC mandated Quality Initiatives.



UIQAC-4/2020-2021/AG2 - To discuss the QAA Mid Cycle Review. By Dean Academics, Quality and Accreditation, for the approval of the University IQAC.

The discussions on above agenda items are given in succeeding paragraphs:-

UIQAC-2/2020-2021/AG1 - Review of progress on preparation of action plans of UGC mandated Quality Initiatives.

Briefing on UGC mandate was presented - UGC has set out to address major challenges faced by the Higher Education Institutions in India through 11 **Quality Mandate Initiatives** like promoting quality research by the faculty and for creating new knowledge, preparing students to become responsible citizens etc. These Quality Mandate Initiatives are as under :-

- **Deeksharambh:** Student Induction Programme (SIP).
- **LOCF:** Learning Outcomes based Curriculum Framework for Undergraduate Education.
- **Jeevan Kaushal:** Curriculum for Life skills.
- **Social and Industry Connect:** Fostering Social Responsibility & Community Engagement in HEIs in India.
- **CARE:** Consortium for Academic and Research Ethics (For Publication of Research Papers).
- **STRIDE:** Scheme for Trans-Disciplinary Research for India's Developing Economy.
- **SATAT:** Framework for Eco-friendly and Sustainable Campus Development.
- **Mulya Pravah:** Guidelines for Inculcation of Human Values and Professional Ethics.
- **Evaluation Reforms in HEIs: Guidelines for reforms in evaluation & assessment systems.**
- **Gurudakshta:** Faculty Induction Programme (FIP) for newly appointed faculty members.
- **Paramarsh:** Scheme for Mentoring NAAC Accreditation Aspirant Institutions to promote Quality Assurance in Higher Education.

The details of above mentioned initiatives are available in the form of guideline and framework as e-books in downloadable form on the UGC web link <https://www.ugc.ac.in/ebook.aspx>.

UGC has vide their letter dated 28 March 2020 had directed HEIs to take appropriate action for developing institutional implementation plan for above-mentioned quality mandate initiatives by constituting a Task Group of minimum 5 and maximum 10 members for each Initiative.



In view of the UGC directives, the Task groups of Quality Mandates have been constituted and circulated on 2 May 2020. Various in-house meeting on Ms Teams (Online) were held to finalize the Action Plans of the UGC Quality Mandates. QAE team audited the Action Plan submitted by the Chairpersons/Co-Chairpersons of UGC Task Groups. The gaps indentified were conveyed and it was ensured that all the corrective actions are taken.

The Action Plans of the UGC Quality Mandates as per the format was presented by the Chairpersons/Co-Chairpersons of UGC Task Groups to the house.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC2/2020-2021/AG1/DC1	The UGC Quality Mandates may be processed for uploading in the UGC portal by QAE and Registrar Office after receiving the corrected and revised response from Chairpersons/Co-Chairpersons of UGC Task Groups	QAE and Registrar Office.	10 Jan 2021

UIQAC-4/2020-2021/AG2 To discuss the QAA Mid Cycle Review. By Dr R S Rai, Member Secretary University IQAC, for the approval of the University IQAC.

Presentation - Dr R S Rai, member secretary University IQAC apprised the house that QAA Mid-Cycle Review (MCR) report on progress of AUUP as per recommendations and other improvements given by QAA Peer team during the International Quality Review is to be prepared.

It is a desk-based review process. An evidence based MCR report is to be submitted online to QAA with the following Agenda Items and necessary supporting documents:

#	Description of agenda items in MCR Report Actions to be taken to address the recommendations in the Institutional review report.
1	1.1 Clarify the Policy Guidelines for Quality Assurance to articulate how the various quality assurance processes are either discrete or integrate across Amity University Uttar Pradesh (<i>Standard 1.1</i>)
	1.2 Strengthen the approach to minuting committee business so that discussion and decisions are captured consistently (<i>Standard 1.1</i>)



	1.3 Develop and implement a scheme that facilitates the development of new faculty in learning, teaching and assessing in higher education (<i>Standard 1.5</i>)
2	Actions taken to address the recommendations in the reports of professional, statutory and regulatory bodies (PSRBs) and any other relevant reviews by external bodies since the review
3	Actions taken to further any features of good practices identified in the IQR review:
4	Any major changes in the structure and organization of your institution since the review
5	Any key strategic developments (for example, in learning and teaching, widening participation, research or information management) since the review
6	Where relevant, any developments in collaborative arrangements with partner institutions or other organizations since the review
7	Your institution's intentions for the further development of quality assurance procedures and for the enhancement of learning opportunities.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC2/2020-2021/AG2/DC2	The responsible Officials are required to make necessary preparations for the QAA – MCR. The overall responsibility to prepare QAA MCR report for AUUP (including all campuses) will be Dr. R. S. Rai, Director, RPSS, QAE Team and Mr. Pradeep Kumar, Dy. Director, Vice Chancellor’s Office.	Dr. R. S. Rai, Director, RPSS, QAE Team and Mr. Pradeep Kumar, Dy. Director, Vice Chancellor’s Office	

Vote of Thanks by Dr R S Rai, Member Secretary University IQAC – There being no further points, the meeting was declared as closed with vote of thanks proposed by Dr RS Rai Member Secretary University IQAC.

Dr R S Rai

Member Secretary

University IQAC, AUUP

Prof (Dr) Balvinder Shukla.

Chairperson

University IQAC, AUUP



Appendix 'A'

<u>University IQAC – 3 December 2020</u>		
<u>Attendance Sheet</u>		
Sl No	Name	Designation
1.	Prof (Dr) Balvinder Shukla	Vice Chancellor & Chairperson University IQAC
	Members	
2.	Dr D K Bandyopadhyay	Chief Advisor FPO
3.	Dr W Selvamurthy	President ASTIF
4.	Dr. B C Das	Chairman University Research Council
5.	Rear Admiral R C Kochhar	OSD (HR)
6.	Prof (Dr) Alka Munjal	Dean (SAA&SS)
7.	Dr B L Arya	Registrar
8.	Dr V J Byra Reddy	Dean AQA
9.	Prof (Dr) Sanjeev Bansal	Dean Faculty of Management Studies
10.	Dr Manohar Sajnani	Dean Faculty of Hospitality & Tourism
11.	Prof (Dr) Marshal Sahni	Dean Student Welfare
12.	Prof (Dr) Nutan Kaushik	Dean Agriculture & Allied Sciences
13.	Prof (Dr) D P Singh	Dean Architecture & Planning
14.	Prof(Dr.) Chanderdeep Tandon	Dean Biosciences & Biotechnology
15.	Prof (Dr) Sunita Rattan	Dean Science & Technology



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16.	Dr. Jayanti Pujari	Dean, Faculty of Rehabilitation Sciences
17.	Dr. V Yoga Jyotsna	Dean, Humanities and Social Sciences
18.	Dr. Sujata Khandai	Dy. Dean Academics
19.	Dr. K. M. Soni	Dy. Dean, Engineering & Technology
20.	Mr. Sujit Kumar Prasad	Controller of Examination (COE)
21.	Maj Gen JP Singh	Sr Director Administration
22.	Col R K Kapur,	Director Academics.
23.	Maj. Gen. B. Chakraborty	Director Admissions
24.	Dr. Manoj Kumar Pandey	Joint Head, Amity School of Engineering & Technology
25.	Prof (Dr) Ranjana Bhatia	Director AIPS
26.	Er A K Srivastava	Director RICSSBE
27.	Prof (Dr) Sanjay Singh	Director AIAE
28.	Dr Anil Sehrawat	Dy. Director, Amity Institute of Corporate Communication
29.	Dr. Sujata Pandey	Professor, Amity School of Engineering & Technology
30.	Dr Pallavi Majumdar	Joint Head ASCO
31.	Dr R S Rai	Member Secretary Univ IQAC
32.	Mr Pradeep Kumar	Dy Director VCO
33.	Ashish Kumar Dixit	Asst. Registrar RPSS
34.	Prem Kanthi	Asst. Director QAE



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External Members		
35.	Dr (Mrs) Vijay Malik	Scientist "F" and Ex-BIS Coordinator, Rajiv Gandhi National Quality Awards
36.	Ms. Kanika Bakshi	Director Oracle India Pvt Ltd



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