

Minutes of the 14th IQAC Meeting

AMU/IQAC/MOM-14/2021



Held on
5th January, 2021

INTERNAL QUALITY ASSURANCE CELL (IQAC),
AMITY UNIVERSITY, HARYANA

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Registrar
Amity University Haryana
Manesar Gurgaon-122413



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AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No. 10 of 2010

Dear Sir/Madam,

It is my pleasure to enclose herewith the minutes of the 14th meeting of Internal Quality Assurance Cell of Amity University, Haryana held on 5th January 2021 at 2:30 PM under the Chairpersonship of Hon'ble Pro Vice Chancellor and Dean Academics, Head Quality and Accreditation virtually on Zoom platform.

This is for your kind information please.

Dated: 12th January 2021

Welcome by the Hon'ble Pro Vice Chancellor and Dean Academics, Head Quality and Accreditation AUH: The Pro Vice Chancellor AUH, welcomed all the participants of the meeting.

1	Confirmation of minutes of Thirteenth Internal Quality Assurance Cell Meeting held on 21st July 2020.
	DrSunita Sharma read the minutes of thirteenth IQAC meeting and presented the action taken report to Hon'ble Pro Vice Chancellor for her approval. It was unanimously approved by all the members.
2	The list of members present in the meeting is attached in Annexure I.
The following resolutions have been passed:	
Agenda 1:	National Assessment and Accreditation Council (NAAC) & Peer Team Visit
Resolution:	Chairperson informed the house about the Peer team visit of NAAC schedule from 27-29 January, 2021 and she discussed in detail the important administrative arrangements and other processes to be streamlined for the Peer Team visit along with the roles and responsibilities of the various coordinators and committee members.
Agenda 2:	National Institutional Ranking Framework (NIRF)
Resolution:	The chairperson informed the house that a remarkable improvement has been achieved by the university from the previous year ranking and emphasised on improving it further. The university had secured a position in the band of 101-150 in overall category. The university should strive to stand among the first 100 in NIRF ranking.
Agenda 3:	Online Teaching and Learning
Resolution:	Online teaching platform was extensively used to impart teaching and learning to the students. MS Teams, Zoom, Google teams platforms were used to create more contents and were duly shared with the students as a ready reference.
	Outcome-based and experimental based learning systems have been incorporated in the system and can be enhanced further.
	To impart interactive and good practical exposure to students in Science, Engineering and Technology departments Virtual Labs to be accessed by

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	faculty and students at AUH.
	Conduct of online examination to be carried out while maintaining transparency and reliability of the examination system.
Agenda 4:	Academic Innovation /Excellence
	A vision to achieve quality in academic delivery
Resolution:	Major achievements for the year were discussed and all Deans, Directors, HOI's, HOD's and coordinators were encouraged to share their ideas related to academic program and curriculum, Amizone, LMS, examination, faculty and resource mobilization, and other administrative matters.
	The Dean Academic office is in the process of launching a new program in Amity School of Engineering and Technology. An undergraduate program will be launched in B. Tech Artificial Intelligence and Machine Learning as per the requirements of the industry.
Agenda 5:	Library Resources
Resolution:	During lockdown there was an extensive use of e-content by the students and faculty.
Agenda 6:	Feedback from Stakeholders
Resolution:	An online student feedback was conducted by IQAC to assess the satisfaction level of students at AUH. The action taken reports were shared with the concerned institutes/ schools for follow-up action by IQAC.
	The chairperson informed IQAC to design an online Microsoft form for taking feedback from parents on conduct of online classes.
Agenda 7:	Internal academic audit
Resolution:	As per the Chairperson instructions members of IQAC carried out internal audit of session plan as per the planned schedule.
	Monitoring of student's attendance was carried out on Amizone.
	Checks on uploading of session plans by the faculty members were conducted online by IQAC.
Agenda 8:	Research and Publication
Resolution:	The Chairperson highlighted on the exponential growth achieved in research and publications at AUH. About 200 Research papers were published during the lockdown period.
	Concerns and emphasis upon government sponsored projects to continue.
	The chairperson encouraged the members to increase filing of patents post lock down period.
	Increase in number of publications in journals with high Impact Factor and Scopus indexed.
Agenda 9:	Webinar Series
Resolution:	The Chairperson encouraged the members to continue using web platforms for organising webinars. She informed the members that more than 70 webinars have been organised by the institutes / schools to engage students productively and enhance their knowledge in their respective field of study. She motivated the Dean/Directors to continue organising more such webinars to keep

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	students meaningfully engaged.
Agenda 10:	Physical and Mental health
Resolution:	Physical and mental health is also being addressed in these unprecedented times by organising online yoga sessions for faculty, staff, and students at AUH. Any issue of student be it personal, emotional, academics related needs to be addressed during the mentor mentee sessions scheduled as per the timetable.
Agenda 11:	Monitoring and Review of Teaching and Learning process
Resolution:	IQAC members were included in all MS Teams by IT team so that, monitoring process could be carried out seamlessly without any disturbance to the ongoing classes.
Agenda 12:	Establishment of Centre of Excellence
Resolution:	The chairperson shared the visionary guidance, idea and perspective of Honourable Founder President of Amity Education Group, Dr. Ashok K. Chauhan and proposed to initiate the Yunus Social Business Centre at Amity University Haryana by organising activities in relevance with the functioning of the centre.
Agenda 13:	Social Initiative
Resolution:	In addition to the Food Packet distribution in villages, blankets and clothes were also distributed to the needy persons, around the campus in nearby villages.
	More tree more Oxygen- Tree plantation activity was carried out on World Environment Day 5 th June 2021.

The meeting was adjourned after Vote of thanks to the Chair and all the members.

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Attendance sheet of Members present on the Zoom Platform.

1	Pro. Vice Chancellor and Dean Academics, Head Quality and Accreditation 1. Prof. (Dr) Padmakali Banerjee	Chairperson & Head - IQAC
2	Dean's (4) 2. Prof. (Dr) Rajendra Prasad Dean, Faculty of Science, Engineering & Technology, Director AIB & AIISH 3. Maj. Gen. (Retd.) Gurpal Singh Bal Senior Advisor to Founder President ,Dean Student Welfare, Director - Security and Hostel 4. Prof. (Dr) Udaya Narayana Singh, Dean, Faculty of Arts & Humanities, Head of the Department Foreign Languages, Chair Professor & Head-ACLiS 5. Prof. PK Sharma, Dean, Faculty of Law, Director ALS	IQAC Member
3	Administrative Officials (5) 6. Dr Ravi Manuja Registrar 7. Prof. (Dr) ML Bansal Controller of Examination 8. Sqn. Ldr. SK Singh Director- Administration 9. Mr. Manoj Sahani Director Corporate Resource Center, Head Industry Integration 10. Mr. Arun Biswas Deputy Controller of Examination	IQAC Member
4	Director/HOI/HOD (14) 11. Prof. (Dr) Vikas Madhukar Director Admissions, & Dy. Director ABS 12. Prof. (Dr) Bhavana Adhikari Dy. Dean Academics	IQAC Member

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	<p>13. Prof. (Dr) S.N Sridhara Director ASET & AIIT</p> <p>14. Prof. (Dr) A.K Yadav Director ASAS</p> <p>15. Prof. (Dr) Manish Verma Director ASCO, Deputy Head-Amity TV</p> <p>16. Prof. (Dr) Sanjay Kumar Jha Director ASLA&FL</p> <p>17. Prof. (Dr) Satish Sardana Director AIP</p> <p>18. Prof. (Dr) Rajesh Nair Director AIBAS</p> <p>19. Prof. Arunangshu Bhattacharya Dy. Director ASH</p> <p>20. Prof. (Dr) Rajesh Kumar Sinha Dy. Director AMS</p> <p>21. Prof. (Dr) A. Tamilselvi Principal ACON</p> <p>22. Prof. (Dr) Ila Gupta Director & HOD ASAP</p> <p>23. Mr. Sachin Juneja Director Market Promotions</p> <p>24. Dr Rajesh Sharma Dy. Librarian</p>	
5	<p>IQAC Officials (2)</p> <p>25. Dr Anil Kumar Dy. Director IQAC, Head of the Department -ECE, Head - Amizone, Assoc. Professor</p> <p>26. Dr Sunita Sharma Dy. Director IQAC, Assoc. Professor</p>	IQAC Member

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6	Teachers to represent at all levels (10) 27. Dr Rumki Bandyopadhyay Dy. Director-Academic Affairs, Assoc. Professor 28. Prof. (Dr) Seema R Pathak Director – Directorate of Outcome, Head of the Department – Chemistry, Bio-Chemistry & Forensic Science. 29. Prof.(Dr) Debasis Bhattacharya Member -Centre of BRICS Studies 30. Dr Sunil Sikka Assoc. Professor – ASET 31. Dr Kushagra Rajendra Head of the Department ASEES, Assoc. Professor. 32. Dr Luxita Sharma Head of the Department Dietetics & Applied Nutrition, Assoc.Professor 33. Dr Reena Nigam Head of the Department – ASI, Assoc. Professor 34. Dr. Vikas Sharma Head of the Department –AICP, Assistant Professor 35. Dr. Machiavelli Singh Associate Professor-AIB 36. Mr. Shiv Swaroop Jha Programme Coordinator-ACC, Assistant Professor	IQAC Member
7	External Members (3) 37. Prof. (Dr) Rakesh Bhatnagar Vice Chancellor, Banaras Hindu University 38. Dr RoopakVashisth CEO- Apparel and Made ups Sector Skill Council 39. Dr. Brahmadeep Sindhu Chief Medical Officer	Scientist Nominee from Industry Nominee from local Society

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	- Municipal Corporation of Gurugram, Haryana.	
8	Alumni (3) 40. Mr. Aditya Sharma Evaluserve, Gurgaon 41. Mr. Daksh Sethi ITC FMCG, Gurgaon 42. Mr. Sahil Aggarwal Frost & Sullivan, Gurgaon.	Nominee - Alumni

Signature

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