

Amity University Haryana
Minutes of Meeting on Policy Review

Amity University Haryana has a huge commitment towards environment and sustainability. A lot of teaching learning research and other activities revolve around this highly significant issue to make the planet a better place. A meeting was organized on 18.03.2021 with experts to review some major policies related to these aspects. The meeting was presided over by the honorable Pro Vice Chancellor Dr. Padmakali Banerjee with following members:

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|---------------------|--------------------|
| 1. Member Secretary | Dr. Ravi Manuja |
| 2. Member | Dr. Vikas Madhukar |
| 3. Member | Sqd Ldr S K Singh |
| 4. Member | Mr. M.P Aggarwal |
| 5. Member | Dr. Satish Sardana |
| 6. Member | Dr. Anil Kumar |

Agenda 1: To review the policy for efficient use of the available resources across the university.

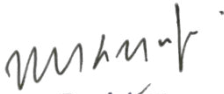
Agenda 2: To review the Sustainable Purchasing Policy

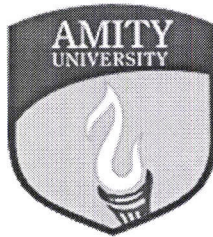
Agenda 3: To review the policy for ensuring the purchase of non-polluting and zero-waste products.

Agenda 4: To review the policy on encouraging the use of recycled and refurbished products to sustainably use the available monetary resources.

Resolution: The committee recommended that at this point in time, no changes to the policy are necessary. Hence AUH may maintain the same policies for the time being.

The meeting was adjourned after Vote of thanks to the Chair


Registrar
Amity University Haryana
Manesar Gurgaon-122413
Registrar
Amity University Haryana



AMITY UNIVERSITY HARYANA

Energy Efficient Renovation and Building

Policy for Sustainable Purchasing

2016

Amity University Haryana

Sustainable Purchase Policy

1. POLICY SCOPE

This policy applies to the sustainable purchasing at Amity University Haryana's site located at Amity Education Valley, Manesar, Haryana; and that are within the building and site management's control.

This policy applies to sustainable purchasing of the following types of products:

- Ongoing Consumables.
- Durable goods
- Building materials used in facility alterations and additions
- Mercury-containing lamps

2. POLICY GOALS

To purchase ongoing consumables in a manner that will:

- protect the environment and public health
- conserve natural resources
- minimize waste, including landfilling and incineration, and reduce toxicity

3. PERFORMANCE METRIC

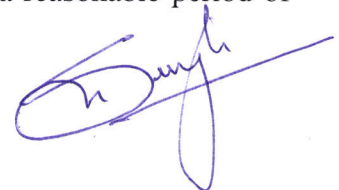
Sustainable Purchasing of Ongoing Consumables

The term "ongoing consumables" refers to low-cost-per-unit materials that are regularly used and replaced through the course of daily business operations. These products may include, but are not limited to: printing and copying paper, notebooks, envelopes, business cards, sticky notes, paper clips, toner cartridges and batteries. Amity's goal is that at least 60% of the cost of goods purchased will comply with one or more of the following criteria:

- Contains at least 10% post-consumer and/or 20% post-industrial material
- Contains at least 50% materials harvested and extracted and processed within 500 miles of the facility
- Rechargeable batteries

Amity acknowledges the value of purchasing sustainable products and requires that vendor(s) support that effort whenever required. Amity requests that vendor(s) notify them of recycled content and reduced packaging options or alternative products that would comply with the above specifications. Nothing contained in this policy shall be construed as requiring Amity to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.

Sustainable Purchasing of Durable Goods



The term “durable goods” refers to higher-cost-per-unit materials that are replaced infrequently and/or may require capital outlays to purchase. These products may include, but are not limited to: office equipment (such as computers, monitors, printers, copiers, fax machines), appliances (refrigerators, dishwashers, water coolers), external power adaptors, televisions, and furniture. The purchasing criteria for these products fall into the following two categories.

Electronics and Appliances

Amity’s goal is that at least 40% of the cost of goods purchased will be Energy Star rated products by Bureau of Energy Efficiency.

Furniture

Amity’s goal is that at least 40% of the cost of goods purchased will comply with one or more of the following criteria:

- Contains at least 10% post-consumer and/or 20% post-industrial material
- Contains at least 50% materials harvested, extracted and processed within 500 miles of the facility/site

Amity acknowledges the value of purchasing sustainable products and requires that vendor(s) support that effort whenever required. Amity requests that vendor(s) notify them of Energy Star and sustainable furniture opportunities that would comply with the above specifications, as well as reduced packaging options.

Sustainable Purchasing: Facility Alterations and Additions

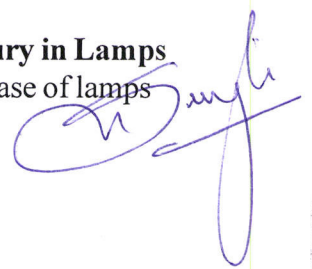
This policy covers materials that are permanently or semi-permanently attached to the building itself in the course of facility renovations, demolitions, refits and new construction additions. These products may include, but are not limited to: building components and structures (insulation, doors, windows), panels, attached finishes (partitions, ceiling panels), carpet and other flooring materials, adhesives, paints and coatings. Amity’s goal is that at least 50% of the cost of goods purchased will comply with one or more of the following criteria:

- Contains at least 10% post-consumer and/or 20% post-industrial material
- Contains at least 70% salvaged material from off-site or outside the organization
- Contains at least 70% salvaged material from on-site through an internal materials and equipment reuse program
- Contains at least 50% materials harvested/extracted and processed within 500 miles of the facility/site
- Adhesives and sealants comply with SCAQMD rules governing allowable VOC content
- Paints and coatings comply with Green Seal’s GS-11 requirements governing VOC emission levels
- Composite panels and agrifiber products contain no added urea-formaldehyde resins

Amity acknowledges the value of purchasing sustainable products and requires that vendor(s) support that effort whenever required. Amity requests that vendor(s) notify them of potential opportunities that would comply with the above specifications, as well as reduced packaging options.

Sustainable Purchasing: Toxic Material Source Reduction – Reduced Mercury in Lamps

Amity seeks to reduce the amount of mercury brought into all sites through purchase of lamps



for the buildings and associated grounds. Amity's goal is that 100% of the number of lamps purchased will be LED with no mercury content.

Amity representatives acknowledge the value of purchasing low-mercury lamps and require that vendors support that effort when appropriate and/or possible. Amity requests that vendor(s) notify them of specific lamps and other opportunities that would comply with the above specifications, as well as reduced packaging options.

4. PERFORMANCE EVALUATION

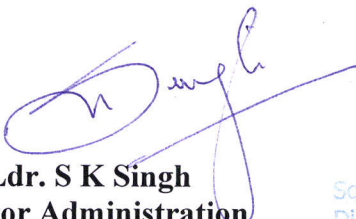
Amity will record and track purchases on a quarterly basis. Amity Material Procurement Department will record Amity University Haryana's purchases by the means of purchase records like bills, invoice, challans, stock register etc. Whenever possible, Amity personnel should include an evaluation of the environmental and public health benefits achieved through sustainable purchasing of the goods described under Section (3).

5. RESPONSIBLE PARTY

The Administration Department of AUR shall implement this policy within Amity University Haryana in coordination with other appropriate organization personnel, including but not limited to, Amity University Haryana's Purchasing Officer, employees, parties purchasing materials on Amity's behalf and/or companies contracted to provide goods to Amity University Haryana.

6. TIME PERIOD

This policy is in effect from 1st Aug 2016 and shall continue indefinitely or until amended and/or replaced by a subsequent sustainable purchasing policy.


Sqd. Ldr. S K Singh
Director Administration
Amity University Haryana

Sqn Ldr SK Singh
Director Admin
AUH Manesar