Ritnand Balved Education Foundation

(An Umbrella Organization of Amity Educational Institutions)

AKC House
E – 27, Defence Colony,
New Delhi – 110 024 (India)
Tel : 24331960, 41888000
Fax : 24339100, 24339200
Website : www.amity.edu

15th June 2009

Dr. Rajesh Singh Tomar
GH 212, Deen Dayal Nagar,
Gwalior 474 020
Phone # 09301117515

Dear **Dr. Tomar,**

With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Deputy Director** in Amity Institute of Biotechnology (AIB) and **Acting Dean – Academics**, on the following terms and conditions:

1. **Effective date** : Your employment will be effective from the date of joining i.e. 6th June 2009.

2. **Salary** : You will draw the gross salary of Rs. 35,000/- (Rupees Thirty Five Thousand) per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

3. **Place of posting** : Your place of posting will presently be Amity, Gwalior Campus. However, the management may transfer you for work in any of its offices / institutes in India existing or to be opened in future as it may consider necessary in its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

4. **Probation** : You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

5. **Termination** : During the initial or extended period of probation, the service can be terminated at any time without assigning any reason and without any notice. The same is applicable for you also.
Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party.
You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Accepted
25/6/09

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

6. **Increments :** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved The annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable in the discretion of the management.

7. **Leave :** Grant of leave will be regulated as per rules of the organization in force from time to time.

8. **Acceptance of outside assignment:** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment honorary or remuneratory or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy maintenance agreement:** Except to your direct superior authority, you will not give out to any one any of the administrative and or organizational matters of confidential/secret nature which it may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Retirement :** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

11. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance can be regulated to suit the duties assigned to you If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

12. **Abandonment & automatic termination :** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. You will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

13. **Fitness** : This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard will be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

14. **Mode of notification**: For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward towards a fruitful association with you.

Yours sincerely,

V. D. Grover
Sr. Manager HR

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2013/04

21 October 2013

Dr. Vikash Shrivastava,
35, Janakpuri, Sindhi Colony
Lashkar
Gwalior – M.P.

Dear Dr. Shrivastava,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor**, at **Amity Institute of Biotechnology,** Amity University, Madhya Pradesh on the following terms and conditions.

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2013.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 31,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(2)

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Original Recived
28/10/13

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior- (M.P.)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(41)
3

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2012-13/01

22 September 2012

Dr. Raghvendra Kumar Mishra
15-B, Vikash Nagar
Behind Ratan Jyoti Hospital
Gwalior (M.P.)

Dear Dr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor**, at **Amity Institute of Biotechnology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.07.2012.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior- (M.P.)

Registrar
Amity University Madhya Pradesh
Gwalior

Received
22/09/12

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Ref: AUMP/RO/EVS/2018/01

25th July 2018

Dr. Kuldip Dwivedi
1204/1, New Rai Ganj,
(Near Verma Health Club),
Sipri Bazar, Jhansi (U.P.)

Dear Dr. Dwivedi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-III, Environmental Studies & Life Sciences, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 12.07.2018.

3. **Salary.** Your basic pay will be Rs. 12,925/- (Rupees Twelve Thousand Nine Hundred Twenty five Only) per month in the pay scale of Rs. 10,000-325-15,200 plus allowances as per University rules. The Gross Salary Rs.44,469/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura Gwalior-474005 MP (India)
Tel

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Received
26/07/16

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(5)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ES/2015/01 **13 January 2015**

Dr. Swapnil Rai
Pheelkhana Gher,
Near Kotwali,
Pilibhit – 262001, U.P.

Dear Dr. Rai,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Environmental Studies,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.11.2014.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
10/2/15
(Dr. Swapnil Rai)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2015/02 **06th October 2015**

Dr. Raghvendra Saxena
H.No. 148,
Chandra Shekhar Azad Area
Jhansi -284002 (U.P.)

Dear Dr. Saxena,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Institute of Biotechnology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 10.08.2015.

3. **Salary.** Your basic pay will be Rs. 11,850/- (Rupees Eleven Thousand Eight Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,850/- will be Rs. 41,007/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
6/10/2015

(Dr Raghvendra Saxena)
AR AIB

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2012-13/02

04 December 2012

Dr. Anurag Jyoti
House No. B-33
BSF Colony, Bhind Road
Gwalior-474005 (MP)

Dear Dr. Jyoti,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer**, at **Amity Institute of Biotechnology,** Amity University, Madhya Pradesh on the following terms and conditions.

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.08.2012.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 30,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

(69)

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

·Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior- (M.P.)

Registrar
Amity University Madhya Pradesh
Gwalior

Received Original
Anurag Tyagi
2/01/2013

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2018/01

5th December 2018

Dr. Neha Sharma,
A-44, Pragati Vihar,
Gola Ka Mandir, Gwalior

Dear Dr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3, Amity Institute of Biotechnology (AIB), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 13.11.2018.

3. **Salary.** Your basic pay will be Rs. 10,000/- (Rupees Ten Thousand Only) per month in the pay scale of Rs. 10,000-325-15,200 plus allowances as per University rules. The Gross Salary Rs. 35,050/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior, 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Mehra
19/12/2013

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2016/01 **04th January 2016**

Dr. Manish Kumar
Dalpatti,
Bhriguashram
Ballia (U.P.)

Dear Dr. Manish,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity Institute of Biotechnology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 04.09.2015.

3. **Salary.** Your basic pay will be Rs. 9,650/- (Rupees Nine Thousand Six Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,650/- will be Rs. 33,923/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Received
Manish Ku
19/1/16

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2021/01 **8th March 2021**

Dr. Pallavi Singh Chauhan,
M.P. Nagar, Shivpuri
Madhya Pradesh

Dear Dr. Chauhan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Biotechnology (AIB), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 31.01.2020.

3. **Salary.** Your basic pay will be Rs. 15,875/- (Rupees Fifteen Thousand Two Eight Seventy Five Only) per month in the pay scale of Rs. 15600-39100 AGP 6000 plus allowances as per university rules. The Gross Salary Rs.32,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/EVS/2017/01

17th Janusry 2017

Dr. Rwitbrata Mallick
A-2/34, Diamond Park,
Gourav Appartment, P.O.-Joa,
Kolkata-104

Dear Dr. Mallick,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1,Environmental Studies & Life Sciences**, Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 05.01.2017.

3. **Salary**. Your basic pay will be Rs. 11,575/- (Rupees Eleven Thousand Five Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,575/- will be Rs. 40,122/- per month.

4. **Place of posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027. Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Received
RMallick
Dr. Ranjabrata Mallick
22/02/2017

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/EVS/2020/01

14th January 2020

Dr. Nidhi Shukla
277A/137B, Chandpur,
Salori, PO-Teliyerganj,
Allahabad-211004 (U.P.)

Dear Dr. Shukla,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Environmental Studies & Life Sciences, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 06.01.2020.

3. **Salary.** Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs.45,000/ per month will be paid to you plus single accommodation in girl's hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

31/01/2020

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIB/2020/01

3rd March 2020

Dr. Asha Singh,
P/o Old High Court, Jayendra Ganj,
Lashkar, Gwalior -4740091 (M.P.)

Dear Dr. Singh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Biotechnology (AIB), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 31.01.2020.

3. **Salary.** Your basic pay will be Rs. 9,650/- (Rupees Nine Thousand Six Hundred Fifty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 33,923/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

03/03/2020

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

05.05.2020

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Appointment letter received.

02/03/2020

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2012-13/05

04 December 2012

Dr. Anil Vashisht,
B-10/7414, Vasant Kunj
New Delhi- 110070

Dear Dr. Vashisht,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Deputy Director, Amity Business School and Deputy Dean Academics, Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 13.08.2012.

3. **Salary.** Your basic pay will be Rs. 16,200/- (Rupees Sixteen Thousand Two Hundred Only) per month in the pay scale of Rs. 12000-420-18300 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 16,200/- will be Rs. 102,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original
4/12/12

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2011-12/04

09.01.2012

Dr. Manoj Pandey,
B-2/65, Sector –B
Priyadarshani Colony,
Sitapur Road,
Lucknow (U.P.)

Dear Dr. Pandey,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor**, at **Amity Business School**, Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 11.10.2011.

3. **Salary.** Your basic pay will be Rs. 11,850/- (Rupees Eleven Thousand Eight Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,850/- will be Rs. 55,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your services shall be liable to be terminated without any notice.

Amanpreet Kandhari
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

original copy received
Manoj Pandey
12/01/12

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2012-13/06

03 January 2013

Mr. Devendra Kumar Pandey
B-9, Aditya Puram
Opposite DD Nagar Main Gate
Gwalior-

Dear Mr. Pandey,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer, Amity Business School, Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.09.2012.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 42,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Anil Srivastav

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original with thanks

3/1/13

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2015/05

29 September 2015

Dr. Anand Kumar Shrivastava
Ghora Pol Mohalla
District - Mandsour
(M.P.)

Dear Dr. Shrivastava,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.07.2015.

3. **Salary.** Your basic pay will be Rs. 12,275/- (Rupees Twelve Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 10000-375-15200 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,275/- will be Rs. 46,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original
8/10/15
Dr. Anand Srivastava

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2016/01 **04th January 2016**

Dr. Anil Singh Parihar
FL-938,
Deen Dayal Nagar,
Gwalior (M.P.)

Dear Dr. Parihar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 14.09.2015.

3. **Salary.** Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,550/- will be Rs. 30,381/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
19/01/16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASL/2014/05

17.06.2014

Dr. Zeba Siddiqui
DH-60 Deen Dayal Nagar
Gwalior - (M.P.)

Dear Dr. Siddiqui,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor**, at **Amity School of Languages,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 10.02.2014.

3. **Salary.** You will draw a consolidated salary of **Rs 30,000/-** (Rupees Thirty Thousand Only). Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(40)

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original copy.
17/6/14. (Dr. Zoya Siddiqui)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

52

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2011-12/02

09.01.2012

Ms. Deepika Singh Tomar,
Shakuntala Sadan,
Abadpura, Kampoo,
Lashkar, Gwalior. (M.P.)

Dear Ms. Tomar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer**, at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.10.2011.

3. **Salary.** Your basic pay will be Rs. 10,200/- (Rupees Ten Thousand Two Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 10,200/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Senior Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 2 of 2011

Ref. AUMP/RO/ABS/2018/06

25th July 2018

Dr. Malay Ghosh,
Flat No.M-4, Amardeep Complex,
Plot No. 201, C-Sector Indrapuri,
Bhopal-462021 (M.P.)

Dear Dr. Ghosh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.07.2018.

3. **Salary.** Your basic pay will be Rs. 16,200/- (Rupees Sixteen Thousand Two Hundred Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per University rules. The Gross Salary Rs.55,014/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory: or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
26/07/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2011-12/03

09.01.2012

Mr. Rohit Singh Tomar,
Shakuntala Sadan,
Abadpura, Kampoo,
Lashkar, Gwalior. (M.P.)

Dear Mr.Tomar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer**, at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.10.2011.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh Registrar Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

(54)

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

12/01/12

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2012-13/08

22 October 2013

Ms. Astha Joshi,
E-15, Hari Shankarpuram
Gwalior- M.P.

Dear Ms. Joshi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer, Amity Business School, Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 02.09.2013.

3. **Salary.** You will draw a consolidated salary of **Rs 23,000/-** (Rupees Twenty Three Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
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Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(49)

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

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6/1/14
(ASTHA JOSHI)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2016/03 **08th July 2016**

Mr. Naresh Kedia
Dumka Road,
District- Jamtara,
Jharkhand, Pin-815351

Dear Mr. Kedia,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 08.01.2016.

3. **Salary.** Your basic pay will be Rs. 12,400/- (Rupees Twelve Thousand Four Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,400/- will be Rs. 42,778/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
28/7/2026

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Ref. AUMP/RO/ABS/2018/08 13th September 2018

Mr. Sanjeev Saraswat,
34, Shakti Nagar, Maholi Road,
Mathura-281004 (U.P.)

Dear Mr. Saraswat,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.08.2018.

3. **Salary.** Your basic pay will be Rs. 11,025/- (Rupees Eleven Thousand Twenty Five Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.40,000/- per month will be paid to you plus accommodation in boys hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

recieved
Sanjeev Saraswat
11/10/18

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes.

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2014/09

Dated: 01st August 2014

Mr. Rajiv Kumar Dwivedi,
Shantipuram Colony
Lahartara
Varanasi-U.P.

Dear Mr. Dwivedi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer, Amity Business School, Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2013.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 32,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received the Original
Thanks & Regards.
29/9/14

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASL/2011-12/01

10 May 2012

Mr. K. Muthuvel
No. 33, Main Road, Surakkudy
Thirunallar – 609601
Dist. Karaikal
Puduchhery (UT)

Dear Mr. Muthuvel,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer** at **Amity School of Languages,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.02.012.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice, The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your services will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original.
10/05/2012

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH
Established under the Madhya Pradesh Act No. 27 of 2013

Ref. AUMP/RO/ABS/2018/07

25th July 2018

Dr. Chetna Mahaur,
411, C.P. Colony, Morar,
Gwalior (M.P.)

Dear Dr. Mahaur,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-III, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 18.07.2018.

3. **Salary.** Your basic pay will be Rs. 12,925/- (Rupees Twelve Thousand Nine Hundred Twenty Five Only) per month in the pay scale of Rs. 10,000-325-15,200 plus allowances as per University rules. The Gross Salary Rs.50,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received 26/7/18

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2015/01

13 January 2015

Mr. Vikrant Vikram Singh
H.No.267,
Nr. Sankat Mochan Mandir
Nadipura, Lalitpur (U.P.)

Dear Mr. Singh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.10.2014.

3. **Salary.** Your basic pay will be Rs. 10,475/- (Rupees Ten Thousand Four Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 10,475/- will be Rs. 42,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India–existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

40

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received Original -
Vikrant Vikram Singh
13/02/15

Amanpreet Randhawa
Deputy-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2015/04

09 March 2015

Mrs. Rimjhim
C/o, Vibhas Chandra Jha,
Sharda Bhavan Colony
Saharsa (Bihar)

Dear Mrs. Rimjhim,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 18.02.2015.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues. .

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(34)

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Original received: Rinkhim

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2015/06

29 September 2015

Mr. Harendra Singh
New Ram Vihar Colony
Pinto Park-2, Morar
Gwalior-474006 (M.P.)

Dear Mr. Harendra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.07.2015.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 44,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recieved
8/10/15
Hasendra Singh

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2016/08

25th October 2016

Dr. Neeta Saxena
New H-53, Nr. Pani Ki Tanki,
Thatipur Chouraha,
Thatipur,
Gwalior (M.P.)

Dear Dr. Saxena,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.09.2016.

3. **Salary.** Your basic pay will be Rs. 11,625/- (Rupees Eleven Thousand Six Hundred Twenty Five Only) per month in the pay scale of Rs. 10000-325-15200 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,625/- will be Rs. 40,283/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
3/11/2016

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ABS/2018/10 **13th September 2018**

Mr. Manav Vigg,
A-9, Kushal Nagar,
Gwalior-474002 (M.P.)

Dear Mr. Vigg,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 27.08.2018.

3. **Salary**. Your basic pay will be Rs.12,925/- (Rupees Twelve Thousand Nine Hundred Twenty Five Only) per month in the pay scale of Rs. 10,000-325-15,200 plus allowances as per university rules. The Gross Salary Rs.60,000/- per month will be paid to you.

4. **Place of Posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India -- existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Rupees
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes.

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

11/10/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2015/02 09 March 2015

Mr. Pankaj Mishra
107, Shekhu Pura Colony
Ali Ganj
Lucknow (U.P.)

Dear Mr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Business School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.01.2015.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 33,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity. punctuality. discipline. etc.. and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original.

PANKAJ MISHRA.

30/10/15.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

T/ABS

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ABS/2017/01

7th March 2017

Ms. Mansi Tiwari
Seth Street, Farrakhabad,
Pin Code-209625 (U.P)

Dear Ms. Tiwari,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2,Amity Business School,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 15.02.2017.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 32,152/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Received Mansi 18/03/17

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ABS/2018/11 **17th October 2018**

Ms. Chhavi Agarwal,
C-905, 4BHK, DB City
Sachin Tendulkar Marg,
Gwalior (M.P.)

Dear Ms. Agarwal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 29.08.2018.

3. **Salary.** Your basic pay will be Rs. 12,400/- (Rupees Twelve Thousand Four Hundred Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.45,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

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Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027 Mob : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu, admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa

Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

Ref. AUMP/RO/ABS/2018/09 13th September 2018

Ms. Monica Chauhan Bhadoriya,
107, Balwant Nagar, Gandhi Road,
Gwalior-474002 (M.P.)

Dear Ms. Bhadoriya,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.08.2018.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.45,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes.

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
11/10/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ABS/2019/01 11th February 2019

Dr. Vivek Gupta,
98, Ram Mohan Vihar,
Dayalbagh, Agra (U.P.)-282005

Dear Dr. Gupta,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 11.02.2019.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.50,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India -- existing or to be opened in future - as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ABS/2020/01 **3rd March 2020**

Dr. Sonali Srivastava,
30, Radha Nagar,
Dayalbagh, Agra (U.P.)-282005

Dear Dr. Srivastava,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Business School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.02.2020.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.45,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

08/03/2020

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

08/05/2020

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

03/03/2020

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

12/03/2020

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2017/06

28th July 2017

Maj. Gen. (Dr.) S.C. Jain, VSM (Retd.)**
620, Tulip, New Minal Residency,
JK Road, Bhopal-462023 (M.P.)

Dear Dr. Jain,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor (CSE) & Director, Amity School of Engineering & Technology,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.06.2017.

3. **Salary.** You will draw a consolidated salary of **Rs. 1,70,000/-** (Rupees One Lac Seventy Thousand Only) per month .Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be as per [illegible] notice period. [illegible] belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes.

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
09 Aug 17

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Ref: AUMP/RO/ASET/2018/007

25th July 2018

Prof. (Dr.) Venkatadri Marriboyina,
C/o Late Puli Raghavalu, H.No. 39-7-28A,
2nd Lane Gopal Nagar, Ongole,
Andhra Pradesh

Dear Prof. (Dr.) Marriboyina,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor & HOD (Computer Science & Engineering), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 23.07.2018.

3. **Salary.** Your basic pay will be Rs. 16,400/- (Rupees Sixteen Thousand Four Hundred Only) per month in the pay scale of Rs. 16,400-450-20,900-500-22,400 plus allowances as per University rules. The Gross Salary Rs.1,65,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline. etc.. and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Dr. Venkaladri M.
26.7.18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

AU MP/RO/ASET/2016/09

08th July 2016

Dr Arvind Kumar Upadhyay
1/243 , Rashmi Khand,
Sharda Nagar,
Lucknow (U.P.)

Dear Dr. Upadhyay,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor (CSE)** at **Amity School of Engineering & Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.07.2016.

3. **Salary.** Your basic pay will be Rs. 18,650/- (Rupees Eighteen Thousand Six Hundred Fifty Only) per month in the pay scale of Rs. 16400-450-20900-500-22400 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 18,650/- will be Rs. 100,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/02

04th January 2016

Mr. Hemant Kumar Soni
L.I.G. - 971,
Darpan Colony,
Gwalior-474011 (M.P.)

Dear Mr. Soni,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity School of Engineering & Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.09.2015.

3. **Salary.** Your basic pay will be Rs. 12,950/- (Rupees Twelve Thousand Nine Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,950/- will be Rs. 44,549/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
19/01/2016

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/04 **04th January 2016**

Mr. Ashok Kumar Shrivastava
Azad Nagar,
Street No.2,
Morar, Gwalior-474001
(M.P.)

Dear Mr. Shrivastava,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Engineering & Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 12.10.2015.

3. **Salary.** Your basic pay will be Rs. 9,650/- (Rupees Nine Thousand Six Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,650/- will be Rs. 33,923/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received 19/01/16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2020/04 **17th March 2020**

Dr. Subhrendu Guha Neogi,
Flate-2E, 123/3, N S C
Bose Road, Kolkata-700040

Dear Dr. Neogi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor (CSE), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 23.12.2019.

3. **Salary.** Your basic pay will be Rs. 16,200/- (Rupees Sixteen Thousand Two Hundred Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per university rules. The Gross Salary Rs.1,00,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior E-mail : info@gwa.amity.edu, admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
Subhmeet Ahluwalia
17/3/2020

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Ref: AUMP/RO/ASET/2020/05

20th March 2020

Dr. Kapil Sharma
H.No. 505, Babu Dandi Ki Goth,
Bada Lashkar, Gwalior (M.P.)

Dear Dr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor (CSE), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 02.03.2020.

3. **Salary.** Your basic pay will be Rs. 12,420/- (Rupees Twelve Thousand Four Hundred Twenty Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per university rules. The Gross Salary Rs.67,280/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Increments.

performance (work and conduct), punctuality, discipline, etc. and the results achieved efficiency, regularity, punctuality, discipline, etc. and the results achieved Annual increment may be withheld if the performance is found sub-normal unsatisfactory, or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

remaining medically fit and capable of [illegible] reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Recieved

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

23 October 2013

AUMP/RO/ASET/2013/24

Ms. Samta Jain,
D-3, Phase-2, Garden homes,
Alkapuri
Gwalior- M.P.

Dear Ms. Jain,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2013.

3. **Salary.** You will draw a consolidated salary of **Rs 28,000/-** (Rupees Twenty Eight Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel : +91 -751-3290666, 3290667 Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original on 24 Oct '13.
Thanks a lot Sir.
24/10/13.
(Samta Jain Goyal).

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH
Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/07 **08th July 2016**

Ms. Divya Gautam
301-A, Siddhi Enclave,
Sarv Sampann Nagar
Indore (M.P.)

Dear Ms. Divya Gautam,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3** at **Amity School of Engineering & Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.08.2015.

3. **Salary.** Your basic pay will be Rs. 11,300/- (Rupees Eleven Thousand Three Hundred Only) per month in the pay scale of Rs. 10000-325-15200 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,300/- will be Rs. 39,500/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
21/2/16
Divya Gautam

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2014/07 **01 August 2014**

Ms Madhavi Dhingra,
105, Phase-II, Garden Homes,
Alkapuri
Gwalior-M.P.

Dear Ms. Dhingra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 30.07.2014.

3. **Salary.** You will draw a consolidated salary of **Rs 25,000/-** (Rupees Twenty Five Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received Appointment Letter.
30/09/14
(Mrs. Madhavi Dhingra)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2011-12/02

09 January 2012

Mr. Vivek Parashar,
A/17, Surya Nagar
Gwalior - 474012

Dear Mr. Parashar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.07.2011.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. **AUMP/RO/ASET/2011-12/07**

Date : **10 May 2012**

Ms. Amrita Parashar,
A/17, Surya Nagar
Gwalior - 474012

Dear Ms. Parashar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Ad-hoc Lecturer** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.03.2012.

3. **Salary.** You will draw a consolidated salary of **Rs 22,000/-** (Rupees Twenty Two Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel: +91-751- 3290666, 3290667 Mob: +91-8349994630, 8349994631, 834999462
Website: www.amity.edu/gwalior | Email: info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Received Original
10/05/2012

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/03 **04th January 2016**

Mr. Devendra Kumar Mishra
Chitera Oli,
Madhav Ganj,
Lashkar, Gwalior-474001
(M.P.)

Dear Mr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity School of Engineering & Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 29.09.2015.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 47,540/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Received
19-01-16

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2019/09 **1st November 2019**

Dr. Harish Kumar Shakya,
26, Durgapuri, Tansen Road,
Gwalior (M.P.)-474002

Dear Dr. Shakya,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-II (CSE), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.10.2019.

3. **Salary.** Your basic pay will be Rs. 11,300/- (Rupees Eleven Thousand Three Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs.76,400/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received by me
01/11/19

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2013/26 **23 October 2013**

Mr. Varun Mishra,
D-5, Givindpuri,
Thatipur
Gwalior- M.P.

Dear Mr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2013.

3. **Salary.** You will draw a consolidated salary of **Rs 25,000/-** (Rupees Twenty Five Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel : +91 -751-3290666, 3290667 Mob. : +91-8349994630, 8349994631, 8349994632

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original copy

6/1/2014

(Varunvikram)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/05 **04th January 2016**

Mr. Dinesh Sharma
3, New Govind Puri,
Thatipur,
Morar, Gwalior-474001
(M.P.)

Dear Mr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Engineering & Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.10.2015.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 32,152/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, **Mob.** : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I **E-mail** : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
19/8/16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2021/03 **8th March 2021**

Dr. Pratiksha Gautam,
Sector-6, Block-C, House No.
728, Awas Vikas Colony, Sikandra,
Agra-282007 (U.P.)

Dear Dr. Gautam,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (CSE), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 09.10.2019.

3. **Salary.** Your basic pay will be Rs. 16,150/- (Rupees Sixteen Thousand One Hundred Fifty Only) per month in the pay scale of Rs. 15600-39100 AGP 6000 plus allowances as per university rules. The Gross Salary Rs.75,000/ per month will be paid to you plus single room accommodation in Girls Hostel.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
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Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

(46)

AUMP/RO/ASET/2014/03

12 May 2014

Mr. Rajeev Goyal
D-3, Garden Homes, Phase-II,
Alkapuri
Gwalior- M.P.

Dear Mr. Goyal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 10.03.2014.

3. **Salary.** You will draw a consolidated salary of **Rs 30,000/-** (Rupees Thirty Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

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Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

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11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Human Resources

Registrar
Amity University Madhya Pradesh
Gwalior

(44

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original Copy
22/05/2014
(RAJEEV GOYAL)

Arvindpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/15 **05th September 2016**

Dr Raghvendra Sharma
127,
P P Nagar,
Sikandra
Agra (U.P.)

Dear Dr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor (ECE)** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 12.08.2016.

3. **Salary.** Your basic pay will be Rs. 20,450/- (Rupees Twenty Thousand Four Hundred Fifty Only) per month in the pay scale of Rs. 16400-450-20900-500-22400 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 20,450/- will be Rs. 110,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, **Mob.** : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I **E-mail** : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

05/09/2016

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recd 29/09/16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2011-12/03

09 January 2012

Mr. Vivek Singh Kushwah
B.M. 518, Deendayal Nagar
Gwalior- M.P.

Dear Mr. Kushwah,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.06.2011.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 40,800/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original copy
13/1/212

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2013/25

23 October 2013

Ms. Rinkoo Bhatia,
206, Virendra Villa,
Behind S.P. Office,
Patel Nagar, Citi Center
Gwalior- M.P.

Dear Ms. Bhatia,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 23.09.2013.

3. **Salary.** Your basic pay will be Rs. 12,000/- (Rupees Twelve Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,000/- will be Rs. 50,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received Original Documents
06/01/14
Mrs Rinku Bhatia

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2019/03 **4th July 2019**

Ms. Shally Goyal,
Goyal & Company,
Jain Mandir Road,
Morena (M.P.)

Dear Ms. Goyal,

1. With reference to your application dated 13.04.2019, the management is pleased to inform you that your appointment as **Assistant Professor-2** has been converted from full time to part time w.e.f 29.05.2019

2. The earlier appointment order issued to you vide our office letter ASET/2012-13/16 dated 21.01.2013 stands cancel with effect from 28th May 2019.

3. **Salary.** You will draw a consolidated salary of **Rs. 33,445**/- (Rupees Thirty Three Thousand Four Hundred Forty Five Only) per month. Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Timing.** You are required to remain present for minimum of 04 hours in the campus either in the First Half or Second Half of the duty hours. As decided by the Authority of the University.

6. **Termination.** Cessation of service confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027. Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu, gumeshgoyal@gwa.amity.edu

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

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AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2014/01 **03 January 2014**

Mr. Ashutosh Barua,
Pandit Vihar Colony,
Maharana Pratap Nagar
Gole Ka Mandir
Gwalior- M.P.

Dear Mr. Barua,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 02.09.2013.

3. **Salary.** You will draw a consolidated salary of **Rs 26,000/-** (Rupees Twenty Six Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Kandhawa
Director-Human Resources
Amity University Madhya Pradesh

Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel : +91 -751-3290666, 3290667 Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Recieved original Copy
Ashutosh
06/01/2014
(ASHUTOSH BARUA)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(4)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2013/22 **22 October 2013**

Mr. Narendra Kumar Garg,
64, Vikash Nagar,
Near Sai Baba Mandir
Gwalior- M.P.

Dear Mr. Garg,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 05.09.2013.

3. **Salary.** Your basic pay will be Rs. 12,000/- (Rupees Twelve Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,000/- will be Rs. 50,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Kandhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Kanghawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

24/10/2013.
Received original
Narendra Kumar 4289

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Ref: AUMP/RO/ASET/2018/05 20th July 2018

Dr. Ajay Kumar Dadoria,
101, MIG, Sandipani Nagar,
Ujjain (M.P.)

Dear Dr. Dadoria,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Electronic & Communication Engineering), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 02.07.2018.

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs.70,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

#1#

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be determined by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc. and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Ajay
26/07/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASL/2019/02

19th June 2019

Dr. Shramita Pandey
206, Kutumb Apartment,
Balwant Nagar, Gwalior (M.P.)

Dear Dr. Pandey,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Part Time),Amity School of Languages,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 10.06.2019.

3. **Salary.** You will draw a consolidated salary of Rs. 25,000/- (Rupees Twenty Five Thousand Only) per month. Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Director

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be reg ulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
Pramila Pandey
24.9.2019.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASL/2017/01

6th September 2017

Ms. Neelam Singh Tomar
GL-388, Deen Dayal Nagar,
Gwalior-474005 (M.P.)

Dear Ms. Tomar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Part Time),Amity School of Languages,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 04.08.2017.

3. **Salary.** You will draw a consolidated salary of **Rs. 20,000/-** (Rupees Twenty Thousand Only) per month. Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

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Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received

28/9/17

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASL/2015/01

06th October 2015

Ms Neetu Sinha
H.No.1031, Ward No.19
14-Patel Nagar, Girihinda,
Sheikhpura (Bihar)

Dear Ms. Sinha,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School Languages,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 31.08.2015.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received by
Neetu Sinha (Original c/ocu.)
26.10.2015

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/ASET/2019/04 **4th July 2019**

Dr. C.P. Jawahar
15C, P Block Extension,
Sivam Nagar, Coimbatore-641042
Tamil Nadu

Dear Dr. Jawahar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor and Head, Department of Mechanical Engineering, Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.06.2019.

3. **Salary.** Your basic pay will be Rs. 19,550/- (Rupees Nineteen Thousand Five Hundred Fifty Only) per month in the pay scale of (Rs. 16,400-450-20,900-500-22,400) plus allowances as per university rules. The Gross Salary Rs.1,55,000/- per month will be paid to you plus accommodation in boys hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

C.P. 10/07/19

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(3)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2011-12/04

09 January 2012

Mr. Nasir Khan,
Gandhi Road,
Baradari Churaha Idgah
Morar, Gwalior – M.P.

Dear Mr. Khan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer**, at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 07.10.2011.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 30,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India–existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your services are liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Nasir Ickram

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

T- ASET - MAE

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2016/18

25th October 2016

Mr Nagendra Kumar Sharma
Village & Post Sirmour Ka Pura,
Tehsil Ambah,
Dist. Morena (M.P.)

Dear Mr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3 (MAE)** at **Amity School of Engineering and Technology**, Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 14.09.2016.

3. **Salary.** Your basic pay will be Rs. 11,625/- (Rupees Eleven Thousand Six Hundred Twenty Five Only) per month in the pay scale of Rs. 10000-325-15200 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,625/- will be Rs. 40,283/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
05/12/2011

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2015/01

09 March 2015

Mr Rohit Kumar Pandey
Village- Gangapur
Post- Dihiya, Via- Govindgarh
District- Rewa (M.P.)

Dear Mr. Pandey,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 15.09.2014.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 42,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
nity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received in Original
30/3/15
Rohit Kr. Pandey

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/ASET/2020/03 **23rd January 2020**

Dr. Manvandra Kumar Singh
V-Wakharan, P-Sahupuri,
D-Chandauli-221009 (U.P.)

Dear Dr. Singh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Department of Mechanical Engineering, Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.01.2020.

3. **Salary.** Your basic pay will be Rs. 16,425/- (Rupees Sixteen Thousand Four Hundred Twenty Five Only) per month in the pay scale of (Rs. 15,600-39,100) plus allowances as per university rules. The Gross Salary Rs.70,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
04.02.2020

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Ref: AUMP/RO/ASET/2018/03

20th July 2018

Mr. Sandeep Rathee
V.P.O. Bhaproda (Near Girls Sr. Sec. School),
District-Jhajjar-124501 (Haryana)

Dear Mr. Rathee,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (MAE), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 13.06.2018.

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs.70,000/ per month will be paid to you plus single room accommodation in boys hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. Fitness. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. Mode of Notification. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Received 30/7/18

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/ASET/2020/02 **23rd January 2020**

Dr. Vimal Kumar Gupta
Q. No. 60, K.K. Nagar,
Sikandra, Agra (U.P.)

Dear Dr. Gupta,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor and Head, Department of Civil Engineering, Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.01.2020.

3. **Salary.** Your basic pay will be Rs. 17,460/- (Rupees Seventeen Thousand Four Hundred Sixty Only) per month in the pay scale of (Rs. 12,000-420-18,300) plus allowances as per university rules. The Gross Salary Rs.1,65,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
27.01.2020.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(3)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2012-13/18 **8 April 2013**

Mr. Mohan Kantharia
C/o Katori Devi Mandil,
Vikas Colony,
Nimbalkar Ki Goth No. 2,
Kampoo, Lashkar
Gwalior- M.P.

Dear Mr. Kantharia,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 18.02.2013.

3. **Salary.** Your basic pay will be Rs. 12,400/- (Rupees Twelve Thousand Four Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,400/- will be Rs. 62,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original
copy of Appointment letter
9-4-13

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2019/08

1st November 2019

Mr. Mahakavi P,
158-B, Ooranipatti Street,
Srivilliputhur, Virudhunagar,
Tamil Nadu-626125

Dear Mr. Mahakavi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-I (Civil), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.10.2019.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs.70,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received Appointment Order

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Ref. No. AUMP/RO/ASET/2018/01

26th April 2018

Mr. Imran Ahmad Khan,
97/19, Kayasthana Road,
Talaq Mahal, Kanpur-208001 (U.P.)

Dear Mr. Khan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1(Civil), Amity School of Engineering & Technology (ASET)**, Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 12.04.2018.

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 70,000/- per month will be paid to you.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027 Mob. : +91-8349934[illegible]
Website : www.amity.edu/[illegible] E-mail : [illegible]

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
by University Madhya Pradesh, Gwalior

Registrar
Jiwaji University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

04/06/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH
Established as per Government of Madhya Pradesh Act No. 23 of 2011

Ref: AUMP/RO/ASET/2018/04

20th July 2018

Mr. Ripunjoy Gogoi,
House No. 48, Birubari, Sadhupatti,
Ram Krishna Mission Road, Gopinath Nagar,
Guwahati-781016 (Assam)

Dear Mr. Gogoi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Civil Engineering), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 22.06.2018.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs.70,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University, Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel:

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Ripunjoy Gogoi
01.08.2018

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2018/09 4th September 2018

Mr. Sachin Tiwari,
921/1, Gondu Compound,
Shri Bazar, Jhansi (U.P.)

Dear Mr. Tiwari,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-I (Civil), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.08.2018.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs.40,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11 **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice. which shall be deducted from your salary or other dues

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2012-13/13

04 December 2012

Dr. Manisha Singh
Kasmada House,
Azad Nagar, Morar
Gwalior – M.P.

Dear Dr. Singh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor (Physics)** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.09.2012.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 48,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Anil Srivastav

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior Registrar
Amity University Madhya Pradesh
Gwalior

Received original
VSingh/4/12/12
(DR. Manisha Singh)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(4)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2011-12/06

09 January 2012

Dr. Pankaj Kumar Mishra,
Madhav Ganj Chiteraoli,
Lashkar, Gwalior – M.P.

Dear Dr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Senior Lecturer**, at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 25.07.2011.

3. **Salary.** Your basic pay will be Rs. 10,200/- (Rupees Ten Thousand Two Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 10,200/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
ity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original
13.01.2012

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

T- ASET - Physics -

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAS/2016/21

11th November 2016

Dr. Snehal Chandrashekhar Jani
17, Maruti Park,
Nr. Top 3 Circle, Talaja Road,
Bhavnnagar-364002
(Gujrat)

Dear Dr. Jani,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School of Pure & Applied Sciences,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 09.11.2016.

3. **Salary.** Your basic pay will be Rs. 11,575/- (Rupees Eleven Thousand Five Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,575/- will be Rs. 40,122/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
02/12/16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. **AUMP/RO/ASET/2011-12/05**

Date :
09 January 2012

Ms. Rachna Kathal,
A-16, Opposite Gill House, University Road,
Govindpuri, Gwalior

Dear Ms. Kathal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 11.08.2011.

3. **Salary.** You will draw a consolidated salary of **Rs 25000/-** (Rupees Twenty Five Thousand Only),per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

87

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(36)

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received Original.
Rachana.
13.01.2012.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2017/05

28th June 2017

Dr. Divya Singh
House No.215, Krishna Saw Mill,
Kalyan Colony, Durgamauda, Behind
Railway Station, Lakdi Taal Road,
Sonumuda, Rigarh-496001 (Chhattisgarh)

Dear Dr. Singh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Chemistry), Amity School of Engineering & Technology**, Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 20.06.2017.

3. **Salary**. Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13,500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs.8,550/- will be Rs. 35,000/- per month.

4. **Place of posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

1

Received original

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2019/07 **3rd October 2019**

Dr. Santosh Kumar Sharma,
D-Block, SR-6, Near Police Chowki Park
Harishankar Puram, Gwalior (M.P.)

Dear Dr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor & HOD (Mathematics), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 23.09.2019.

3. **Salary.** Your basic pay will be Rs. 15,360/- (Rupees Fifteen Thousand Three Hundred Sixty Only) per month in the pay scale of Rs. 12000-420-18300 plus allowances as per University rules. The Gross Salary Rs.1,10,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/ASET/2019/06 **19th September 2019**

Dr. Girraj Kumar Verma,
11A, Banshi Vihar Extention,
Pachimpuri, Sikandra, Agra-282007

Dear Dr. Verma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor (Mathematics), Amity School of Engineering & Technology, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.09.2019.

3. **Salary.** Your basic pay will be Rs. 12,000/- (Rupees Twelve Thousand Only) per month in the pay scale of Rs. 12000-420-18300 plus allowances as per University rules. The Gross Salary Rs.62,000/ per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

19/09/2019

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Date
27/09/2019

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2014/08 **01 August 2014**

Ms Sonia Shivhare
162, Mayur Nagar,
Thatipur,
Gwalior-M.P.

Dear Ms. Shivhare,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Engineering and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 24.02.2014.

3. **Salary.** You will draw a consolidated salary of **Rs 28,000/-** (Rupees Twenty Eight Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received Original

Amanpreet Randhawa
Deputy Manager Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASET/2012-13/11

03 January 2012

Mr. Alok Jain
77, Khedapati Colony
Gwalior – M.P.

Dear Mr. Jain,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Senior Lecturer** at **Amity School of Engineering and Technology, Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.10.2012.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 47,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior Registrar
Amity University Madhya Pradesh
Gwalior

Recieved original
03/01/13

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCO/2013/04

23 October 2013

Dr. Sumit Narula,
G-58, Lajpat Nagar-2,
New Delhi -110024

Dear Dr. Narula,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Deputy Director** , at **Amity School of Communication, Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 13.06.2013.

3. **Salary.** Your basic pay will be Rs. 15,780/- (Rupees Fifteen Thousand Seven Hundred Eighty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 15,780/- will be Rs. 70,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organizational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original copy
Sunil Nandla
06/01/2014

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCO/2015/01 **13 January 2015**

Mr. Dhruv Sabharwal
130, Avas Vikas Colony,
G.T. Road,
Aligarh-U.P.

Dear Mr. Sabharwal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Communication,** Amity University Madhya Pradesh, on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 13.08.2014.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpfeet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original copy
13/2/2015
(Dhruv Sabharwal)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCO/2019/01 **19th June 2019**

Mr. Siddharth Sharma,
Sanskirit-7, Near Wenay School,
Satyadev Nagar, Gandhi Road,
Gwalior (M.P.)-474011

Dear Mr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School of Communication, University Madhya Pradesh, purely on Contractual basis for a period of 11 months** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.06.2019

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary Rs. 37,500/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Renewal of Contract**. Your appointment shall initially be for a period of 11 months, however on satisfactory performance and availability of vacancy, your contract may be renewed if deemed fit by the management. .

6. **Termination.** During the period of contract, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

8. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

11. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

12. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recieved
09-Jan-2019

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASCO/2019/02 **1st November 2019**

Dr. Adhrit Chandra Pati Tripathi,
21/439, Indira Nagar,
Lucknow-226016

Dear Dr. Tripathi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School Communication, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 14.10.2019.

3. **Salary.** Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.50,000/- per month will be paid to you plus single accommodation in boys hostel.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Received 14/11/2019

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASCO/2019/03 **26th November 2019**

Dr. Sandeep Kumar,
Bela Chapra, PO-M.J.C Bela,
Muzaffarpur, Bihar-842005

Dear Dr. Kumar

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School Communication, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 21.10.2019.

3. **Salary.** Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.60,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, **Mob.** : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | **E-mail** : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASCO/2020/01

5th February 2020

Dr. Pranav Mishra,
C-20, New Lokmat Colony,
Butibori, Nagpur-441122 (M.H.)

Dear Dr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School of Communication, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.02.2020.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.50,000/- per month will be paid to you plus single accommodation in boys hostel.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recieved
2.3.2020

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

ASCO

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No 27 of 2010

AUMP/RO/ASCO/2016/04

05th September 2016

Mr. Ashish Sharma
Village- Garoru
Post & Teh.- Joginder Nagar
District- Mandi-175015
(Himachal Pradesh)

Dear Mr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity School of Communication,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.08.2016.

3. **Salary.** Your basic pay will be Rs. 11,025/- (Rupees Eleven Thousand Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,025/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amarjeet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found remaining medically (physically and mentally) fit. The management reserves right to have you medically examined at any time during the course of you employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

05/09/2016

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

4/10/16

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No 27 of 2010

AUMP/RO/ADMIN/2017/09

6th September 2017

Mr. Satnam Singh,
Village-Tewari-P.O. Bajana Khurd,
Tehsil Ganaur, Dist. Sonipat (Haryana)

Dear Mr. Singh,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Teaching Associate- ASCO,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 14.08.2017.

3. **Salary.** You will draw a consolidated salary of **Rs. 25,000/-** (Rupees Twenty Five Thousand Only) per month .Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, **Mob.** : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I **E-mail** : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received

29/09/17

Amarpreet Randhawa
Dy. Manager Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASCO/2018/01 13th September 2018

Ms. Mehrazun Neesa Haque,
12, Maulana Mohd Ali Road,
Khidderpore, Kolkata-700023 (W.B.)

Dear Ms. Haque,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School Communication, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 20.08.2018.

3. **Salary**. Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs.55,000/- per month will be paid to you plus accommodation in girls hostel on sharing basis.

4. **Place of Posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Resources
Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes.

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Recieved.
M. Magre.
11/10/15

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2011-12/01

09.01.2012

Dr. Deepa Pandey,
B-2/65, Sector –B,
Priyadarshani Colony,
Sitapur Road,
Lucknow (U.P.)

Dear Dr. Pandey,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor**, at **Amity Institute of Behavioral and Allied Sciences,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.10.2011.

3. **Salary.** Your basic pay will be Rs. 10,200/- (Rupees Ten Thousand Two Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 10,200/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources

Amity University Madhya Pradesh

Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received original with thanks
12/01/12

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No 27 of 2010

AUMP/RO/AIBAS/2016/06

5th September 2016

Dr. Rajendra K Sharma
Shivelok Phase-III (Extention)
House No.-53,
Khajurikalan Road, Piplani,
Bhopal-462021 (M.P.)

Dear Dr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor– Clinical Psychology, Department of Clinical Psychology** at **Amity Institute of Behavioural & Allied Sciences,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 30.08.2016.

3. **Salary.** Your basic pay will be Rs. 20,900/- (Rupees Twenty Thousand Nine Hundred Only) per month in the pay scale of Rs. 16400-450-20900-500-22400 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 20,900/- will be Rs. 85,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

05/09/2016

Mr. Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
University Madhya Pradesh
Gwalior

Received
R. Sh...
3/9/16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

Ref. No. AUMP/RO/AIBAS/2018/03

26th April 2018

Dr. Deepak Kumar
36-A, Arvind Puram, Phase-I,
Paschim Puri, Sikandra,
Agra (U.P.)

Dear Dr. Kumar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor, Amity Institute of Behavioral and Allied Sciences (AIBAS),** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 05.04.2018.

3. **Salary.** Your basic pay will be Rs. 17,040/- (Rupees Seventeen Thousand Forty Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per University rules. The Gross Salary Rs. 72,000/- per month will be paid to you.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior 474005 MP India
Tel: +91-751-2496025, 2496026, Mob: +91-9425349934

7. **Increments**. Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement**. You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

30/5/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2018/09

5th December 2018

Mr. Neelabh Prajapati,
4/46, Vishesh Khand,
Gomti Nagar, Lucknow-222010

Dear Mr. Prajapati,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2, Clinical Psychology, Amity Institute of Behavioral and Allied Sciences (AIBAS), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 22.10.2018.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 65,000/- per month will be paid to you plus accommodation in boys hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpur, Gwalior - 474005, MP (India)
Tel. : +91-751-2496025 2496026, 2496027, **Mob.** : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | **E-mail** : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
21/12/18.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

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Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2016/01 **08 April 2016**

Ms. Shubhagata Awasthi
39, Ganga Vihar Colony
Near Karauli Mata Temple
Mahalgaon
Gwalior (M.P.)

Dear Ms. Awasthi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Contractual)** at **Amity Institute of Behavioural & Allied Science,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 10.03.2016.

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,275/- will be Rs. 29,496/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's-salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Mr. Rajesh Jain
Offg. Registrar,
Amity University Madhya Pradesh,
Gwalior

AMITY UNIVERSITY MADHYA PRADESH
Maharajpura
Gwalior

Received Shubhagata 29/07/2016

SHUBHAGATA AWASTHI.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 25 of 2010

AUMP/RO/AIBAS/2018/06 25th June 2018

Ms. Jennifer Salim Chandani,
A-304, Omkar Tower Mhada,
HIG-1, Shruti Sectror-5, Mira Road (E),
Dist.Thane, Maharashtra-401107

Dear Ms. Chandani,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Behavioral and Allied Sciences (AIBAS), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 23.07.2018.

3. **Salary.** Your basic pay will be Rs. 8,825/- (Rupees Eight Thousand Eight Hundred Twenty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 40,000/- per month will be paid to you plus single accommodation in girls hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Read & Understood
30/07/18

Ramanpreet Randhawa
Asst. Manager Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2020/02

5th February 2020

Ms. Divya Chauhan
C-59, X/I, C-Block,
Dilshad Garden, Delhi-110095

Dear Ms. Chauhan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor, Clinical Psychology, Amity Institute of Behavioral and Allied Sciences (AIBAS), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 27.01.2020.

3. **Salary.** Your basic pay will be Rs. 15,600/- (Rupees Fifteen Thousand Six Hundred Only) per month, plus allowances as per University rules. The Gross Salary Rs. 58,000/- per month will be paid to you plus accommodation in girls hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Ability University Madhya Pradesh, Gwalior

Registrar
Ability University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

2/3/20

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2018/11

5th December 2018

Dr. Khusboo,
37/319A/11, Nagla Padi,
Near Chauranga Mandir,
Agra (U.P.)-282005

Dear Dr. Khusboo,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Behavioral and Allied Sciences (AIBAS), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.12.2018.

3. **Salary.** Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 55,000/- per month will be paid to you plus accommodation in Girls Hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

19/12/18

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2019/01 **20th August 2019**

Dr. Mohd Owais Khan,
16/61, Pathan Mohalla,
Jaiganj Post Office,
Aligarh-202001 (U.P.)

Dear Dr. Khan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Behavioral and Allied Sciences (AIBAS), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.07.2019.

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 50,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
17/09/19

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AIBAS/2018/10 **5th December 2018**

Mr. Vatsal Priyadarshi Pandey,
B-1/19, ASSI, Varanasi,
(U.P.)-221005

Dear Mr. Pandey,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Behavioral and Allied Sciences (AIBAS), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 14.11.2018.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 42,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, **Mob.** : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I **E-mail** : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Dwivedy
19/02/18

Amarjeet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2017/03

9th October 2017

Maj Gen Rajinder Kumar. AVSM,SM,VSM (Retd)
H.No. 865, Sector-37, Arun Vihar,
Noida,Gautam Budh Nagar-U.P.

Dear Maj Gen,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor & Director ,Amity Law School,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 04.09.2017.

3. **Salary.** You will draw a consolidated salary of **Rs. 1,50,000/-** (Rupees One Lac Fifty Thousand Only) per month .Your emoluments shall be subjects to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

1

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www amity edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
08/11

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established under Madhya Pradesh Act No. 27 of 2...

AUMP/RO/ALS/2018/01

16th January 2018

Dr. Rakhi Singh Chouhan,
528, Chouhan Store, MG Road,
Khandwa (M.P.)

Dear Dr. Chouhan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor, Amity Law School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.08.2017.

3. **Salary.** Your basic pay will be Rs. 17,040/- (Rupees Seventeen Thousand Forty Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per University rules. The Gross Salary Rs. 57,719/- per month will be paid to you.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496035, Mob. : +91-9349994630, 9349994631, 9349994632
Website : www.amity.edu/gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
19/3/18

Amanpreet Randhawa
Deputy Manager Human Resources
Amity University Madhya Pradesh, Gwalior

#3#

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2016/01 **04th January 2016**

Mr. Sandeep Kulshrestha
20, Alkapuri
City Center
Gwalior (M.P.)

Dear Mr. Kulshrestha,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1 (Contractual)** at **Amity Law School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 02.11.2015.

3. **Salary.** Your basic pay will be Rs. 10,750/- (Rupees Ten Thousand Seven Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 10,750/- will be Rs. 37,465/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recieved
20/1/2016
(Sandeep Kulshrestha)

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2016/05 **09th August 2016**

Mr. Sanjiv Singh Bhadauria
C/o Rambir Singh Bhadauria
Bah Road, Udi-Mod,
Etawah
(U.P.)

Dear Mr. Bhadauria,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-3** at **Amity Law School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.07.2016.

3. **Salary.** Your basic pay will be Rs. 12,925/- (Rupees Twelve Thousand Nine Hundred Twenty Five Only) per month in the pay scale of Rs. 10000-325-15200 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,925/- will be Rs. 44,469/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14 **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received. 6/9/16

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2014/06 **01 December 2014**

Dr. Saroj Choudhary
House No. 28, LNUPE Campus,
Mela Road,
Gwalior. M.P.

Dear Dr. Chaudhary,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Law School at Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 07.11.2014.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organizational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received original —
Dr Saroj Chaudhary
19/12/14

Amanpreet Randhawa
Deputy Manager Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No 27 of 2010

AUMP/RO/ALS/2016/07 — 05th September 2016

Dr. Alpa Sethi
G-82, Near Jagh Jeevan Park
Kawa Khera,
Bhilwara-311001
(Rajasthan)

Dear Dr. Sethi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Law School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2016.

3. **Salary.** Your basic pay will be Rs. 11,575/- (Rupees Eleven Thousand Five Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,575/- will be Rs. 40,122/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time, without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

05/09/2016

Mr. Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recieved
4/10/2016

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH
Established vide Government of Madhya Pradesh Act No. 17 of 2010

AUMP/RO/ALS/2016/04 **08th July 2016**

Mr. Sachin Kumar Sharma
86- Krishna Puri
Near Society Hall,
Mathura (U.P.)

Dear Mr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2** at **Amity Law School,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 25.01.2016.

3. **Salary.** Your basic pay will be Rs. 12,400/- (Rupees Twelve Thousand Four Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,400/- will be Rs. 42,778/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
21/7/16

Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No 27 of 2010

AUMP/RO/ALS/2017/01

11th April 2017

Ms. Krati Rajoria
60, Sector-2, Vinay Nagar,
Gwalior-(M.P.)

Dear Ms. Rajoria,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1,Amity Law School,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.02.2017.

3. **Salary.** Your basic pay will be Rs. 8,825/- (Rupees Eight Thousand Eight Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,825/- will be Rs. 45,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Manpreet Randhawa
Director-Human Resources
University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received
Kriti Bajpai
19/04/17

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

#3# Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2012-13/03 09 October 2013

Mr. Abhinav Upadhyay,
E-38, Gyatri Vihar
Thatipur
Gwalior M.P.

Dear Mr. Upadhyay,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Lecturer, Amity Law School at Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 10.06.2013.

3. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,275/- will be Rs. 33,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India–existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organizational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received Original
3rd 15
15/11/13
Abhinav Upadhyay

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No 27 of 2010

AUMP/RO/ALS/2017/02

28th June 2017

Mr. Arun Sharma
C-14,15 Pragati Vihar Colony,
Gole Ka Mandir, Gwalior-474005(M.P.)

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Law School, Amity University Madhya Pradesh, purely on Contractual basis for a period of 11 months** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.05.2017

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 30,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India - existing or to be opened in future - as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Renewal of Contract.** Your appointment shall initially be for a period of 11 months, however on satisfactory performance and availability of vacancy, your contract may be renewed if deemed fit by the management.

6. **Termination.** During the period of contract, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

8. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment - honorary or remuneratory - or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

11. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

12. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
1/12/12

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2019/05 **20th August 2019**

Dr. Rajesh Kumar Mahawar,
180-Krishna Lok Phase-I,
Kanpur Road, Bunthra, Lucknow-227101

Dear Dr. Mahawar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Law School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 07.08.2019.

3. **Salary.** Your basic pay will be Rs. 8,825/- (Rupees Eight Thousand Eight Hundred Twenty Five Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per University rules. The Gross Salary Rs. 60,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received Khadawar 20/Aug/2019

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AUMP/RO/ALS/2018/02

11th April 2018

Mr. Sadanand Anantrao Karhale,
Mauli Krupa opposite civil Hospital,
Subash Road, Parbhani-431401

Dear Mr. Karhale,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Law School, Amity University Madhya Pradesh, purely on Contractual basis for a period of 11 months** on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 23.03.2018

3. **Salary**. Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,000/- will be Rs. 30,000/- per month.

4. **Place of posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Renewal of Contract**. Your appointment shall initially be for a period of 11 months, however on satisfactory performance and availability of vacancy, your contract may be renewed if deemed fit by the management. .

6. **Termination**. During the period of contract, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

8. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment - honorary or remuneratory - or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

11. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

12. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Schedule Received
17/4/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2019/01

1st May 2019

Ms. Mandeep Kaur,
35-Sector No.2, Satya Narayan Ki Tekri,
Shivnagar Ghosipura, Gwalior (M.P.)

Dear Ms. Kaur,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Law, Amity University Madhya Pradesh, purely on Contractual basis for a period of 11 months** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 27.03.2019

3. **Salary.** Your basic pay will be Rs. 10,750/- (Rupees Ten Thousand Seven Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary Rs. 60,000/- per month will be paid to you.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Renewal of Contract.** Your appointment shall initially be for a period of 11 months, however on satisfactory performance and availability of vacancy, your contract may be renewed if deemed fit by the management. .

6. **Termination.** During the period of contract, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, **Mob. :** +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I **E-mail :** info@gwa.amity.edu; admissions@gwa.amity.edu

8. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

11. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

12. **Fitness.** This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ALS/2019/04 **20th August 2019**

Dr. Pramod Kumar,
Moti Chak, Phateh Ali Shah,
P/o Pratapgarh City,
District Pratapgarh-230002 (U.P.)

Dear Dr. Kumar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Law School, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 07.08.2019.

3. **Salary.** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8,000-275-13,500 plus allowances as per university rules. The Gross Salary Rs. 60,000/- per month will be paid to you plus single accommodation in boys hostel on sharing basis.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in.case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
26/08/2019

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCENT/2011-12/01

09.01.2012

Dr. Iti Roychowdhury,
HIG-6, Darpan Colony,
Gwalior- M.P.

Dear Dr. Roychowdhury,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Deputy Director**, at **Amity System of Communication Enhancement and Transformation (ASCENT),** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 05.12.2011.

3. **Salary.** Your basic pay will be Rs. 16,200/- (Rupees Sixteen Thousand Two Hundred Only) per month in the pay scale of Rs. 12000-420-18300 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 16,200/- will be Rs. 50,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Registrar
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received
12/01/12

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCENT/2016/01

08th July 2016

Dr. Bishakha Mandal,
LIG-85, Darpan Colony
R.K. Puri, Thatipur
Gwalior (M.P.)

Dear Dr. Mandal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2**, at **Amity System of Communication Enhancement and Transformation (ASCENT),** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 04.07.2016.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 32,152/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received copy
15/07/16

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/AISS/2019/02

1st November 2019

Dr. Saleem Ahmad,
Moh-Sarai Kohna, Jatav Wali Gali,
Near Mistafa Masjid,Amroha-244221

Dear Dr. Ahmed,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-II, Amity Institute of Social Sciences, Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.10.2019.

3. **Salary.** Your basic pay will be Rs. 11,575/- (Rupees Eleven Thousand Five Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per university rules. The Gross Salary Rs. 60,000/- per month will be paid to you plus single room accommodation in boys hostel.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhe
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Received
Saleem Ahmad

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(46)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCENT/2013/02

21.10.2013

Ms. Sudha Mishra,
31, Raghav Puram
Opposite Pragati Vidya Peeth
Morar
Gwalior- M.P.

Dear Ms. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor**, at **Amity System of Communication Enhancement and Transformation (ASCENT),** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2013.

3. **Salary.** Your basic pay will be Rs. 10,200/- (Rupees Ten Thousand Two Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 10,200/- will be Rs. 35,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh

Amity University Madhya Pradesh

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Received the original
23/10/13
(Sudha Mishra)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASCENT/2016/02

09th August 2016

Ms. Deepti Bhargava,
'Prabu Vilas' 180,
Jiwaji Nagar, Thatipur
Gwalior (M.P.)

Dear Ms. Bhargava,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-2**, at **Amity System of Communication Enhancement and Transformation (ASCENT),** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.08.2016.

3. **Salary.** Your basic pay will be Rs. 9,100/- (Rupees Nine Thousand One Hundred Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,100/- will be Rs. 32,152/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

09.08.2016

Rajesh Jan
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
Deepak
Aug 26, 2016

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Human Resources
Amity University Madhya Pradesh, Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASFT/2014/01

03 November 2014

Ms Anshu Singh Choudhary
Village Champawati,
District Punnea - Bihar

Dear Ms. Choudhary,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor** at **Amity School of Fashion Designing and Technology,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 23.10.2013.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 42,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh

Registrar
Amity University Madhya Pradesh

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Recieved Original

(Anshu Singh Chaudhary)

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASFDT/2020/01

14th January 2020

Ms. Shweta Singh
H.No. 70G, Sainik Kunj,
Nanda Nagar, PO-Kunraghat,
Dist, Gorakhpur-273008 (U.P.)

Dear Ms. Singh

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School of Fashion Design Technology, Amity University Madhya Pradesh, purely on Contractual basis for a period of 11 months** on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 06.01.2020

3. **Salary** Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. The Gross Salary Rs. 28,610/- per month will be paid to you plus accommodation in girls hostel on sharing basis.

4. **Place of Posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Renewal of Contract**. Your appointment shall initially be for a period of 11 months, however on satisfactory performance and availability of vacancy, your contract may be renewed if deemed fit by the management.

6. **Termination**. During the period of contract, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

8. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

11. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

12. **Fitness.** This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Received

Shweta.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASFDT/2019/02

30th April 2019

Ms. Mahima Nand,
007, Eden Garden, Khurai Road,
Shrut Dham ke Samne Hiranchhipa,
Sagar-470113 (M.P.)

Dear Ms. Nand,

1. With reference to your-application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School of Fashion Design & Technology, Amity University Madhya Pradesh, purely on Contractual basis for a period of 11 months** on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 15.04.2019

3. **Salary**. Your basic pay will be Rs. 8,000/- (Rupees Eight Thousand Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary Rs. 28,610/- per month will be paid to you plus accommodation in girls hostel on sharing basis.

4. **Place of posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Renewal of Contract**. Your appointment shall initially be for a period of 11 months, however on satisfactory performance and availability of vacancy, your contract may be renewed if deemed fit by the management. .

6. **Termination**. During the period of contract, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

7. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | Email : info@gwa.amity.edu / hrdirectors@gwa.amity.edu

8. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

11. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

12. **Fitness.** This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Read & Received

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASAP/2019/02

2nd May 2019

Prof. (Dr) Lalitesh Kumar Jain,
A-7, Kalpana Nagar,7 No. Crossing,
Morar,Gwalior-474006 (M.P.)

Dear Prof. (Dr) Jain,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor & Director, Amity School of Architecture & Planning , Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 15.02.2019.

2. **Salary.** Your basic pay will be Rs. 19,100/- (Rupees Ninety Thousand One Hundred Only) per month in the pay scale of Rs. 16,400-450-20,900-500-22,400 plus allowances as per University rules. The Gross Salary Rs.120,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 70 years, or earlier if found medically unfit. Any extension of employment beyond 70 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Read

21/05/19

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2015/01

18 February 2015

Mr Ashish Sharma
13- Kanti Nagar
Tansen Road,
Gwalior (M.P.)

Dear Mr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Architecture and Planning,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.02.2015.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 45,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2015/04

06 April 2015

Mr. Sudheer Singh Sikarwar
Veer Kamal Villa, Officer Colony
Near S.P. Bunglow,
Morena (M.P.)

Dear Mr. Sikarwar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Architecture and Planning,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.04.2015.

3. **Salary.** You will draw a consolidated salary of **Rs 45,000/-** (Rupees Forty Five Thousand Only), per month. Your emoluments shall be subject to statutory deductions applicable from time to time.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior I Email : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

(Lt. Sudheer Singh Silawat)

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2015/11

08th December 2015

Mr. Manish Ku. Chitranshi
M-53, Darpan Colony
Thatipur
Gwalior (M.P.)

Dear Mr. Chitranshi,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Architecture and Planning,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Salary.** Your basic pay will be Rs. 9,375/- (Rupees Nine Thousand Three Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 9,375/- will be Rs. 33,038/- per month.

3. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

4. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

5. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

6. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

7. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

8. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

11. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

12. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

13. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

14. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

08/12/15

Rajesh Jain
Officiating Registrar,
Amity University Madhya Pradesh,
Gwalior

Recieved
20/01/2016

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2017/03

28th June 2017

Mr. RajeevParashar
Infront of Sandhya Dharmashala ,
M. S. Road, Joura District,
Morena (M.P.)

Dear Mr. Parashar,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-I, Amity School of Architecture & Planning ,** Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 15.05.2017.

3. **Salary.** Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13,500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,550/- will be Rs. 45,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
Rajeev
29/06/17

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASAP/2019/01

1st May 2019

Ms. Nupoor Agarwal,
Amulya General Store,
Kila Gate,Gwalior-(M.P.)

Dear Ms. Agarwal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity School of Architecture & Planning , Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 25.07.2018.

2. **Salary.** Your basic pay will be Rs. 8,275/- (Rupees Eight Thousand Two Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13,500 plus allowances as per University rules. The Gross Salary Rs.45,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Received.
1 Agarwal
1/5/19

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2015/12

08th December 2015

Mr. Siddharth Mishra
B-1149, Anand Nagar
Bahodapur
Gwalior (M.P.)

Dear Mr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1** at **Amity School of Architecture and Planning,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Salary.** Your basic pay will be Rs. 11,575/- (Rupees Eleven Thousand Five Hundred Seventy Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 11,575/- will be Rs. 45,000/- per month.

3. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

4. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

5. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

6. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

7. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

8. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

10. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

11. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

12. **Abandonment & Automatic Termination.** Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

13. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

14. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

05/12/15

Rajesh Jain
Officiating Registrar,
Amity University Madhya Pradesh,
Gwalior

Received
19-01-16

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2017/02 28th June 2017

Mr. Kinzalk Singh Chauhan,
B-1149, Anand Nagar, Bahodapur,
Gwalior-(M.P.)

Dear Ms. Chauhan,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-I, Amity School of Architecture & Planning** , Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 08.05.2017.

3. **Salary**. Your basic pay will be Rs. 8,550/- (Rupees Eight Thousand Five Hundred Fifty Only) per month in the pay scale of Rs. 8000-275-13,500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 8,550/- will be Rs. 45,000/- per month.

4. **Place of posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future - as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence). except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH
Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2018/02

11th April 2018

Mr. Siddharth Singh Jadon,
30, Ravi Nagar, Behind G.D.A.
Office, Near Phool Bagh,Gwalior-474002

Dear Mr. Jadon

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor**, **Amity School of Architecture & Planning** , Amity University Madhya Pradesh on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 23.03.2018.

2. **Salary**. Your basic pay will be Rs. 12,000/- (Rupees Twelve Thousand Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per University rules. The Gross Salary Rs.60,000/- per month will be paid to you.

4. **Place of posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu, admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources

Registrar
Amity University Madhya Pradesh
Gwalior

(42)

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

AUMP/RO/ASAP/2013/04

28 December 2013

Ms. Monika Shekhar Gupta,
Shyam Villa
Tansen Nagar,
Gwalior- M.P.

Dear Ms. Gupta,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you **Lecturer , Amity School of Architecture and Planning at Amity University, Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 26.08.2013.

3. **Salary.** Your basic pay will be Rs. 12,125/- (Rupees Twelve Thousand One Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13500 plus allowances as per University rules. Gross Salary at the Basic Pay of Rs. 12,125/- will be Rs. 40,000/- per month.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you, is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved . Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Registrar
Amity University Madhya Pradesh
Gwalior

Dr. Anil Srivastav
Registrar,
Amity University Madhya Pradesh,
Gwalior- (M.P.)

Received original
(CAR. MONIKA S. GUPTA)
18/02/2019

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. AUMP/RO/ASAP/2018/05 **5th December 2018**

Mr. Gaurav Kaushik,
G-140, Adityapuram,
Airport Road,Gwalior-(M.P.)

Dear Mr. Kaushik,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor, Amity School of Architecture & Planning , Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.10.2018.

2. **Salary.** Your basic pay will be Rs. 8,825/- (Rupees Eight Thousand Eight Hundred Twenty Five Only) per month in the pay scale of Rs. 8000-275-13,500 plus allowances as per University rules. The Gross Salary Rs.60,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

#1#

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

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Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right, to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Recieved
21/12/18

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/AIP/2019/03 **20th August 2019**

Dr. Neeraj Mishra,
EB-160, Scheme 54, Ring Road,
Near Bombay Hospital
Indore (M.P.)

Dear Dr. Mishra,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.07.2019.

3. **Salary.** Your basic pay will be Rs. 19,100/- (Rupees Nineteen Thousand One Hundred Only) per month in the pay scale of Rs. 16,400-450-20,900-500-22,400 plus allowances as per University rules. The Gross Salary Rs. 90,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
26/08/15

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY
MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/AIP/2019/04 **20th August 2019**

Dr. Shvetank Bhatt,
490, Ekta Block,
Mahaveer Nagar, Tank Road
Jaipur (Raj.)

Dear Dr. Bhatt,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor, Amity Institute Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.07.2019.

3. **Salary.** Your basic pay will be Rs. 17,750/- (Rupees Seven en Thousand Seven Hundred Fifty Only) per month in the pay scale of Rs. 16 0-450-20,900-500-22,400 plus allowances as per University rules. The Gross Salary Rs. 90,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Huma
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment**. During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Shamit
received
28/01/2019

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Ref. No. AUMP/RO/AIP/2018/09 25th July 2018

Dr. Naveen Sharma,
331-Suresh Nagar, Thatipur,
Gwalior (M.P.)-474011

Dear Dr. Sharma,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date**. Your employment will be effective from the date of joining i.e. 20.07.2018.

3. **Salary**. Your basic pay will be Rs. 14,100/- (Rupees Fourteen Thousand one Hundred Only) per month in the pay scale of Rs. 12,000-420-18,300 plus allowances as per University rules. The Gross Salary Rs. 68,000/- per month will be paid to you.

4. **Place of Posting**. Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
University Madhya Pradesh, Gwalior

Registrar
University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

26/7/18

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/AIP/2020/01 **5th February 2020**

Dr. Srabanti Jana,
Gurgram, Bhagwanpur,
East Medinipur, West Bengal-721633

Dear Dr. Jana,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 03.02.2020.

3. **Salary.** Your basic pay will be Rs. 12,420/- (Rupees Twelve Thousand Four Hundred Twenty Only) per month in the pay scale of Rs.12000-420-18,300 plus allowances as per University rules. The Gross Salary Rs. 67,280/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Received
Srishti
03/03/2020

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/AIP/2019/01 **29th January 2019**

Dr. Jovita Kanoujia,
H No. B-87, Bank Colony,
Gole Ka Mandir,
Gwalior (M.P.)-474005

Dear Dr. Kanoujia,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 02.01.2019.

3. **Salary.** Your basic pay will be Rs. 10,325/- (Rupees Ten Thousand Three Hundred Twenty Five Only) per month in the pay scale of Rs. 10,000-325-15,200 plus allowances as per University rules. The Gross Salary Rs. 39,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation.** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination.** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

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Registrar
Amity University Madhya Pradesh

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

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Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

11/02/19

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Ref. No. AUMP/RO/AIP/2018/10 25th July 2018

Mr. Pawan Kumar Gupta,
Shyam Bhawan, Sindhe ki Goth,
Naya Bazar, Huz Rat Pul,
Lashkar ,Gwalior (M.P.)

Dear Mr. Gupta,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-III, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 16.07.2018.

3. **Salary.** Your basic pay will be Rs. 10,975/- (Rupees Ten Thousand Nine Hundred Seventy Five Only) per month in the pay scale of Rs. 10,000-325-15,200 plus allowances as per University rules. The Gross Salary Rs. 40,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

26/7/16

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/AIP/2020/02 **3rd March 2020**

Ms. Monika Kaushik,
1481/31, Pargti Nagar,
Gali No.2 Sonepat (Haryana)

Dear Ms. Kaushik,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Assistant Professor-1, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 17.02.2020.

3. **Salary.** Your basic pay will be Rs. 8,825/- (Rupees Eight Thousand Eight Hundred Twenty Five Only) per month in the pay scale of Rs.8000-275-13,500 plus allowances as per university rules. The Gross Salary Rs. 32,516/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

03/03/2020

Amity University Madhya Pradesh, Maharajpura, Gwalior 474005 MP (India)
Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632
Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

10. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

03/05/2020

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes,

Rajesh Jain 03/03/2020

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

03/03/20

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No.AUMP/RO/AIP/2018/05 **04 June 2018**

Prof (Dr) A.N. Nagappa
369/4, Vaishnoovi Niloga,
1st Ward Acharya Layout,
Harapanahai/I-583131
(Karnataka)

Dear Prof (Dr) Nagappa,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Professor & Director** at **Amity Institute of Pharmacy,** Amity University, Madhya Pradesh on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 01.06.2018.

3. **Salary.** Your basic pay will be Rs. 47,400/- (Rupees Eleven Thousand Eight Hundred Fifty Only) per month in the pay scale of Rs. 37400-67000 plus allowances as per University rules. The Gross Salary Rs. 1,50,000/- per month will be paid to you.

4. **Place of posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India – existing or to be opened in future – as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation**. You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination**. During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Hum...
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave**. Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organisation. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement**. Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations.** You will be governed by the Service Rules and Regulations of the organisation which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination**. Unauthorised absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

Yours sincerely,

Rajesh Jain
Registrar,
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

AMITY UNIVERSITY

Ref. No. AUMP/RO/AIP/2018/11

13th September 2018

Dr. Pawan Kumar Porwal,
H.No. 52, Baldau Chawk,
Orai District-Jalaun (U.P.)

Dear Dr. Porwal,

1. With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Associate Professor, Amity Institute of Pharmacy (AIP), Amity University Madhya Pradesh** on the following terms and conditions:

2. **Effective Date.** Your employment will be effective from the date of joining i.e. 20.08.2018

3. **Salary.** Your basic pay will be Rs. 12,420/- (Rupees Twelve Thousand Four Hundred Twenty Only) per month in the pay scale of Rs. 12,000-420-20,18,300 plus allowances as per University rules. The Gross Salary Rs. 68,000/- per month will be paid to you.

4. **Place of Posting.** Your place of posting will presently be the Amity University Madhya Pradesh Campus at Gwalior. However, the management may transfer you for work in any of its offices / institutes in India - existing or to be opened in future - as it may consider necessary at its discretion from time to time. Consequent on such transfer, the rules & regulations of service applicable to such post or at the place of posting will become applicable to you.

5. **Probation** You will be on probation for a period of one year from the date of joining duty. If considered necessary, the period of probation may be extended by the management at its sole discretion without assigning any cause or reason. You will be considered for confirmation after satisfactory completion of the probationary period.

6. **Termination** During the initial or extended period of probation, your services may be terminated at any time without assigning any reason and without any notice. The same is applicable for you also. Cessation of service after confirmation will be by giving one month's notice or payment of salary for the unexpired notice period, if any, by either party. You have been engaged on the belief that the particulars furnished by you in your application are factually correct. In case it is subsequently found that the information furnished by you is false, or that some other relevant facts have been concealed or withheld, your service will be liable to be terminated without any notice.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

7. **Increments.** Grant of annual increment will be governed by your overall performance (work and conduct) during the preceding year of service in terms of efficiency, regularity, punctuality, discipline, etc., and the results achieved. Annual increment may be withheld if the performance is found sub-normal/ unsatisfactory; or accelerated in case the same is adjudged to be commendable, at the discretion of the management.

8. **Leave.** Grant of leave will be regulated as per rules of the organization in force from time to time.

9. **Acceptance of Outside Assignment.** During the period of your employment with the organization, you will devote your entire time, attention and abilities exclusively in the performance of your duties; and will not undertake any other direct/indirect business, work or assignment – honorary or remuneratory – or any further studies / examinations, or external academic course (including part-time or correspondence), except with the written permission of the management. You shall in all respects obey and conform to the management's orders and put in your best endeavor to promote the interest of the organization. The management expects you to work with a high standard of initiative, efficiency and economy.

9. **Secrecy Maintenance Agreement.** Except to your direct superior authority, you will not give out to any one any of the administrative and/or organisational matters of confidential/secret nature which may be your personal privilege to know by virtue of your being our employee. All books, records and articles belonging to the establishment shall remain in the office premises and you will ensure that these are safely kept and maintained at the proper place. No record will be removed from the premises to any other place without the prior permission of the management.

11. **Retirement.** You are liable to retire on attaining the age of 58 years, or earlier if found medically unfit. Any extension of employment beyond 58 years would be purely at the discretion of the management.

12. **Adherence to Rules & Regulations:** You will be governed by the Service Rules and Regulations of the organization which at present are applicable to the employees of your status at the place of posting; and which may be added, modified, amended, altered, changed, or replaced by the management from time to time. Your hours of attendance may be regulated to suit the duties assigned to you, in consultation with the management. If during the period of your service, the management comes to the conclusion that you have committed any misconduct, your services may be terminated without giving any notice.

13. **Abandonment & Automatic Termination.** Unauthorized absence from duty for a continuous period of one week (including the period for which leave though applied has not been granted) and/or overstay beyond sanctioned leave for a period of 8 consecutive days will render you to lose your lien on the service and the same shall automatically come to an end without any notice or intimation. After confirmation, you will be liable to pay one month's salary in lieu of notice, which shall be deducted from your salary or other dues.

Amanpreet Randhawa
Director-Human Resources
Amity University Madhya Pradesh, Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

14. **Fitness**. This appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. The management reserves the right to have you medically examined at any time during the course of your employment through a medical practitioner nominated by the management and a report of medical examination will be submitted to the management whose decision in this regard shall be final and binding. In case you are found suffering from any infectious disease or protracted illness and/or remain irregular in your attendance, the management shall have the right to terminate your services without notice. .

15. **Mode of Notification**. For service of any notice or communication, you will be informed by ordinary post at the latest address given by you at the time of employment, or thereafter. A copy of the letter may also be displayed on the notice board, which shall be considered to be sufficient service on you. Any change in your address may, therefore, be intimated within one week of such change.

Please return the duplicate copy of this appointment letter duly signed by you in token of your acceptance of the above terms & conditions.

Looking forward to a fruitful association with you.

With best wishes.

Rajesh Jain
Registrar
Amity University Madhya Pradesh,
Gwalior

Registrar
Amity University Madhya Pradesh
Gwalior

Amanpreet Randhawa
Director Human Resources
Amity University Madhya Pradesh, Gwalior