



AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

MINUTES

ACADEMIC COUNCIL MEETING

DATE : 12 March 2020

TIME : 11:00 AM

VENUE : Conference Room
Academic Block 'B'
Amity University Campus
Maharajpura,
Gwalior (M.P.)

MINUTES OF THE MEETING OF ACADEMIC COUNCIL OF AMITY UNIVERSITY MADHYA PRADESH, HELD ON 12TH MARCH 2020

1. The 16th meeting of the Academic Council of Amity University Madhya Pradesh (AUMP) was held on 12th March 2020 at 1100 hours at the Amity University Campus, Maharajpura, Gwalior (M.P.). The meeting was held under the Chairmanship of Lt Gen V K Sharma, AVSM (Retd), the Vice Chancellor, AUMP, Gwalior.

2. The Agenda Points proposed to be discussed during the meeting, were earlier circulated to all members and are attached as **Appendix-A**. The list of Members of Academic Council of Amity University Madhya Pradesh present in the meeting is attached as **Appendix-B**. The Academic Council then proceeded to discuss the agenda points. The details of discussion are given in the succeeding paragraphs.

3. **Agenda No. 1: Welcome Address by Chairman.**

(a) The Vice-Chancellor of the University and Chairman of Academic Council welcomed all the members of Academic Council. He informed members that the aim of the Academic Council Meeting is to plan for next semester commencing from July 2020. During his address he informed the members about the UGC letter received in r/o taking precautionary measures against Corona Virus (COVID-19) and 'Say No To Drugs'. The Vice Chancellor informed the members that AUMP is strictly complying with the advisory issued by the UGC. He informed the members that he has already instructed Director (Admin) to take appropriate measures against COVID -19, and to Chief Proctor & Director (Hostel) to formulate an Action Plan for 'Say No to Drugs'.

(b) The Vice Chancellor issued the instructions to cancel all the upcoming events like, Seminar/Conference/Workshops/ Meetings etc. planned during the m/o March and April 2020.

(c) The Vice Chancellor informed all the HoIs that IIQA of NAAC has already accepted by NAAC and we have to submit the Self Study Report (SSR) latest by 10th April 2020. He informed that as 10th March 2020 is a Holiday, we have to submit the SSR on 9th April 2020. He requested all HoIs to prepare their departmental presentation and make their own departmental SSR, as Hon'ble Chancellor may visit to see the presentation/preparation any time. He also requested all HoIs to include all research publications, projects, patents etc those are in pipelines also in the SSR so that research part of SSR can be made more marks oriented. He requested all HoIs to ask the concerned

faculty members to proactively liaison with the funding agencies and keep continue follow-up with them.

(d) The Vice Chancellor directed all to maintain the records of all the data pertaining to SSR and make it presentable for any of the inspection team.

(e) The Vice Chancellor said that the NAAC inspection will be carried out for all the programmes shown in the IIQA. All Hols must prepare and ensure the availability adequate facilities like infrastructure, labs, consumables, faculty and staff, books & journals etc.

(f) The Vice Chancellor directed Offg. HoI, AIBAS to prepare for inspection to be carried by RCI for starting new course i.e. PG Diploma in Rehabilitation Psychology and do mock rehearsal of the same.

4. **Agenda No. 2: Ratification of Minutes of Academic Council Meeting held on 20th September 2019 and Circular Resolution dated 17th December 2019.**

(a) The Minutes of the last Academic Council Meeting held on 20 September 2019 were briefed to the members. The minutes were ratified and are attached as **Appendix - C.**

(b) The members were also briefed about the Circular Resolution dated 17 December 2019 passed for approval of following new ordinances submitted to Madhya Pradesh Private University Regulatory Commission, Bhopal:-

1. Ordinance No. 47 - PG Diploma in Psychology and Rehabilitation Psychology

2. Ordinance No. 48 - Diploma Programmes to be offered in the area of Fashion Design and Technology.

3. Ordinance No. 49 - PG Diploma Programmes to be offered in the area of Journalism and Mass Communication

4. Ordinance No. 50 - Diploma Programmes to be offered in the area of Journalism and Mass Communication

5. Ordinance No. 51 - PG Diploma in Hospital Management

6. Ordinance No. 52 - PG Diploma in Supply Chain Management & Logistics

7. Ordinance No. 53 - BSc + MSc Biotechnology (Dual Degree)

(c) The Circular Resolution was ratified by the members and is attached as **Appendix - D'**

5. **Agenda No. 3: Approval of Minutes of Board of Studies Meetings held in Jan/Feb 2020 of various institutes/schools of AUMP.**

(a) Minutes of Board of Studies (BoS) meetings of various Institutes/School held in Jan/Feb 2020 including all the amendments made in the syllabus, course structure, credits etc were briefed the members by all HoIs for deliberation.

(b) The Minutes of BoS meeting of various institutes/schools were approved by the Academic Council. The institute wise minutes of meetings including summary of changes/modification in the Syllabus are attached as **Appendix- 'E'**.

(c) The Vice Chancellor directed all HoIs to maintain a master copy in separate folder of programme, semester and module wise syllabus and put up before him latest by 23rd March 2020. He said that HoIs should constitute a committee for checking of the same. He said that the same is also to be uploaded on Amizone.

(c) The Vice Chancellor directed all HoIs to send the list of subjects of Main Papers wrt PhD Scholars to the CoE and the Dean (Academics).

(d) The Vice Chancellor said that all changes made in the syllabus, credits, course structure etc should be communicated to CoE and should also be uploaded on Amizone.

6. **Agenda No. 4: Approval of Academic Calendar for Next Academic Year (July 2020 – June 2021)**. Prof (Dr) Vikas Shrivastava, Professor, AIB on behalf of Dean (Academics) put up the Academic Calendar for next Academic Year 2020-21 before the Academic Council for its approval. The Members of the Academic Council approved the Academic Calendar subject to make a change in dates of Mid Semester Exams.

The revised Academic Calendar after making amendments as suggested by the Chairman is attached as **Appendix- 'F'**.

7. **Agenda No. 5: Approval of Examination Calendar for Next Academic Year (July 2020 –June 2021)** The Controller of Examinations put up the Examination Calendar for the Next Academic Year (July 2020 – June 2021) before the Members of the Academic Council for approval. The same was approved and is attached as **Appendix –'G'**.

8. **Agenda No. 6: Approval of Calendar of Events for the period from July – Dec 2020**. On the basis of Academic Calendar, Examination Calendar and the details of planned events of various institutes/schools, an Event Calendar of AUMP for the upcoming semester July – Dec 2020 was prepared and put up before the Chairman. The Chairman discussed all the planned events with the respective HoIs. In consultation with all HoIs the Event Calendar was finalized and the same is attached as **Appendix –'H'**.

9. **Agenda No. 7: Approval of requirement of Lab Equipments/consumables for Next Semester commencing from July 2020.**

(a) Hols of various Institutes/Schools proposed the requirement of Lab Equipment/Consumables for the next odd semester commencing from July 2020. The Institute/School wise financial implications on procurement were put up before the members of the Academic Council for approval.

(b) The said requirement was approved by the members of the Academic Council and is attached as Appendix - I.

10. **Agenda No. 8: Approval of requirement of Library Books for Next Semester Commencing from July 2020.**

Hols of various Institutes/Schools have proposed the requirement of Books for the next semester commencing from July 2020. Subsequently, a meeting of Library Committee was conducted on 05 March 2020 for discussion about the requirement raised by the departments.

The requirement of Library books duly recommended by Library Committee was put up before the members of the Academic Council for approval. The same was approved and is attached as Appendix- J.

11. **Agenda No. 9: Approval of Courses, Intake and its fees for the Academic Session 2020-21.** The lists of under graduate and post graduate courses with the admission eligibility criteria, fees and intake for 2020-21 were put up before the members of Academic Council for approval. The same were approved and are attached as at Appendix- K.

12. **Agenda No. 10: : Approval of Guest Faculties from the period of Jan 2020 to June 2020.** Hols of various Institutes/Schools proposed the requirement of guest faculties for the period from Jan 2020 to June 2020 for approval. The same was approved and is attached as Appendix -L.

13. **Agenda No. 11 Approval of Minutes of Meeting of University Research Council (URC) of AUMP** The Controller of Examination, AUMP put up the minutes of the University Research Council (URC) of AUMP held on 3rd March 2020 before the members of the Academic Council for approval. The same were approved by the Council and are attached as Appendix- M.

14. **Agenda No. 12: Information about Research Projects Submitted by the various Institutes/Schools from Sept 2019 to Feb 2020.** Dr. Swapnil Rai, Associate Professor, EVS on behalf of Dean (Research), AUMP put up the list of ongoing and

submitted research projects to the Academic Council Members for their information. The same is attached as Appendix - N.

15. **Agenda No. 13: MOOCs courses through SWAYAM platform.**

(a) In line with the letter dated 27 February 2020 of UGC regarding implementation of MOOCs Course, the Vice Chancellor informed all that AUMP has already adopted the MOOCs Courses and implemented the Credit Framework for Online Learning Courses through SWAYAM at AUMP.

(b) He requested all Hols to identify more CBCS courses and give it to Dean (Academics) after proper mapping with MOOCs Courses.

(c) The Vice Chancellor requested Dean (Academics) to put up the list of CBCS Course by 30th March 2020 before him, which was properly mapped with MOOCs Courses and permitted for students to opt.

(d) The letter of UGC in this regard is attached as Appendix - O.

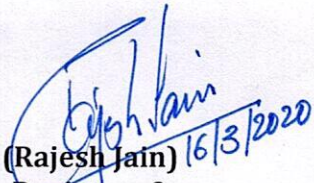
16. **Agenda No. 14: Approval of Procedures of Examinations of the programmes being offered through Open & Distance Learning Mode.** The Controller of Examination put up the procedure of examination of the programmes being offered through Open & Distance Learning Mode for approval. The same was approved by the members of the Academic Council and is attached as Appendix - P.

17. **Agenda No. 15: Any Other Points with the Permission of the Chair.** Since there was no other point to discuss, the meeting concluded at 1330 hrs with thanks to the chair.

Ref. No. AUMP/RO/2020/AC Meeting/134

Date : 16.03.2020

Place : Gwalior


(Rajesh Jain) 16/3/2020
Registrar &
Member Secretary -
Academic Council, AUMP

Circulation:

1. The Chairman of Academic Council
2. All Members of the Academic Council
3. Office Records