



MINUTES

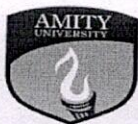
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DATE : 17 March 2025

TIME : 2:30 PM

VENUE : Conference Room
Academic Block 'B'
Amity University Campus
Maharajpura,
Gwalior (M.P.)

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INTERNAL QUALITY ASSURANCE CELL MEETING:

17 March 2025

AGENDA ITEMS

Item No.	Item
Item No. 1	Welcome address by the Chairman-IQAC.
Item No. 2	Ratification of minutes of previous IQAC meetings held on dated 23/09/2024 & 19/12/2024.
Item No. 3	Approval of Institutional IQAC Committee of various Schools/Departments.
Item No. 4	Conduct of Academic and Administrative Audit (AAA) of various Schools/Departments of academic session 2024-25.
Item No. 5	Adoption of Sustainable Development Goals (UNSDG) and align the activities/events with various SDGs to strengthen the performance of the university to achieve goals.
Item No.6	Arrangement for feedback response from various stakeholders like students, teachers, parents, alumni and employers on quality-related institutional processes and promoting the holistic academic excellence of the university.
Item No.7	Enhance reputation of the university among academicians and employers.
Item No.8	Adoption of sustainable practices and their reflections in the form of environmental impact, in social impact and in the governance of the university.
Item No.9	Preparation of IQAC activity calendar
Item No.10	Any Other Items with the Permission of the Chair.

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MINUTES OF THE MEETING OF INTERNAL QUALITY
ASSURANCE CELL OF
AMITY UNIVERSITY MADHYA PRADESH,
HELD ON 17 March 2025

1. A meeting of the Internal Quality Assurance cell (IQAC) of Amity University Madhya Pradesh (AUMP) was held on 17 March 2025 at 1430 hours in Conference Room, Block B. The meeting was held under the Chairmanship of Prof.(Dr.) R.S. Tomar, the Officiating Vice Chancellor, AUMP, Gwalior.
2. The Agenda Points proposed to be discussed during the meeting were earlier circulated to all members and are attached at Appendix-A. The list of Members of Internal quality assurance cell of Amity University Madhya Pradesh present in the meeting is attached as Appendix-B.
3. After the attendance the internal quality assurance cell proceeded to discuss the agenda points. The details of discussion are given in the succeeding paragraphs.
4. **Agenda Item 01: Welcome address by Chairman-IQAC**
The meeting was commenced with the welcome address by the Hon'ble Chairman, IQAC. He welcomed all the members of IQAC. He appreciated the consistent efforts of IQAC to ensure quality in all domains of university's functioning, he outlined the need of extra care to be taken in terms of student wellbeing and discipline.
Hon'ble Pro Chancellor, AUMP emphasized the importance of IQAC and asked all the members to work efficiently to improve the quality of academics, research and administration of university.
5. **Agenda Item 02: Ratification of minutes of the previous IQAC meeting held on 23/09/2024 & 19/12/2024.**
The Director, IQAC Prof. (Dr.) M. P. Kaushik, opened the discussion on the points discussed in the previous meeting, held on 23/09/2024 & 19/12/2024.
6. **Agenda Item 03: Approval of Institutional IQAC Committee of various Schools/Departments.**
The Director IQAC addressed the members about the composition of departmental IQAC committee. Following institutes were asked to submit their departmental IQAC committee details to the office of Director IQAC:
 1. Amity School of Engineering and Technology
 2. Amity Institute of Biotechnology
 3. Amity Business School
 4. Amity Law School



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5. Amity Institute of Pharmacy
6. Amity School of Communication
7. Amity Institute of Behavioural and Allied Sciences
8. Amity School of Architecture and Planning
9. Amity Institute of Social Sciences
10. Amity School of Fashion Design and Technology
11. Department of Environmental Science

7. **Agenda Item 04: Conduct of Academic and Administrative Audit (AAA) of various Schools/Departments of academic session 2024-25.**

Hon'ble Pro Chancellor, AUMP directed all the Directors of teaching and non-teaching departments to conduct their academic and administrative audits respectively.

Hon'ble Vice Chancellor, AUMP mentioned that all the parameters should be thoroughly covered in the audits and should be as per the standards of AUMP.

Director IQAC instructed all departments should start their preparation for the Academic Audits to be conducted by the peer teams.

8. **Agenda Item 05: Adoption of Sustainable Development Goals (UNSDG) and align the activities/events with various SDGs to strengthen the performance of the university to achieve goals.**

The Director, IQAC proposed the mapping of all the events with different Sustainable Development Goals, laid down by the United Nations.

Hon'ble Pro Chancellor, AUMP mentioned that all institutes should conduct events and align them with appropriate SDGs to meet their objectives.

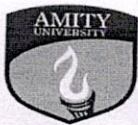
Hon'ble Vice Chancellor emphasized the importance of different SDGs before the members. He mentioned that all the institutes have been asked to incorporate appropriate SDGs in all the courses and should get approved in their respective Board of Studies.

9. **Agenda Item 06: Arrangement for feedback response from various stakeholders like students, teachers, parents, alumni and employers on quality-related institutional processes and promoting the holistic academic excellence of the university**

Hon'ble Vice Chancellor, AUMP emphasized the importance of feedback from various stake holders including students, teachers, parents, alumni and employers on quality improvement. He asked all the departments to prepare their google forms with common parameters for taking feedback from students, teachers and parents. Director CRC was asked to get feedback of alumni and employers.

Hon'ble Pro Chancellor, AUMP mentioned that all the departments need to review and analyze the feedback of stakeholders and prepare a consolidated report.

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10. **Item No.8: Enhance reputation of the university among academicians and employers.**

Director IQAC reiterated that most of the ranking and accreditation agencies have a weightage on university reputation by academicians and employers.

Director IQAC mentioned that he has asked all the departments to provide the details of academicians who may be contacted to give their feedback about university reputation.

11. **Agenda Item 09: Preparation of IQAC activity calendar**

Director IQAC proposed the preparation of the IQAC activity calendar.

Hon'ble Pro Chancellor, AUMP emphasized the importance of activity calendar and asked to incorporate all the activities at university and departmental levels.

Hon'ble Vice Chancellor, AUMP instructed coordinator and member secretary IQAC to prepare and get approved in the Academic council to be held on 21st March 2025.

12. **Agenda Item 10: Any other item with the permission of chair**

There being no other point raised by any member; the meeting was concluded at 1630 hrs with thanks to the Chair.

Put up for your kind approval please

Dr. Anurag Jyoti

(Coordinator & Member Secretary, IQAC)

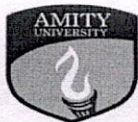
Prof. (Dr.) M. P. Kaushik

(Pro Vice Chancellor Research & Director, IQAC)

Hon'ble Vice Chancellor, AUMP

(Chairman, IQAC)

Hon'ble Pro Chancellor, AUMP



Appendix – B

INTERNAL QUALITY ASSURANCE CELL MEETING: 17 March 2025

A meeting of the Internal Quality Assurance cell (IQAC) of Amity University Madhya Pradesh was held on 17 March 2025 at 1430 hours in Conference Room, Block B.

Following members have attended the Internal Quality Assurance Cell (IQAC) meeting:

Lt. Gen. V.K. Sharma, AVSM (Retd.), Hon'ble Pro Chancellor

Chairman

Prof.(Dr.) Rajesh Singh Tomar, Hon'ble Vice Chancellor

Director IQAC

Prof.(Dr.) M. P. Kaushik, Pro Vice Chancellor (Research)

Teachers to represent all level

Dr. Neha Sharma, Associate Professor, AIB

Dr. Aakash Gupta, Associate Professor, ALS

Dr. Devendra Kumar Mishra, Associate Professor, ASET

Dr. Mini Agrawal, Assistant Professor, ABS

Senior Administrative Officers

Dr. Rajesh Jain, Registrar

Maj. Gen. Rajinder Kumar, AVSM, SM, VSM (Retd.), Director ALS

Prof.(Dr.) Iti Roy Chowdhury, Director, ASCENT/ALS/AISS

Prof.(Dr.) Vinay Dwivedi, Director AIB

Prof.(Dr.) NovRattan Sharma, Director, AIBAS

Prof (Dr) Manoj Kumar Mishra, Director-AIP

Prof.(Dr.) Vikas Thada, Offg. Director ASET

Prof.(Dr.) Navita Nathani, Offg. Hol-ABS

Dr. Aditya Kumar Shukla, Associate Professor & Offg. Hol-ASCO

Dr. Anshu Singh Choudhary, Assistant Professor & Offg. Hol-ASFDT

Prof.(Dr.) Mukesh Singh Sikarwar, Dy Director, AIP

Dr. Rwitabrata Mallick, Associate Professor, EVS

Dr. Shweta Singh, Assistant Professor, ASFDT

Brig (Dr) J Matta (Retd.), Controller of Examination

Dr. Rajat Pathak, Director-CRC

Mr. Swapnil Agrawal, Director-Admission & Marketing

Brig Rajesh Gangele (Retd.), Chief Proctor & Director Hostel

Mr. Amanpreet Randhawa, Director HR

Mr. Varghese Mathew, Sr Manager HR

Nominee of Local Society

Dr. Kamal Kumar Dixit, Ayurved Ratn, DD Nagar, Gwalior

Nominee of Stakeholders

Mr. Dharmendra Savita, Branch Manager LIC, Gwalior

Coordinator, IQAC

Dr. Anurag Jyoti, Associate Professor, AIB

Member Seretary, IQAC

Prof.(Dr.) Santosh Kumar Sharma, HoD-Mathematics, ASET