

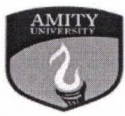
MINUTES OF THE **INTERNAL QUALITY ASSURANCE CELL** **MEETING**

DATE : 26th June 2025

TIME : 2:30 PM

VENUE : Conference Room
Academic Block 'B'
Amity University Campus
Maharajpura,
Gwalior (M.P.)

Amity



Appendix – A

(Refer to Para 2)

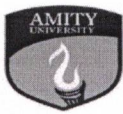
INTERNAL QUALITY ASSURANCE CELL MEETING:

26 June 2025

AGENDA ITEMS

Item No.	Item
Item No. 1	Welcome address by the Chairman-IQAC.
Item No. 2	Ratification of minutes of the previous IQAC meeting held on 17/03/2025.
Item No. 3	Conduct of Academic Audit of various Schools/Departments of academic session 2024-25 by peer team, and action taken report on them.
Item No. 4	Conduct of Administrative Audit (AA) of various Schools/Departments of academic session 2024-25.
Item No. 5	Structured feedback collected from various stakeholders including students, teachers, alumni and employers on quality-related institutional processes, their analysis and action taken on gap areas.
Item No.6	Adoption of Sustainable Development Goals (UNSDG) and align all the courses with various SDGs to strengthen the performance of the university to achieve goals.
Item No.7	Preparation for National Board of Accreditation for programmes; B.Tech. Computer Science & Engineering, B.Tech. Biotechnology, B. Pharma and MBA.
Item No.8	Preparation of IQAC Manual.
Item No.9	Establishment of Centre of Excellence in Amity Law School (ALS).
Item No.10	Preparation of Coffee Table Book/ Yearbook by all institutes as already done by ALS.
Item No.11	Any Other Items with the Permission of the Chair.

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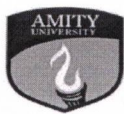


MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE

CELL OF AMITY UNIVERSITY MADHYA PRADESH, GWALIOR

HELD ON 26 June 2025

1. A meeting of the Internal Quality Assurance cell (IQAC) of Amity University Madhya Pradesh (AUMP) was held on 26 June 2025 at 1430 hours in Conference Room, Block B. The meeting was held under the Chairmanship of Prof.(Dr.) R.S. Tomar, Hon'ble Vice Chancellor, AUMP, Gwalior.
2. The Agenda Points proposed to be discussed during the meeting were earlier circulated to all members and are attached at Appendix-A. The list of Members of Internal quality assurance cell of Amity University Madhya Pradesh present in the meeting is attached as Appendix-B.
3. After the attendance the internal quality assurance cell proceeded to discuss the agenda points. The details of discussion are given in the succeeding paragraphs.
4. **Agenda Item 01: Welcome address by Chairman-IQAC**
The meeting was commenced with the welcome address by Prof.(Dr.) R.S. Tomar, Chairman IQAC and Hon'ble Vice Chancellor, AUMP. He welcomed all the members of IQAC. He appreciated the consistent efforts of IQAC to ensure quality in all domains of university's functioning, he outlined the need of extra care to be taken in terms of student wellbeing and discipline.
Lt. Gen. V.K. Sharma, AVSM (Retd.), Hon'ble Pro Chancellor, AUMP gave words of wisdom and emphasized the importance of IQAC and asked all the members to work efficiently to improve the quality of academics, research and administration of university.
5. **Agenda Item 02: Ratification of minutes of the previous IQAC meeting held on 17/03/2025.**
Prof. (Dr.) M. P. Kaushik, Director, IQAC and Pro Vice Chancellor (Research) opened the discussion on the points discussed in the previous meeting, held on 17/03/2025. The minutes of the previous meeting were read by Dr. Anurag Jyoti, Coordinator and Member Secretary, IQAC. Esteemed members ratified the minutes of the previous meeting.
6. **Agenda Item 03: Conduct of Academic Audit of various Schools/Departments of academic session 2024-25 by peer team, and action taken report on them.**
Prof.(Dr.) R.S. Tomar, Chairman IQAC and Hon'ble Vice Chancellor, AUMP mentioned that all the documents listed in Action Taken Report will be Cross verified by a different team. All the departments were instructed to prepare their documents. Prof.(Dr.) K.K. Dwivedi, Senior



Vice President, RBEF asked about the peer team members of academic audit and mentioned that IQAC should conduct training for Academic Audit. Hon'ble Pro Chancellor clarified that in peer team the members were from other departments.

7. **Agenda Item 04: Conduct of Administrative Audit (AAA) of various Schools/Departments of academic session 2024-25.**

Coordinator and Member Secretary, IQAC presented the administrative audit conducted by peer team. Prof.(Dr.) K.K. Dwivedi emphasized that the audit should also be conducted by external members.

8. **Agenda Item 05: Structured feedback collected from various stakeholders including students, teachers, alumni and employers on quality-related institutional processes, their analysis and action taken on gap areas.**

Coordinator and Member Secretary, IQAC presented the structured feedback from various stakeholders including students, teachers, alumni and employers and action taken report. Students' and teachers' feedback were during the 2024-25, whereas the alumni and employers' feedback were of previous academic year. Director CRC mentioned that their feedback on the current academic year will be taken after declaration of final results.

9. **Agenda Item 06: Adoption of Sustainable Development Goals (UNSDG) and align all courses with various SDGs to strengthen the performance of university to achieve goals.**

Director IQAC mentioned that all the teaching institutes have aligned their courses with various SDGs. Hon'ble Chairman IQAC and all the members were satisfied with the exercise and asked the members to conduct activities aligning with SDGs. Hon'ble Pro Chancellor reiterated the importance of alignment and incorporation of SDGs in courses and events.

10. **Agenda Item No.7: Preparation for National Board of Accreditation for programmes; B.Tech. Computer Science & Engineering, B.Tech. Biotechnology, B. Pharma and MBA.**

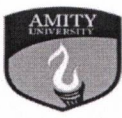
Chairman IQAC and esteemed members reviewed the pre-qualifier of four programmes for NBA preparation and instructed the concerned departments to start preparation for Self-Assessment Report (SAR). Director IQAC asked to work in a coordinated and time bound manner.

11. **Agenda Item No.8: Preparation of IQAC Manual**

Coordinator and Member Secretary, IQAC presented the importance of IQAC manual and requested the Hon'ble Chairman and esteemed members to approve it for its preparation.

12. **Agenda Item 09: Establishment of Centre of Excellence in Amity Law School (ALS)**

Maj. Gen. Rajinder Kumar, Director, Amity Law School (ALS) proposed establishing a new Centre of Excellence in Alternative Dispute Resolution & Mediation in ALS. He mentioned the objectives and activities to be conducted.



13. **Agenda Item 10: Preparation of Coffee Table Book/ Yearbook by all institutes as already done by ALS**

Hon'ble Pro Chancellor, AUMP showed the Coffee Table Book of 2023-24 of ALS. He appreciated the book, which included the complete departmental profile for a particular academic year. Chairman IQAC instructed all the departments to prepare their Coffee Table Book of 2024-25.

14. **Agenda Item 11: Any other item with the permission of chair**

All the agenda points were covered and discussed. With permission of Hon'ble Chair, Director IQAC opened the house for further discussion. A few more points were discussed:

(a) Prof.(Dr.) K.K. Dwivedi reiterated to improve the research output of university, as it is important in various ranking and accreditation.


(b) Hon'ble Pro Chancellor, Lt. Gen. V.K. Sharma, AVSM (Retd.) mentioned to inculcate ethics in Research and asked all the head of institutes to be more sensitive towards the needs of students.

(c) Hon'ble Chairman, Prof.(Dr.) R.S. Tomar emphasized on holistic development of students through Khelo India University Games (KIUG) and Fit India Movement.

(d) Hon'ble Chairman mentioned to revise Guideline of NTCC in line with NEP 2020.

(e) Mr. Manroop Singh Sehmi (Talent Acquisition Head, India) Employer nominee, mentioned about the current market trend Artificial Intelligence (AI). He emphasized that students should be well equipped with AI Skills.

As there was no other point to discuss, the meeting was concluded at 1630 hrs with thanks to the Chair.


Dr. Anurag Jyoti

(Coordinator & Member Secretary, IQAC)


Prof. (Dr.) M. P. Kaushik

(Pro Vice Chancellor Research & Director, IQAC)

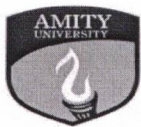

Prof.(Dr.) R.S. Tomar

(Hon'ble Vice Chancellor & Chairman, IQAC)


Lt. Gen. V.K. Sharma, AVSM (Retd.)

(Hon'ble Pro Chancellor, AUMP)





Appendix – B

INTERNAL QUALITY ASSURANCE CELL MEETING: 26 June 2025

A meeting of the Internal Quality Assurance cell (IQAC) of Amity University Madhya Pradesh was held on 26 June 2025 at 1430 hrs. in the Conference Room, Block B.

The following members attended the meeting:

Lt. Gen. V.K. Sharma, AVSM (Retd.), Hon'ble Pro Chancellor

Chairman

Prof.(Dr.) Rajesh Singh Tomar, Hon'ble Vice Chancellor

Director IQAC

Prof.(Dr.) M. P. Kaushik, Pro Vice Chancellor (Research)

Teachers to represent all level

Dr. Neha Sharma, Associate Professor, AIB

Dr. Aakash Gupta, Associate Professor, ALS

Dr. Devendra Kumar Mishra, Associate Professor, ASET

Dr. Rajeev Sharma, Assistant Professor, AIP

Dr. Vivek Gupta, Assistant Professor, ABS

Representative of Management

Prof.(Dr.) Kamal Kant Dwivedi, Senior Vice President RBEF (Connected Online)

Senior Administrative Officers

Dr. Rajesh Jain, Registrar

Prof.(Dr.) Kuldip Dwivedi, Dy Dean (Academics)

Maj. Gen. Rajinder Kumar, AVSM, SM, VSM (Retd.), Director ALS

Prof.(Dr.) Iti Roy Chowdhury, Director ASCENT/ALS/AISS

Prof.(Dr.) Vinay Dwivedi, Director AIB

Prof (Dr) Manoj Kumar Mishra, Director AIP

Prof.(Dr.) Novrattan Sharma, Director AIBAS

Ar. Kaustubh Das, Director, ASAP

Prof.(Dr.) Vikas Thada, Offg. HoI ASET

Prof.(Dr.) Navita Nathani, Offg. HoI ABS

Dr. Aditya Kumar Shukla, Associate Professor & Offg. HoI ASCO

Dr. Anshu Singh Choudhary, Assistant Professor & Offg. HoI ASFDT

Brig (Dr.) J Matta (Retd.), Controller of Examination

Dr. Rajat Pathak, Director CRC

Mr. Swapnil Agrawal, Director Admission & Marketing

Brig. Rajesh Gangele (Retd.) Chief Proctor & Director Hostel

Brig. J N Pandey (Retd.), Director (Administration)

Mr. Varghese Mathew, Assistant Director – HR

Prof.(Dr.) Santosh Kumar Sharma, Head, Department of Applied Mathematics

Nominee of Local Society

Dr. Kamal Kumar Dixit, Ayurved Ratn, DD Nagar, Gwalior

Nominee of Alumni

Ms. Muskan Bhatia, M.Sc. Biotechnology Batch 2021-23

Employer Nominee

Mr. Manroop Singh Sehmi, Talent Acquisition Head, India (Connected Online)

Coordinator & Member Secretary, IQAC

Dr. Anurag Jyoti, Associate Professor, AIB