



AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Mentoring at Amity University Madhya Pradesh

The teaching faculty, by virtue of its distinguished and integral role, contributes significantly to the holistic development of students, complementing their academic growth with personal guidance. To this end, a Mentor–Mentee System has been established at Amity University Madhya Pradesh to support students both academically and personally.

Each faculty member is assigned a group of 10–15 students from their respective institute. Fortnightly meetings are conducted between mentors and mentees, and detailed records of these interactions are maintained.

In case a mentee is absent for more than 10 consecutive days, the matter is immediately brought to the notice of the Parents/Guardians through the Registrar’s Office. Similarly, the academic results of all mentees—particularly those who have failed or not cleared any course—are promptly communicated to their Parents/Guardians.

If a faculty mentor observes that a student requires special assistance, guidance, or counselling, the issue is reported to the respective Head of Institution (HoI)/Head of Department (HoD)/Deputy Director/Director, and subsequently escalated to the Vice Chancellor through the Dean (Academics).

To ensure accountability and continuous improvement, Mentoring Record Cards (MRCs) and meeting logs are reviewed quarterly by the respective Directors and are kept ready for inspection by the Dean (Academics) and the Vice Chancellor at short notice.