

Established vide Government of Madhya Pradesh Act No. 27 of 2010

## Mentoring

Amity University Madhya Pradesh has implemented a number of procedures and processes in order to closely and regularly monitor women's access and participation throughout all stages of their studies.

All the teaching staff by virtue of its distinguished and distinct position assumes a very significant role in the development of the students along with their growth in academic programmes they are undergoing. For the overall improvement in the personality of the students, the mentor-mentee system is established, where faculty members mentor the students on academic performance as well as personal issues.

Each faculty member is assigned up to 10-15 students, of their own institute. The meetings are conducted fortnightly and the record of every meeting is maintained. Absence of any mentee for more than 10 days will be brought to the notice of Parents/Guardians through the Registrar office. Result of the mentee will invariably be communicated to the Parents/Guardians without delay especially for those who have not cleared any course and declared fail in the course/semester.

Faculty Mentor feels that the Mentee needs special/extra help and guidance/counseling, the matter will be brought to the notice of the respective HoI / HoDs / Dy. Director /Director and will be put up to the Vice Chancellor through the Dean (Academics).

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Up-to-date MRCs and record of meetings will be reviewed by the respective Directors once a quarter and kept ready for inspection by the Dean (Academics) and Vice Chancellor at short notice.