

# AMITY UNIVERSITY RAJASTHAN


## Minutes of Meeting

### E-Cell/AII/IIC, AUR


<b>Agenda:</b>	IIC Regional Meet on 28 <sup>th</sup> July, 2022
<b>Location:</b>	Online
<b>Date:</b>	13/07/2022 (Wednesday)
<b>Time:</b>	10:00 AM-11:00AM
<b>Presided By:</b>	Dr. Manju Kaushik, President IIC-AUR, Head E-Cell, AII-AUR
<b>Attendees:</b>	Dr. Pallavi Mishra, ASCO Dr. Kailash Chand Barmola Dr. Chitreshh Banerjee Dr.Kumar Sambhav Verma Dr. Amita Chaurasia, ABS Dr. Deepansh Sharma Ms. Adity Anand Ms. Shivani Chandra, ASFT Kaushal Kishore Sharma Dr. Abhay Kumar Mr. Vikas Rawat Ms. Sangeeta Shekhawat, ASET Dr. Ravi Ranjan Kumar Niraj Mr. Ruchir Singh Mr. Naveen Kumar Jangid
<b>Absentees:</b>	Dr. Deepshikha Rathore (Informed) Ms. Pushpa Gothwal (Not informed) Lakshya Satija(Not informed)
<b>MoM Prepared By:</b>	Mrs. Sangeeta Shekhawat

Sr. No.	Proceedings/ Agenda	Action Items
1	Introduction to Institution's Innovation Council (IIC) Regional meet	<ul style="list-style-type: none"> <li>➤ Dr. Manju Kaushik gave an overview of the importance of this regional meet.</li> <li>➤ Dr. Kaushik has shared her concern to make this meet a wonderful experience for all the Mistry persons as well as attendees.</li> </ul>
2	Tentative planning for various committees in the event	<p>Dr. Manju Kaushik has asked all attendees to do what they can to ensure the event runs smoothly by sharing the tentative plan and schedule of its activities.</p> <p>She has also shared the following points:</p> <ul style="list-style-type: none"> <li>➤ For registration the online portal has already been designed but for on-the spot registrations we must have at least 4 members on the registration desk.</li> <li>➤ There will be two stalls basically with the category of ,one which is “Poster Presentation” and the other is “Innovation”, therefore we must accommodate one person at each stall for the organization of the activities, and to support the attendees/presenters of respective institutes.</li> <li>➤ There will be 4 parallel sessions conducting simultaneously, so need at least one person at each venue of presentation: The job of the respective in-charge is to moderate the session, write the report of the session, present the memento to the respective</li> </ul>


		dignitaries and overall coordination of the session.
3	Designing of the various committees	Dr. Manju Kaushik has given everyone the freedom to pick their own tasks, and she's asked for everyone's support in encouraging and accepting assistance from their colleagues to ensure a successful event.
4	Discussion about the Media coverage of the Meet	Dr. Manju Kaushik has encouraged everyone, but particularly the members of the media committee, to spread the word about the Meet. Additionally, she has underlined the importance of promoting the pre-event through the use of video messages from both the authorities and other members of the E-cell and IIC, AUR. Also she has requested everyone to promote the meet event on their personal social media, so the event could catch the eyes of the public.




Kaushal Kishore S...




Rahul Mathur




Sangeeta Tripathi




Manju Kaushik



Shivani Chandra




Amita Chourasiya




Ruchir Singh



Chitreshh Banerjee









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Kaushal Kishore S...




Sangeeta Tripathi




Manju Kaushik




Chitreshh Banerjee




Shivani Chandra




Abhay Kumar



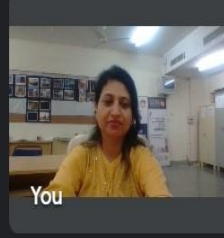
Ruchir Singh



Amita Chourasiya








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