

AMITY UNIVERSITY RAJASTHAN

Minutes of Meeting

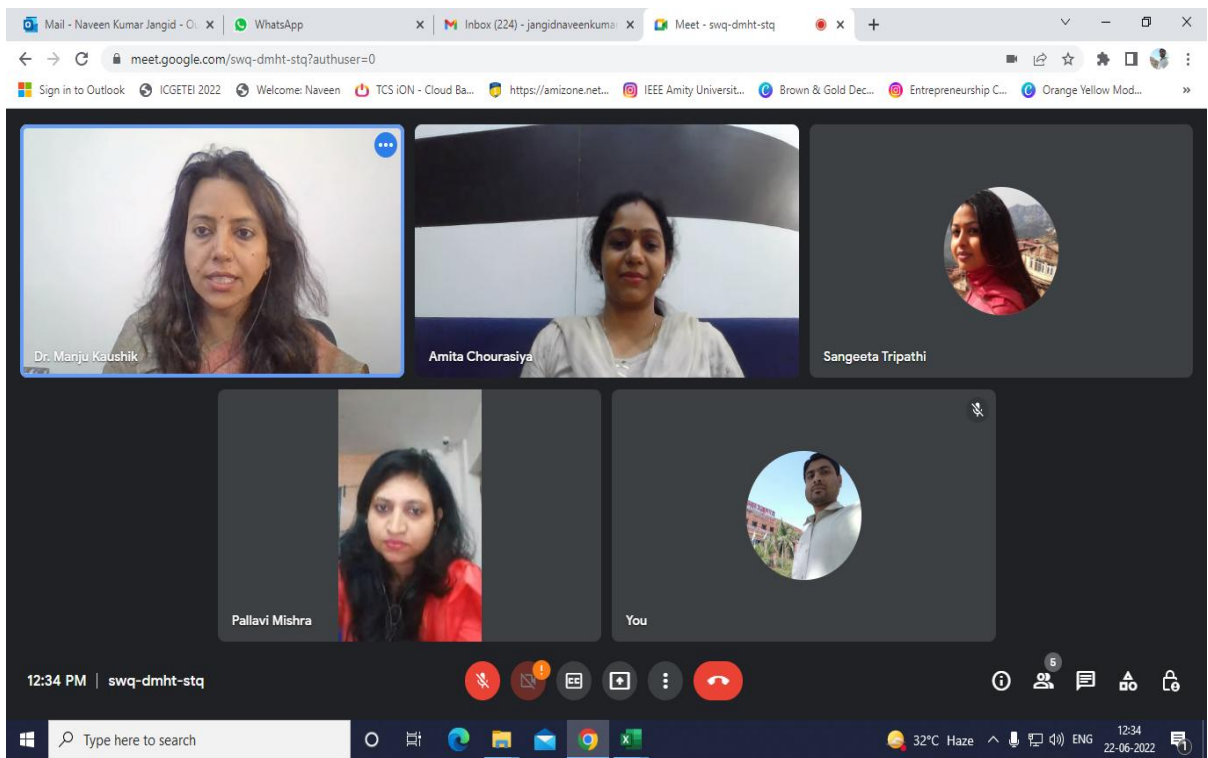
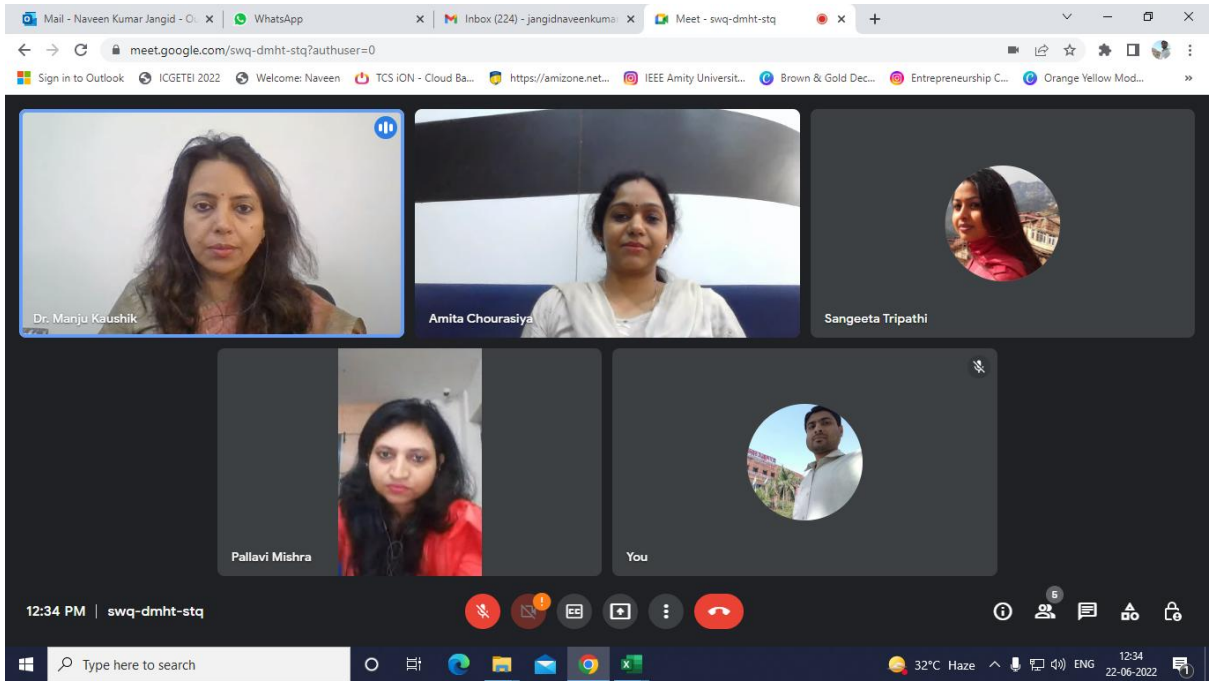
E-Cell/AII/IIC, AUR

Agenda:	1. Innovation Ambassador program 2. IIC activities 3. ATL (Atal tinkering lab)
Location:	Online
Date:	22/06/2022 (Wednesday)
Time:	12:30 Noon-1:00PM
Presided By:	Dr. Manju Kaushik, President IIC-AUR, Head E-Cell, AII-AUR
Attendees:	Dr. Pallavi Mishra, ASCO Dr. Amita Chaurasia, ABS Ms. Sangeeta Shekhawat, ASET
Absentees:	Ms. Shivani Chandra, ASFT (Informed)
MoM Prepared By:	Mrs. Sangeeta Shekhawat

Sr. No.	Proceedings/ Agenda	Action Items
1	Innovation Ambassador program	<ul style="list-style-type: none">➤ Dr. Manju Kaushik gave an overview of the Innovation Ambassador programme and training sessions.➤ Dr. Kaushik has nominated Dr. Amita Chourasiya to be the Innovation Ambassador.➤ Dr. Pallavi Mishra went over the roles and responsibilities as well as the training brief with her.

2	IIC activities	<p>To give everyone enough time to plan the events, Dr. Manju Kaushik proposed the idea and asked that the event schedule for the following year be written far in advance. She has brought up the following things:</p> <ul style="list-style-type: none"> ➤ She has asked Convener, and co-convener, IIC to prepare the list and details of the IIC events. ➤ She also mentioned that the calendar for the upcoming month's events, as well as the necessary instructions for the events, should be prepared in advance. ➤ She has requested that Dr. Pallavi Mishra, Convener, IIC, resend the events report sample, along with at least 20 images of each event, as well as YouTube, Facebook, and Instagram promotion links for the respective events.
3	Department Orientation Program	<p>Dr. Manju Kaushik provided an overview of the awareness program for the E-Cell and Incubator, AUR, so that each department's students could obtain information about their department's resource person.</p> <p>As the Department orientation program planned by Dr. Pallavi Mishra, each department will organize an orientation program to inform and inspire our students.</p>

4	ATL (Atal tinkering lab)	Dr. Manju Kaushik, assured that the name of the school will be finalized by Saturday, 25/06/2022.
5	Discussion about the Coming International Conference	Dr. Manju Kaushik has assigned to Dr. Amita Chourasiya the coordination of Poster Presentation at the conference. Dr. Pallavi Mishra and Mrs. Sangeeta Shekhawat have been tasked with writing a report on the events occurring in the Auditorium.



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Dr. Manju Kaushik

Amita Chourasiya

Sangeeta Tripathi

Pallavi Mishra

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