

**AMITY UNIVERSITY RAJASTHAN**

**Minutes of Meeting**

**E-Cell/AII/IIC, AUR**

<b>Agenda:</b>	Brief of IIC Activities & Celebration activities , Industrial Visit of student going to be held on 30/04/2024
<b>Location:</b>	Offline -Amity Innovation Incubator
<b>Date:</b>	<b>April 25, 2024</b>
<b>Time:</b>	<b>3:30 PM-5:00PM</b>
<b>PresidedBy:</b>	Prof. (Dr.) Manju Kaushik, Deputy Director, Amity Innovation Incubator
<b>Attendees:</b>	Dr. Geetha Sanket Joshi Associate Professor AIMT Dr. Rakhi Mutha Associate Professor AIIT Dr. Vijay Kumar Srivastava Assistant Professor AIB Dr. Sanket Kaushik – Assistant Professor – AIB Dr. Neharshi Srivastava Assistant Professor AIBAS Dr. Abhinav Bhardwaj – Assistant Prof.- ALS Dr. Renu Upadhyay Assistant prof. ASAS Mr. Ankesh Gupta Assistant Professor ASET Mr. Kapil Dangi Assistant Professor ASFA Ms.Adity Anand Assistant Professor ASH Ar. Anuska Mahalik Assistant Professor ASAP Mr. Souvik Mandal Assistant Professor ASFT Mr. Nitesh Sain Office Assistant E-Cell, AII
<b>Absentees:</b>	Dr. Ashutosh Kumar Professor ABS- informed Dr. Chitreshh Banerjee -Associate professor – AIIT - informed Dr. Pallavi Mishra Associate Professor ASCO- – informed Dr. Naseeb Singh Assistant Professor ASLA – informed Mr. Kaushal Kishore Sharma Assistant Professor ASL -informed
<b>MoM PreparedBy:</b>	Ms. Anuska Mahalik, Assistant Professor, ASAP

Sr. No.	Proceedings/ Agenda	Action Items
1	1. Brief of IIC Activities & Celebration activities 2. Industrial visit	➤ Prof. Manju Kaushik gave an overview of conducting the IIC activities and Celebration activities as per the IIC 6.0 Calendar.
2	Points Discussed	<p>Prof. Kaushik focused on the following points:</p> <ol style="list-style-type: none"> <li>1. E Cell Meeting to be held on every last Thursday of the month.</li> <li>2. IIC activities have been divided into 4 quarters and currently the activities for the third quarter were discussed.</li> <li>3. The implementation of IIC activities and Celebration activities was discussed.</li> <li>4. The activities can be in the form of competitions like poster making, quiz making.</li> <li>5. The conduct of these activities were emphasized. Firstly, the creation of the poster which would include logo of IIC, E-cell and University logo.</li> <li>6. Secondly the posters to be circulated in various social media platforms by Mr. Punit Balichwal and E-cell student coordinators as well as in the whatsapp groups of E-Cell and IIC.</li> <li>7. During the conduct of the activities photographs must be clicked for proof of the activity.</li> <li>8. Thirdly, the activity outcome report, website report and IIC format report should be shared within 2 days of the event by Event coordinator. The reports to be Sent to Dr. Maju Kaushik and Dr. Pallavi Mishra and E-Cell to be kept in CC.</li> <li>9. The 1<sup>st</sup> and 2<sup>nd</sup> quarter activities conducted to be uploaded on IIC portal by Dr. Rakhi Mutha on behalf of Dr. Pallavi Mishra.</li> <li>10. The Industrial visit for E-cell students is scheduled on 30<sup>th</sup> April 2024, coordinated by Mr. Kapil Dangi under one of the IIC activities.</li> <li>11. Activities are categorized into 3 types               <ul style="list-style-type: none"> <li>• IIC activities – Events organized by our institution.</li> <li>• MIC Calendar activities – Events organized by Ministry of Education (MoE) and to be attended by the institution.</li> <li>• Self-driven Activities conducted on the departmental levels which would include the topic under the five terms such as Research, IPR, Technology, Innovation, Entrepreneurship.</li> </ul> </li> <li>12. Discussed about 4<sup>th</sup> ICGETEI Convention to be scheduled on 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> September 2024.</li> <li>13. There was a suggestion for a journal and newsletter. A group to be created for this and members to actively participate.</li> </ol>

