



AMITY UNIVERSITY RAJASTHAN

**MINUTES OF THE THIRTEEN IQAC MEETING, HELD ON MARCH 6, 2019 AT 11:00 AM
IN THE CONFERENCE ROOM, ACADEMIC BLOCK -A, AUR**

The 13th meeting of IQAC was convened on 6th March 2019 at 11:00 AM in Conference Hall. The following attended the meeting:-

1	Prof. (Dr.) Arun Patil	President
2	Prof. (Dr.) K. Balakrishnan	Pro-President , Dean - Faculty of Management & Director- ABS
3	Prof.(Dr.) Vinay Sharma	Dean Academics & Director-AIB
4	Cdr.Vishwadeepak Singh (Retd.)	Registrar
5	Mr. Sanjiv Singh Bhal	Dean Student's Welfare
6	Gp.Capt. Ajoy Mudaliar (Retd.)	Director - Administration
7	Lt.Col. Mukul Bhatia (Retd.)	Director-Hostels
8	Mr.Ashish Kumar	Director - Directorate of Placement & Employability[DP&E] & Director-Outcome
9	Dr.Tanushree Mukherjee	Associate Professor-ASCO
10	Dr.Pankaj Pandey	Associate Professor-ASET
11	Dr. Akhilesh Kumar Mishra	Associate Professor-Amity COAST
12	Dr. Govind Singh Rajpal	Assistant Professor-ALS
13	Prof. G.S. Dangayach,	Professor, MNIT Jaipur
14	Mr. A.K. Sogani	Alumni-ABS (CEO, Sogani Technologies Services Pvt.Ltd. Jaipur)
15	Mr. Chetan Saini	Alumni-ASET (CEO, Load InfoTech, Jaipur)
16	Ms. Shreya Sharma	M.B.A (IV Sem)-ABS
17	Mr. Gaurav Vyas	B.Tech- ME (IV Sem)- ASET
18	Prof. (Dr.) G.K.Aseri	Provost & Director-IQAC

The Chairperson granted the leave of absence to the following:-

1	Dr. J. Girish	Vice President - RBEF
2	Mr. Bhaskar Sawant	IAS, Former Secretary , Secondary Education, Govt. of Rajasthan, Jaipur

The Chairperson welcomed all the members followed by a short briefing of each & every member by Director-IQAC.




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The following points were discussed:


Agenda point	Discussion & Recommendations	Responsibility
<p>Agenda 13.1 Adoption of Agenda</p>	<p>With the permission of chair, agenda of the 13th IQAC was adopted.</p>	<p>No action required</p>
<p>Agenda 13.2 (a) To confirm the Minutes of the 12th IQAC Meeting (b) Action Taken Report of the 12th IQAC Meeting</p>	<p>a. Director-IQAC presented the minutes of 12th IQAC meeting held on 1st December 2017. IQAC confirms the minutes of 12th meeting proposed by Prof.(Dr.) Vinay Sharma and seconded by Mr. Ashish Kumar.</p> <p>b. Director-IQAC presented the action taken report to the members.</p>	<p>No action required</p>
<p>Agenda 13.3 Stake holder's feedback Analysis</p>	<p>Director-IQAC presented the overall feedback of students, Alumni & Parent's and explained parameters on which we have collected the same.</p> <p>a. Director-IQAC gave a brief about the stake holder feedback of University and also discussed how we can further strengthen in academics & student support services.</p> <p>b. The External members advised to initiate guest lecture series by alumni who are working in relevant industries.</p> <p>c. Amity Alumni Association must register their association. Each department should plan and conduct an alumni meet to strengthen industry/ academia / research interactions.</p>	<p>Director-Alumni Affairs & Director-IQAC</p>
<p>Agenda 13.4 Academic & Administrative Audit Analysis</p>	<p>a. Due to fully residential campus from 2018-19 batches onwards, academic hours should be extended beyond 5:30P.M.</p> <p>b. In Every academic audit there should be an external member from outside the University.</p> <p>c. Administrative audits are going on and respective reports may be submitted in next</p>	<p>Director-IQAC, Dean Academics. & Director - Administration</p>




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	IQAC meeting.	
<p>Agenda 13.5 Impact Analysis of Course Profile & Industry Advisory Council (IAC)</p>	<p>a. To further enhance the academic delivery, Course Profiles were introduced from 2018-19 onwards. The Course Profile has provided curriculum details, assessment plan, and rubrics besides teaching pedagogy. It has enhanced student's academic experience at university.</p> <p>b. To further enhance industry exposure, university has constituted Industry Advisory Council (IAC), it is group of relevant industry representatives who will help university to prepare its students industry / future ready.</p> <p>c. Student representative shared their experience on skills & industry needs, shown that the focus must be on practical rather than theory. Interaction need to be strengthening by frequent visit to domain industries besides calling them for taking some modules in ongoing programs.</p>	Hol's/Directors/ Director-IQAC
<p>Agenda 13.6 Any other item (s) with the permission of the Chair</p>	<p>a. University may go for carbon footprint.</p> <p>b. Internship / project can be in consultation with industries / live projects.</p> <p>c. External subject experts and alumni have given their satisfaction on university R & D.</p>	Hol's/Directors

The meeting ended with felicitation of external subject experts & alumni followed by a vote of thanks.


 Prof. (Dr.) G.K. Aseri
 Director-IQAC
Director-IQAC
 Amity University Rajasthan
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 Prof. (Dr.) Arun patil
 Chairman-IQAC

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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of 13th IQAC Meeting (06th March 2019)

S.No	Point	ActionTaken Report
1	Director-IQAC gave a brief about the stake holder feedback of University and also discussed how we can further strengthen in academics & student support services.	#Initiative reforms in academics and administration of University to strengthen it's governance and student experience. #Online Transcript Facility # Single window grievance redressal cell
2	The External members advised to initiate guest lecture series by alumni who are working in relevant industries.	Industry Guest lecture are being arranged including our Alumni.
3	Amity Alumni Association must register their association. Each department should plan and conduct an alumni meet to strengthen industry/ academia / research interactions.	AUR Alumni Association Registration Process is initiated. Alumni meet is already scheduled on 14 September 2019.
4	Due to fully residential campus from 2018-19 batches onwards, academic hours should be extended beyond 5:30P.M.	University Infrastructure is being available 24*7 as per need to strengthen academics.
5	Administrative audits are going on and respective reports may be submitted in next IQAC meeting.	Administrative Audit report submitted.
6	To further enhance the academic delivery, Course Profiles were introduced from 2018-19 onwards. The Course Profile has provided curriculum details, assessment plan, and rubrics besides teaching pedagogy. It has enhanced student's academic experience at university.	Course profile has been monitored periodically to ensure its effectiveness in teaching -learning process.
7	To further enhance industry exposure, university has constituted Industry Advisory Council (IAC), it is group of relevant industry representatives who will help university to prepare its students industry / future ready.	Every Teaching Departments have organised Industry Advisory Council (IAC) and submitted proposed outcome which will be tracked.
8	Student representative shared their experience on skills & industry needs, shown that the focus must be on practical rather than theory. Interaction need to be strengthening by frequent visit to domain industries besides calling them for taking some modules in ongoing programs.	As Practice programme review has been carried out to make balance in theory and practical besides incorporating industry need.
9	University may go for carbon footprint.	Besides enhancement in green belt , we are working in the same line.
10	Internship / project can be in consultation with industries / live projects.	Teaching Department are instructed to monitor Internship/Project and ensure live Contributions by Industry Mentor.
11	External subject experts and alumni have given their satisfaction on university R & D.	As research driven University , we are committed to strengthen research areas for better outcome.




Director-IQAC
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