



AMITY UNIVERSITY
— **RAJASTHAN** —

**REGULATIONS
FOR BANNING RAGGING &
ANTI RAGGING MEASURES**

AY - 2023-24

TO BE ISSUED TO ALL STUDENTS

For Strict Compliance by Students

1. SPECIAL ADVISORY TO FRESHERS

- (a) Freshers should not hesitate or feel shy of reporting any incidence of ragging either as a victim or as a witness.
- (b) Freshers (particularly the hostel freshers) should move in groups. They should be advised that they may resist individually or collectively any attempt by senior(s) towards bullying or ragging and also immediately Report to any of the authority whose contact numbers are made available to them.
- (c) The important contact numbers should be entered and saved in their respective mobile phones.

2. ANTI RAGGING COMPLAINT BOXES

Each Department and Director Administration will place Anti Ragging Complaint Boxes in the Departments and in the Hostels for students who may drop in their complaints on any incidence of ragging which has not otherwise been reported for action the Anti Ragging Committee. Boxes will be checked daily by the Department/Warden/Director Administration.

IMPORTANT EMERGENCY CONTACT NUMBERS (Round-the-Clock)

- (i) Anti Ragging Control Room : 01426-405657
- (ii) AUR Ambulance : 9829576744 (Working : 24x7)
- (iii) Anti Ragging Monitoring Cell :

1.	Mr. Sanjiv Singh Bhal	Dean - Student's Welfare	Chairperson	9828289458
2.	Prof. Saroj Bohra	Director – ALS	Member	9828251573
3.	Prof. Tanaya Verma	Director – ASAP	Member	9910636888
4.	Prof. Sanjeeb Pal	Director – ASH	Member	9765900211
5.	Prof. Jayati Sharma	Director – ASCo	Member	9829880661
6.	Prof. Rahul Tripathi	Proctor & Director – ASLA	Member	9928787767
7.	Col. Prahlad Singh (Retd.)	Director – Security	Member	7589135136
8.	Lt. Col. Mukul Bhatia (Retd.)	Director – Hostels	Member	9351340206
9.	Prof. Pankaj Kumar Pandey	Dy. Director- ASET	Member	7665831426
10.	Prof. Deepali Bhatnagar	Dy. Director – ABS	Member	9782222009
11.	Prof. Sambaditya Raj	Dy. Director – ASFT	Member	8875044488
12.	Prof. Dipa Chakrabarti	Coordinator- ASL	Member	9772557736
13.	Prof. Swapnesh Taterh	Coordinator - AIIT	Member	9413171401
14.	Prof. Shruti Mathur	Professor- AIB	Member	9166844606
15.	Dr. Renu Upadhyay	Assistant Professor- ASAS	Member	9412500911

***All fresher's are advised to save these Mobile Numbers
in their Mobile Phones for any future need.***

REGULATIONS FOR BANNING RAGGING & ANTI RAGGING MEASURES

REGULATIONS FOR BANNING RAGGING & ANTI RAGGING MEASURES

1. Aim

To ensure that no ragging takes place in the University and make Amity University Rajasthan Campus ragging free by instituting stringent Anti Ragging measures and provisions for strict punishments to defaulters.

2. Terms of Reference

- (a) Supreme Court Orders
- (b) UGC Draft Regulations and Guidelines

3. What Constitutes Ragging

- (a) Any disorderly conduct whether by words spoken or written or by an act which has the effect of listening, treating or handling with rudeness or any other student.
- (b) Indulging in rowdy or indisciplined activity which cause or is likely to cause annoyance, hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or any other student.
- (c) Asking the students to do any act, perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or any other student.
- (d) Teasing, embarrassing, humiliating, assaulting or using criminal force or criminal intimidation, wrongful restraining or confining or causing grievous hurt, kidnaping, extortion or molesting or committing unnatural offences or causing death or abetting suicide, use of criminal force, criminal trespass and intimidation.

4. Prohibition of Ragging

- (a) Ragging within the University Campus including its Institutions/Departments and Hostels is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings where these University students are staying.
- (c) Ragging in any form is prohibited in Hostel, Mess, Canteen, Cafeteria & Transport (College & Private).

5. Punishment

Ragging is a cognizable offence under the law and the punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent. It may include one or more of the following :-

- (a) Cancellation of admission, suspension, rustication or expulsion from the University / Hostel.
- (b) FIR with the police and arrest.
- (c) Collective punishment may be imposed where involved persons are not identified.

6. Measures for Curbing Ragging

- (a) Before Admissions
 - (i) **Application form and especially the Registration Form at the time of Registration for a semester will require two Affidavits on Rs. 10/- Non**

Judicial Stamp Paper each, duly notarized, one signed by the student and the other signed by the parent. Draft of the Affidavits required are given at:-

- **Annexure I - By the student** • **Annexure II - By the parent**

- (ii) A student will not be admitted/registered until the Affidavits mentioned above are submitted.
- (iii) **Students who are allotted Hostel Accommodation are required to submit the details of parents and local guardian along with their photographs on the form as at Annexure III. Students will not be registered and assigned Hostel seat until the above documents are submitted at the time of registration for the Hostel.**
- (b) On Admission & Registration
 - (i) **Every student, at the time of Registration will be given the Leaflet giving details of Anti Ragging Regulations for which he/she will sign having received it and its Record will be maintained in the Institution.**
 - (ii) The Leaflet will have a 'Section for Freshers' which will give instructions on whom to contact in case of incidence or attempt at ragging. This would include contact mobile numbers of Proctorial Board, selected persons from General Administration. Anti Ragging Committees/Anti Ragging Squads and the Anti Ragging Control Room.
- (c) Particulars Required at the Time of Registration:
 - (i) Every **non-hostel** student, at the time of Registration will provide full particulars of his stay during the semester, whether staying with parents, relatives, friends, hired hostel/PG accommodation. The details will include full address, name and contact number of the person at the address in the forms as given below:-
 - Registration cum Enrollment Form for Freshers- **Annexure IV**
 - Registration Form for Second Semester onwards- **Annexure V**
 - (ii) Only one copy is recommended from the students. Institute wise information can be provided to Proctor and at Main gate.

7. **General Instructions**

- (a) Anti Ragging Committees
 - (i) Each Department will form an **"Anti Ragging Committee"** headed by the Director/Deputy Director/Programme Coordinator. It will comprise of selected faculty members, parents, students from the freshers category as well as seniors and selected Non-teaching staff.
 - (ii) This Committee will be fully and totally responsible to ensure that no incidence of ragging as given in this regulations takes place and will also monitor and ensure that the instructions of this "Regulations must be followed".
 - (iii) The Committee will also maintain alert vigil at all times and ensure that the Anti Ragging Squads of the Institutions carry out their functions properly.
- (b) Anti Ragging Squads
 - (i) Each Director/Deputy Director/Programme Coordinator will constitute a number of **Anti Ragging Squads**. The number of squads will be based on the number of blocks/floors and strength of the students so that the Anti Ragging Measures can be effectively implemented.

- (ii) Anti Ragging Squads will comprise of senior faculty members and responsible representatives of senior and fresher students. Its function will include going around / patrolling the Department and the Campus common areas, maintain vigil at all times on all days by rotation as decided by Director/Deputy Director / Programme Coordinator and take action if they notice any incidence of ragging either in their Department or any other Department/or in the Campus.
- (iii) The Squads will also have the responsibility to investigate incidences of ragging and to report to the Anti Ragging Committee / Anti Ragging Control Room for immediate action/punishment wherever required.
- (iv) Director/Deputy Director/Programme Coordinator will forward the Names of Anti Ragging Committee and Squad to Chairman Anti Ragging Monitoring Cell and Proctor of the University.
- (v) On the report of Anti Ragging Squad or any other person who witnesses the incidence of ragging or on the complaint of any fresher student, immediate action will be taken by the Anti Ragging Committee to decide appropriate punishment from the list of punishments in the Regulations and award it with intimation to the University Administration.

8. Instructions specific to Hostels

- (a) The hostels for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by boundary walls/barbed wire fences and entry into the freshers hostel will be manned by security staff round the clock.
- (b) No one, particularly senior students will be permitted to enter the freshers hostel at any time. Similarly fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the freshers hostels. Responsible security guards will be detailed by Director Security. The duty roster of the security guards for freshers hostel will be given to Anti- Ragging Control Room.
- (c) All students will report back in their respective hostel rooms latest by 09:00 PM.
- (d) Proper attendance of hostel students both freshers and seniors will be taken at 9:30 PM daily by members detailed from the Anti Ragging Squads and the attendance report will be submitted to - Anti Ragging Control Room and one copy each to Director Hostel & Registrar on daily basis.
- (e) All hostel students will abide by the Hostel Rules in addition to the Anti Ragging Regulations.
- (f) All Day Scholars are required to leave the Campus latest by 05:00 PM / presence of Day Scholars in the Campus will not be permitted beyond 05:00 PM and on holidays unless specifically allowed under the authority of the respective Director/Deputy Director/Programme Coordinator. Strict disciplinary action will be taken if a day scholar is seen in the Campus after 05:00 PM or on holiday without proper authority. The timings for reporting back into the hostel for hostlers and entry/presence in the Campus of day scholar may be reviewed and revised after 30th September.

9. Anti Ragging Patrols

Anti Ragging Patrols will be detailed by the Registrar. These patrols will operate 24 hours on all days in the campus, hostel (both inside & outside the campus) particularly where freshers are staying.

10. Anti Ragging Control Room (Tele No. 01426-405657)

- (a) One Anti Ragging Control Room will be established in Campus under the direction of AUR Anti Ragging Monitoring Cell. The control Room will be manned 24 hours based on the duty roster issued by the Monitoring Cell. It will be manned by one faculty member and one security guard in each shift.
- (b) Anti Ragging Control Room will be equipped with land line and mobile telephone numbers which will be made widely known to all concerned.

11. Anti Ragging Monitoring Cell

The Anti Ragging Monitoring Cell will be established at the University level and will be totally and fully responsible to ensure that all Anti Ragging Rules, Regulations and Measures are strictly followed. The Monitoring Cell will also ensure that appropriate action is taken in all incidences of ragging. Its endeavor will be to make Amity University Rajasthan “Ragging Free”.

12. Anti Ragging Execution Cell

The Anti Ragging Execution Cell will function directly under the directions of the Monitoring Cells and Coordinate its activities with the Anti Ragging Committees, Anti Ragging Squads & Patrols.

13. Responsibilities and Reporting

- (a) The Anti Ragging Monitoring Cell and Proctorial Board will be responsible for implementation of all Regulations and functions under the overall direction of the Vice Chancellor.
- (b) The Anti Ragging Execution Cells will be responsible to function under the direction of the Monitoring Cells/Anti Ragging Control Room and will coordinate with the Anti Ragging Committees, Anti Ragging Squads and Patrols.

14. Action Procedure

- (a) Anti Ragging squads and Anti Ragging Patrols will immediately report any incidence of ragging or abetment of ragging noticed by them to the Anti Ragging Control Room immediately and also to the Anti Ragging Committee of each Department.
- (b) Faculty in-charge of the Anti Ragging Control Room will recommend the action as per the situation which may include(s):
 - Immediate suspension of involved students
 - Sending reinforcements or any medical help, if required.
 - Forward the report of incident to the Anti Ragging Committee and the Monitoring Cell.
- (c) The Anti Ragging Committee of the concerned Department will examine the report and recommend appropriate punishment which will be awarded after the approval of the Monitoring Cell.

15. Freshers Introduction/Induction

A systematically organized Freshers Introduction Get together party will be organized by various Departments as per policy issued by the VC which would conform with the decorum and dignity as expected by the University and act as a forerunner for introductions and ice breaking between seniors and freshers.

Annexure - I**AFFIDAVIT BY THE STUDENT****(ON Rs. 10/- STAMP PAPER)**

I, _____

S/o / D/o of Mr / Mrs _____

Resident of _____

do hereby solemnly affirm and declare as under:

1. That I am a student of Amity University Rajasthan in its _____
_____ Course/
Programme.
2. That I have gone through and understood the Amity University Regulation for Banning Ragging and Anti-Ragging Measures available on University Website and on Amizone, on curbing the menace of Ragging, to be followed by all the students.
3. I hereby solemnly affirm that
 - I will not indulge or involve myself in any behavior or act that may come under the definition of ragging.
 - I will not participate in or abet or propagate ragging in any form.
 - I will not hurt anyone physically or psychologically or cause any other harm.
4. I have fully understood that if found indulging or guilty of any aspect of ragging within or outside the University Campus. I may be punished as per the provisions of the Amity University Rajasthan Regulations for Banning Ragging and Anti Ragging Measures, Maintained above and / or as per the law in force and for which I will be solely responsible and shall not claim any compensation whatsoever from the University, or its office bearers.

Deponent

VERIFICATION: Verified at _____ on this _____ day of _____ 20 _____,
that the above affidavit is true and correct.

Deponent

Name:

Address & Contact No. :

Annexure - II**AFFIDAVIT BY THE PARENTS****(ON Rs. 10/- STAMP PAPER)**

I, _____

S/o / D/o of Mr./Mrs. _____

Resident of _____

do hereby solely affirm and declare as under:

1. That my son / daughter/ward Mr./ Ms/ _____
_____ is a student of Amity University Rajasthan in its
_____ Course/Programme.
2. That I have gone through and fully understood the Amity University Regulation for Banning Ragging and Anti-Ragging Measures available on University Website, on curbing the menace of Ragging, to be followed by all the students.
3. I assure you that my son / daughter / ward will not be involved or indulge in any act of ragging that may come under the definition of ragging.
4. I have fully understood that in case my son / daughter / ward will be found indulging or involved in Ragging within or outside the premises of the University, he / she shall be appropriately punished for which he / she shall be solely responsible. I or my son / daughter shall not hold liable the University or any of its officials for any loss (s), damage (s) and shall not claim any compensation from the University or its office bearers.

Deponent

VERIFICATION: Verified at _____ on this _____ day of _____ 20 _____,
that the above affidavit is true and correct.

Deponent

Name:

Address & Contact No. :

Annexure - III

Form No

AMITY HOSTEL **REGISTRATION / RE-REGISTRATION FORM 20__-20__** (Last date for submission along with receipt for Hostel Fee _____) (PLEASE USE CAPITAL LETTERS)

Personal Particulars

Name

Programme

Batch

University/Institution Enrolment No.

Mobile No.

Email ID

Blood Group

Medical History (deserving special attention)

.....

Photo

Type of Accommodation (Please tick) : AC ☐ Non AC ☐

Family Particulars

Father

Name

Occupation

Address

.....

Mobile No. Tel.

Email ID.....

Photo

Mother

Name

Occupation

Address

.....

Mobile No. Tel.

Email ID.....

Photo

Local Guardians**Local Guardian 1**

Name

Relationship

Occupation

Address

.....

Mobile No. Tel.

Email ID.....

Photo

Local Guardian 2

Name

Relationship

Occupation

Address

.....

Mobile No. Tel.

Email ID.....

Photo

UNDERTAKING

1. I hereby affirm that I have read and understood the Rules and Regulations of Hostel and of the Amity University Rajasthan and will abide by them.
2. I convey my willingness to accept the Hostel Accommodation ON/OFF Campus as allotted to me.
3. My aggregate attendance is or above for the last academic year (for seniors only).
4. I affirm that I was not involved in any indiscipline case nor in any such case pending against me (for seniors only).
5. I certify that the above information is correct. My hostel allotment may be cancelled if any of the above information is found to be incorrect.
6. I will inform the Hostel Administration promptly if there is any change in the status of the above information.

(Signature of Student)

Name: _____

Date : _____

(Signature of Parent)

Name: _____

Date : _____

For Hostel Office use only

Date & Time

Received By

Hostel Warden

Annexure - IV

AMITY UNIVERSITY
—————RAJASTHAN—————
REGISTRATION-CUM-ENROLMENT FORM
(FOR FRESH STUDENTS)

Name of the Institute

Programme Enrolled For

Academic Session

Admission Category

Full Name of the Student

Father's Name

Father's Occupation

Mother's Name

Mother's Occupation

Nationality

Date of Birth

Sex

*Category

Photo

(*SC/ST/OBC/SOBC
Student is required to submit a
certificate issued / counter signed by
district magistrate in proof thereof)

Emergency Contact No.

Correspondence Address

Address

City

State

Pin

Tel.

Fax

Mobile

Email ID:

Permanent Address

Address

City

State

Pin

Tel.

Fax

Mobile

Email ID:

Local Guardian(s) duly authorized by the parents of the student to be Contacted in emergency

Full Local Guardian Name
 Address
 City
 State
 Pin
 Tel.
 Fax
 Mobile
 Email ID:

Place of Stay during this semester (Non-Hostellers)

With Parent / Guardian Own arrangement
 Address
 City
 Pin
 Tel.
 Contact No. Tel. Mobile
 Email ID:

Details of Educational Qualifications (from High School onwards)

Name of Qualifying Exam	Year of Passing	School/College	Board/University	Subject / Stream	Class/ Division/ Grade

Any type of sickness that your are prone to and the line of treatment

Any particular Doctor to be contacted in case of your sickness

Full Name of Doctor
 Address
 City
 State
 Pin
 Tel.
 Mobile No.
 Fax
 Email ID
 Your Blood Group

UNDERTAKING

I solemnly affirm that the above information made and furnished by me is true and correct. Further, I am being admitted to the above stated Programme entirely on my request and I agree to abide by all the rules and regulations of the Institution /University which I have read and understood. I was given opportunity to clarify any doubts I had and I shall not hold the Institution/University responsible for not understanding the same. In the event of suppression or distortion of any fact like educational qualification, nationality, etc. made in the Registration-cum-Enrolment Form, I understand that my admission is liable for cancellation.

I have full knowledge of the fact that in case my attendance in any subject falls below 75%, I shall not be allowed to appear in the end term Examinations.

Date

Place

(Signature of Student)

Office Seal

(Name & Signature of the Verifying Faculty)

Date

For office use

Enrolment No. Allotted

--

Date:

Place:

(Signature of Authorised Officer)

Annexure - V**AMITY UNIVERSITY**

RAJASTHAN

(RE-REGISTRATION FORM)

(SECOND SEMESTER ONWARDS)

Name of the Institute:

Re-Registration for Semester Enrollment No.

Name (In Capitals):

Program: Class of : Age: Date of Birth :

E-mail ID :

Contact Address :

Pin Code : Phone Mobile Fax

Father's Name (In Capitals) :

Permanent Address :

.....

.....

Pin Code : Phone Fax

Place of stay during this Semester (Non-Hostellers) :**Previous Semester :****Hosteller/Non-Hosteller**With Parent / Guardian ☐ Own Arrangement ☐

Address :

City :

Pin :

Contact No. Tel. Mobile

E-mail ID :

Date of payment of fees and fee receipt number :

Are you staying in AUR Hostel? If yes, Room No.

Are you having any evaluation pending for the previous semester?

If yes, mention the course(s) and reason(s) for it

.....

I understand that my registration for the Semester mentioned above is provisional and it will stand cancelled in case I do not fulfill the requirements for promotion to the same as per the academic regulations. I also certify that I do not have any payment of dues to AUR and I have met all academic deadlines till now.

Date

(Signature of the Student)

(Name & Signature of the Verifying Faculty)