



AMITY UNIVERSITY

RAJASTHAN

Kant Kalwar, NH-11C,
Jaipur (Rajasthan) 303002
Tel. : 01426-405678
Fax : 01426-405679

No. : AUR/REG/

Date : 10/02/2022

Prof. G. S. Dangayach
Professor
MNIT, Jaipur

Sub : Request to conduct Academic and Administrative audit 2021-2022.

Ref : Telephone discussion to seek your consent.

Dear Sir,

Greetings from Amity University Rajasthan, Jaipur !

Amity University Rajasthan, Jaipur proposes to conduct its 'Academic and Administrative Audit' on 3rd March 2022. We request you to preside as an 'External Auditor'. Your valuable feedback will be highly appreciated and will help the university to further improve and innovate the academic and administrative processes being followed.

University will reimburse the journey expenses as per university norms and provide accommodation in University Guest House.

Audit Time : 02:00 PM

Venue : Conference Room, Academic Block-A

Yours truly,

Dr. Nitin Bhardwaj
Registrar





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Prof. Jitendra Panwar
Professor
BITS, Pilani

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ACADEMIC ADMINISTRATIVE AUDIT REPORT 2021-22

The following are the observation and suggestions of the Academic and administrative audit report which was held on 03rd March 2022.

Criteria	Observations and Suggestions
Curricular Aspects	<ul style="list-style-type: none">• Programme review to replace non-performing programmes with new one.• Increase domain electives.• Industry /Research internship to be mandatory• Courses on scientific writing, entrepreneurship, taxation, IPR, Digital marketing, Sound media analytics, AI, Data Science etc.....
Teaching-Learning and Evaluation	<ul style="list-style-type: none">• Structured academic arrangements for slow and fast learners• Advice faculty members to prepare modules for Swayam/MooCs/LMS etc.• Develop lab specific manuals• PO/PSO and CO Attainment module specific
Research, Consultancy and Extension.	<ul style="list-style-type: none">• Qualified faculty members need to attract research grants/ consultancy and publish in quality journals• Industry integrated R & D need to strengthen• Research centres need to review and strengthen
Infrastructure and Learning Resources.	<ul style="list-style-type: none">• Reduce carbon footprint• Declare plastic free campus• Initiate paper free governance







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Student Support and Progression.	<ul style="list-style-type: none">• Guidance for competitive examination• Strengthen placement in domain• Higher studies details/ alumni credentials to be maintain.• Involve students in R& D
Governance, Leadership and Management.	<ul style="list-style-type: none">• Enhance students' participation in national/international events• Alumni Association need to be strengthened• FDPs in quality assurance to be planned.• Faculty/Staff retention policy to be design
Innovations and Best Practices.	<ul style="list-style-type: none">• Environment/Energy Quality Audits to be conducted periodically

Team Members

 Prof. Jitendra Panwar-Professor , BITS Pilani	 Prof. G.S. Dangayach-Professor, MNIT Jaipur
 Prof. G. K. Aseri-Provost & Director-IQAC	 Prof. Amit Jain-Pro-Vice Chancellor



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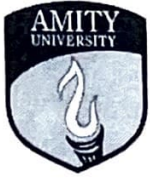
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ACADEMIC ADMINISTRATIVE AUDIT 2021-22 ACTION TAKEN REPORT

The following are the action Taken Report of the Academic and administrative audit report which was held on 03rd March 2022.

Criteria	Observations and Suggestions	Action taken Report
Curricular Aspects	<ul style="list-style-type: none">• Programme review to replace non-performing programmes with new one.• Increase domain electives.• Industry /Research internship to be mandatory• Courses on scientific writing, entrepreneurship, taxation, IPR, Digital marketing, Sound media analytics, AI, Data Science etc.....	<ul style="list-style-type: none">• University Will initiate the process in Oct 2022 for session 2023-2024.
Teaching-Learning and Evaluation	<ul style="list-style-type: none">• Structured academic arrangements for slow and fast learners• Advice faculty members to prepare modules for Swayam/MooCs/LMS etc.• Develop lab specific manuals• PO/PSO and CO Attainment module specific	<ul style="list-style-type: none">• Re-medial classes provided• LMS implementation is in full swing.• Lab manuals updated
Research, Consultancy and Extension.	<ul style="list-style-type: none">• Qualified faculty members need to attract research grants/ consultancy and publish in quality journals• Industry integrated R & D need to strengthen• Research centres need to review and strengthen	<ul style="list-style-type: none">• Grant applications submitted to various funding bodies.• Research centres reviewed






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Infrastructure and Learning Resources.	<ul style="list-style-type: none">• Reduce carbon footprint• Declare plastic free campus• Initiate paper free governance	<ul style="list-style-type: none">• Moving towards reducing carbon footprint.
Student Support and Progression.	<ul style="list-style-type: none">• Guidance for competitive examination• Strengthen placement in domain• Higher studies details/ alumni credentials to be maintain.• Involve students in R& D	<ul style="list-style-type: none">• Placements are moving towards domain• Provided R & D opportunity to student.
Governance, Leadership and Management.	<ul style="list-style-type: none">• Enhance students' participation in national/international events• Alumni Association need to be strengthened• FDPs in quality assurance to be planned.• Faculty/Staff retention policy to be design	<ul style="list-style-type: none">• HR has organised FDP and awareness meeting to address faculty and Staff issue.
Innovations and Best Practices.	<ul style="list-style-type: none">• Environment/Energy Quality Audits to be conducted periodically	<ul style="list-style-type: none">• Done




Prof. G.K. Aseri
Director-IQAC