





# AMITY UNIVERSITY

## — RAJASTHAN —

### CODE OF CONDUCT & ETHICS FOR TEACHING NON-TEACHING STAFF & STUDENTS




# AMITY UNIVERSITY

## RAJASTHAN

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# AMITY UNIVERSITY

## RAJASTHAN

### CODE OF CONDUCT AND ETHICS FOR TEACHERS, NON-TEACHING STAFF AND STUDENTS

#### Introduction

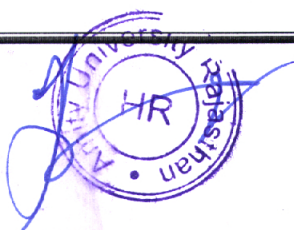
Amity University Rajasthan is committed to inculcate Indian ethics and values among students and faculty. The University eco- system provides holistic framework for achieving the goals and conducts various activities for students and faculty to enable them to exercise their rights and discharge their duties as responsible citizens. For this purpose a number of steps are taken.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. The institution organizes professional ethics programmes for students, teachers, administrators, and other staff
4. Annual awareness programmes on the Code of Conduct are organized

#### PROFESSIONAL CODE OF CONDUCT AND ETHICS FOR TEACHING AND NON-TEACHING STAFF

Maintaining ideal parameters both in personal and professional life is the pivot of any teacher who chooses the academic profession not only for learning and disseminating knowledge but also to inspire and influence society through his/ her conduct. The teacher must ensure perfect transparency and honesty in words and spirit as society looks upon him/her as the torchbearer of education and intellect. The teacher should strive to inculcate values, ethics, and humanity in students by setting his own examples. With patience and lucid communication, the teacher should usher all students to achieve academic excellence and to be an ideal citizen.

A teacher is constantly under the scrutiny of his students and society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education must be his/her own ideals. The basic ethical values underlying the code are care, trust, integrity and respect; embodying those aspects relevant to the teacher, who is entrusted with social responsibility. A definitive code for this Institution encompasses the following:





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### 2. Responsibilities of Teaching Staff:

#### *Teachers should:*

- (i) The teacher must respect the confidentiality of all information regarding exam affairs as well as matters dealing with colleagues and students unless legally or legitimately demanded.
- (ii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation.
- (iii) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication.
- (iv) Honesty and Ethics should not be compromised in research. Plagiarism is an evil that cannot be accepted at any cost. The aim should be to improve quality of research.
- (v) Developing new teaching strategies and curriculum as well as planning for an upgraded academic system should be an integral part of his professional duties.
- (vi) Maintain active membership of professional organizations and strive to improve education and profession through them.
- (vii) Participate in extension, co-curricular and extra-curricular activities including community service.
- (viii) Express free and frank opinions by participating in professional meetings, seminars, conferences etc. towards the contribution of knowledge.
- (ix) Develop professional growth through continuous updating of his knowledge.
- (x) Manage their private affairs in a manner consistent with the dignity of the profession.
- (xi) Teachers should maintain decency in behaviour, language, and attire on campus.

### 3. Teachers and the Students:

#### *Teachers should:*

- (i) Respect the right and dignity of the student in expressing his/her opinion.
- (ii) It is imperative that a teacher continuously updates in their own field in order to empower the student knowledge.







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- (iii) Deal impartially with students regardless of their religion, caste, political, economic, social and physical characteristics.
- (iv) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs.
- (v) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
- (vi) Inculcate among student's scientific outlook and respect for physical labour and ideals of democracy, patriotism, and peace.
- (vii) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
- (viii) Make themselves available to the students even beyond their class hours and help and guide students maintaining a respectful distance from them.
- (ix) Aid students to develop an understanding of our national heritage and national goals.
- (x) Refrain from inciting students against other students, colleagues or administration.
- (xi) Among other things, a teacher should accept constructive criticism.

#### 4. Teaches and Colleagues:

##### *Teachers should:*

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated.
- (ii) Speak respectfully of other teachers and render assistance for professional betterment.
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
- (iv) Refrain from allowing considerations of caste, creed, religion, race, or sex in their professional endeavor.

#### 5. Teachers and Authorities:

##### *Teachers should:*

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest.







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- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities.
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand.
- (iv) Co-operate through his/her organization in the formulation of policies of the other institutions and accept offices.
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession.
- (vi) Teachers should discharge their responsibilities in accordance with the established rules outlined by the higher authorities and adhere to the conditions of service.
- (vii) Give and expect due notice before a change of position is made.
- (viii) Avail leave only when in need keeping in view his/ her particular responsibility for completion of academic schedule/ other duties strictly in accordance with AUR leave rules.
- (ix) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking.

### 6. Teachers and Guardians:

#### *Teachers should:*

- (i) Try to see that they in their individual capacity and through their institution maintain contact with the guardians of the students and periodically interact with the guardians on the performance of the students and meet the guardians whenever necessary for mutual exchange of ideas and for the benefit of the institution.
- (ii) Respect their right to information about their children.
- (iii) Establish open, honest and respectful relationships.

### 7. Teachers and Society:

#### *Teachers should:*

- (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided.
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life.





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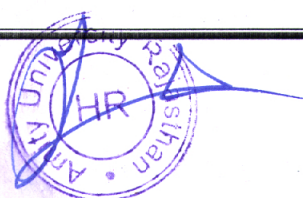
(iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country.

(iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices.

(v) The teacher shouldn't be involved/assisting in any way activities which tend to promote the feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integration.

### **Responsibilities of Non-Teaching Staff:**

- (i) The support staff should acquaint themselves with the university policies and adhere to them to their best ability.
- (ii) Avail leave only when in need keeping in view his/ her particular responsibility for the completion of duties/ work assigned by the competent authorities strictly in accordance with AUR leave rules.
- (iii) They should not engage in remarks or behaviour that might be considered disrespectful to their colleagues, teaching staff or students.
- (iv) Punctuality should be observed in all instances.
- (v) They should also be responsible for the proper use and maintenance of university equipment and furniture.
- (vi) They should perform their duties with honesty and integrity. There should be no falsification of official documents entrusted to them.
- (vii) Interactions between support staff and students are frequent for various reasons, thus it is expected that they behave in a helpful, friendly and patient manner towards the students.
- (viii) The support staff should give due respect to the decisions made by the university authorities. Any matter of contention should be settled amicably and not through antagonistic behaviour, as the progress of an institution depends upon mutual goodwill and trust.
- (ix) All staff members should maintain decency in behaviour, language and attire in the campus







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### CODE OF CONDUCT AND ETHICS FOR STUDENTS

#### OBJECTIVES AND INTRODUCTION

The objective of AUR Student Code of Conduct is to facilitate a disciplined, healthy, and congenial atmosphere for peaceful stay and study. All students, including hostel residents, are required to maintain standards of behavior expected of AUR students both inside and outside the campus. As Amitians, they are expected to consider each other as part of a family and be friendly and courteous to each other.

Student discipline is an important aspect of University life. It plays an important part in providing a conducive learning environment for all.

The AUR Code of Conduct for students and guidelines are intended to ensure that the students learn and adopt the values and ethics engrained in the Amity University education system whereby the students are expected to follow the code of conduct and ethics statement in order to maintain perfect ambience in the campus, radiating spirit of "AMITIAN" in their attitude, demeanor and approach to life and studies.

Reviewed regularly, guidelines have a balanced approach, recognizing student achievement and dealing with unacceptable behaviour. They are based on developing students as responsible citizens and creating good conditions for effective teaching and learning.

Non-conformance to conduct and ethics statement may lead to disciplinary actions pursuant to these Guidelines. The students are advised to strictly follow discipline in the campus during their academic pursuit and student life in the hostels, for their smooth and healthy progression and professional development.

#### ETHICS AND CODE OF CONDUCT

Students are expected to respect and observe these guidelines of the University:

- Students should conduct themselves in an orderly manner in their academic and recreational activities while they attend the University, engage in any University activity in hostels, university campus and/or outside the campus during their visits for training, excursion, sports, and project work etc.
- Students should respect the rights and privacy of other members of the University at all times.
- Students pursuing programs leading to a professional qualification are also required to conduct themselves in a manner appropriate to that profession. Amity University is dedicated to the following goals while promoting ethics and code of conduct amongst its students:

- Fostering professional excellence.
- Promoting a life of values and ethics.







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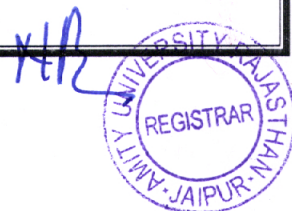
- Creating responsible and informed leaders and professionals.
- Inculcating a spirit of dedication to the service of others and towards nation building.

These goals can only be achieved in a campus environment wherein the students feel safe, secured, engaged, challenged, and appreciated. This environment is created by the active contributions of every member of the Amity family, be it a student, faculty, support staffs or others associated with University.

When students choose to accept admission to AUR, they accept to follow the norms of University, be it Ethics, Code of Conduct, Rules and Regulations and the Guidelines as may be notified from time to time. As members of Amity University, the students are expected to uphold its values by maintaining a high standard of conduct.

The students are advised to strictly follow discipline in the campus during their academic pursuit and student life in the hostels, for their smooth and healthy progression and professional development.

- The Student Code of Conduct specified in this student handbook is to be followed by all AUR students including hostel residents.
- All sections/instructions covered under AUR Disciplinary regulations will also be applicable to all students.
- All sections/instructions covered under AUR Hostel Regulations will also be applicable to the hostel residents.
- Students are required to wear their valid Identity Card issued to them by AUR around their neck. Students without ID card may be denied entry to the campus/hostel;
- Students are duty bound to report to the HoI/ Proctor/Director Hostel/Warden/Asst. Warden/ DSW in case they notice any unwanted or undesirable activity or violation of code of conduct in the campus or in the hostel





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➤ Students staying in Paying Guest/Rented accommodation are required to provide the correct address details to their Institution. Students are required to inform and ensure updation in the record(s) of the University about any change in their or their parents - permanent/ correspondence/PG address or Telephone no./Mobile No. / E-mail etc. at any point of time. Ragging is a criminal and nonbailable offence. Ragging or abetment to ragging in any form is totally banned within the premises of the University, its Hostels /Departments/ Institutions/Schools/ Colleges/Constituent Units/Centres/Campus grounds and any part of Amity University system as well as on public transport system Paying Guest/Rented Accommodation. Any violation will be dealt with as per the regulations/directives/guidelines in this context –

- Supreme Court Guidelines
- UGC Regulations, 2009
- AUR Regulations on Ragging

All students, including hostellers, are required to sign an Anti-Ragging Undertaking and are required to note the details provided in AUR Anti-Ragging Booklet (available on Amizone) and in the anti-ragging leaflet.

Students are advised not to indulge in any of the undermentioned violations and violations/offences. Anyone found doing so will be liable for punishment, including expulsion from the University &/or hostel, withdrawal of privileges like scholarships, appearance for campus placement, etc.:

- Gross misconduct, involving any act of intimidation, brawl/fight, or violence or drunken or riotous behaviour, including behaving in a rowdy, intemperate or disorderly manner or encouraging or inciting any other person to do so.

- Dishonesty, whether by an act of omission, including but not limited to cheating, plagiarism, knowingly furnishing false information to AUR, and forgery or alteration.

- Screening of pirated / unauthorized /unlicensed movies in their computers &/or common rooms;

- Possession &/or consumption of Cigarettes, Hookah, other smoking devices, alcoholic drinks, narcotics/ drugs or encouraging or inciting any other person to do so (Please note that Narcotic Drugs & Psychotropic Substances Act views drug offences very seriously and punishments are stiff even for small quantities);

- Possession &/or consumption of Chewing tobacco, paan, gutka, etc., or encouraging or inciting any other person to do so.

- Destruction/Damage/Defacement of University property, including records or the property of others.

- Misbehavior, rude, unmannerly, impolite acts/use of abusive or offensive language, verbal or written/email/ on social networking sites, gestures, remarks, or inciting others to do so (including discrimination on grounds of religion, caste, creed, language, place of origin, gender, social or cultural background) etc.

- Public display, individually or in the congregation, for religious activities or religious preaching within the campus or being absent from classes for religious rituals as an individual/group.







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- Any form of Public Display of Affection (PDA) or wearing promiscuous are in the campus/hostel.
- Violation of administrative rules or regulations where the safety of self/other personnel or property is endangered.
- Employing unauthorized persons for any personal work on the hostel premises/University campus.
- Hosting/harboursing an outsider/offender on the campus &/or in the hostel.
- Hosting/harboursing a day scholar in the hostel.
- Indulging in any undesirable activities.
- Physical assault on any student/staff/faculty/guest;
- Keeping firearms/weapons of any kind anywhere on the AUR campus & /or on hostel premises.
- Theft of property, including AUR or other students/staff/faculty.
- Participating in anti-national/anti-social activities or in activities against the interest of AUR or in activities which also involve discrimination against fellow students on grounds of caste, creed, religion, place of origin, social or cultural background or encouraging or inciting any other person to do so in or outside the Campus/Hostel.
- Unauthorized presence in a hostel/room;
- Unauthorized Parties of all kinds, including 'Birthday Parties' in the Campus/Hostel rooms (Students/ Hostel residents can ask for advance permission from HoI/Director Hostel to celebrate a personal party in a common area);
- Violation of Hostel Timings
  - a) Hostel Residents are not permitted to leave the campus any time of the day without permission and out-pass.
  - b) All Hostel residents must return to their rooms by 9 pm and mark their attendance in the designated register.
  - c) Hostel Residents must follow the prescribed hostel timings at all times.
- Entering certain areas individually or in a group within the campus, including in the hostels, which are notified verbally or in writing as 'out of bound.'
- Having Electrical appliances such as immersion heaters, electric stove/heaters/electric iron etc. in the hostel rooms;
- Undertaking Private cooking of food in the hostel room.
- Impersonation - assuming the identity of another person or having another person assume one's own identity;
- Disrupting or obstructing teaching, research, administration and/or disciplinary proceedings;

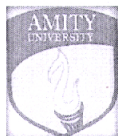






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Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426-405678,  
Fax: 01426-405679

Ref No: AUR/REG/6612

Date: 25/07/2022


### Anti-Ragging Monitoring Cell

Anti-Ragging Monitoring Cell at Amity University Rajasthan is hereby re-constituted as under:

1.	Mr. Sanjiv Singh Bhal	Dean - Student's Welfare	:	Chairperson	9828289458
2.	Prof. Saroj Bohra	Director - ALS	:	Member	9828251573
3.	Prof. Tanaya Verma	Director - ASAP	:	Member	9910636888
4.	Prof. Sanjeeb Pal	Director - ASH	:	Member	9765900211
5.	Col. Prahlad Singh (Retd.)	Director - Security	:	Member	7589135136
6.	Lt. Col. Mukul Bhatia (Retd.)	Director - Hostels	:	Member	9351340206
7.	Prof. Rahul Tripathi	Proctor & Coordinator-ASLA	:	Member	9928787767
8.	Prof. Dipa Chakrabarti	Coordinator- ASL	:	Member	9772557736
9.	Prof. Pankaj Kumar Pandey	Coordinator- ASET	:	Member	7665831426
10.	Prof. Swapnesh Taterh	Coordinator - AIIT	:	Member	9413171401
11.	Prof. Shruti Mathur	Professor- AIB	:	Member	9166844606
12.	Dr. Komal Khandelwal	Associate Professor-ABS	:	Member	9756923215
13.	Dr. Renu Upadhyay	Assistant Professor- ASAS	:	Member	9012250801
14.	Dr. Usha Jain	Assistant Professor- ASET	:	Member	9468524330

The cell will ensure that the university becomes a Ragging Free Zone with Zero Level of Tolerance towards Ragging.

Letter no. AUR/REG/5529 dated 16/07/2021 on the subject matter is hereby superseded.

  
Dr. Nitin Bhardwaj  
Registrar



Amity City Office: Amity House, C-119, Lal Kothi Scheme, Behind Vidhan Sabha, Jaipur-302015 (Raj.), Phone - 0141-4735000, 2744350







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Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426-405678  
Fax: 01426-405679

No. : AUR/REG/5754 (a)

Date : 20/10/2021

Committee  
**University Grievance Redressal Committee (UGRC)**  
**[ For Students ]**

The 'University Grievance Redressal Committee (UGRC)' of Amity University Rajasthan, Jaipur is hereby constituted, as under, to address and effectively resolve grievances of students related to Higher Education and other related matters :

S.No.	Name	Designation
01 Senior Professor of the University		
1.	Prof. Pankaj Kumar Pandey	Coordinator - ASET : Chairperson
Dean - Student's Welfare OR its equivalent		
2.	Mr. Sanjiv Singh Bhal	Dean - Student's Welfare : Member
03 Principals drawn from the affiliating colleges, on rotation basis to be nominated by the Vice Chancellor		
3.	Prof. Rahul Tripathi	Proctor & Coordinator - ASFA & ASLA : Member
4.	Prof. Swapnesh Taterh	Coordinator - AIIT : Member
5.	Dr. Vismita Paliwal	Coordinator - AIBAS : Member

- (i) The Chairperson and members of the committee shall have a term of two years.
- (ii) The quorum for the meeting shall be two, including Chairperson.
- (iii) The IGRC shall send the report and the recommendations to the office of Registrar for perusal of the Competent Authority.

Earlier Letter No. AUR/REG/2608 Dated 13/04/2019 on the subject matter is hereby superseded.

Auth. : UGC Letter No. F.No. 14 - 4/2012 (CPP-II) Dated 07/12/2018.

*NR*



Dr. Nitin Bhardwaj  
Registrar

Amity City Office: Amity House, C-119, Lal Kothi Scheme, Behind Vidhan Sabha, Jaipur - 302 015, Telefax- 0141-2372489, 2374111





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Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426-405678,  
Fax: 01426-405679

No. : AUR/RFG/4535 (a)

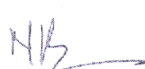
Date : 20/03/2020

#### Committee Monitoring of Code of Conduct

A committee is hereby constituted, as under, for monitoring adherence to the 'Code of Conduct for Students, Teachers, Administrators and other Staff' at AUR -

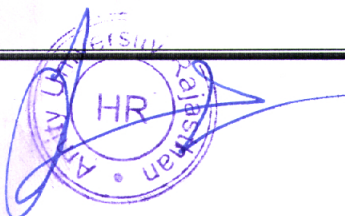
1. Prof. G. K. Aseri	Provost & Dean-Academics	:	Chairman
2. Dr. Nitin Bhardwaj	Registrar	:	Member
3. Mr. Sanjiv Singh Bhal	Dean - Student's Welfare	:	Member
4. Prof. P.V.S. Raju	Director - Amity COAST	:	Member
5. Cpt. Capt. Ajoy Mudaliar (Retd.)	Director - Administration	:	Member
6. Dr. Jayati Sharma	Dy. Director - ASCo	:	Member
7. Mr. Akshat Srivastava	Director - HR	:	Member Secretary

Encl. : Code of Conduct for Students, Teachers, Administrators and other Staff

  
Dr. Nitin Bhardwaj  
Registrar



Amity City Office: Amity House, C-119, Lal Kothi Scheme, Behind Vidhan Sabha, Jaipur - 302 015, Telefax- 0141-2372489, 2374111







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Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426-405678,  
Fax: 01426-405679

No. : AUR/REG/3900


Date : 08/01/2020

### Committee Professional Code of Ethics

A Committee is re-formed as under to formulate the Professional Code of Ethics applicable to all employees of the University and their responsibilities towards the various stakeholders including Students, Parents/Guardians, Colleagues, Authorities and Society :

1.	Prof. P.V.S. Raju	Director - Amity COAST	: Chairman
2.	Prof. Anurag Varma	Director - ASAP	: Member
3.	Prof. Upendra Mishra	Professor - ASAS	: Member
4.	Mr. Akshat Shrivastava	Director - HR	: Member

The committee is requested to forward the draft 'Professional Code of Ethics and Responsibilities' to the office of undersigned, at the earliest, but not later than EoD 01/02/2020.

  
Dr. Nitin Bhardwaj  
Registrar

Amity City Office: Amity House, C-119, Lal Kothi Scheme, Behind Vidhan Sabha, Jaipur - 302 015, Telefax- 0141-2372489, 2374111





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Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426-405678,  
Fax: 01426-405679

No. : AUR/REG/4535 (a)


Date : 20/03/2020

### Committee Monitoring of Code of Conduct

A committee is hereby constituted, as under, for monitoring adherence to the 'Code of Conduct for Students, Teachers, Administrators and other Staff' at AUR -

1. Prof. G. K. Aseri	Provost & Dean-Academics	:	Chairman
2. Dr. Nitin Bhardwaj	Registrar	:	Member
3. Mr. Sanjiv Singh Bhal	Dean - Student's Welfare	:	Member
4. Prof. P.V.S. Raju	Director - Amity COAST	:	Member
5. Gp. Capt. Ajoy Mudaliar (Retd.)	Director - Administration	:	Member
6. Dr. Jayati Sharma	Dy. Director - ASCo	:	Member
7. Mr. Akshat Srivastava	Director - HR	:	Member Secretary

Encl. : Code of Conduct for Students, Teachers, Administrators and other Staff

  
Dr. Nitin Bhardwaj  
Registrar







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No. : AUR/REG/3900


Date : 08/01/2020

### Committee Professional Code of Ethics

A Committee is re-formed as under to formulate the Professional Code of Ethics applicable to all employees of the University and their responsibilities towards the various stakeholders including Students, Parents/Guardians, Colleagues, Authorities and Society :

- |    |                        |                        |            |
|----|------------------------|------------------------|------------|
| 1. | Prof. P.V.S. Raju      | Director - Amity COAST | : Chairman |
| 2. | Prof. Anurag Varma     | Director - ASAP        | : Member   |
| 3. | Prof. Upendra Mishra   | Professor - ASAS       | : Member   |
| 4. | Mr. Akshat Shrivastava | Director - HR          | : Member   |

The committee is requested to forward the draft 'Professional Code of Ethics and Responsibilities' to the office of undersigned, at the earliest, but not later than EoD 01/02/2020.

  
Dr. Nitin Bhardwaj  
Registrar





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Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426- 405678,  
Fax: 01426- 405679

Date: 17/01/2022

### Minutes of Meeting

In view of the beginning of Off-line classes to be held at AUR, A meeting of all members of the committee to monitor Code of conduct was held on 17/01/2022, at 03:00 PM inside the Conference Hall and was chaired by the Chairman of the Committee Prof. G.K. Aseri.

#### Following Members were Present

Sno.	Name	Designation	Committee Member
1	Prof. G.K. Aseri	Provost & Dean Academics	Chairman
2	Dr. Nitin Bhardwaj	Registrar	Member
3	Mr. Sanjeev Singh Bhal	Dean-Student Welfare	Member
4	Prof. P.V.S. Raju	Director Amity COAST	Member
5	Gp.Capt. Ajoy Mudaliar (Retd)	Director -Administration	Member
6	Dr. Jayati Sharma	Dy. Director - ASCo	Member
7	Mr. Akshat Shrivastava	Director - HR	Member Secretary

Special invitee: Proctor Prof. Rahul Tripathi, Director Hostel Col. Mukul Bhatia & Director Security Col Prahlad Singh

#### Following points were discussed:

- Chairman of the committee laid strong emphasis on proper implementation of Code of Conduct and strict monitoring by the committee across the university, given that AUR would be going for 100% off-line classes from February 2022 and all students would be residing in the campus.
- Strict monitoring of Disciplinary issues by Hostel Warden, Security supervisors and Guards would be a high priority area for Director Hostel and Director Security. They were briefed about the same.
- All the members were advised to get 2<sup>nd</sup> dose and booster doses of vaccination and adhere to strict pre-cautionary norms to ensure that if another wave of COVID-19 strikes, we are better prepared to cope with it.
- The chairman of the committee advised all members and special invitees to go through the Code of Conduct and ensure its proper implementation.

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# AMITY UNIVERSITY

## RAJASTHAN

Kant Kalwar, NH-11-C,  
Jaipur (Rajasthan) 303002  
Tel: 01426- 405678,  
Fax: 01426- 405679

Date: 10/01/2021

### Minutes of Meeting

A meeting of all members of the committee to monitor Code of conduct was held on 10/10/2021, at 03:00 PM and was chaired by the Chairman of the Committee Prof. G.K. Aseri.

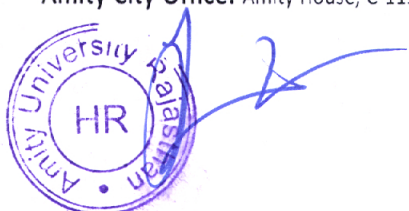
#### Following Members were Present

Sno.	Name	Designation	Committee Member
1	Prof. G.K. Aseri	Provost & Dean Academics	Chairman
2	Dr. Nitin Bhardwaj	Registrar	Member
3	Mr. Sanjeev Singh Bhal	Dean-Student Welfare	Member
4	Prof. P.V.S. Raju	Director Amity COAST	Member
5	Gp.Capt. Ajoy Mudaliar (Retd)	Director -Administration	Member
6	Dr. Jayati Sharma	Dy. Director - ASCo	Member
7	Mr. Akshat Shrivastava	Director - HR	Member Secretary

#### Following points were discussed:

S. No.	Point	Action to be taken by
1.	<b>Updates from Chairman</b> Prof. Aseri updated the Committee on various students related issues incorporated in the updated version of Code of Conduct	No action required
2.	The updated Version of the Code of Conduct contains AUR disciplinary regulations. Students' interaction with Non-Teaching Staff like Wardens and Security Personnel.	All members agreed
4	The comprehensive manual to be adopted after detailed verification by the committee	All members agreed

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The chairman of the Committee advised all members to go through the Updated Code of Conduct and adopt it if there are no change suggested.

Later the committee unanimously adopted the Updated version of Code of Conduct.







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Fax: 01426- 405679

Date: 10/12/2020

### Minutes of On-Line Meeting

A Review meeting of all members of the reconstituted Code of conduct Committee was held on-line on 10/12/2020, at 03:00 PM and was chaired by the Chairman of the Committee Prof. G.K. Aseri.

Following Members were Present

Sno.	Name	Designation	Committee Member
1	Prof. G.K. Aseri	Provost & Dean Academics	Chairman
2	Dr. Nitin Bhardwaj	Registrar	Member
3	Mr. Sanjeev Singh Bhal	Dean-Student Welfare	Member
4	Prof. P.V.S. Raju	Director Amity COAST	Member
5	Gp.Capt. Ajoy Mudaliar (Retd)	Director -Administration	Member
6	Dr. Jayati Sharma	Dy. Director - ASCo	Member
7	Mr. Akshat Shrivastava	Director - HR	Member Secretary

Following points were discussed:

S. No.	Point	Action to be taken by
1.	<b>Updates from Chairman</b> Prof. Aseri updated the Committee on various events and issues in the last semester and issues that required urgent attention.	No action required
2.	Dr. Nitin Bhardwaj updated the house regarding issues related to students and that it was required that those issues should be addressed in the newer version of the CODE.	All members agreed
3.	Everyone with in the AUR Premises should be Governed by Code of Ethics hence, the Code of Ethics should not only cover Teacher, Staff but also students. Give that, sometimes the age difference between students and faculties is low.	No action required

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4	On the need to include Students also in the Code for Ethics.	It was unanimously agreed to update the existing Professional Code of Ethics to Include Students as well.

In his concluding remarks Chairman of the Committee Prof Aseri strongly recommended to amend the Existing Professional Code of Conduct/ Ethics to include Student behavior in the AUR Campus, including those residing in the hostels as well as Day Scholars. The committee unanimously decided to rewrite the Code of Conduct to include inputs from Director Hostels and Director Security in matters related to Students Code of Conduct in the upcoming version.

