

ASSESSMENT

Academic Year and Evaluation

- In each academic year, there are two (02) semesters and the duration of each semester is six (06) months.
- At the end of each semester, End Semester Examinations (50 Marks) are conducted while ‘Mid Term Tests’ are usually conducted in the middle of each semester.
- Basic components of the ‘**examination**’ for each theory paper are:
 - A. Continuous Evaluation (50 marks)
 - B. End Semester Examinations (50 Marks)
- Continuous Evaluation (50 marks) must be completed by taking following components:
 - A. Mid Term Test (15 Marks)
 - B. Flip Class / Presentation (10 Marks)
 - C. Case Study (10 Marks)
 - D. Assignment/viva (10 Marks)
 - E. Attendance (05 Marks)

Students have to earn minimum 20 Marks to make themselves eligible to appear in end semester examinations.

End Semester Examination

- For a class having 30 or more than 30 students, relative grading system is followed.
- For a class having less than 30 students, absolute/fixed grading system is followed.
- Semester performance of a student will be indicated as “Semester Grade Point Average (SGPA)”. The SGPA is the weighted average of Grade Points of all letter grades received by a student for all the courses (both theory and practical) in the semester.
- A student is required to secure minimum 30% marks in each paper independently in End Semester Examination to qualify for the pass grade.
- Minimum aggregate marks are 35% in UG and 40% in PG Courses to be considered as ‘PASS’.
- Students of both UG and PG programmes should also pass in each semester separately by securing a minimum Semester Grade Point

Average (SGPA) of 5 on a 10 point scale

- For successful completion of a programme, the student should secure a minimum Cumulative Grade Point Average (CGPA) of 5.0 at the end of final year of an Under Graduate programme (UG) and CGPA of 6.0 at the end of final year of Post Graduate Programme (PG).
- A student who has secured passing marks in each theory & practical subject (s), but not having mandatory SGPA in each semester which is 4.5 for UG and 5.0 for PG, shall be allowed two chances to reappear in the examination to improve his SGPA and CGPA, by repeating the Semester Examination(s) in the Course Unit(s) of his choice when these examinations are held in normal schedule or in super supplementary examination.

Re-Appearing

- There is no provision for reappearing in a midterm test which is one of the components of continuous assessment.
- A student, who has failed to secure PASS MARKS in theory/practical course (s) and has been awarded 'F' grade, is required to reappear when these examinations are held on normal schedule like odd semester subjects during 'odd end courses examination' and even semester courses during 'even end course examination'.
- A student, who has failed to secure the required passing SGPA, in order to secure a passing SGPA, has the option to repeat the end term examinations also of the Course Units of the concerned semester in which he desires to improve his performance, when these examinations are held on normal schedule.
- If a student has poor performance in several courses in a particular semester, he may opt to take the academic break of one year, and re-register for both the semesters of that academic year in the next academic year.

Unfair Means Case

- Students accused of UFM in any type of examination are asked to appear before Examination Disciplinary Committee (EDC) on a specified date and time.
- All physical evidence(s) like chit/photo copy of text book etc. are cross checked by subject expert to ascertain whether they are pertaining to the subject.
- Accused students are also given a chance to present their case both verbally and in writing.

Promotion To The Next Year /Academic Probation/Academic Break

- At the end of each academic year i.e., after completion of two (02) semesters, the academic performance of the student is reviewed.
- If the student has obtained SGPA of minimum 4.5 in two (02) semesters of the academic year, then he/she may be registered for the next semester/year of a programme.
- If any student has SGPA between 4 and 4.5 in not more than two preceding semesters, then he/she will be promoted to the next year with a precondition that he/she will have to clear all back papers and improve his/her SGPA to minimum 4.5 of two (02) previous semesters and this is called ACADEMIC PROBATION.
- If a student fails to secure SGPA of 4 in any of the semester of an academic year and CGPA of 4 in an academic year, he/she will be asked to repeat the year and make-up the deficiency by re-appearing in the relevant examinations and this is called ACADEMIC BREAK.
- A student who has been given ACADEMIC BREAK may prepare for reappearing in all back papers and improve his/her SGPA as well as CGPA in two ways. During ACADEMIC BREAK, he/she may prepare from home or repeat all courses of previous academic year after re- registration.

ATTENDANCE

- Students are expected to have 100% attendance in all the course units i.e., in Theory and Practical.
- Relaxation of maximum 25% may be allowed to cater for sickness or other valid reasons beyond the control of the students for which written permission of the Head of the Institution/Department is mandatory.
- A student whose attendance is less than 75%, **whatever may be the reason for shortfall**, will not be permitted to appear in the End Semester Examination (ESE).
- A student, whose attendance is below 75%, will not be permitted to appear in the ESE and treated as debarred student will be awarded 'F' grade in that paper.
- However, under special circumstances, Vice Chancellor may condone attendance up to 5% of a candidate in case, if it is below 75% only on the recommendation of the Head of the Institution/ Department/Centre.

CHOICE BASED CREDIT SYSTEM (CBCS)

Departments are offering minor tracks i.e., a set of 5-6 courses" for UG and single course as open electives for PG students which are available for all university students. Students will earn 12-15 credits under CBCS which are other than their opted domain, strengthen student's progression.

VALUE-ADDED COURSES

It is mandatory for all students to choose one foreign language during the Foreign Language Registration. They are required to study the same foreign language during the course of their programme. Presently the students can choose out of four languages- French, German, Spanish and Chinese, as per their interest. This gives them an added advantage for pursuing higher studies or job in a foreign country.

To shape students as mentally healthy and able human beings, it is mandatory for them to finish due credits for a paper of Behavioural Science.