



POLICY GUIDELINES

FOR

AMITY RESEARCH FELLOWSHIP



[Effective from AY 2026-2027]

POLICY GUIDELINES FOR AMITY RESEARCH FELLOWSHIP

1. Introduction

1.0 Scope/Applicability of the Policy

- 1.0.1 This policy is applicable to meritorious PhD scholars who are desirous of pursuing research at Amity University.
- 1.0.2 This policy shall apply from the date of its notification.

1.1 Policy Statement

In order to promote young, brilliant individuals to pursue research, Amity University provides an opportunity by providing fellowships to pursue research in the chosen discipline. These fellowships shall be offered to deserving candidates who have completed their graduation/post-graduation from India or abroad within the last 3 years. The selection of candidates eligible for the fellowship will be based purely on merit.

1.2 Rationale

Amity envisions nurture the vast pool of young, talented researchers with financial support and proper guidance to encourage them to undertake research, thus adding to personal, institutional and societal betterment.

1.3 Policy Elaboration

The fellowships shall be administered and managed through the competent authority of the University. The Amity Research Fellowship (ARF) is intended for individuals who have completed a post-graduate degree as the minimum eligibility qualification. However, fulfillment of the minimum qualification criteria shall only make a candidate eligible to participate in the selection process and shall not automatically entitle the candidate to the award of the fellowship.

2. Rules / Regulations

2.0 Selection Procedure:

2.0.1 Selection of Amity Research Fellow:

- 2.0.1.1 The selection for award of ARF shall be made on the basis of a competitive written test titled “Amity Research Fellowship Test” (ARFT), conducted by Amity University in major areas of research by a Single Paper. The test will comprise of three parts. Part-A shall be common to all subjects comprising questions on General Science and Research Aptitude, Part-B shall contain subject-related questions, and Part-C shall contain higher value questions that may test the candidate’s knowledge and application of domain specific concepts and/or application of the scientific concepts in the related areas of Research/Study.



2.0.1.2 Candidates who qualify in ARFT will be individually notified to appear for a formal interview, which will be followed by a presentation of their research proposal.

2.0.1.3 A domain-wise merit list shall be prepared based on the total marks obtained in the written test, interview, and research presentation.

2.1 Amity Research Fellow (ARF) Award Procedure:

2.1.1.1 Upon completion of the selection process, the respective campuses shall submit the domain-wise merit ranking list and the recommendations of the Vice Chancellor/ Pro Chancellor to the Office of C-VI for scrutiny.

2.1.1.2 Basis directions of the Hon'ble Chancellor, the Amity Research Fellowship (ARF) award shall be promulgated in a time bound manner.

The fellowship shall be awarded on:

- (a) Receipt of details of the qualifying degree
- (b) Proposed Area of research work
- (c) Potential of the research proposal
- (d) Concurrence of the Head of the relevant Institution/Department to provide the necessary facilities

2.1.1.3 The initial period of ARF fellowship shall be for a period of two years, which may be extended at the discretion of competent authority for a further period of one year or co-terminers with the project whichever is earlier.

2.2 Emoluments (per month) in Indian Rupees:

Position & Academic requirements	1st Year	2nd Year	3rd Year
<u>Amity Research Fellow</u> Post Graduate in Basic (or) Applied Sciences with First Class or equivalent CGPA OR Post Graduate in Professional Course with First Class or equivalent CGPA	37,000	37,000	37,000

2.3 Monitoring/Review of Progress:

2.3.1 The preparation of annual progress report on the research work done shall be



essential part of the Fellow's work. Each Research Fellow shall submit his/her research report at the end of 6 months and then annual research report in the prescribed format within 15 days after completion of one year tenure to the Research Board through his/her Guide/Head of Institution/PI.

- 2.3.2 The results presented quantitatively in Tables/Figures and discussed in terms of the objectives, and conclusions drawn should be given. Fragmentary reports shall not be entertained. The progress report should be always accompanied by copies of published papers, re-prints of papers accepted for publication, manuscripts of papers communicated for publication and such other relevant documents.
- 2.3.3 Attendance record must accompany the annual report. The Guide/Head of Institution/PI shall bring out in his assessment report the share of originality and initiative of the fellow in carrying out the research work.
- 2.3.4 If thesis is submitted for PhD degree, the Guide appointed by university as per University Regulations and guidelines, may report the same.

2.4 Obligations and Responsibilities of the Fellow

- 2.4.1 He/She has to be a full-time researcher and submit himself/herself to the disciplinary regulations of the Foundation/University/Laboratory where he/she is working. Regular attendance of the Fellow may be ensured by the department/institution concerned by keeping an attendance register.
- 2.4.2 In case a Fellow decides to appear for competitive examination/interview, he/she would invariably seek permission from the authority concerned of the University.
- 2.4.3 The Research Fellow is not permitted to accept any assignment other than related to his/her approved research programme, paid or unpaid. However, the Fellow may be entrusted with a work-load of 8-10 hours per week to assist the host institute in its academic work/other activities, as per guidelines of Research or its PhD programme, provided such assignments should not hamper the progress of research work of the Fellow.
- 2.4.4 Once a Research Fellow accepts the Fellowship and joins, it is incumbent on him/her to continue the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- 2.4.5 No Fellow shall discontinue his/her Fellowship without prior approval of university. In case he/she wishes to discontinue the fellowship prior to completion of the tenure on attainment of original objectives of research, he/she must submit the resignation to the University through the PI/Guide one month in advance, indicating specific reasons for not continuing the Fellowship. The Fellowship shall cease from the date stipulated in the Amity University letter approving the resignation.



- 2.4.6 The research Fellow must send a detailed consolidated report of the research work done during the entire period of Fellowship on completion of the tenure/resignation of the Fellowship through the PI/Guide to University, in the prescribed format within one month.
- 2.4.7 The Research Fellow shall keep the University informed about his/her getting the higher degree, submission of thesis for Ph.D. and submission/acceptance/publication of any research paper arising out of the research work done during the tenure of the fellowship.
- 2.4.8 The Fellow, while on long leave beyond specified and admissible period, as may be stipulated, will not be entitled to fellowship during such leave. Such leave period will, however, be counted in the tenure.

2.5 Transfer of Fellow

- 2.5.1 Request for transfer of Fellow will not be entertained under any circumstances within and outside the University.
- 2.5.2 However, under compelling circumstances transfer within Amity Group or Collaborative Research Partner(s) (India and Abroad) may be permitted on case-to-case basis, by examining the prospects of such research work if similar research infrastructure is available and availability of such other resources as the project may demand.
- 2.5.3 If he/she joins elsewhere without approval from University, his/her fellowship will be terminated. Further, no transfers will be allowed in the last six months of the tenure of fellowships.

2.6 The fellowship may be discontinued at any time, and the decision of University will be final and binding.

2.7 Fee Applicability

- 2.7.1 The PhD scholars awarded ARF are required to pay the academic fee as prescribed from time to time.
- 2.7.2 Awardees of ARF exhibiting exceptional research work may be granted a tuition fee waiver of up to 50% on a year-to-year basis subject to approval of the Hon'ble Chancellor.

Discretionary Authority : Where the competent authority is of the opinion that it is necessary to do so, it may relax any one of these rules in respect of any class or category of person.

