

AMITY UNIVERSITY

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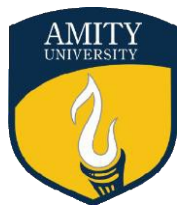
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Date:27/12/23

Minutes of the 13th IQAC Meeting held on 27th December,2023 at 10.30 am in Conference Room 105, A2 block, Amity University Maharashtra, Mumbai

1. The 13th meeting of the Internal Quality Assurance Cell (IQAC), Amity University Maharashtra, was held on Wednesday, December 27th, 2023, at 10:30 a.m. The on campus meeting was conducted at A2, Conference Room 105. Prof. (Dr). A.W. Santhosh Kumar, Vice Chancellor, and Chairman of IQAC, AUM, chaired the meeting.
2. The agenda items and minutes of the 13th IQAC were circulated earlier to all the members.
3. A list of the IQAC members and invitees (HoIs) who attended the IQAC meeting is given below.

S. No.	Name of the IQAC Member	Designation
1.	Prof. (Dr). A W. Santhosh Kumar	Vice Chancellor Chairman IQAC
2.	Dr H S Vyas	Registrar
3.	Prof. (Dr) Sunil Dhaneshwar	Dean IQAC & Accreditations
4.	Prof Dr Shrikant Charhate	Dean Academics & Director ASET
5.	Prof Dr Gautam Gawali	Dean Student Welfare and Director AIBAS
6.	Dr Nima Jerri John	Professor & HoI ASCO & ASF
7.	Dr. Manoj Devare	Professor & Offg. HoI – AIIT
8.	Mr. Sandeep Gundeti	Deputy Controller of Examination



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List of In-Absentia members for the meeting

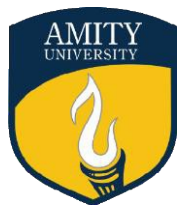
S. No.	Name of the IQAC Member	Designation
1.	Prof (Dr) Penna Suprasanna	Dean (Research) & Director – AIB
2.	Prof Dr Bhawana Chanana	Director ASFT
3.	Prof Dr Bhawna Sharma	I/C Director ABS
4.	Mr Bhuvanesh Gauda	ASFA
5.	Dr. P S Sali	Director (Academics), RBEF
6.	Mr. Nixon Joseph	President & COO – SBI Foundation (NOMINEE OF LOCAL SOCIETY)

Invitees – HoI's / HOD / Coordinators)

S.No.	Name	School
1.	Prof. (Dr). Vijay Singh Dahima	Dy. Pro Vice Chancellor
2.	Dr. Supriya Nene	ASAP
3.	Dr Suneela Dhaneshwar	AIP
4.	Dr. Divya Pandey	AITT
5.	Dr. Deepak Havaladar	AILA
6.	Dr. Manjiree Vaidya	ASL
7.	Dr. Sanjay Govind Patil	RICS
8.	Mr Mohammed Adil	CII-Amity School of Logistics

The agenda points were discussed in a sequence. The detailed discussion that ensued and the deliberations made by the members have been recorded in the following points.

After obtaining permission from the **Vice-Chancellor (VC)**, **Prof. Dr. A.W. Santhosh Kumar Chairman - IQAC**, Prof Dr Shrikant Charhate, I/C IQAC proceeded with the agenda for the 13th IQAC meeting at AUM and the last quarterly IQAC meeting for the year, 2023.



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Prof. Dr. Shrikant Charhate welcomed the members of the IQAC and presented his opening remarks.

Agenda No. 13. 1: Welcome Note by Prof Dr. Shrikant Charhate , I/C Dean IQAC and Accreditation

Dr. Charhate welcomed all the members of the Internal Quality Assurance Cell (IQAC)

Agenda No. 13.2: Targets 2024 by Honorable Vice Chancellor Prof. Dr. A.W. Santhosh Kumar, Chairman of the IQAC.

Prof. Dr. A.W. Santhosh Kumar made a presentation to the members on the proposed targets for the year 2024 and emphasized the importance of quality in academic, administrative, and research activities. He highlighted the necessity of conducting research audits, academic audits, faculty performance reviews, and HOIs performance reviews. He suggested quality of education and research at AUM should be bestowed with utmost importance and with high standards. Hon'ble VC emphasized the need for the HOIs to inform the students about attendance policy of the university, overall declining discipline amongst the students. The faculty and HoI should devise an action plan to improve the pass percentage of the students. VC Sir advised that instead of completing the courses, faculty should focus on how much learning the students achieve. He emphasized on conducting mega events and international conferences.

Agenda No. 13.2.1: Ratification of the minutes of the previous IQAC Meeting held on 12th September 2023

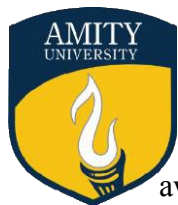
The minutes were circulated to all the members in advance and also briefed. With this briefing, the ratification of the 11th IQAC meeting minutes was completed.

Agenda No. 13.3: Quality Improvements on Teaching Learning Processes of the Individual Schools

All the schools' Heads of Institutions (HoIs) presented a brief overview of their school's activities during the period of 13th September 2023 to 26th December 2023.

Amity Law School: Prof. Dr. Vijay Singh Dahima, the I/C Director, presented the school report. The faculty of ALS published 12 Scopus indexed and 12 UGC care, 2 ABDC research articles & 4 books in this year. Two Ph.D. students submitted their Ph.D. thesis and ALS celebrated Constitutional and Human Rights Day. VC Sir complimented Dr Dahima for very good progress.

Amity School of Engineering & Technology: Prof. Dr. Shrikant Charhate, Director-ASET/AIT presented the achievements for the specified period. The ASET faculty published 12 articles and filed four patents this quarter. They also received 2 research



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and one faculty stood first in the NPTEL. He further informed that ASET has 3 ongoing Research projects worth Rs 74 lacs. There are 43 registered Ph.D. students. VC Sir complimented Dr Chrahate for this very good progress.

Amity Institute of Behavioral & Allied Sciences: Prof Dr Gautam presented a brief report after permission from Hon. VC Sir. AIBAS faculty has published only two research papers and have not submitted any research projects for funding. Hon. VC informed Dr Gawali that AIBAS needs improvement in terms of research publications and funded research projects.

Amity School of Fashion Design & Technology: Ms Neha Suradkar presented the school report since the HoI was on leave. The ASFDT faculty has published only two research articles and presented 5 research papers in International conferences. Hon'ble VC was not happy with the progress made by faculty and emphasized on improvement.

Amity Institute of Biotechnology: Dr. Penna Suprasanna, Director of AIB was on leave so Dr Sagar Barage , presented the school report. The faculty members published a total of 13 research articles in journals and submitted 29 project proposals. Six research projects worth Rs 364.8 lacs are ongoing. There are 19 research guides but only 43 research students registered for Ph.D. Hon'ble VC stressed on increasing admissions for Ph.D. but he was happy with the good progress of the institute.

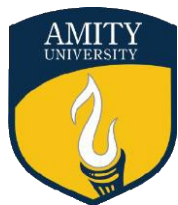
Amity Institute of Pharmacy: Prof (Dr.) Suneela Dhaneshwar, Director of AIP, presented the report about the various development activities of the laboratories. The faculty members published three research articles and submitted one research project for funding.

Amity School of Architecture and Planning: Dr. Supriya Nene, Director of ASAP, presented the school report. The faculty published only one research article in this quarter and have not submitted any research project for funding. There has been no consultancy reported by faculty. Hon VC commented that faculty contribution is very less and needs improvement.

Amity School of Applied Science: Prof Dr Sunil Dhaneshwar I/C HoI of ASAS, presented the report. The faculty members published three research articles in journals and one in conference proceedings, 14 research papers have been communicated for publication. Five research proposals have been submitted, One ongoing research project is worth Rs. 30.0 Lakhs. 28 research scholars are registered for Ph.D. Hon'ble VC Sir was happy with the good progress made by ASAS faculty.

Amity Institute of Information Technology: Dr. Manoj Devare, HOI, presented the report. He informed about increased admissions and 3 research papers published by faculty. VC Sir commented that AIIT needs improvement with respect to publications, patents and projects.

Amity Business School: Since Dr. Bhawna Sharma, Off. HoI ABS, was on leave Dr Sataluri Padma presented the report. The ABS published only 2 Scopus Indexed and 2



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UGC CARE journals, and one research proposal was submitted. Additionally, the school organized 12 events. VC Sir was not happy with the number of research papers published and advised significant improvements.

RICS School of Built Environment: Dr. Sanjay Patil, HOI of RICS-SBE, presented the school report. The faculty has 6 research articles accepted and received one consultancy project costing Rs. 17 lakhs. Additionally, the school organized 09 events. Hon VC commented that RICS needs significant improvement.

Amity School of Communication & AFS: Dr. Nima John, Acting HOI, presented the school report. The ASCO faculty published three articles in Scopus-indexed journals, and conducted three events. Hon VC commented that their performance is poor and they must improve.

Amity Institute of Liberal Arts: Dr. Deepak Havaladar, Off. HOI of AILA, presented the school report. The faculty published one research article, 01 book review and 01 article communicated for publication. and organized one event. Hon VC sir commented that the progress of AILA is OK, but they need significant improvement.

Amity Institute of Travel and Tourism: Dr. Divya Pandey presented the school report. Hon VC commented that they need improvement in terms of publications, funded research projects, faculty and student achievements.

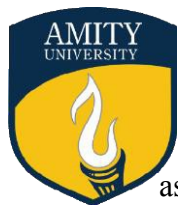
Amity School of Fine Arts: Ms. Shwetangi Koli presented the school report since the Hols was on leave. The faculty has no publications, no existing or submitted research projects, no consultancy. Hon VC commented that their performance is very poor and needs very significant improvement.

Amity School of Languages: Dr. Manjiree Vaidya, Head of the Amity School of Languages, presented the school's progress report. The school organized 3 events. The faculty has 2 book chapters and two research papers in UGC CARE journals. They have no ongoing or submitted research projects. Hon VC commented that they need improvement.

Amity - CII School of Logistics (CII-SOL): Mr. Mohammed Adil, I/C of CII, presented the school's progress report. Hon VC commented that their progress was good but need to improve publications and projects.

Agenda No. 13.4: Quality Improvement in Student Welfare Functions:

Dr Gautam Gawali, DSW presented the report. He informed that Student's council was constituted on 28th September. Hon'ble VC suggested that the council must be constituted



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as soon as possible after the odd semester begins and they must get full term for their activities. DSW informed that they conducted a Blood Donation camp, which was appreciated by VC Sir and he suggested holding mega events.

Agenda N. 13.5: Quality Improvement in Research Activities

Dr. Penna Suprasanna, Dean of Research was on leave so Dr Sagar Barage , presented the AUM research progress report. The AUM faculty published 197 publications out of which 156 are in Scopus indexed journals, they have 58 books/book chapters. VC Sir commented that the publication and patent number must be improved and faculty must write research proposals for funding. He further stated that faculty without a single publication has been identified and a meeting was held by Dean Research with them. The University desires that all these faculty must publish research papers.

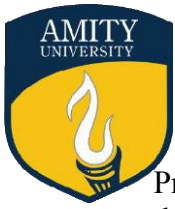
Agenda No. 13.6: Quality Improvement in the Examination Function:

Mr. Sandeep Gundeti, Dy CoE highlighted the activities of the exam cell. The exam office organized a workshop titled 'Evaluation Strategies as per Accreditation Agencies' on 6th Sept 2023 and a one hour session on “Framing of Question Papers Based on Course Outcomes and Program Outcomes as per Accreditation Agencies” on 8th November for all faculties. Additionally, the COE office conducted the final PhD defense for 4 research scholars.

Agenda No. 13.7 and 13.8: Suggestions regarding Best Practices in Academia and Research and Any other point with permission of Chair:

After all the presentations, the forum was opened for further discussion. The Chairman of IQAC and the Hon’ble Vice Chancellor emphasized the importance of quality improvement and discussed future steps to bolster academic strength. He stressed the points mentioned below and urged the HoIs to prioritize them:

1. Admission targets should be given top priority. Every HoI should be actively involved in the 2024 admissions with an overall university target of 3500 and the school individual targets as stated.
2. The faculty must focus on meeting the targets for publications, increase patents, write research proposals for funding from different funding agencies.
3. The HOIs should increase the number of functional MoU’s and have MoU’s with industry.
4. It is very important to hold town hall meetings with students to understand their problems and an attempt should be made to solve the problems.
5. The information about the awards received by faculty and students should be carefully collected with appropriate documentary evidence.
6. Non-teaching departments, including the admission, hostel director, campus admin, HR office, and CRC, should make presentation on the IQAC aspects.



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Prof. Dr. Shrikant Charate, Dean Academics and Dean IQAC (i/c), delivered the vote of thanks, and the meeting concluded with the permission of the Chair.
