

AMITY UNIVERSITY

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Ref. No.:

Date:

Minutes of the 15th IQAC Meeting held on 25th June, 2024 at 11.00 am in Conference Room 105, A2 block, Amity University Maharashtra, Mumbai

1. The 15th meeting of the Internal Quality Assurance Cell (IQAC), Amity University Maharashtra, was held on Tuesday, June 25th, 2024, at 11:00 a.m. The on-campus meeting was conducted at A2, Conference Room 105. Prof. (Dr). A.W. Santhosh Kumar, Vice Chancellor, and Chairman of IQAC, AUM, chaired the meeting.
2. The agenda items for the 15th IQAC meeting and minutes of the 14th IQAC were circulated earlier to all the members.
3. A list of the IQAC members and invitees (Hols) who attended the IQAC meeting is given below.

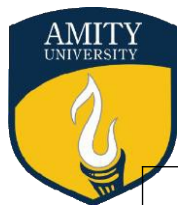
S. No.	Name of the IQAC Member	Designation
	Prof. (Dr). A W. Santhosh Kumar	Vice Chancellor, Chairman IQAC
	Prof. (Dr) Sunil Dhaneshwar	Dean IQAC & Accreditations & I/C ASAS
	Prof (Dr) Penna Suprasanna	Dean (Research) & Director -AIB
	Prof Dr Bhawna Sharma	I/C Director ABS
	Dr. Manoj Devare	Professor & Offg. Hol - AIIT
	Dr Nima Jerrit John	Asso. Professor & Hol ASCO & ASF

Invitees – Hol's / HOD / Coordinators)

S.No.	Name	School
1.	Dr. Supriya Nene	ASAP
2.	Dr Suneela Dhaneshwar	AIP
3.	Dr. Manjiree Vaidya	ASL
4.	Dr. Sanjay Govind Patil	RICS
5.	Mr Mohammed Adil	CII-Amity School of Logistics

List of Invited members for the meeting

S. No.	Name of the IQAC Member	Designation
	Prof Dr Shrikant Charhate	Pro VC & I/C Dean Academics & I/C director ASET
	Prof Dr Jayshankar Variyar	Pro VC
	Prof Dr Vijay Singh Dahima	Deputy Pro VC
	Prof Dr Gautam Gavali	DSW & Director AIBAS
	Prof Dr Bhawana Chanana	Director ASFT
	Prof Dr Gigimon V S	Director ALS
	Dr Divya Pandey	I/C Hol AIIT
	Mr Bhuvanesh Gauda	ASFA



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	Prof Dr Deepak Havaldar	Hol AILA
	Mr Sandeep Premdas Gundeti	Dy CoE
	Dr. P S Sali	Director (Academics), RBEF
	Mr. Nixon Joseph	President & COO - SBI Foundation (Nominee of Local Society)

The agenda points were discussed in a sequence. The detailed discussion that ensued and the deliberations made by the members have been recorded in the following points.

After obtaining permission from the **Vice-Chancellor (VC), Prof. Dr. A.W. Santhosh Kumar** **Chairman - IQAC**, Prof Dr Sunil Dhaneshwar, Dean IQAC proceeded with the agenda for the 15th IQAC meeting at AUM and the second quarterly IQAC meeting for the year 2024.

Prof Dr Sunil Dhaneshwar welcomed the members of the IQAC and presented his opening remarks.

Agenda No. 15. 1: Welcome Note by Prof Dr. Sunil Dhaneshwar , Dean IQAC and Accreditation

Dr. Dhaneshwar welcomed all the members of the Internal Quality Assurance Cell (IQAC) and informed the members about the rankings achieved by ABS, ASET, ASFT, ALS and ASAP . Hon Vice Chancellor congratulated the Hol/ Director of these schools.

Agenda No. 15.2: Dean IQAC invited Honorable Vice Chancellor Prof. Dr. A.W. Santhosh Kumar, Chairman of the IQAC for his guidance.

Prof. Dr. A.W. Santhosh Kumar emphasized the importance of IQAC in general and it's role quality in academic, administrative, and research activities in particular. IQAC being the important body in the institution to set quality standards and operational processes. He informed the members about the different audits such as research audits, academic audits, faculty performance reviews, and HOIs performance reviews being regularly conducted at AUM. All Hols will be held responsible for upholding quality standards at their school/ institute level in academics, research and innovation, student liaison and in the areas of following the processes and regulations towards the path of excellence. He emphasized upon conducting mega events and international conferences. He further informed that from this IQAC meeting, after the presentation by Hol about his/her school, Dean IQAC will share his observations on lacunae observed in the performance of that particular school. He also emphasized on the thrust given by Hon'ble Chancellor and the mandates to have a thoughtful longer vision.

Agenda No. 15.2.1: Ratification of the minutes of the previous IQAC Meeting held on 26th March 2024

The minutes were circulated to all the members in advance and since no observations were



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Agenda No. 15.3: Quality Improvements on Teaching Learning Processes of the Individual Schools

All the schools' Heads of Institutions (Hols) presented a brief overview of their school's activities during the period of 27th March to 15th June 2024.

Amity Law School: Prof Dr. Gigimon presented the data for ALS. The faculty has published only one research paper, no Projects Ongoing or Projects Submitted, Achievements & Awards of Faculty and Consultancy and MoUs. ALS needs to improve its performance on all these points.

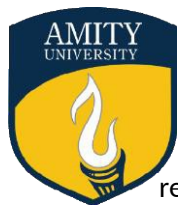
Hon. VC conveyed to take a responsible outlook and execution from all the Hol to focus on all these very important aspects of institution.

Amity School of Engineering & Technology: Prof. Dr. Shrikant Charhate, I/C Director-ASET/AIT presented the achievements for the specified period. The ASET faculty published 18 research papers and they also received 10 awards. He further informed that ASET has ongoing Research projects worth Rs 1.97crores. There are 49 registered Ph.D. students. He suggested that more focus on all the disciplines should be emphasised as other than CSE, other departments were not excelling and training behind. Dr. Shrikant Charhate was asked to give more time in increasing the overall standards in ASET, also other than CSE. He was asked to focus on increasing admissions, increase Ph.D. admissions.

Amity Institute of Behavioral & Allied Sciences: Prof Dr Gautam Gawali presented a brief report about AIBAS. The faculty has published four research papers and have submitted two research projects for funding. Hon. VC informed Dr Gawali that AIBAS needs improvement in terms of research publications and funded research projects. They should have more MoU's and also start consultancy. The research component was training behind significantly, as pointed out by Hon'ble Chancellor, AIBAS has to be involved in many intra and extramural research funding and should take up student and faculty research to a higher level. Dr. Gawali was directed to focus more this regard and submit proposals.

Amity School of Fashion Design & Technology: Dr Bhawna Chanana presented the school report of ASFT. The ASFDT faculty has published four research papers and four papers have been accepted out of which 2 are in Scopus indexed journals. The faculty received 4 awards/recognitions and students received several awards(20 students showcased their designs at BTFW, took part in the Spectrum 2024 Fashion Show in NIFT, Mumbai). VC Sir asked the hol to participate in more rankings, to be more involved in increasing admissions, as last year there were significant reduction in the admission of ASFT, This year too, the admissions are training. More involvement and overseeing of lead calling and other admission related activities should be involved. In research and publication, all the faculty should be emphasised to publish and to bring in more consultancy and MoU. It has been pointed out by the VC Sir, that many reminders on the conduct of long pending societal program should be emphasised. More emphasis to bring in more PhD., faculty on board should be the priority so as to offer more PhD admissions, as since long only the Hol is the only guide in this school.

Amity Institute of Biotechnology: Dr. Penna Suprasanna, Director of AIB presented the school



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report. The faculty members published a total of Research and Review articles-07, 05 Book Chapters, 01 Book and 2 conference proceedings. One project has been sanctioned to Dr Pallavi Vyas. It was pointed out by Dean IQAC that AIB should publish more research

papers, submit more projects and should have more consultancy & MoUs. There are 18 research guides but only 54 research students are registered for Ph.D. Hon'ble VC stressed on increasing admissions for Ph.D. and publications in proportion to number of faculty working at AIB and increase faculty productiveness. NBA process should be given priority by the HOI and VC sir directed the HOI to be involved more in the NBA. Further may academic processes, research reports, timelines and follow-ups should be paced.

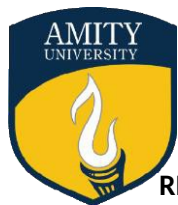
Amity Institute of Pharmacy: Prof (Dr.) Suneela Dhaneshwar, Director of AIP, presented the report. The faculty members have published 4 research papers and submitted one research project for funding. Hon. VC advised to start Ph.D. program at AIP. It was pointed out that though there are no students at present but faculty can submit projects for funding and focus on consultancy and MoUs'.

Amity School of Architecture and Planning: Dr. Supriya Nene, Director of ASAP, was on leave and hence the incharge presented the school report. 2 faculty and one student presented research papers in International Conference this quarter and have not submitted any research project for funding. 4 students were awarded as campus entrepreneurs. They conducted 1 event. Hon VC commented that faculty contribution being very less and needs focused efforts to increase admissions related activities. The HOI is advised to take diligent effort to be associated with the school work.

Amity School of Applied Science: Prof Dr Sunil Dhaneshwar I/C HOI of ASAS, presented the report. The faculty members published two research papers in Scopus indexed journals and eight research papers have been communicated. 28 research scholars are registered for Ph.D. 5 students have got admission in foreign Universities for higher education and one faculty have received awards and recognitions. Hon'ble VC advised the faculty to improve the number of publications, patents, funded projects, the faculty requests for research resources were immediately provided and the HOI is expected to bring in more extramural fundings and focus on increasing admissions. He further advised increasing periodical interactions with the faculty.

Amity Institute of Information Technology: Dr. Manoj Devare, HOI, presented the report. He informed that 01 Conference paper Published, 02 UGC CARE Listed Journal papers published & 02 Book Chapters Accepted. The faculty received 3 awards/recognitions and students have received 10 awards. Dean IQAC observed that AIIT should submit more projects for funding, have more consultancy and MoUs' with industry in the field of cyber security, AI, ML etc. VC Sir commented that AIIT needs improvement with respect to publications, patents and projects. Pertaining to the admissions, special concern was raised as this year there were comparatively less admissions.

Amity Business School: Dr. Bhawna Sharma, Off. HOI ABS, presented the report. The ABS published 11 research papers out of which 6 are in Scopus Indexed Journals. They have also published 3 book chapters. Students have received 6 awards/recognitions. They have no projects submitted and consultancy/MoU during this period. VC Sir emphasized on fostering more number of research papers published per faculty and advised significant improvements.



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RICS School of Built Environment: Dr. Sanjay Patil, HOI of RICS SBE, presented the school report.

The faculty has published 6 research papers(5 in Scopus indexed journal) and one consultancy project is on the verge of completion. Additionally, the school organized 6 events. The faculty received 2 and students received 3 awards. Hon VC commented that RICS needs to focus on induction of new faculty and improve consultancy and MoU.

Amity School of Communication & AFS: Dr. Nima John, Acting HOI, presented the school report.

The ASCO faculty has one approved articles for publication in Scopus-indexed journal and conducted ten events. They have 5 awards/recognition for faculty. They have no funded research project and no consultancy. Dean IQAC suggested that they should try consultancy as their field is creative arts. Hon VC commented that their performance is not good, and they must improve.

Amity Institute of Liberal Arts: Dr. Deepak Havaladar, presented the school report. They have 2 published (one Scopus,1 peer reviewed international) 3 accepted (two Scopus/WoS), 1 peer reviewed international). They have no funded research projects submitted/awarded and no consultancy/MoU. Hon VC directed Dr Havaladar to improve on all these points.

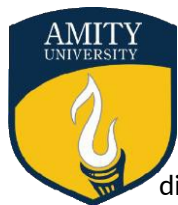
Amity Institute of Travel and Tourism: Dr. Divya Pandey presented the school report. Dean IQAC commented that they need better performance on all KPIs'. Hon VC commented that they need improvement in terms of publications, funded research projects, faculty and student achievements.

Amity School of Fine Arts: Ms. Shwetangi Koli presented the school report since the HOI was on leave. The faculty has no publications, no existing or submitted research projects, no consultancy. Hon VC commented that their performance is very poor and needs very significant improvement.

Amity School of Languages: Dr. Manjiree Vaidya, Head of the Amity School of Languages, presented the school's progress report. The faculty has 3 SCOPUS, 5 Publications in UGC care, 4 Chapters, 01 Paper presented in an International Conference . The school organized 5 events. The students have received 1 award. They have no ongoing or submitted research projects. Hon VC commented that they need improvement but appreciated good publications, He also directed the HOI to establish the English proficiency and spoken English support to all the final year students who are attending the campus placements. To collaborate with CRC. This was already given as a mandate by Hon'ble VC.

Amity - CII School of Logistics (CII-SOL): Mr. Mohammed Adil, I/C of CII, presented the school's report. Hon VC commented that their progress was not good and need to improve publications and projects.

Agenda No. 15.4: Quality Improvement in Academic Activities: As I/C Dean Academics Dr Shrikant Charhate presented about various activities like academic audit, implementation of NEP, maximize the utilization of LMS, regularization of internships etc.. Hon'ble VC conveyed to consolidate the "professor of practices" application from the Registrar that was received from all the schools for discussion. He emphasized on following the calendar of events, periodical academic support to the needed schools and extend more interactions with the Hols. Internship programs of certain schools such as AIBAS, ASCO RICS should be focused to prevent any academic lapses. As conveyed earlier, by VC Sir, uniformity of the evaluations should be



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discussed at school level and put up to the VC Sir for discussion.
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Agenda No. 15.5: Quality Improvement in Student Welfare Functions:

Dr Gautam Gawali, DSW presented the report on activities organized under the banner of DSW like Aminova, donation drive by Amisustain etc.. VC Sir, emphasized on the conduct of quality mega events in collaboration with other clubs rather than stand alone celebrations and events. More

standard events supporting academics, society should be planned by the student council which was currently lacking.

Agenda N. 15.6: Quality Improvement in Research Activities

Dr. Penna Suprasanna, I/C Dean of Research , presented the AUM research progress report. The AUM faculty published 49 Scopus indexed journals, they have 1book published. The patents published is one and granted patents are 3 and 6 copyrights have been granted. One new MoUs' has been signed.

VC Sir commented that the publication and patent number must be improved and faculty must write research proposals for funding. He further stated that faculty and Hols' must develop Industry connect to increase collaborative research. VC Sir, conveyed a rigorous update of audit and follow-up. Focus on student publications, student innovation, student projects , internships that culminate in effective placements should be emphasized. Faculty publications should be monitored. He also directed the Dean Academics (i/c) to take steps to a comprehensive research database for research.

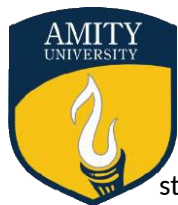
Agenda No. 15.7: Quality Improvement in the Examination Function:

Mr. Sandeep Gundeti, Dy CoE presented the examination department activities.

- Conducted LMS Workshop (Speaker: Dr Nilesh Wagh, LMS coordinator) on how to conduct quizzes, assignments, etc on 30th April 2024.
- Conducted Exam Coordinators Meeting on 3rd May 2024 for necessary preparation for ESE June-July 2024.
- Conducted training session for all faculty members regarding invigilation duties, internal marks uploading, evaluation process, etc on 24th May 2024.
- OBE followed (Bloom's Taxonomy Levels & Course outcomes) in Question Paper for ESE June 2024.
- Questions shuffling in the question paper for improving the quality.

Agenda No. 15.8 Any other point with permission of Chair:

After all the presentations, the forum was opened for further discussion. The Chairman of IQAC Hon'ble Vice Chancellor emphasized the importance of quality improvement and discussed future



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steps to bolster academic strength. He stressed the points mentioned below and urged the Hols to prioritize them:

1. Hols to send quality proposals for professor of practices.
2. It has been noticed that there has been many academic lapses by certain schools which has to be rectified.
3. More emphasis by Hols on teaching learning processes and rigorous follow up of the respective faculty.
4. Target mandates on 2/4 Publications of respective schools to be monitored by Hol and in

turn by Dean Research (i/c).

5. The faculty must focus on meeting the targets for publications, increasing patents, write research proposals for funding from different funding agencies.
6. The HOIs should increase the number of functional MoU's and have MoU's with industry. A target of 5 per school/ year.
7. Dean Academics should focus on LMS, extra lectures, out of classroom learning and novel pedagogy to be introduced at AUM. Curriculum to accommodate soft skill through deliverance through the CRC should be worked with.
8. Hol must focus on targets given for admissions and make all efforts to meet them. The current trend of admissions is very low. Hon'ble Chancellor's mandate is that all Hols to actively take part in the admission processes. The concerned school Hols are solely responsible for bringing in more admissions. Diligent support by all means should be rendered to the admission department.
9. A mega event must be planned and conducted by each institution amongst the different events planned.

Prof. Dr. Sunil Dhaneshwar Dean IQAC delivered the vote of thanks, and the meeting concluded with the permission of the Chair.
