



Ref. No.:

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## Minutes of the 16<sup>th</sup> IQAC Meeting held on 26<sup>th</sup> September, 2024 at 11.00 am in Conference Room 105, A2 block, Amity University Maharashtra, Mumbai

1. The 16<sup>th</sup> meeting of the Internal Quality Assurance Cell (IQAC), Amity University Maharashtra, was held on Thursday, September 26<sup>th</sup>, 2024, at 11:00 a.m. The on-campus meeting was conducted at A2, Conference Room 105. Prof. (Dr). A.W. Santhosh Kumar, Vice Chancellor, and Chairman of IQAC, AUM, chaired the meeting.
2. The agenda items for the 16<sup>th</sup> IQAC meeting and minutes of the 15<sup>th</sup> IQAC were circulated earlier to all the members.
3. A list of the IQAC members and invitees (Hols) who attended the IQAC meeting is given below.

S. No.	Name of the IQAC Member	Designation
1.	Prof. (Dr.) A W. Santhosh Kumar	Honorable Vice Chancellor, Chairman IQAC
2.	Prof. (Dr.) Penna Suprasanna	Dean Research & Director -AIB
3.	Prof. (Dr.) Bhawna Sharma	I/C Director ABS
4.	Prof. (Dr.) Manoj Devare	I/C Dean IQAC, Professor & HOI AIIT
5.	Dr. Nima Jerri John	Associate Professor & HOI ASCO & ASF
6.	Dr. Mitima Sachdeva	Head IQAC

### Invitees - Hol's / HOD / Coordinators)

S.No.	Name	School
1.	Dr. Supriya Nene	ASAP
2.	Dr. Manjiree Vaidya	ASL
3.	Dr. Sanjay Govind Patil	RICS

### List of Invited members for the meeting

S. No.	Name of the IQAC Member	Designation
4.	Prof. (Dr.) Shrikant Charhate	Pro VC & I/C Dean Academics & I/C Director ASET
5.	Prof. (Dr.) Gautam Gawali	DSW & Director AIBAS
6.	Prof. (Dr.) Bhawana Chanana	Director ASFT
7.	Prof. (Dr.) Gigimon V S	Director ALS
8.	Dr. Divya Pandey	Hol AITT
9.	Mr. Bhuvnesh Gowda	Hol ASFA
10.	Prof. (Dr.) Deepak Hawaldar	Hol AILA
11.	Mr. Mohamed Aadil Dalvi	Head of Institute - CII School of Logistics
12.	Mr. Appasaheb Pandav	Assistant CoE
13.	Dr. P S Sali	Director (Academics), RBEF
14.	Mr. Nixon Joseph	President & COO - SBI Foundation (Nominee of Local Society)



The agenda points were discussed in a sequence. The detailed discussion that ensued and the deliberations made by the members have been recorded in the following points.

After obtaining permission from the Hon'ble **Vice-Chancellor, Prof. Dr. A. W. Santhosh Kumar** **Chairman - IQAC**, Prof Dr Manoj Devare, I/c Dean IQAC proceeded with the agenda for the 16<sup>th</sup> IQAC meeting at AUM and the third quarterly IQAC meeting for the year 2024.

**Agenda No. 16.1:** Prof Dr Manoj H Devare, i/c Dean IQAC, welcomed the members of the IQAC.

**Agenda No. 16.2:** i/c Dean IQAC invited Hon'ble Vice Chancellor Prof. Dr. A.W. Santhosh Kumar, Chairman of the IQAC for delivering the opening remarks.

Prof. Dr. A.W. Santhosh Kumar significantly highlighted the importance of IQAC in development of university ethos. The IQAC stands as a pivotal role for incorporating innovations and culminating novel ideas in academic, administrative, and research activities. He informed the members about the many processes initiated in this quarter. Currently, we have the faculty student ratio is 1:23, where as the cadre ratio is 1:1.7:7. Honorable Vice Chancellor expressed that Hols should be more responsible and pro-active in the development of the school activities.

He has mentioned that each school has conducted Open House for all students to address their grievances and concerns. The CR Meetings are started fortnightly. The Open Town hall Meeting is conducted to address the issues related with the admin team. AUM has submitted the Self-Assessment Reports (SAR) for three Programmes to be accredited by National Board of Accreditation (NBA). Recently, the Inspection by the Statutory Bodies like Rehabilitation Council of India (RCI) & Pharmacy Council of Indian (PCI) are completed. The Approval received from RCI, whereas the PCI approval will be receiving very soon. The Quacquarelli Symonds (QS) Institutions of Happiness Survey for Faculty & Students was successfully conducted. All the schools of AUM have meticulously planned the Industry Expert talks and events for the students to provide exposure through lectures in the Kurla City Office AUM.

### **Agenda No. 16.3: Quality Improvements on Teaching Learning Processes of the Individual Schools**

All the schools' Heads of Institutions (Hols) presented a brief overview of their school's activities, publications, achievements, UG, PG and PhD admissions, during the period of 25<sup>th</sup> June to 26<sup>th</sup> September 2024.

**Amity Law School:** Prof Dr. Gigimon presented the school report. ALS has published 3 scopus



papers and signed 1 MOU along with Legal aid consultancy. The school has conducted three seminar and two guest lectures. Hon'ble VC conveyed to focus on the consultancy.

**Amity School of Engineering & Technology:** Prof. Dr. Shrikant Charhate, I/C Director-ASET/AIT stated that the faculty had published 11 Papers indexed in Scopus, 3 Ongoing projects and 2 project proposals are submitted. He has reported that the faculty members have 22 different achievements including Best Paper Award and appointed as reviewer of research papers. He has also reported that there are 11 student achievements such as best paper awards, NPTEL certifications and Best postal awards. Hon'ble VC was satisfied with the progress of the school.

**Amity Institute of Behavioral & Allied Sciences:** Prof Dr Gautam Gawali presented a brief report about AIBAS. The faculty had published 2 papers in Scopus and 1 UGC CARE listed journals. He mentioned that there are existing Signed 5 active MOUs, and one is in process. There are two events conducted by the school during this quarter. Hon'ble VC reinstated the importance of counselling and emphasized that the students should be made aware of the counselling cell, so that they can approach the concerned counselor as per the need of the situation.

**Amity School of Fashion Design & Technology:** Prof Dr Bhawana Chanana presented the school report of ASFDT. Faculty and students have published 13 papers, out of these 3 are Scopus and 1 UGC CARE Journal. 1 MOU is underway with Tisser Artisans Trust. She has mentioned that, there are 06 achievements by three faculty members of the school, during this quarter. She as also mentioned the student achievements by fashion school such as participation in photo shoot and the paper presentations. The school has conducted 6 events in addition on the Open house, CR Meets, and orientation program. Hon'ble VC appreciated the research achievements of the school.

**Amity Institute of Biotechnology:** Dr. Penna Suprasanna, Director of AIB presented the school report. The total publication of the school is 28 (articles -13, Book chapter - 14, Book -02), 7 ongoing projects and 1 project proposal is submitted. The school had successfully conducted the Ladakh Expedition AMASE-2024. There are two faculty members listed in the top 2% Scientist in the Stanford / Elsevier's list. He has also reported the student achievements such as PhD completion and Best Poster Presentation by UG student. Hon'ble VC acknowledged the significant achievement of the Leh Ladakh Expedition.

**Amity Institute of Pharmacy:** Dr. Penna Suprasanna presented the achievements of the school in absentia of Prof (Dr.) Suneela Dhaneshwar. The school had published 4 papers, out of which 3 are in the Scopus and 1 in Web of Science. There are two design patents granted to the AIP faculty



members. There is one event conducted by AIP at the Kurla Office AUM.

**Amity School of Architecture and Planning: Dr. Supriya Nene**, Director of ASAP presented the school report. The faculty had published 1 paper in Scopus indexed Journal and signed a MOU with Vijayalaxmi Charitable Trust, Kolhapur. The school highlighted the student's achievement in the ongoing Sangathan 2024. There were 17 events conducted by the school.

**Amity School of Applied Science: Dr Bharti Nathani** presented the report. The faculty had a total of 7 publications. Currently, there are 2 ongoing funded projects- SERB-SRG & DST WISE-PhD fellowship in the school. There are 02 Patent filed and 1-Patent Published. It was informed that the school is working on 02 MoU proposals.

**Amity Institute of Information Technology: Dr. Manoj Devare** HOI presented the report. The faculty had published 4 papers in Scopus Journal and conferences, and 06 in UGC CARE Journal. 01 Patent Filed, and 01 research project is ongoing. There were 07 achievements such as Best Faculty Award by Computer Society of India (CSI), and review of research papers by the faculty members. There are five events conducted at the AIIT school.

**Amity Business School: Dr. Bhawna Sharma**, Off. HoI ABS, presented the report. The faculty had 2 Scopus paper publication, and total 12 publications reported, and 01 copyright is registered. There are 07 achievements of the students highlighted. The school has also conducted IIC events along with orientation and open house.

**RICS School of Built Environment: Dr. Sanjay Patil**, HOI of RICS-SBE, presented the school report. The faculty has published 8 research papers (3 in Scopus indexed journal, and 5 book chapters) and one consultancy project with Birla Estate is ongoing. It was informed that 11 students were selected as APC. There are 06 events conducted in this quarter.

**Amity School of Communication & AFS: Dr. Nima John**, The HOI, presented the school report. The ASCO faculty & student have 2 publications. 1 IPR filed. They have conducted 3 events. Hon'ble VC suggested to mention only the external events.

**Amity Institute of Liberal Arts: Dr. Deepak Hawaldar**, presented the school report. They have 5 papers published (2 Scopus, 1 UGC Care, 2 Peer Reviewed). They have no funded projects. There are 02 events conducted. Hon'ble VC suggested to reflect upon the events.

**Amity Institute of Travel and Tourism: Dr. Divya Pandey** presented the school report. The school has a few research paper acceptances. AITT has conducted 5 events, and some achievements by faculty and students.



**Amity School of Fine Arts: Mr. Bhuvanesh Gowda** presented the school report. The faculty has no publications, no existing or submitted research projects, no consultancy. Hon VC commented that their performance is very poor and needs very significant improvement & that more activities to be conducted.

**Amity School of Languages: Dr. Manjiree Vaidya**, Head of the Amity School of Languages, presented the school's progress report. The faculty has 2 in Scopus and 5 Publications in UGC Care Listed journals. The school has organized 2 events. They have no ongoing or submitted research projects. Hon VC suggested to mention only the domain relevant achievements of students.

**Amity - CII School of Logistics (CII-SOL):** Dr. Manoj Devare in absentia of Mr. Mohamed Aadil Dalvi, I/C of the school presented the report. They have an ongoing Supply Chain Training by Log – Hub, German based (Online). There are three events conducted by school.

**Agenda No. 15.4: Quality Improvement in Academic Activities:** As I/C Dean Academics Dr Shrikant Charhate presented the Academic activities of the quarter like-Academic Calendar, Monitoring of NEP programs and add ups, addressing issues raised during the open house sessions and the status of ALMS usage at AUM. Hon'ble VC conveyed to prepare a separate template for LMS. To monitor the uploading of content on LMS as many faculty yet to be upload the study material.

**Agenda No. 15.5: Quality Improvement in Student Welfare Functions:**

Dr Gautam Gawali, DSW presented the report on activities organized under the banner of DSW like celebration of cultural day and teacher's day, MUN, Anti Ragging Awareness, and ongoing AUM Club selection. Hon'ble VC Sir, emphasized on the discipline of the students. Further to this he conveyed that a few additional amenities like automatic vending machines for beverages and chips will be installed. Payments will be through UPI. Bus facility for the students and faculty will be made available on Saturday and Sundays, once the processes re completed.

**Agenda N. 15.6: Quality Improvement in Research Activities**

Dr. Penna Suprasanna, I/C Dean of Research, presented the AUM research progress report. The AUM total publication is 214 (195 Scopus publication- Students-95 and Faculty-119), 62 books/book chapters and 43 H index. 1 Project granted -DST-WISE Fellowships. 16 patents and 2 copyrights granted. 12 startups, 4 MoUs' has been signed. Further to this a lot of initiatives for



fostering research outcome has been initiated like half yearly Research Audit, Seed grant, Publication incentive, Collaborative Research, MOUs Centers of Excellence, Mandatory publications by Ph D research scholars & PG students, Central Instrumentation Facility & Doctoral fellowships. Dean research emphasized on the 04 publications by Science Engineering and Technology, and 02 publications by faculty members of other disciplines.

**Agenda No. 15.7: Quality Improvement in the Examination Function:**

Mr. Appasaheb Pandav, Asst CoE presented the examination department activities. He reported that the Pre-Examination Orientation is conducted for the students to educate them on exam protocols and to emphasize the importance of integrity, which resulted in a reduction of unfair means cases. The Examination section completed the evaluation of multiple examinations within a timeframe of 7 days. The results are declared within the 15 days from the last scheduled examination. Hon'ble VC Sir commended on the timely result declaration within 15 days as per the UGC mandate.

**Agenda No. 15.8 Any other point with permission of Chair:**

After all the presentations, the forum was opened for further discussion. The Chairman of IQAC Hon'ble Vice Chancellor Sir stressed on increase in Faculty & Student research publication, MoUs to be increased, Institutes like ASFT, ASAP should plan and conduct consultancy. Honorable VC emphasized on Biometric attendance for Full Time Ph.D. scholars to be introduced.

Dr. Manoj Devare, i/c Dean IQAC delivered the vote of thanks, and the meeting concluded with the permission of the Chair.

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