UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards.

A. Legal Status

1.1	Name and Address of the university	Amity University Maharashtra (As per Maharashtra ACT XIII) Address- Bhatan, Panvel – 410206
1.2	Headquarters of the University	Panvel – Maharashtra
1.3	Information about University a. Website b. Email Address c. Phone Nos. d. Fax No. Information about Authorities of the University a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor b. Ph. (including mobile), Fax Nos. and e-mail of Vice- Chancellor c. Ph. (including mobile), Fax Nos. and e-mail of Registrar	 www.amity.edu/mumbai info@mum.amity.edu 022-71987001 022-71987001 Name of Chancellor: Dr Aseem Chauhan Ph. No. 011-41888000, 011-41888314 Email Address - aseemchauhan@amity.edu Name of Vice-Chancellor: Prof. (Dr) A W Santhosh Kumar Email Address – vcaum@mum.amity.edu Ph. No. 022- 719874512, Mob- 9994994142 Name of Registrar- Dr. H S Vyas Ph. No. 022- 719874568 Mob- 8120012802 Email Address – registraraum@mum.amity.edu

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<table>
<tr><td></td><td>d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer (In Charge)</td><td>Name of Finance Officer – CA Pratiksingh Pratapsingh Pawar
Mob- 9403176002
Email Address- pppawar@mum.amity.edu</td></tr>
<tr><td>1.4</td><td>Date of Establishment</td><td>24th June 2014</td></tr>
<tr><td>1.5</td><td>Name of the Society /Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/ Trust Deed to be enclosed)</td><td>Ritnand Balved Education Foundation – A Registered Society

Enclosed Annex A</td></tr>
<tr><td>1.6</td><td>Composition of the Society / Trust
<table><tr><td>Name</td><td>Address</td><td>Occupation</td><td>Designation in the society /Trust</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>(Details to be provide in Appendix-I)</td><td>Enclosed Appendix - I</td></tr>
<tr><td>1.7</td><td>Whether the members of the society/Trust are members in other Societies /Trusts or in the Board of Governors in companies? if yes please provide details in the following format: -
<table><tr><td>Name of the members</td><td>Address</td><td>Name of the society /trust</td><td>Designation in the Society</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>(Details to be provided in Appendix-II)</td><td>Appendix – II
(Not Applicable)</td></tr>
<tr><td>1.8</td><td>Whether the promoting Society / Trust is involved in promoting / running any other University / Educational Institution? if yes, please give details in the following format:-
<table><tr><td>Name of the University</td><td>Activities</td></tr><tr><td></td><td></td></tr></table>(Details to be provided in Appendix-III)</td><td>Enclosed Appendix - III</td></tr>
</table>

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1.9	Whether the promoting society /trust is involved in promoting /running activities other than educational? if yes, please give details in the following format: - Name of Organization | Activities | | (Details to be provided in **Appendix-IV**)	**Appendix – IV** **(Not Applicable)**
1.10	Act and Notification under which established (Copy of the Act & Notification to be enclosed)	Maharashtra Act No. XIII of 2014, Maharashtra State Government Notification dated 24.06.2014. **(Enclosed Annex B)**
1.11	Whether the University has been established by a separate State Act?	**Yes**

B. Organization Description

2.1	Whether unitary in nature (as per the UGC Regulation)	**Yes**
2.2	Territorial Jurisdiction of the University as per the Act	**Maharashtra**
2.3	Details of the constituent units of the University, if any as mentioned in the Act	**Not Applicable**
2.4	Whether any off-campus center (s) established? if yes, please give details of the approval granted by the State Government and UGC in the following format: - a. Place of the off-campus b. Letter No. & date of the approval of State Government c. Letter No. & date of the approval of UGC (Details to be provided in **Appendix-V)** (Please attach attested copy of the approval)	**No** **Appendix-V** **(Not Applicable)**

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2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format: - a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India (Details to be provided in **Appendix-VI**) (Please attach attested copy of the approval)	**No** **Appendix-VI** **(Not Applicable)**
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course –wise approval of competent authority)	**No**
2.7	Whether the University has established study centre (s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC? (Details to be provided in **Appendix-VII**) (Please enclose attested copy of the approval from the competent authority)	**No** **Appendix-VII** **(Not Applicable)**

C. Academic Activities Description

3. Academic Programmes

3.1 Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference.

(Details to be provided in **Appendix-VIII**)

Programme	No. of Course
UG	8
PG	0
Diploma	0
PG Diploma	0
Certificate Course	0
M. Phil	0
Ph.D.	0
Any other (pl. Specify)	Integrated Course: DSc: DLitt: LLD:

First Ordinance and First Statutes have been approved.

Enclosed Annex C

*At initial stages, University started 8 Programs, now total number of programs running by University are 107 (including UG+PG+Ph.D) for the academic year 2022-23 **(Refer Appendix IX).**

3.2 Current number of academic programmes /courses offered by the University.

(Details to be provided in **Appendix-IX**)

Students Admitted for The Academic Year 2023 – 24

Programme	No. of Programs	Sanctioned Intake	Actual Enrollment
UG	45	1,375	1,151
PG	28	570	478
Diploma	0	0	0
PG Diploma	1	8	6
Certificate Course	0	0	0
M. Phil	1	8	8

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		Ph.D. 28 83 68 Dual Program (B.Tech + M.Tech) 1 15 11 Note: No. of Academic Programmes /Courses offered by the University – 104 (including PhD) **Annex D**
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC,DCI, INC , MCI , NCTE .PCI , etc. have been taken to: a. Start new course. b. To increase intake if yes please enclose copy of approval and give course-wise details in the following format: - Name of the course | Statutory Council | Whether approval taken Details to be provided in **Appendix-X**)	**Enclosed Appendix – X**
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format: - Name of the study center | Course Offered | No. of students enrolled (Please enclose copy of the course-wise approval of the competent authority)	**Not Applicable**

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3.5	Temporal plan of academic work in the University Semester system / Annual system	**Semester System**

3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format: - a. Name of the course (s) b. Since when Started c. Whether the University has applied for permission from UGC? (Details to be provided in **Appendix-XI)**	**No** **(Appendix-XI)** **(Not Applicable)**

4. Student Enrollment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus) – **Academic Year: 2022-23.**

Particulars		No. of students from the same state where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
		Within Maharashtra	Out of Maharashtra	NRI	Foreign Students	Person of Indian Origin Students	
UG	M	389	205	0	0	0	594
	F	426	194	0	0	0	620
	T	**815**	**399**	**0**	**0**	**0**	**1214**
PG	M	155	70	0	0	0	225
	F	154	91	0	0	0	245
	T	**309**	**161**	**0**	**0**	**0**	**470**
M. Phil	M	0	0	0	0	0	0
	F	6	2	0	0	0	8
	T	**6**	**2**	0	0	**0**	**8**
Ph.D.	M	19	3	0	0	0	22
	F	24	2	0	0	0	26
	T	**43**	**5**	**0**	**0**	**0**	**48**
Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	**0**	**0**	**0**	**0**	**0**	**0**
PG Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	**0**	**0**	**0**	**0**	**0**	**0**
Certificate	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	**0**	**0**	**0**	**0**	**0**	**0**

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Any Other (Integrated (B.Tech + M.Tech Dual))	M	2	1	0	0	0	3
	F	7	2	0	0	0	9
	T	**9**	**3**	**0**	**0**	**0**	**12**

M-Male, F-Female, T-Total

4.2	Category-wise No. of Students		**Category**	**Female**	**Male**	**Total**	
			SC	53	54	107	
			ST	6	6	12	
			OBC	169	178	347	
			PH	0	0	0	
			General	680	606	1286	
			Total	**908**	**844**	**1752**	

4.3	Details of the two batches of students admitted

Particulars	**Batch 1**				**Batch 2**			
	Year of Entry – 2018, 19, 20, 21				**Year of Entry – 2019, 20, 21, 22**			
	UG	**PG**	**PhD**	**Total**	**UG**	**PG**	**PhD**	**Total**
No. admitted to the programme	4,794	1,230	213	6,237	4,985	1,167	281	6,433
No. of Drop-outs (a) Within four months ofjoining	718	175	14	907	872	182	42	1,096
(b) Afterwards	122	34	3	159	163	26	4	193
Net Admitted	3,954	1,021	196	5,171	3,950	959	235	5,144

No. appeared for the final year examination	**Batch 1 (Passed out in 2022)**			**Batch 2 (Passed out in 2023)**			
	UG	**PG**	**Total**	**UG**	**PG**	**Total**	
	903	472	1,375	1073	535	1,610	
No. Passed in the final exam	**Batch 1 (Passed out in 2022)**			**Batch 2 (Passed out in 2023)**			
	UG	**PG**	**Total**	**UG**	**PG**	**Total**	
	817	455	1272	952	501	1453	
No. Passed in first class	**Batch 1 (Passed out in 2022)**			**Batch 2 (Passed out in 2023)**			
	UG	**PG**	**Total**	**UG**	**PG**	**Total**	
	729	411	1140	344	636	980	

4.4	Does the University provide bridge /remedial courses to the educationally disadvantaged students? if yes , please give details	We conduct remedial classes for educationally disadvantaged students particularly with regard to technical subjects of Biotechnology, Engineering, Mathematics and English(Communication Skills). One on one mentoring is also done for below average students taking into consideration the internal marks. Each Department/Constituent Unit of the University prescribes "GuidedSelf Study Course (GSSC)" for the course units in which the students failed or are detained due to shortage of attendance in a semester and arrange counseling sessions for the students on weekends and holidays in the relevant odd or even semesters.
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	The University has a merit scholarship policy. In addition, we also provide financial assistance to deserving needy students under the terms and conditions specified by the University from time to time, such as Covid 19 financial assistance those who have lost their parent(s) or earning person of the family.
4.6	In case the University is running M. Phil /Ph.D. programme , whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M. Phil/ Ph.D.	Yes, University is running Ph.D Programme on Full Time and Part Time basis from the session 2018-19 as per UGC Regulations 2009.

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<table>
<tr><td>4.7</td><td>Whether the University have a website? if yes please give website address and whether the website is regularly updated?</td><td><u>www.amity.edu/mumbai</u>

Yes, Website is regularly updated</td></tr>
<tr><td>4.8</td><td>How are the prospective students informed about the criteria for admission , rules & regulations, facilities available etc ?</td><td>Through print & electronic media, website and prospectus. Also, posting such information through:
Student Centric Admission Process Guidelines
Rules and regulations (Handbook),
Sitemap
Virtual Campus Tours
Details on Infrastructure on website</td></tr>
<tr><td>4.9</td><td>Whether any grievance redressal mechanism is available in the University ? if yes , please provide details about the complaints received against malpractices, etc in the University, in the following format:

<table><tr><td>Complainant</td><td>against</td><td>Complaint</td><td>Action taken by the University</td></tr><tr><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr></table>
Details to be provided in Appendix-XII)</td><td>Grievance Redressal mechanism is available via various statutory committees in place such as Committee Against Sexual Harassment (CASH), Grievance Redressal Committee (GRC), Anti-Ragging Committee, Unfair Means (UFM) etc.
Also, the University uses a ERP named ‘AMIZONE’ in which students can post complaints online and the same are addressed and resolved at appropriate level in a time bound upgradable hierarchical system.

An active cell for prevention of Sexual Harassment of Women has already been constituted for addressing grievances of female students, Faculty Members and staff.

Enclosed Annex E</td></tr>
</table>

5. Curriculum, Teaching Learning Process / Method , Examination/ Evaluation system

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Board of Studies, Academic Council and finally by Board of Management (First changes of curriculum are amended by BOS of the respective school and external members, then it is ratified in Academic council and further to BOM or GB.) (For composition of various bodies, refer **Enclosed Annex F**

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5.2	What are the rules /regulation /procedure for revision of the curriculum and when was the curriculum last updated?	Through above para (5.1) Curriculum is updated every year. It was updated in Jan/Feb 2022.
5.3	Whether approval of statutory bodies such as Board of Studies , Academic Council and Board of Management of the University has been taken to start various courses ? if yes, please enclose extract of the minutes.	**Yes** **Enclosed Annex G**
5.4	Furnish details of the following aspects of curriculum design : Innovation such as modular curricula Inter /multidisciplinary approach	1. Inter disciplinary learning is encouraged through conduct of seminars on specific topics, which are attended by all cross-sections of students irrespective of their discipline. Also experts guest lectures are attended by students of all disciplines. Important subject like Behavioural Science, Environmental Science and Communication Skills are taught across the board to students of all discipline. 2. Choice Based Credit System (CBCS) implemented from Academic Session 2015-16. 3. Students also go through value added courses like Communication Skills, Foreign Language (French, German & Spanish), Behavioural Science & Minor Track (in other areas like Animation, Fine Arts, Photography, Robotics, Management, Film, Fashion, Innovation, etc). 4. Uniform course coding for teaching & evaluation is applied for all courses which are common and uniform across different programmes.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	1. Yes. 2. Conducted 4 times a year. Last IQAC conducted in September 2023. Used for improving Academic Quality **Enclosed Annex H**
5.6	Apart from classroom instruction, what are the other avenues of learning provide for the students? (Example: Project, internships , field trainings, Seminars, etc.)	Summer Internship Trainings, Semester Abroad Programmes, Industrial Visits, Field Trainings, National and International Conferences, Debates, Seminars, Projects etc. are conducted from time to time. Entrepreneurship day was celebrated at AUM with an immensely insightful webinar. They all gave the students an opportunity to widen their knowledge base regarding innovative business practices,

		entrepreneurial journey, challenges faced, strategic measures that should be taken and information on how to establish sustainable businesses. Soft Skill Training, Communication Trainings, Mock Interview Trainings, Intellectual Trainings, Placement trainings such as mock interview practices, one-to-one career counseling, soft skill training, aptitude & analytics skills training, Pre-placement brainstorming etc.
5.7	Please provide details of the examination system (Whether examination based or practical based)	The examination system is a mix of Continuous Assessment, practical exams as applicable and Theory Exams. We are using OMR based examination system.
5.8	What methods of evaluation of answer scripts does the University follow? whether external experts are invited for evaluation?	Answer scripts are masked (student details are hidden) before commencement of evaluation by faculty members. Both relative & absolute grading is used in grading of students. Yes, external experts are invited for evaluation. **Enclosed Annex I**
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	Total number of malpractice cases reported during the last 3 years – 97. The Unfair Means Committee (constituted by the Vice Chancellor) investigates each malpractice case with detailed scrutiny. The committee unanimously then decide the punitive action as per the Amity University Maharashtra (AUM) examination guidelines.
5.10	Does the University have a continuous Internal evaluation system?	**Yes.** Yes, the University has continuous Internal evaluation system including End Term Examinations. Generally, weightage of all components of internal assessment does not exceed 30% and term end examinations carry weightage of not less than 70%.

Component of evaluation	**Frequency**	**Code**	**Weightage (%)**
Case Discussion/ Presentation/Analysis	1 – 3	C	10 – 15
Home Assignment	1 – 3	H	5 - 10
Project	1	P	10 – 15

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		Viva - Voce	1 – 2	V	5 – 10
		Quiz	1 – 3	Q	5 – 10
		Class Test (s)	1 – 2	CT	10 – 15
		Term Paper	1	TP	10 – 15
		End-Semester Examination	1	EE	70
		Total		**100**	
5.11	How are the question papers set to ensure the achievement of the course objective?	Question papers follow Bloom's taxonomy Learning Level to assess student's ability of interpretation and application of knowledge, comprehension skills, and critical thinking skills rather than only knowledge recall. **SETTING OF QUESTION PAPERS** (1) The syllabus in each paper shall be demarcated into well-defined units/areas of content along with a topic-wise breakdown. The Units shall be numbered. (2) The question papers for the end term examinations shall be set in such a manner as to ensure that they cover the entire syllabus of the concerned course unit. (3) The tests and examinations shall aim at evaluating not only the student's ability to recall information, which he had memorized, but also his understanding of the subject and ability to synthesize scattered bits of information into a meaningful whole. Some of the questions shall be analytical and invite original thinking or application of theory. (4) The Examiners shall be free to repeat questions set in previous examinations. This is necessary in order to ensure that students do not leave out important portions ofthe syllabus. Suitable instructions should be given topaper setters in this regard. The paper setters should give wider choice to the students for answering questions, by providing alternate questions in each of the syllabus. The total option in a question paper should not be more than 30% of the total marks assigned to a question paper.			
5.12	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	1. On the recommendations of the Examination Sub-Committee, the Head of Department shall forward to the Controller of Examinations the panels of internal and external paper setters, examiners for practical examinations, viva-voce examinations, workshops, etc, evaluators of answer books, head examiners, external experts for			

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<table>
<tr><td></td><td></td><td>moderation of question papers.
2. The Controller of Examinations shall prepare a consolidated panel of paper setters, examiners, evaluators, moderators, head examiners on the basis of names received from the Examination Sub-Committees. He may at his discretion add or delete the name(s) from the panel recommended by the Examination Sub-Committees.
3. The Vice Chancellor on the recommendations of the Controller of Examinations shall approve the panel of paper setters, examiners, evaluators, Head Examiners, moderators ordinarily from amongst persons recommended by the Controller of Examinations. He may, however, appoint a person whose name in not include in the panel recommended by the Controller of Examinations, if he is satisfied that the person in question possesses the minimum qualifications and experience as prescribed in these regulations.</td></tr>
<tr><td>5.13</td><td>How regular and time –bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years Details to be provided in the following format:
<table>
<tr><th>Year</th><th>Date of exams</th><th>Date of announcement of results</th></tr>
<tr><td>Dec 2018</td><td>10th Dec to 21st Dec 2018</td><td>21st Jan 2019</td></tr>
<tr><td>May 2019</td><td>13th May to 24th May 2019</td><td>17th June 2019</td></tr>
<tr><td>Dec 2019</td><td>9th Dec to 20th Dec 2019</td><td>20th Jan 2020</td></tr>
<tr><td>July 2020</td><td>20th July to 31st July 2020</td><td>14th Aug 2020</td></tr>
<tr><td>Dec 2020</td><td>7th Dec 2020 to 15th Feb 2021</td><td>12th March 2021</td></tr>
<tr><td>June 2021</td><td>10th May 2021 to 2nd July 2021</td><td>July 19, 2021,</td></tr>
<tr><td>Dec 2021</td><td>20th Dec 2021 to 7th Jan 2022 (senior batch)</td><td>22nd Jan 2022</td></tr>
<tr><td>Jan 2022</td><td>24th Jan 2022 to 4th Feb 2022 (1st year)</td><td>28th Feb 2022</td></tr>
<tr><td>June 2022</td><td>8th June 2022 to 18th June 2022 (senior batch)</td><td>18th July 2022</td></tr>
</table></td><td>Examinations are conducted on common dates for all departments/schools under AUM.

Examination results are generally declared within 30 days from the last date of conduct of examination.</td></tr>
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	June 2022	27th June to 8th July 2022 (1st year)	5th August 2022	
	June 2023	8th June 2023 to 3rd July 2023	17th July 2023	

D. Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty –wise information a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weight age give to the above	**Methods mentioned at** **(c) 1,752 Students Admitted** **(d) 460 Students Admitted** **During 2022-23.** **School wise admission criteria and weightages has been provided at** **Annex J**
6.2	Whether the University is admitting students from national level entrance test or state level entrance test? if yes, please provide following details: - **Academic Year 2022-23.**	Name of the National /state level entrance exam: **JEE Mains, NATA, MAT** No. of students admitted: **460** % of students From thetotal admitted: **26.26%**
6.3	Whether admission procedure is available on the University website and in the prospectus	**Yes** **Website link: https://www.amity.edu/mumbai/**
6.4	Please provide details of the eligibility criteria for admission in all the courses.	**Enclosed Annex K**

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6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format: - Category | No. of students admitted | % Of quota provided for reservation and preparation in respect of actual enrolment | Remarks	**No** **Not Applicable**
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format: - Total No. of Seats (Course-wise) | No. of Total students admitted | No. of Students admitted under management quota | % of stu admitted under managem quota	**Not Applicable**
6.7	What is the admission policy of the University with regard to NRI and overseas students?	We do provide admission to NRI students, and they are registered under FRCC for verification. We do not have specific policy for the same.

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	**Enclosed Annex L**
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee. Fee by any name. etc)	**No**
7.3	Whether fee structure is available on the University website and in the prospectus?	**Yes** **Website link: https://www.amity.edu/mumbai/**

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7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Fee Charged as displayed on University Website No hidden charges.
7.5	Mode Fee Collection	Mainly through the Online payment portal and also through Demand Draft. We have end-to end ERP package for fee payment (Amity Internet Zone (AMIZONE)
7.6	Whether University is providing any concession in fee to students? if yes, please provide details .	Yes (We do provide scholarship to meritorious students such as On-Admission Scholarship and Continuation of merit Scholarship & Concession of Fees to AUM employees who have taken admission for Ph.D at Amity University) **Enclosed Annex M**
7.7	Details of the Hostel fee including mess Charges	Hostel Fee for AC Accommodation – Rs. 1,20,000/- per year Hostel Fee for NON-AC Accommodation – Rs. 70,000/- per year Mess Charges: as per actual, directly paid to the vendor by students.
7.8	Any other fee	No
7.9	Basis of Fee Structure	1. Cost of Education calculated. 2. Fees charged by competitors in and around Mumbai.
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes, please give details about the action taken.	No
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	Yes **Enclosed Annex N**

F. Faculty

8.1 Total no. of Sanctioned and filled up posts (Institution wise and Department –wise) as on 30th June 2023

DEPARTMENT	Professor		Associate Professor		Assistant Professor	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
ABS	1	0	2	2	6	12
AIB	3	2	6	5	18	13
AIBAS	2	1	4	0	12	16
AIIT	1	1	2	1	6	2
AILA	1	1	2	0	6	6
AITT	1	0	2	0	6	5
ALS	1	1	2	1	6	4
ASAP	3	6	6	2	12	8
ASAS	1	0	2	2	6	17
ASCO	1	0	2	2	6	15
ASET	3	2	6	8	18	14
ASFA	1	0	2	0	6	6
ASFT	1	1	2	0	6	8
ASL	1	0	2	1	6	20
CII	1	1	2	0	6	5
RICS	1	1	2	6	6	3
Total		**17**		**30**		**154**
Grand Total				**201**		

Note: Posts sanctioned by the Board of Management

8.2	Details of teaching staff in the following format (Please provided details – Institution –wise and Department –wise) **(Enclosed Appendix – XIII)**

8.3	Category-wise No. of Teaching Staff

Category	Female	Male	Total
SC	0	0	0
ST	3	5	8
OBC	0	0	0
PH	1	0	1
General	96	96	192
Total	**100**	**101**	**201**

8.4	Details of the permanent and temporary faculty members in the following format

Particulars	**Female**	**Male**	**Total**
Total no. of permanent teachers	**95**	**95**	**190**
No. of teachers with Ph.D. as the highest qualification	52	55	107
No. of teachers with M. Phil as the highest qualification	6	2	8
No. of teachers with PG as the highest qualification	35	32	67
No. of teachers with UG as the highest qualification	2	6	8
Total no. of temporary teachers	**0**	0	0
No. of teachers with Ph.D. as the highest qualification	**0**	0	0
No. of teachers with M. Phil as the highest qualification	**0**	0	0
No. of Teachers with PG as the highest qualification	**0**	0	0
Total no. of part-time teachers	**5**	**6**	**11**

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No. of teachers with Ph.D. as the highest qualification	0	0	0
No. of teachers with M. Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	3	3	6
No. of teachers with UG as the highest qualification	2	3	5
Total No. Visiting teachers	**57**	**37**	**94**

8.5	Ratio of full-time teachers to part-time /contract teachers	**FT+PT=201, + VF =94, Ratio = 201/94; 2.14 : 1**
8.6	Process of recruitment of faculty -whether advertised? (pl. attach copy of the ad) -whether selection committee was constituted as per the UGC Regulation?	**Enclosed Annex O**
8.7	Does the University follow self –appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether: - Self-Appraisal Evaluation peer Review Students' evaluation Other (Specify)	Yes, 1. Self-Appraisal System- Performance Based Appraisal System (PBAS) is implemented and on the basis of API+ score increments, and other benefits are extended to the faculty. 2. Peer Review – PBAS forms submitted by the faculty are peer reviewed as per existing guidelines of UGC. 3. Students Evaluation- Taking pre-exams feedback every semester on Amity Internet Zone (AMIZONE) is mandatory.
8.8	Institution-wise and Department-wise teacher student ratio (only full-time faculty)	**Enclosed Annex P**
8.9	Whether the University is providing UGC pay Scales to the Permanent Faculty? If yes, please provide the following details :- Scale of pay with all the allowances	Yes

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	Professor – Associate Professor: - Assistant Professor: - Mode of Payment- (Cash/ Cheque)	Scale of Pay: Professor: At Rs.10000/- AGP in PB Rs.37400-67000 Associate Professor: At Rs.9000/- AGP in PB Rs.37400-67000 Assistant Professor I : At Rs.6000/- AGP in PB Rs.15600-39100 Assistant Professor II : At Rs.7000/- AGP in PB Rs.15600-39100 Assistant Professor III: At Rs.8000/- AGP in PB Rs.15600-39100 Credited to individual bank accounts or by cheque on 1st of every month.
8.10	Pay / Remuneration Provide to: - Part-Time Faculty – Temporary Faculty – Guest Faculty -	Through Bank Transfer
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms Cubicals, Computers/ Any Other)	(a) Office Cubical for Directors/ Dy Directors/Professor/Associate Professor and workstations with Laptops/Computers with Internet for faculty. (b) Around 50 accommodation both for family and individual faculty. (c) Also provided transportation facilities to students, faculty members and staffs. (d) All Faculty members are covered under Medical Insurance Policy.

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	**Yes** **(27 Acres) (Bulit up Area – 86,710.685 Sq.m.)** 176 Smart Classrooms, 2 Seminar Hall, 1 Auditorium, 56 Labs, 2 Libraries, 3TV Halls in Hostels, 1 Moot Court, 2 VIP Lounge, 8 Playgrounds
9.2	Does the University have sufficient classrooms?	**Yes**
9.3	**Laboratories & Equipment** (Details to be provide about Library in **Appendix –XIV)** **AND** (Details to be provide about Equipment in **Appendix –XV)**	**Enclosed Appendix XIV** **Enclosed Appendix XV**

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a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	**Library**	**Enclosed Appendix XIV**
a)	Total Space (All Kinds)	Central Library: 270.00 Sqm Library of Block E: 59.06 Sqm
b)	Computer / Communication facilities	Available 12 computer with Internet facility in each block
c)	Total No. of Ref. Books (Each Department)	**Refer Annex Q** Total Reference Books – 3,766 Total Tiles – 7,506 Total Volume – 18,810 Total e-journals and web other links - 206
d)	All Research Journals subscribed on a regular basis	206 **Enclosed Annex R**

9.5	**Sports Facilities** (Details to be provided in **Appendix –XVI)**	
a)	Open Playground (S) for outdoor sports (Athletics, football, Cricket, etc.)	Yes
b)	Track for Athletics	Yes
c)	Basketball Courts	Yes (2 Courts)
d)	Squash / Tennis Courts	Yes (2 Courts)
e)	Swimming Pool (Size)	No
f)	Indoor Sports Facilities including Gymnasium	Available
g)	Any Other	Separate ground for Kho-Kho, Handball, Kabaddi, Badminton, Cricket Net Practice.
9.6	Does the University has provision for Residential Accommodation Including hostels (boys & girls separately)	Yes, separate hostels to accommodate 988 boys and 986 girls

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H. Financial Viability

<table>
<tr><td>10.1</td><td>Details of the Corpus Fund Created by the University

Amount –
FDR No. Date –
Period –
(Documentary evidence to be given)</td><td>5,00,000,00/-
1800660 Dated 07.05.2014
FD Created with Oriental Bank of Commerce, Chembur Branch Mumbai
Enclosed Annex S</td></tr>
<tr><td>10.2</td><td>Financial Position of the University (Please provide audited income and expenditure statement for the last 3 years)</td><td>
<table>
<tr><th>S.No.</th><th>Year</th><th>Date</th><th>Income</th><th>Expenditure</th></tr>
<tr><td>1</td><td>2018-19</td><td>28.09.2019</td><td>5,249.54 lacs</td><td>9,366.71 lacs</td></tr>
<tr><td>2</td><td>2019-20</td><td>14.01.2021</td><td>6,807.26 lacs</td><td>11,904.53 lacs</td></tr>
<tr><td>3</td><td>2020-21</td><td>14.02.2022</td><td>6,429.04 lacs</td><td>10,781.12 lacs</td></tr>
<tr><td>4</td><td>2021–22</td><td>26.09.2022</td><td>10,043.19 lacs</td><td>11,468.40 lacs</td></tr>
<tr><td>5</td><td>2022-23</td><td>16.10.2023</td><td>10,353.89 lacs</td><td>10,857.11 lacs</td></tr>
</table>
Enclosed Annex T
Audited Balance Sheet 2022-23</td></tr>
<tr><td>10.3</td><td>Source of finance and quantum of funds available for running the University (for last audited year) FY 2022-23

Fee-
Donations-
Loan-
Interest –
Any other (pl. Specify)</td><td>Fee : Rs. 10,174.83/- lacs
Donations : Nil
Loan : Rs. 2507.63/- lacs
Interest : Rs. 2731.23/- lacs
Any other (pl. Specify)
(i) Other receipts –
Other income: Rs. 179.07/- lacs</td></tr>
<tr><td></td><td></td><td></td></tr>
</table>

10.4	What is University's unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled Unit cost calculated excluding the salary component may also be given	Campus Student Strength in 2022-23 = 5,144 Students Actual Expenditure (with salary & wages components) per student = Rs. 2.11 lacs Actual (without salary & wages components) per student= Rs. 1.62 lacs

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I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (Please give names, profession & full postal address of the members and date of constitution):- Governing Board Board of Management Academic Council Board of Studies Other (Details to be provided in **Appendix-XVII)**	**Enclosed Annex U** **Enclosed Appendix-XVII**
11.2	Dates of the meetings of the above bodies held during the last 2 Years (Enclose attested copy of the minutes of the meetings)	1. Governing Body Meeting was held on 29.12.2020, 07.05.2021, 14.12.2021,20.04.2022,19.12.2022, 24.08.2022, 26.04.2023 and 24.08.2023. 2. Meetings of Board of Management were held on 29.03.2019, 17.01.2020, 13.03.2020, 26.11.2020, 08.04.2021, 15.07.2021, 15.09.2021, 02.12.2021, 15.02.2022, 06.04.2022, 09.08.2022, 20.10.2022, 07.12.2022, 21.02.2023, 20.04.2023, 15.06.2023, 09.08.2023 and 23.10.2023, 3. Meetings of Academic Council were held on 02.08.2019, 15.10.2019, 13.10.2020, 19.03.2021, 07.09.2021 17.03.2022, 12.10.2023, 05.04.2023, 12.10.2023. Copy of Minutes – Enclosed **Refer Annex V**

11.3	What percentage of the members of the Boards of studies, or such other academic committee, are external? Enclose the guidelines for BOS or such other Committees.	In Board of Studies Approx. 33% (Two members are external in each BOS) As per Maharashtra State Govt. Act (No. 13 of 2014) and Statute No. 3.9 of First Statutes of Amity University Maharashtra 1. There shall be a Board of Studies for every subject or group of subjects, as may be proposed by the Dean/Director of the School concerned and approved by the Board of Management 2. The Board of Studies shall consist of: a. Director of School or Head of Department, as the case may be- Chairperson. If the Board has been constituted for more than one subject, the Vice Chancellor shall nominate the Chairperson;

b. three teachers each from the category of Professors, Associate Professors and Assistant Professors of thesubjects nominated by the Vice-Chancellor;
c. one Expert each having experience in Industry, Academia and Research Organizations as nominated by the Vice-Chancellor.

3. The term of the nominated members shall be three years.
4. Powers and functions of Board of Studies
   a. The Board of Studies shall have the following powers and duties, namely:
      i. to prepare syllabus for various courses of studies and design online courses of studies, wherever feasible;
      ii. to recommend books, including textbooks, supplementary reading, reference books and other material for such courses of Graduate and Postgraduate studies;
      iii. to prepare requirements in respect of teaching of the subject at various courses including teachers' qualifications and infrastructure, such as library, laboratory, equipment, consumables etc. for consideration of Academic Council and Board of Management;
      iv. to make recommendations to the Academic Council regarding the norms of recognition of postgraduate teachers;
      v. to make recommendations to the Academic Council regarding the conduct of courses inuniversity;
      vi. to recommend names of suitable persons for inclusion in the panels for appointment of paper-setters, examiners and moderators at the University examinations in the subject;
      vii. to suggest organization of orientation and refresher courses in the subject.
   b. Every decision of the Board of Studies shall be placedbefore the Dean of concerned Faculty for approval andmake further recommendations to the Academic Council, wherever necessary.
   c. The Board shall meet as often as required.
   d. The Chairperson of the Board of Studies shall preside over the meetings of the Board. In the absence of the

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		Chairperson, the person elected by members present from amongst themselves shall preside at that meeting. e. The Chairperson shall convene the meeting of the Board by issuing a notice of minimum eight days and shall inform the Registrar. However, for the urgent and special meetings no notice will be required to be given provided all the members are present either in person or through video conference. f. One third of the members shall form the quorum. g. Any items, questions, matters or proposals on the agenda shall be decided by majority votes of members present. In case of equality of votes, the Chairperson shall have a casting vote. h. A copy of minutes of meetings will be forwarded to Registrar of University under the signatures of the Chairperson and the Dean of faculty.
11.4	Are there other strategies to review academic programs besides the academic council? if yes, give details about what, when and how often are such review made?	In addition to the Academic Council a Planning Board has also been constituted by the Amity Education Group, wherein all the Vice Chancellors of other Universities of Amity Education Group and a few other scholars/eminent researchers are members. Planning Board of Amity University Maharashtra has VCs of Amity Universities Rajasthan, Uttar Pradesh and Haryana as the members, besides a few other prominent educationists. The Planning Board has been empowered to review the Academic Programmes already approved by the Academic Council.

J. Research Profile

12.1	Faculty -wise and Department –wise information to be provided in respect of the following :- ➢ Teacher Students Ratio ➢ Classrooms ➢ No. of Lecture Theatre ➢ Teaching labs ➢ Computer Labs ➢ Research labs (Major Equipment) ➢ Research schools (M.Tech, Ph.D. ,Post Doctoral Scholars) ➢ Publications in last 3 years (Years –wise list) ➢ No. Books Published ➢ Patents ➢ Transfer or Technology ➢ Inter –departmental Research (Inter-Disciplinary) ➢ Consultancy ➢ Externally funded Research Projects ➢ Educationally Programmes Arranged	Teacher Student Ratio: 1 : 16.6 **Enclosed Annex W**

K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non –Teaching Staff

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained yes/No If Yes, Details
Enclosed Annex X						

13.2 Summary of the Non-Teaching Staff

Particulars	Female	Male	Total
Administrative Staff Group A	55	108	163
Group B			
Group C			
Group D			
Sub Total			
Technical Staff Group A	06	29	35
Group B			
Group C			
Group D			
Sub Total			
Grand Total	**61**	**137**	**198**

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<table>
<tr><td>13.3</td><td>No. of Non-teaching staff category wise</td><td>
<table>
<tr><th>Category</th><th>Female</th><th>Male</th><th>Total</th></tr>
<tr><td>SC</td><td>0</td><td>0</td><td>0</td></tr>
<tr><td>ST</td><td>3</td><td>2</td><td>5</td></tr>
<tr><td>OBC</td><td>0</td><td>0</td><td>0</td></tr>
<tr><td>PH</td><td>1</td><td>0</td><td>1</td></tr>
<tr><td>General</td><td>57</td><td>135</td><td>192</td></tr>
<tr><td>Total</td><td>61</td><td>137</td><td>198</td></tr>
</table>
</td><td></td></tr>
<tr><td></td><td>No. of Non-teaching staff category wise</td><td>Non Technical 163 & Technical 35</td><td></td></tr>
<tr><td>13.4</td><td>Ratio of Non-Teaching staff to Students</td><td>1 : 25</td><td></td></tr>
<tr><td>13.5</td><td>Ratio of Non-teaching staff to faculty</td><td>1 : 1.01</td><td></td></tr>
</table>

Note: Apart from the above-mentioned Non-Teaching Staff, 64 Security Guards and 103 Housekeeping Staff have been outsourced.

14. Academics Results

<table>
<tr><td>14.1</td><td>Faculty –wise and course –wise academic results of the past 3 years
<table>
<tr><th>S. No.</th><th>Course</th><th>No. of Candidates appeared</th><th>Results</th></tr>
<tr><td></td><td></td><td></td><td></td></tr>
</table>
</td><td>Enclosed Annex Y</td></tr>
</table>

15. Accreditation

<table>
<tr><td>15.1</td><td>Whether Accredited by NAAC? If yes, please provide the following details:
Date of Accreditation
Period
Grade
CGPA
Grading System Followed</td><td>No</td></tr>
<tr><td>15.2</td><td>Whether course is accreditation by NBA? If yes, please provide course-wise details as under: -
<table>
<tr><th>S. No.</th><th>Course</th><th>Whether Accredited</th><th>Period of Accreditation</th></tr>
<tr><td></td><td></td><td></td><td></td></tr>
</table></td><td>No</td></tr>
<tr><td>15.3</td><td>Other Accreditations if any</td><td>Nil</td></tr>
<tr><td>15.4</td><td>Any other information
(Including special achievements by the university which may be relevant for the University</td><td>1. 27th rank in All India Times 2023 12th rank in Top 36 Private Universities in India 13th rank in west zone 1st rank in Top Private Universities in Mumbai in Times B-School ranking.
2. Rank Overall - Government and Private-53, Private-45, West Zone – 7
3. Emerging Universities (10 Years or less) at Zonal level - 2
4. University has been secured position between 102 to 125 universities of India and Management school ranked 103 in NIRF 2022 ranking.
5. Amity University, Maharashtra has scored 110 among All India – Level in Hansa Research 2021.
6. Amity University, Maharashtra has scored 3.5 star rating out of 5 in Institutions Innovation Council Ranking 2020-2021.
7. Amity University Mumbai is Ranked between the top 101-200 universities in the World by “THE world</td></tr>
</table>

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		impact ranking of Universities" 8. Amity University Mumbai is Ranked Best Tech School in West Zone- 6, Best Tech School in Private Category - 22 and Best Tech School Overall Category (Government and Private) – 34 in DATAQUEST CMR Top Tech School Ranking-2022 9. University has ranked 47th amongst the all the Universities in India and ranked 59th in BBA India Today Ranking 2022 10. During 2020 – 21, University has conducted 12 seminars, workshop and conferences, 22 Guest Lecturers, Expert Talk, Panel Discussion, FDP, 87 Webinars. 11. During 2021 – 22, University has conducted 129 seminars, workshops, and conferences, 15 Guest Lectures, Expert Talk, Panel Discussion, FDP, 119 Webinars.

6. Strength and Weaknesses of the University

16.1	Strength of the University	(a) 27 Acres land located on National Highway (b) Excellent Infrastructure. (c) Four centers of excellence. (d) Strong Corporate Resource Center (CRC Team) (e) Good Placement Track Record. (f) Better Quality of Students and Faculty. (g) Several national and international MoUs/ Tie-Ups by Amity Education Group and University (h) Top 2% Scientists recognition: i) Dr. Dattatray Late - Engineering & Technology ii) Dr. Abhishek Guldhe – Biotechnology
16.2	Weaknesses of the University	The approach road to Amity University, which is about 3 kilometers long and passes through a village, is very poor and destructive. The service lane along the national highway (Mumbai-Pune) is currently under construction.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. the University will adhere to the rules, regulations, and guidelines of the UGC, Central Government and relevant Statutory Council (s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University **www.amity.edu/mumbai**

Signed and Sealed by the Head of the Institution

Dr. H S Vyas
Registrar

AMITY UNIVERSITY ★ MUMBAI ★

Prof. Dr. A. W. Santhosh Kumar
Ph.D.PDF (UC-Davis. NIH-USA).FAMPV, FNAAS, FNAVS
Vice Chancellor
Amity University, Mumbai,
Maharashtra - 410206.
08.11.23

Prof. (Dr) A W Santhosh Kumar
Vice Chancellor