



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

NTSC17180015

SHRIRAM PISTONS & RINGS LIMITED

Campus Recruitments 2017 Passing out Batch

Batch	2017
Website	www.shrirampistons.com
Job Title	COMMERCIAL ECECUTIVE TRAINEE
Eligible Degrees	B.TECH / B.COM / BBA + MBA
Eligible Branches	HR
Eligibility Criteria	70% Throughout
Location	India – Ghaziabad
Compensation (CTC)	4.2 LPA- 4.5 LPA
Roles & Responsibilities	<ul style="list-style-type: none">• Client Relationship.• Acquisition of New clients and Business Development.• Recruiting the right candidate after taking the requisition from the clients.• Daily follow-up with the line/vertical manager and seek for the available requisition.• Screening the candidates as per to the business requirement.• Maintaining and Reporting the MIS Data.• Optimum usage to search resumes through Naukri Portal and campus placement.• Ensuring well timely delivery of quality candidates in quantity.• Coordinating with shortlisted candidates for walk-in drives.• Ensuring candidates retention till the replacement time.• Must have good communication skills.• Must have good knowledge of working at job portals.• Handling an end to end recruitment includes sourcing, shortlisting, staffing and on-boarding formalities.
Other Desired Skills / Competencies	<ul style="list-style-type: none">• Excellent written and verbal communication and active listening skills are mandatory.• Use Outlook, WORD, Excel, PowerPoint, Internet Explorer
Documents Required	Will be Informed later

How to Apply?

Interested & Eligible students should send their Resumes to below mentioned Email id latest by **25 August 2017**.

Email Id : schawla94@amity.edu

Subject Line: Company Name

My Best Wishes are with you!

Dr Ajay Rana
Advisor