



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA
MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

ADANI ENTERPRISE

Virtual Campus Recruitment – For 2021 & 2022 Passing Out Batch

Only for Students of NOIDA CAMPUS

Last Date to Register – 9th January 2022, 4 PM

Company	Adani Enterprise
Website	www.adani.com
Batch	2021 & 2022
Date of Campus	Will be informed later
Job Profile	Management Trainee
Eligible Branches & Criteria	BTECH + MBA (ONLY) B.Tech/B.E (Mechanical/Electrical/Civil) – First class and above + MBA – First class and above
Compensation	On Joining 8.00 LPA as MT, post absorption 9.60 LPA (8.64 LPA fixed + 0.96 LPA Variable)
Roles & Responsibilities	<ul style="list-style-type: none">• Assist in the review of approved PR from user department; seek additional information if required from user for correctness & completeness of PR .• Provide support in identifying the type and method of procurement (depending on type of material/ services to be procured, nature of PR (normal vs. emergency PR), stocks available, availability of rate contract, value, delivery timeline etc.)• Selection of bidding process, preparation of vendor selection approach and vendor evaluation criteria depending on the nature of the category.• Preparing the request for information (RFI) document for bidder evaluation.• Identification of potential bidders who meet the requirements (using Company vendor database, Supply market analysis, advertisement or recommendations from other teams) .• Preparation of the Request for Proposal (RFP) document.• Technical and Commercial bid evaluation of vendors .• Conducting fact-based negotiations with shortlisted bidders.• Preparation of Note for Approval (NFA) for selected bidder (vendor) and obtaining required approvals as per DoA

	<ul style="list-style-type: none"> • Prepare contract document as per stated protocols & standard templates within Adani Group. • Send the contract to vendor and all identified stakeholders . • Maintain the contract document for future reference as per defined document management policy • Supplier/ Vendor Performance Management. • Establish strategic partnerships with suppliers/ vendors of assigned category which will benefit Adani from a long-term perspective and effectively leverage them for value additions to business . • Identify and seek opportunities to improve efficiency and value by analysing data. • Contribute to action planning and implementation based on data analytics performed for assigned categories .
Location	PAN INDIA
Recruitment Process	<ul style="list-style-type: none"> • Aptitude Test, 60% qualification criteria • Personal Interview
How to Apply?	<p>All interested & eligible students need to apply on the link mentioned below –</p> <p>CLICK HERE TO APPLY</p>

My Best Wishes are with you!

Team ATPC

Amity Technical Placement Centre (ATPC)
Centralised Placement Division of Amity Education Group

Amity University Campus | Amity Technical Placement Centre (ATPC)
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