

AMITY UNIVERSITY CHHATTISGARH

NOTE SHEET

Sub.: Minutes of the Second Meeting of the Board of Management of Amity University, Chhattisgarh.

The Minutes of the Second Meeting of the Board of Management of Amity University, Chhattisgarh, held on 29th Apr. 2019 at 11.00 AM are annexed.

If approved, the Minutes will be circulated to the members of the Board.

Dy. Registrar

Registrar

Hon'ble Vice-Chancellor



AMITY UNIVERSITY
— **CHHATTISGARH** —
RAIPUR

final

**MINUTES OF MEETING
OF THE SECOND
BOARD OF MANAGEMENT**

Held in

**The Conference Hall of the University,
April 29th, 2019 (Monday)
at 11:00 AM**

May 10, 2019



AMITY UNIVERSITY

CHHATTISGARH

The 2nd Meeting of the Board of Management of Amity University Chhattisgarh was held on 29th April, 2019 at 11:00 AM in the Conference Hall.

The following are the members of the Board of Management,

1.	Prof. Rajendra Kumar Pandey	Vice Chancellor, AUC	Chairman (Ex-Officio)
2.	Dr. J Girish	Vice-President (Academics), RBEF, Noida	Member
3.	Dr. Padmakali Banerjee	Pro Vice-Chancellor, AUR	Member
4.	Two representatives nominated by the State Government	Nominations awaited	Member
5.		Nominations awaited	Member
6.	Dr. Sumita Dave	Dean – Faculty of Business Management & Commerce	Member
7.	Dr. Roshan Mathew	Professor, ASET	Member
8.	Prof. (Dr.) Vijay Singh Dahima	Sr. Professor, AUC	Member
9.	Prof. (Dr.) Surendra N Rahamatkar	Dean – Faculty of Engineering & Technology	
10.	Dr. S C Mukhopadhyay	Registrar, AUC	Non-Member Secretary (Ex-Officio)

The following members were present in the meeting:

1.	Prof. Rajendra Kumar Pandey	Vice Chancellor, AUC	Chairman (Ex-Officio)
2.	Dr. J Girish	Vice-President (Academics), RBEF, Noida	Member
3.	Dr. Padmakali Banerjee	Pro Vice-Chancellor, AUR	Member
4.	Dr. Sumita Dave	Dean – Faculty of Business Management & Commerce	Member
5.	Dr. Roshan Mathew	Professor, ASET	Member
6.	Prof. (Dr.) Vijay Singh Dahima	Sr. Professor, AUC	Member
7.	Prof. (Dr.) Surendra N Rahamatkar	Dean – Faculty of Engineering & Technology	
8.	Dr. S C Mukhopadhyay	Registrar, AUC	Non-Member Secretary (Ex-Officio)

The Hon'ble Vice Chancellor, at the outset, welcomed the house and introduced the members of the Board of Management of AUC. He appraised the members about the university, schools and progress made thus far.

After this, the Agenda was taken up for deliberations.

Item No.1	To confirm the Minutes of First Meeting of Board of Management held on June 23, 2017.
Resolution	The Minutes of the First Meeting of Board of Management were confirmed by the Board and annexed (Annex-I, (pg.5))
Item No.2	To consider and approve the Minutes of the Second Meeting of the Academic Council held on Feb. 22, 2019.
Resolution	The Minutes of the Second Meeting of the Academic Council, annexed as Annex.-II, (pg. 17) were placed before the Board. The members, after deliberation, have approved the same.
Item No.3	To consider and approve academic programmes and the corresponding intake, offered by the University.
Resolution	The Board Members discussed the academic programmes along with the corresponding intake proposed by the University. The programmes and the corresponding intake, approved by the Board have been annexed (Annex-III, (pg.24))
Item No.4	To consider and accept the Audit Report for 2016-17 and 2017-18.
Resolution	The Audited Reports of the University for the FY 2016-17 and 2017-18 accepted by the Board and annexed (Annex-IV, (pg.26))
Item No.5	To consider and approve compliance of the Budget for the AY – 2018-19 and to recommend the Budget of the University for the FY 2019-20 for its approval by the Governing Body.
Resolution	<p>The Board accorded approval of the compliance report of the budget for the year ending 30th Mar. 2019 (Provisional Balance Sheet for FY 2018-19). Annexed as Annex-V, (pg.44).</p> <p>The Board Members discussed the proposed Budget of the University for the FY 2019-20 and recommended for approval by the Governing Body. Annexed as Annex-V(a), (pg.46).</p>
Item No.6	To consider and approve regulations pertaining to HR policies of Amity University, Chhattisgarh as given in the following sub sections,

Item No.6.1	Regulations on establishment of Regulations, Appointments, Conditions of Service of the Teaching and Non-Teaching Personnel
Item No.6.2	Policy for Faculty Selection
Item No.6.3	Leave Rules
Item No.6.4	Guideline Pertaining to Official Duty for Attendance of Faculty & Non-Teaching Staff
Item No.6.5	Rules for Compensatory Holiday
Item No.6.6	Rules for Support to Faculty to attend Conferences in India and Abroad
Item No.6.7	Employees Grievance & Redressal Cell
Item No.6.8	Visiting Faculty
Item No.6.9	Appointment of Adjunct Faculty
Item No.6.10	Rules for Superannuation
Item No.6.11	Termination of Employment
Item No.6.12	Regulations for Prevention of Harassment at Workplace
Item No.6.13	Procedure for Biometric Attendance System
Item No.6.14	Policy for Dress Code for Faculty and Officers
Resolution	The Board Members discussed the proposed provisions of the regulations pertaining to the HR policies of the University. The rules and regulations were approved as annexed in Annex-VI-(1) to (14), (pg. 51)
Item No.7	To consider and approve regulations and guidelines pertaining to discipline, code of conduct, hostel rules and other matters relevant to the students of the University.
Item No.7.1	Regulations on Code of Conduct and Discipline among Students
Item No. 7.2	Enquiries, Punishments, Calling & Meeting the Parents
Item No. 7.3	Regulations for Hostel Accommodation
Item No. 7.4	Hostel Security
Item No. 7.5	Gifting of Items by Students while Vacating the Hostels
Item No. 7.6	Regulations on Scholarships, Awards, Medals & Special Awards
Item No. 7.7	Student's Educational Tour / Industry Visits / Seminars / Conference
Item No. 7.8	Students Grievance Redressal Mechanism
Item No. 7.9	Student Mentoring Program
Item No. 7.10	Project Training at Amity University Campuses
Item No. 7.11	Anti-Ragging Measures

Resolution	The Board Members discussed the proposed provisions of the regulations pertaining to the matters relevant to the students of the University and approved such as annexed from Annex-VII-(1) to (11), (pg. 124).
Item No.8	To consider and approve design of various forms of emblem ; insignia ; seal of the University and to ensure proper use of the same.
Resolution	The design of various seal and insignia of the University were presented and were approved by the Board as annexed in Annex-VIII, (pg. 196).
Item No.9	To consider and ratify the existing regulations for the conduct of examinations and to approve the proposed amendments in the regulations pertaining to examinations.
Item No.9.1	Regulations for conduct of Examinations, Scheme of Evaluation and Discipline among Students in relation to University Examination
Item No.9.2	Guideline for Setting of Question Paper
Resolution	The Board Members discussed the proposed provisions of the regulations pertaining to the conduct of examinations by the University and approved them as annexed in Annex-IX-(1) to (2), (pg. 198).
Item No.10	To consider and approve the regulations pertaining to conduct of Convocation by the University.
Resolution	The Board Members discussed the provisions of the regulations pertaining to Convocation by the University proposed and approved as annexed in Annex-X, (pg. 250).
Item No.11	To consider and approve the regulations pertaining to admissions to various programmes offered by the University.
Item No.11.1	Regulation for Admission & Enrolment of Students
Item No.11.2	Regulations for Transfer of Students and/or Change of Discipline
Item No.11.3	Regulations for Lateral Entry Admissions and Transfer of Credits
Resolution	The Board Members discussed the proposed provisions of the regulations pertaining to the Admission process and policies of the University and approved as annexed in Annex-XI-(1) to (3), (pg. 255).
Item No.12	To consider and approve the processes and procedures pertaining to General Administration on Risk Management and Damage Control Mechanism under emergency situations.

Resolution	The Board Members discussed the proposed provisions pertaining to processes and procedures to be adopted for Risk Management and Damage Control under emergency situations at the University and approved as annexed in Annex-XII, (pg. 270).
Item No.13	To consider and approve the nomination of Dr. S K Pandey, Former Vice-Chancellor of Pt. Ravi Shankar Shukla University, Raipur, C.G. as nominee of the Board of Management in the Academic Council
Resolution	The proposal for nomination of Dr. S K Pandey, Former Vice-Chancellor, Pt. Ravi Shankar Shukla University, Raipur as nominee of the Board of Management in the Academic Council of the University was approved.
Item No.14	Any Other Item with the permission of the Chair.
Item No.14.1	To consider and approve appointment of M/s. Alok Mittal & Associates, New Delhi as Auditors for the Amity University Chhattisgarh
Resolution	The proposal, with the permission of the Chair, to appoint M/s. Alok Mittal & Associates, New Delhi as Auditors for the Amity University Chhattisgarh was approved and annexed in Annex-XIV, (pg. 426).
Item No.14.2	To consider and approve amendments in the First Statutes of Amity University Chhattisgarh for submission with Chhattisgarh Private Universities Regulatory Commission.
Resolution	Amendments as suggested by the Chhattisgarh Private Universities Regulatory Commission, Raipur, submitted for inclusion in the First Statutes of the University were discussed and approved by the Board Members as annexed in Annex-XIV, (pg. 427).

There being no other item on the Agenda, the meeting ended with a vote of thanks to the Chair at 01:45 PM.


Registrar