



# AMITY UNIVERSITY

## JHARKHAND

AUJ/02/RO/Finance & Acc./F-03/1407

January 14, 2025

Dear Head R&D and HOIs  
Amity University Jharkhand

### FEE NOTICE & PAYMENT SCHEDULE: For Ph.D. STUDENTS

#### Fees Payment Schedule

Date Schedule / Time Frame	Batch 2023
Without fine	Till 07 February 2025 (Friday)
With late fine of Rs. 100/- per day	8 February 2025 (Saturday) – 17 <sup>th</sup> Feb. 2025 (Monday)
With late fine of Rs. 7500/-	18 Feb 2025 (Tuesday) – 9 <sup>th</sup> March 2025 (Sunday)
Rs. 15,000/- (Re-admission Fees) in addition to semester fee	From 10 <sup>th</sup> March 2025 (Monday)

It may please be noted that, if the fee is not paid till 10<sup>th</sup> March 2025, the student's admission will be cancelled. However, in such cases, a student may apply for re-admission for which he/she will have to pay a re-admission fee of Rs. 15,000. Waiver of Readmission fees is at the sole discretion of the Management.

#### Procedure for Fee Payment

1. **Online Payment** Students are encouraged to make online payment of fees through Student's Amizone Portal. Fees can be paid online through Paytm App also. Please search for Amity University Jharkhand under the Fees section.
2. **Offline payment:** Demand Draft in favour of "**AMITY UNIVERSITY JHARKHAND**" payable at Ranchi. Demand Draft with payee name "**AMITY UNIVERSITY**" / "**AMITY UNIVERSITY RANCHI**" / "**AMITY UNIVERSITY PAYABLE AT RANCHI**" will not be accepted.
3. Students may also send the Demand Drafts through post/courier addressed to:

Accounts Department,  
Amity University Jharkhand, HEC Core Capital Area, Pundag, Ranchi - 835303, Jharkhand

Students are advised to write their Name, Program & Semester no., Enrolment No., Mobile No. and E-mail Id on the back-side of Demand Draft.

Please Note that NEFT/RTGS/CHEQUE/CASH (including cash deposit in our bank account) will not be entertained under any circumstance. If any student paid online but fee is not updated in Amizone within 30 minutes they should write to [sgghosh@rnc.amity.edu](mailto:sgghosh@rnc.amity.edu)/[ahussain@rnc.amity.edu](mailto:ahussain@rnc.amity.edu), and [ashahdeo@rnc.amity.edu](mailto:ashahdeo@rnc.amity.edu) immediately with their transaction no. & enrolment no. Registration for the EVEN semester will not be done without fee payment receipt.

Registrar  
Amity University Jharkhand, Ranchi



Copy to : Hon. VC Sir, for kind information, please

2. Dean/ Director/Assist. Director
- 3.- All HOIs, HODs, Faculty member and Mentors – to ensure timely information to all students.
- 4.- Accounts Section/Registrar Office/SWD/ Administration – to please ensure that it is notified in all Notice Board
- 5.- Concerned File
- 6.- Master File