

**AMITY UNIVERSITY JHARKHAND
(RANCHI)**

**THE
FIRST STATUTES
(Amended)**

As considered and Approved by

GOVERNING BODY

Vide Item No./ MOM/ / GB (10.7)

In its 10th Meeting held on 18th March, 2021

AMITY UNIVERSITY, JHARKHAND

Established under Section 3 of Jharkhand Act No. 13 of 2016

FIRST STATUTES

(Under Section 31 of the Jharkhand Act No 13 of 2016)

1. SHORT TITLE AND COMMENCEMENT:

- (1) These Statutes may be called The First Statutes of Amity University, Jharkhand.
- (2) These Statutes shall come into force with effect from the date of publication in Official Gazette.

2. DEFINITIONS:

In these statutes, unless the context otherwise requires,

- (1) **“Academic Programme”** means a programme of course units and/or any other component required for Bachelor’s degree or a Master’s degree or a Research Degree or an Under- Graduate or a Post- Graduate Diploma or an Advanced Diploma or a Certificate or other Academic Distinctions;
- (2) **“Act”** means the Amity University Jharkhand Act, 2016;
- (3) **“Clause”** means a duly numbered Clause of the Statutes;
- (4) **“Board of Faculties”** means the Board of Studies of the Faculty/Institutions/Centers of the University;
- (5) **“Centre”** means the centers of the University including, satellite centres, conducting centres or any other centre declared by the University as its centre;
- (6) **“Certificate”** means the certificate of the University;
- (7) **“Degree”** means a Degree of Doctor of Letters, Doctor of Science, Doctor of Law(s), Doctor of Philosophy, Degree of Master or Degree of Bachelor and other Degrees of the University;
- (8) **“Diploma”** means a Diploma of the University;
- (9) **“Distance Education”** means the system of imparting education through any means of communication including broadcasting, telecasting, correspondence, online, seminar, contact programme or a combination of any two or more such means;
- (10) **“Examination Committee”** means an Examination Board at the University Level;
- (11) **“Section”** means a duly numbered section of the Act;

Words and expressions used in these Statutes and not defined but defined in the Act shall have the meaning respectively assigned to them in the Act read with the context in which they are used in these Statutes.

3. OFFICERS OF THE UNIVERSITY:

(1) The Chancellor

- (a) The Chancellor shall be appointed in accordance with Section 12 of the Act. However upon the expiry of the term he shall be eligible for re-appointment;
- (b) The Chancellor shall exercise the powers as specified in the Act;
- (c) The Chancellor may delegate, subject to such terms and conditions as may be specified, in writing all or any of his powers to any Authority/officer(s) at its discretion;
- (d) Notwithstanding anything contained in the Statutes, the Chancellor may discharge all or any of the functions of the University for the purpose of carrying out the provision of the Act and Statutes and for that purpose may exercise any power or perform any duty which, by the Act or the Statutes, are to be exercised or performed by any officer or authority of the University. All such orders shall take effect in a manner as if the said orders/decisions and/or functions/actions have been done by such Authority or officer in the manner provided in the Act and Statutes, provided that such decision/ order and/or function/action of the Chancellor shall be notified to the respective Authority/Body/Officer and shall be placed in its next meeting. The respective Authority/Body/ Officer may recommend changes for the consideration of the Chancellor;
- (e) The Chancellor, if the situation so demands and/or necessary, shall have the power to quash, revoke, modify or suspend all or any actions/decisions taken by any Authority/Officer/Body of the University, if it is deemed necessary in the interest of the University and/or if found expedient to implement the provisions of the Act, Statutes or Ordinances;
- (f) Notwithstanding anything contained elsewhere, if the Chancellor, after making such necessary enquiry as he deems proper is of an opinion that any authority/body or officer, as the case may be, omits or refuses to carry out the provisions of the Act or Statutes or Ordinances or abuses the powers vested in him/it or is not exercising its power or performing its functions in accordance with the provisions of the Act and Statutes and/or continuance of such authority/body is detrimental to the interest of the University or such Authority /Officer is working against the interest of the University, the Chancellor may in consultation with the Management Committee of the Society, shall have powers to dissolve any Authority/body or remove any officer as the case may be. The order of the Chancellor shall be final.

However before passing any such order the Chancellor shall provide an opportunity of hearing to the said body/authority/officer.

However, in contemplation or pending enquiry/hearing as above the Chancellor shall have powers to suspend any Authority/body/officer as the case may be.

In case of dissolution/removal, such body/authority shall be re-constituted or such officer shall be appointed as early as possible as per the provisions contained in the Act and Statutes. However, during the interim period the provisions contained in sub-clause (e) above shall apply.

(2) The Vice Chancellor

- (a) The Vice Chancellor, the Principal Executive and Academic Officer of the University, shall be appointed by the Chancellor for a term of five (5) years in accordance with Section 13 of the Act.. On the expiry of the term he shall be eligible for re-appointment. It will not be obligatory upon the Chancellor to re-appoint the incumbent Vice Chancellor;
- (b) The Chancellor may devise a suitable procedure, as he may deem fit, for the appointment of the Vice Chancellor;
- (c) The terms and conditions of appointment of the Vice Chancellor shall be as may be decided by the Chancellor;
- (d) The Vice Chancellor, in addition to the exercise of the powers and functions as specified in the Act, shall also: -
 - (i) ensure faithful observance of the provision of the Act, the Statutes and the Ordinances and shall, without prejudice to the powers of the Chancellor, possess all such powers as may be necessary in this behalf;
 - (ii) be responsible for the maintenance of discipline in the University;
 - (iii) convene, or cause to be convened, meetings of the Governing Body, Board of Management, the Academic Council, the Planning Board, the Finance Committee and other authorities as prescribed with the permission of the Chancellor;
 - (iv) convene the meetings of all Committees/ Councils/Boards under his Chairpersonship;

- (v) attend and speak in the meetings, without any right of vote, of any other authority or body of the University of which he is not a member;
- (vi) have a right to delegate such powers, as deemed necessary, to any other officer of the University, with the approval of Chancellor;
- (vii) exercise such other powers and perform such other duties as may be specified in the Ordinances;
- (viii) submit report of all actions taken pursuant to sub-section (4) of Section 13 of the Act, with reasons, within 24 hours to the Chancellor;
- (ix) not take any action/decision pursuant to sub-section (4) of Section 13 of the Act, contrary to the provisions of Act/ Statutes/Ordinances and/or affecting the policy of the University, without an approval in writing from the Chancellor;
- (x) be responsible to carry out other functions as may be assigned to him by the Chancellor;

(3) The Pro - Vice Chancellor

- (a) The Pro- Vice Chancellor shall be appointed from amongst the Professors, by the Chancellor for such period as may be specified;
- (b) The Pro- Vice- Chancellor shall hold Office at the pleasure of the Chancellor;
- (c) The Pro- Vice- Chancellor, in addition to the functions/duties provided in the Act, shall assist the Chancellor/ Vice Chancellor in such manner as may be specified from time to time, exercise such powers and perform such duties as may be assigned or delegated to them by the Chancellor/Vice -Chancellor;

In absence of Vice-Chancellor, the Pro- Vice- Chancellor , would have the authority to perform all the routine functions of the Vice- Chancellor, but will not take any major decision except with the prior approval of the Chancellor.

(4) The Directors/Principals of the Institutions

- (a) Directors/Principals of the institutions shall be appointed by the Vice-Chancellor subject to the approval of the Chancellor. Directors and Principals shall hold office at the pleasure of the Vice- Chancellor;

- (b) The Directors/Principals of Institutions shall be the administrative heads of the institutions and shall exercise such powers and perform such functions as may be assigned to them in accordance with the Ordinances/Regulations framed by the competent Statutory authority;
- (c) Directors/Principals of institutions shall be subordinate to the Vice-Chancellor.

(5) The Registrar

- (a) The Registrar shall be appointed in accordance with Section 17 of the Act.
- (b) The Registrar, in addition to the powers and the responsibilities as provided in the Act, shall also exercise the powers and perform such duties as prescribed below:
 - (i) He shall be responsible for the custody of the Records, documents and the common seal of the University. He shall be bound to place before the Chancellor, the Vice Chancellor or with due permission of the Vice Chancellor before any other authority, all such information and documents as may be necessary for the transaction of their business;
 - (ii) He shall be the custodian of such other properties of the University as Governing Body or Board of Management may commit to his charge;
 - (iii) He shall conduct the official correspondence on behalf of the authorities of the University;
 - (iv) He shall issue notices for convening meetings of the authorities of the University and all Committee(s) and Sub-Committees appointed by them;
 - (v) He shall keep the record of the minutes of the meetings of all the authorities of the University and of all the Committee and Sub Committees appointed by them;
 - (vi) He shall represent the University in law suits or proceedings by or against, sign Power of Attorney and represent the University in law suits and other disputes;
 - (vii) He shall enter into agreement, sign document on behalf of the University in consultation with the Vice- Chancellor and approval of the Chancellor;

- (viii) He shall not take any decision which has any bearing on the policy matters of the University except in consultation with the Vice-Chancellor and approval of the Chancellor;
- (ix) To perform any other duties as may be required by the Chancellor and/ or by the Vice- Chancellor;
- (x) He shall be ex-officio Member Secretary of the Governing Body, Board of Management, and the Planning Board, but will have no right to vote.

(6) The Chief Finance and Accounts Officer

- (a) The Chief Finance and Accounts Officer shall be appointed in accordance with the Section 18 (1) of the Act on the terms and conditions specified in the Regulations
- (b) The Chief and finance Officer shall, apart from assisting the Vice -Chancellor in all financial matters, exercise powers and perform functions as prescribed below:
 - (i) He shall prepare the annual budget, ensure timely allocations under various budget heads and monitor the utilization of allocation funds;
 - (ii) He shall ensure maintenance of annual accounts and balance sheet of the University and Audit thereof;
 - (iii) He shall advise the Finance Committee regarding investments of the endowment funds and their reinvestment on maturity to optimize returns on the investment;
 - (iv) He shall exercise such powers and perform such duties as may be prescribed/specified in the Statutes/Ordinances or required by the Chancellor or the Vice Chancellor;
 - (v) He shall be the Ex-officio Member- Secretary of the Finance Committee but will have No right to vote;
 - (vi) He shall be the In-charge of the Finance and Accounts division of the University and will examine the admissibility of the claims and payments.

(7) Controller of Examinations:

- (a) The Controller of Examination shall be appointed by the Chancellor on the terms and conditions specified in the Regulations;
- (b) The Controller of Examination will hold office at the pleasure of the Vice- Chancellor, subject to the approval of the Chancellor;
- (c) The Controller of Examination shall carry out duties related to his office as decided by the Governing Body/ Board of Management/Academic Council under the supervision of the Vice-Chancellor.

(8) The Dean of Faculty:

- (a) The Dean of Every Faculty shall be appointed from amongst the professors of the University, by the Vice Chancellor with the approval of the Chancellor on such terms and conditions as may be specified in the Regulations. The Dean of Faculty shall hold office at the pleasure of the Vice Chancellor and can be removed from office anytime with the consent of the Chancellor;
- (b) The Dean of Faculty shall co-ordinate the academic activities and perform such functions as required by the Vice-Chancellor in addition to the functions provided in the Act/Statutes/Ordinances;
- (c) The Dean for specific academic programmes, research or for other purposes may be appointed by the Vice- Chancellor from amongst the professors of the University for a fixed term, not exceeding the terms of such academic programme, to coordinate the related activities, with the approval of Chancellor.

(9) The Dean of Students Welfare:

- (a) The Dean of Students Welfare shall be appointed from amongst the professors of the University by the Vice Chancellor subject to the approval of the Chancellor. The Dean of Students Welfare shall hold office at the pleasure of the Vice Chancellor and can be removed from office anytime with the consent of the Chancellor.
- (b) Dean of Students Welfare shall look after the welfare and discipline of the students with assistance of Proctor, wardens and other staff directly connected with the management of students affairs.

(10) The Proctor

- (a) The Proctor shall be appointed from amongst the teachers of the University by the Vice Chancellor on such terms and conditions as may be specified in the Regulations. The Proctor shall hold office at the pleasure of the Vice - Chancellor and can be removed in consultation with the Dean Students welfare from office even before the expiry of the term;
- (b) The Proctor shall be assigned responsibilities and duties by Dean of Students Welfare as may be required by the Governing Body/ Board of Management

(11) Other Officers

Such other Officers as may be decided by the Governing Body shall be appointed for the purpose of attainment of the objectives of the University. The composition, powers and functions of such Officers shall be as may be decided by the Governing Body, from time to time.

4. AUTHORITIES OF THE UNIVERSITY

(1) The Governing Body

- (a) The Governing Body shall be constituted in accordance with Section 22 (1) of the Act and will enjoy powers as specified in Section 22 (2) of the Act.
- (b) The tenure of the nominated members of the Governing Body shall be as decided by the nominating authority.
- (c) Meetings:
 - (i) Notice for an ordinary meeting of the Governing Body shall be dispatched to all members, at least 15 days before the meeting along with the Agenda;
 - (ii) In case of urgency, a special meeting of the Governing body may be called at a short notice with the approval of the Chairperson;
 - (iii) Transaction of Business:

All decisions shall be taken by a majority vote. In arriving at a decision if voting becomes necessary, it shall be conducted in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

(2) The Board of Management

- (a) The composition of the Board of Management shall be in accordance with the Section 23 (1) of the Act.
- (b) In addition to the powers and functions of the Board of Management as defined in the Act, the Board of Management shall exercise the powers and perform such functions as specified below:
 - (i) To supervise and control the affairs of the University;
 - (ii) To make, frame the Statutes under Section 32(2) of the Act;
 - (iii) To approve the First Ordinances in accordance with the Section 33 (2) of the Act;
 - (iv) To consider the recommendations of the Academic Council and other Authorities, referred by them;
 - (v) To hold and control the property and funds of the University on behalf of the Society. However no decision to transfer, alienate, encumber any of the property shall be taken without the consent of the Society;
 - (vi) To control and manage the assets and infrastructure of the University;
 - (vii) To determine and grant, approval of Degrees, Advanced Diplomas, Diplomas, Certificates and other academic distinctions;
 - (viii) To specify and demand such fees and other charges as are to be received by the University from the student;
 - (ix) To approve the budget of the University;
 - (x) To administer any funds placed at the disposal of the University;
 - (xi) To receive grants, donations, contributions, gifts, prizes and scholarships towards the general funds and for award of prizes and scholarships;
 - (xii) To authorize operation of bank accounts of the University;
 - (xiii) To appoint auditor for the ensuing year and determine their remuneration;

- (xiv) To determine/approve the emoluments, facilities and duties and terms and conditions of service of the Teachers, officers and employees of the University;
- (xv) To decide the form and direct the use of the emblem/seal of the University;
- (xvi) To approve academic programmes;
- (xvii) To institute fellowships, scholarships, studentship, medals and prizes in accordance with the regulations framed by for the purpose;
- (xviii) To provide for appointments of visiting fellows and visiting professors;
- (xix) To institute, abolish or suspend any teaching post in the University, on the recommendations of the Academic Council;
- (xx) To institute, abolish or suspend any non-teaching post in the University;
- (xxi) To appoint, dismiss or otherwise take disciplinary action and/ or punish or terminate the services of teachers, officers and the other employees of the University in accordance with the provision and the terms and conditions of service of the employees;
- (xxii) To regulate and enforce discipline among the employees of the University and to take appropriate disciplinary action, wherever necessary;
- (xxiii) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the University;
- (xxiv) To appoint committees for specific purposes and with such powers as may be required for efficient functioning of the University;
- (xxv) To regulate integration/taking over of the institutions/schools/ colleges/centres of the Society by transferring their assets and liabilities, staff and enrolment of student to the University;
- (xxvi) To regulate, co-operate, collaborate or associate with any other University or institutions including those of the Society in such manner and for such purposes as it may determine;

- (xxvii) To regulate and determine all other matters concerning the University in accordance with Act, Statutes and Ordinances;
 - (xxviii) To supervise the functioning of the subordinate Authorities constituted under the Act and approve the decisions of the said Authorities;
 - (xxix) To perform such functions as may be required in the interest of the University.
- (c) The Chairperson of the Board of Management may, if situation so demands, take such action on behalf of the Boards, with the approval of Chancellor as he deems appropriate and report the same in the next meeting of the Board.
- (d) The tenure of members of the Board of Management, except the ex- officio members, shall be as decided by the nominating body or authority
- (e) Meetings:
- (i) Every meeting of the Board of Management shall be held on such dates at such time and place as may be fixed by the Vice-Chancellor in consultation with the Chancellor;
 - (ii) Notice of an ordinary meeting of the Board of Management shall be dispatched to all members of the Board at-least 15 days before the meeting along with the agenda of the meeting;
 - (iii) In case of an emergency, a special meeting of the Board of Management may be called by the Chancellor at a short notice;
 - (iv) Transaction of Business:

All decisions shall be taken by majority vote in arriving at a decision of voting becomes necessary it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

(3) The Academic Council:

(a) The Academic Council shall have following members namely:

- (i) The Vice-Chancellor who will be the Chairperson of the Academic Council;
- (ii) The Pro-Vice Chancellor;
- (iii) Two Directors/Principals of institutions in the order of seniority by rotation;
- (iv) Two Deans nominated by the Vice Chancellor;
- (v) 6 Heads of Academic Departments/constituent institutions to be nominated by Board of Management;
- (vi) Two academicians from outside the University nominated by the Board of Management;
- (vii) Two nominees of the sponsoring Society from specialized field amongst scientists, Educationists, Technologists and Engineers or the like;
- (viii) Two persons of eminence from within or outside the University connected with the academic field to be nominated by the Chancellor;
- (ix) The Registrar- Member Secretary.

(b) The Academic Council shall be the Principal Academic body of the University and shall co-ordinate and exercise general supervision over the academic policies of the University.

(c) In addition to the powers and functions assigned in the Act, or elsewhere provided in the Statute, the Functions and Powers of the Academic Council shall be as follows:

- (i) to supervise and control admission of students in the University and the examinations of the University.
- (ii) to frame Ordinances in accordance with Section 34(1) of the Act for approval of Governing Body

- (iii) to recommend to the Board of Management the procedure for admission in the University Departments and its centres, covering eligibility requirements for admission to various academic programmes at entry points and selectively for horizontal entry, procedures for selection for admission and any other matter related to admission.
- (iv) to make broad and also course-specific provisions and regulation for integration/ take-over and collaboration association by the University with any Institution/ School/College/Centre of the sponsoring society.
- (v) to recommend to the Board of Management for consideration and approval the proposal for integration/ take-over and collaboration an association with Institution/School/Colleges/Centres of the Society as prescribed in the Statutes.
- (vi) to recommend to the Board of Management to approve academic programmes/ courses of study in the constituent Units/ departments of the University.
- (vii) to approve Course structure, curriculum and syllabi for the courses of study in the department/constituent units of the University.
- (viii) to recommend to the Board of Management for consideration of creation or abolition or merger or division of the Constituent Units of the University and the course of the study to be run by them.
- (ix) to frame Regulations and guidelines to declare an Institution, School, College or Centre established, operated, maintained and owned by the Society as a Constituent Unit.
- (x) to frame Regulation and guidelines for academic matters including the structure of examination and/or any method of testing for declaration of results.
- (xi) to recommend to the Board of Management the rates of remuneration and allowances for the examination work.

- (xii) to control, regulate and maintain the standard of instructions, education, training and research carried on or imparted in the University.
- (xiii) to co-ordinate the working of Boards of Studies, and scrutinize and approve their proposal in regard to the scheme of teaching and examinations in the University.
- (xiv) to promote research activities of the University and scrutinize and approve the recommendations of the thesis examiners of doctoral candidates, to ensure high standards of research.
- (xv) to advise the Board of Management in regard to the number and qualifications of teachers.
- (xvi) to approve recognition and equivalence of the certificates, diplomas and degree of other University and Institutions.
- (xvii) to make assessment and take periodic review of the academic activities of the University to enhance standards of education and research and take new initiatives.
- (xviii) to consider and make recommendations on such matters as may be referred to it by the Governing Body or Board of Management
- (xix) to constitute Admission Committee with the approval of the Board of Management
- (xx) to perform in relation to academic matters all such duties as may be necessary for properly carrying out the provision of the Act, the Statutes and the Ordinances.
- (xxi) to maintain contacts with employer organizations with a view to assess their current and changing needs of teaching, the pattern of education required thereto, which should be imparted by the University and take necessary action, to update and upgrade the course contents.
- (xxii) to frame Regulations relating to the format of the degree and diploma documents, certificate and citations, their text, issuance of these documents in absentia, duplicate degrees and procedure for holding Convocation.

- (xxiii) to perform such functions as may be required by the Board of Management in the interest of the University for the attainment of the objects of the University.
- (d) The tenure of members of the Academic Council, other than of ex-officio members, shall be as decided by the nominating Body or authority.

Provided that the members of the Academic Council, other than of ex-officio members, can be removed anytime from the office of Academic Council by the Chancellor/Board of Management / Society as the case may be.

- (e) Meetings:
 - (i) The Academic Council shall meet at least twice a year on the dates decided by the Vice-Chancellor and at such other times as the Vice-Chancellor may direct.
 - (ii) In the absence of the Vice-Chancellor in a meeting the Pro-Vice Chancellor shall preside at the meetings.
 - (iii) Ordinarily 15 days notice shall be given for all meetings of the Academic Council along with the agenda papers.

The Chancellor shall be notified about the date of the proposed meeting.
 - (iv) Notice of a motion or resolution which has been given by a member, should reach the Registrar ordinarily seven days before the date of the meeting at which the motion or the resolution is to be moved.
 - (v) Quorum:

One- Half of the members including the Chairperson of the Academic Council shall constitute the quorum at a meeting.
 - (vi) Transaction of Business:

In arriving at a decision, if voting becomes necessary, it shall be conducted in a manner to be decided by the Chairperson and in case of a tie, the Chairperson shall have a second casting vote.

Every decision by the Academic Council has to be approved by the Board of Management or in case of urgency by the Chancellor who shall subsequently bring to the notice of the Board of Management such decision in the next meeting.

(4) The Finance Committee:

- (a) The Composition of the Finance Committee, the Principal Financial Body of the University, shall be
 - (i) The Chancellor who shall be the Chairperson;
 - (ii) Vice Chancellor;
 - (iii) Pro- Vice Chancellor;
 - (iv) Two members to be nominated by the Society;
 - (v) Two members nominated by the Board of Management;
 - (vi) The Registrar;
 - (vii) The Chief Finance and Accounts Officer- Member secretary.
- (b) The Functions and Powers of the Finance Committee shall be as follows:
 - (i) The Finance Committee shall prepare the annual estimates of income and expenditure of the University and make allocations there under.
 - (ii) The Finance Committee shall consider the annual accounts of the University prepared under the direction of the Vice- Chancellor. The recommendations of the Finance Committee along with the annual budget shall be put up to the Board of Management for its consideration and approval.
 - (iii) The Finance Committee may make its recommendation to the Board of Management to accept bequests, and donations of property to the University on such terms as it deems proper.
 - (iv) The Finance Committee may recommend mechanisms and ways and means to generate resources for the University.
 - (v) The Finance Committee may consider any other matter referred to it by the Governing Body or the Board of Management and make its recommendations thereon.
 - (vi) The Finance Committee shall advise the University on any questions affecting its finances.

- (vii) The Finance Committee shall be responsible for the observance of Regulation relating to the maintenance of accounts of the income and expenditure of the University.
- (viii) To perform such functions as may be required by the Board of Management in the interest of the University for the attainment of all or any of the objects of the University.
- (c) The tenure of the members of the Finance Committee, other than the ex-officio members, shall be as decided by the nominating body or authority

Provided that the members of the Finance Committee, other than the ex-officio members, can be removed from the office of Finance Committee by the nominating authority or the Society, as the case may be.
- (d) Meetings:
 - (i) The Finance Committee shall meet at least once in each academic session. A notice for the meeting of the Finance Committee shall be given so as to reach the members at least 15 days in advance of the meeting along with the agenda.
 - (ii) Quorum
One- Half of the members including the Chairperson of the Finance Committee shall constitute the quorum at a meeting.
 - (iii) Transaction of Business:
In arriving at a decision if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the chairperson shall have a second casting vote.

(5) The Planning Board

- (a) The composition of the Planning Board, the principal planning body of the University, shall be
 - (i) The Vice Chancellor who shall be the Chairperson;
 - (ii) The Pro Vice Chancellor;
 - (iii) Three Deans/Heads of Departments/ Institutions/ Centers nominated by the Chancellor;
 - (iv) Two representatives of the Society;;
 - (v) The Chief Finance and Accounts Officer, and
 - (vi) The Registrar –Member Secretary.

- (b) The Powers and Duties of the planning Board shall be as follows:
- (i) To prepare prospective plan for development and growth of the University;
 - (ii) To make an assessment of the academic support facilities and the infrastructure of the University to ensure that the University attains and sustains the highest possible academic standards;
 - (iii) To suggest ways and means to generate resources and mobilize them for their optimal utilization;
 - (iv) To perform such functions as may be required by the Board of Management in the interest of the University for the attainment of all or any of the objects of the University;
- (c) The tenure of the members of the Planning Board, other than that of the ex-officio members, shall be as decided by the nominating body/ authority.
- (d) Meetings
- (i) The Planning Board shall normally meet once in a year. A notice for the meeting of the Board shall be given so as to reach the members at least 15 days in advance of the meeting and the agenda papers shall be issued ten days before the meeting.
 - (ii) Quorum

One half of the members including the Chairperson of the Board, shall constitute the quorum at a meeting.
 - (iii) Transaction of Business

In arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

Every decision taken by the Planning Board has to be approved by the Board of Management or in case of urgency by the Chancellor who shall bring to the notice of the Board of Management such decision in the next meeting.

(6) The Boards of Faculties

Boards of Faculties shall mean Boards of Studies of Faculty/Institutions/Colleges and Centers of the University:

- (a) For each Faculty, Institution, colleges and Centre of the University a Board of Studies shall be constituted which shall be chaired by its Dean. The composition of the Board shall be proposed by the concerned Dean for the approval of the Vice Chancellor.
- (b) The tenure of the members of the Boards of Studies, other than the ex-officio members, shall be as decided by the nominating authority/body.
- (c) The Board of Studies shall be responsible for structuring the academic programmes to be approved by the Academic Council and have powers and perform duties as decided by the Board of Management

(7) The Examination Committee:

The University shall have an Examination Committee which shall be chaired by the Pro-Vice Chancellor or in his absence by the Dean, nominated by Vice-Chancellor. The Controller of Examinations shall be the Member Secretary. The composition of other members, the powers and the functions of the Examination Committee shall be as decided by the Academic Council and approved by the Board of Management.

(8) Other Authorities of the University:

Such other Authorities as may be decided by the Board of Management shall be established for the purpose of attainment of the objectives of the University. The composition, power and functions of such authorities shall be as decided by the Board of Management

(9) Filling of the vacancies of any Authority or Body of the University:

Any vacancy in any Authority, due to non-availability of its member, who is not an ex-officio member, shall be filled up for the period of his remaining tenure in the same manner in which his original appointment was made, provided that no proceedings of any authority or committee or body shall be invalid only due to there being any vacancy in the said authority or committee.

5. APPOINTMENTS OF TEACHERS OF THE UNIVERSITY AND OTHER ACADEMIC STAFF

The appointments of the teachers and academic staff shall be made as per UGC Regulations on minimum qualifications of Teachers and other academic staff in Universities and colleges and measures for the maintenance of standards in Higher Education, 2018, the relevant provisions quoted below:

5.1 Direct Recruitment

5.1.1 For the Disciplines of Arts, Commerce, Humanities, Education, Law, Social Sciences, Sciences, Languages, Library Science, Physical Education, and Journalism & Mass Communication.

I. Assistant Professor: Eligibility (A or B) :

A.

- i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions :-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

- B.** The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

II. Associate Professor: Eligibility:

- i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

III. Professor: Eligibility (A or B) :

A.

- i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2.
- ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

OR

- B.** An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

IV. Senior Professor in Universities

Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment.

Eligibility:

- i) An eminent scholar with good track record of high-quality research publications in Peer-reviewed or UGC- listed journals, significant research contribution to the discipline, and engaged in research supervision.
- ii) A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of national level.
- iii) The selection shall be based on academic achievements, favourable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience.
- iv) The selection shall be based on ten best publications in the Peer-reviewed or UGC -listed journals and award of Ph.D degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per the UGC Regulations.

5.1.2 Music, Performing Arts, Visual Arts and Other Traditional Indian Art Forms like Sculpture, etc.

I. Assistant Professor: Eligibility (A or B):

A.

- i) Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/foreign University.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Provided further, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D.

candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges /Institutions subject to the fulfilment of the following conditions:

- a) Ph.D. degree has been awarded to the candidate in a regular mode
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate had been conducted;
- d) candidate has published two research papers from his/her Ph.D. work, out of which, at least one is in a refereed journal;
- e) The candidate has presented at least two research papers based on his/her Ph.D. work in conferences/seminars supported/funded/sponsored by the UGC/AICTE/ICSSR or any other similar agency.

Note 1: The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affair) of the University concerned.

Note 2: The clearance of NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC (like SLET/SET).

OR

- B.** A traditional or a professional artist with highly commendable professional achievement in the subject concerned having a Bachelor's degree, who has:
 - i) studied under a noted/reputed traditional Master(s)/Artist(s)
 - ii) Has been 'A' grade artist of AIR/Doordarshan;
 - iii) Has the ability to explain, with logical reasoning the subject concerned; and
 - iv) Has adequate knowledge to teach theory with illustrations in the discipline concerned.

II. Associate Professor :Eligibility (A or B):

A.

- i) Good academic record, with a doctoral degree.
- ii) Performing ability of a high professional standard.
- iii) Eight year's experience of teaching in a University or College and / or of research in a University/national level institution, equal to that of Assistant Professor in a University/College.
- iv) Has made a significant contribution to knowledge in the subject concerned, as evidenced by quality publications.

OR

- B.** A traditional or a professional artist with highly-commendable professional achievement having Master's degree in the subject concerned, who has:

- i) been 'A'-grade artist of AIR/Doordarshan;
- ii) eight years' experience of outstanding performing achievement in the field of specialisation;
- iii) experience in designing of new courses and /or curricula;
- iv) participated in National level Seminars/Conferences/Concerts in reputed institutions' and
- v) ability to explain, with logical reasoning, the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

III. Professor : Eligibility (A or B):

A.

- i) An eminent scholar having a doctoral degree
- ii) Have been actively engaged in research with at least ten years of experience in teaching in University/College and / or research at the University/National level institutions
- iii) Minimum of 6 research publications in the peer-reviewed or UGC-listed journals,
- iv) Has a total research score of 120, as per relevant tables in UGC regulations

OR

B. A traditional or a professional artist, with highly-commendable professional achievement, in the subject concerned,

- i) Having Masters degree, in the relevant subject
- ii) Has been 'A'-grade artist of AIR/Doordarshan
- iii) Has Ten years of outstanding performing achievements in the field of specialisation
- iv) Has made significant contributions in the field of specialisations and ability to guide research;
- v) Has participated in National/International Seminars/Conferences/Workshops/Concerts and/ or recipient of National/International Awards/Fellowships;
- vi) Has the ability to explain with logical reasoning the subject concerned, and
- vii) Has adequate knowledge to teach theory with illustrations in the said discipline.

5.1.3 Drama Discipline:

I. Assistant Professor Eligibility (A or B)

A.

- i) Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/foreign University.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009, or 2016, and their amendments from time to time as the case may be.

Provided further, candidates registered for the Ph.D. programme, prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions, subject to the fulfillment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in the regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) The candidate has presented at least two research papers based on his/her Ph.D. work in conferences/seminars supported/funded/ sponsored by the UGC/CSIR/ICSSR or any other similar agency.

Note:

1. *The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.*
2. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which the NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

B. A traditional or a professional artist with highly commendable professional achievement in the concerned subject, who has:

- i) been a professional artist with three years' Bachelor degree/Post Graduate Diploma, with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed), from the National School of Drama, or any other such Institution in India or abroad;

- ii) five years of regular acclaimed performance at regional/ national/ international stage, supported by evidence; and
- iii) the ability to explain, with logical reasoning, the subject concerned and adequate knowledge to teach theory with illustrations in the discipline concerned.

II. Associate Professor: Eligibility (A or B) :

A.

- i) A good academic record, having a Ph.D degree with performing ability of high professional standard as certified by an Expert Committee constituted by the University concerned for the said purpose.
- ii) Eight years experience of teaching in a University/College and/ or research in a University/national-level institutions equal to that of Assistant Professor in a University/College.
- iii) A significant contribution to knowledge in the subject concerned, as evidenced by the quality publications.

OR

B. A traditional or a professional artist, having highly commendable professional achievement in the subject concerned, has a Master's degree, who has:

- i) Been recognised artist of Stage/ Radio/TV;
- ii) Eight years of outstanding performance in the field of specialisation;
- iii) Experience of designing new courses and /or curricula;
- iv) Participated in Seminars/Conferences in reputed institutions; and
- v) The ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.

III. Professor

Eligibility (A or B) :

A. An eminent scholar, having a doctoral degree, actively engaged in research with ten years of experience in teaching and /or research at a University/National-level institution, including experience of guiding research at the doctoral level, with outstanding performing achievement in the field of specialization, with a minimum of 6 research publications in the peer-reviewed or UGC listed journals, and a total research score of 120, as per relevant tables given in UGC Regulations

OR

B. A traditional and a professional artist, having highly commendable professional

achievement in the subject concerned, who has:

- i) Master's degree, in the relevant subject;;
- ii) Ten years of outstanding performing achievements in the field of specialization;
- iii) Made significant contribution in the field of specialization
- iv) Guided research;
- v) Participated in National / International Seminars/ Conferences / Workshops and /or recipient of National / International Awards / Fellowships;
- vi) Ability to explain with logical reasoning the subject concerned;
- vii) Adequate knowledge to teach theory, with illustrations in the said discipline.

5.1.4 Yoga Discipline

I. Assistant Professor :Eligibility (A or B) :

- A.** Good academic record, with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) at the Master's degree in Yoga or any other relevant subject, or an equivalent degree from an Indian/foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or a similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time.

OR

- B.** A Master's degree in any discipline with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) and a Ph.D. Degree in Yoga* in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

*Note: Considering the paucity of teachers in the newly-emerging field of Yoga, this alternative has been provided and shall be valid only for five years from the date of notification of these Regulations

II. Associate Professor

- i) A good academic record, with a Ph.D. degree in the subject concerned or in a relevant discipline.

- ii) A Master's degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- iii) A minimum of eight years' experience of teaching and/ or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institutions/Industry with evidence of published work and a minimum of 7 publications as books and / or research/policy papers in peer-reviewed or UGC listed journals and a total research score of at least Seventy five (75), as per the criteria given in UGC Regulations.

III. Professor Eligibility (A or B) :

A.

- i) An eminent scholar with Ph. D. degree in the subject concerned or in an allied/relevant subject and published work of high quality, actively engaged in research with evidence of published work, with a minimum of 10 publications as books and/ or research/policy papers in the peer-reviewed or UGC listed journals and a total research score of at least 120 as per the criteria given in UGC regulations
- ii) A minimum of ten years of teaching experience in a University/College and / or experience in research at the university/National level institution/Industries, with evidence of having successfully guided doctoral candidate.

Or

- B.** An outstanding professional, with established reputation in the relevant field, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

5.1.5 For Occupational Therapy Teachers

I. Assistant Professor:

A Bachelor's Degree in Occupational Therapy (B.O.T./B. Th.O./B.O.Th.), Masters in Occupational Therapy (M.O.Th/M.Th.O./ M.Sc. O.T/M.OT.), with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed), from a recognised University

II. Associate Professor:

- i) Essential : A Master's Degree in Occupational Therapy (M.O.T./M.O.Th./M.Sc. O.T.), with eight years' experience as Assistant Professor.
- ii) Desirable: Higher Qualification, including a Ph. D. degree in any discipline of occupational therapy recognised by the UGC, and published work of high standard in peer-reviewed or UGC-listed journals.

III. Professor:

- i) Essential : Master's Degree in Occupational Therapy (M.O.T./M.O.Th./M.Th.O./M.Sc. O.T.), with Ten years of total experience in Occupational Therapy.
- ii) Desirable: Higher Qualification, such as Ph.D. degree in any discipline of occupational therapy recognised by the UGC, and published work of high standard in peer- reviewed or UGC- listed journals.

IV. Principal / Director / Dean:

Essential: Master's Degree in Occupational Therapy (M.O.T./M.Th.O./M.Oth./M.Sc. O.T.), with fifteen years' experience, which shall include five years' experience as Professor (Occupational Therapy).

Note:

- (i) The senior-most Professor in the institution shall be designated as the Principal / Director / Dean.
- (ii) Desirable: Higher qualification, like a Ph. D. degree in any discipline of occupational therapy recognized by the UGC and published work of high standard in peer reviewed or UGC listed journals.

5.1.6 For Physiotherapy Teachers

I. Assistant Professor:

Bachelor's Degree in Physiotherapy (B.P./T./B. Th./P./B.P.Th.), Master's Degree in Physiotherapy (M.&P.Th/M.Th.P./M.Sc. P.T/M.P.T.) with at least 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) from a recognized University.

II. Associate Professor:

- i) Essential: A Master's Degree in Physiotherapy (M.P.T./M.P.Th./M.Th.P/M.Sc. P.T.) with eight years' experience as Assistant Professor.
- ii) Desirable: Higher Qualification, such as Ph.D. degree in any discipline of Physiotherapy recognised by the U.G.C, and published work of high standard in peer-reviewed or UGC - listed journals.

III. Professor:

Essential: Master's Degree in Physiotherapy (M.P.T. / M.P.Th./M.Th.P./M.Sc. P.T.), with ten years experience. Desirable:

- (i) Higher Qualification like Ph. D. in any subject of Physiotherapy recognised by U.G.C, and
- (ii) Published work of high standard in peer -reviewed or UGC- listed journals.

IV. Principal / Director / Dean:

Essential: Master's Degree in Physiotherapy (M.P.T./M.Th.P./M.Pth./M.Sc. P.T.) with fifteen years total experience, including five years experience as Professor (Physiotherapy).

Note:

- (i) Senior-most Professor shall be designated as the Principal / Director / Dean.
- (ii) Desirable: Higher qualification like Ph.D. in any subject of Physiotherapy recognized by the UGC and published work of high standard in peer reviewed or UGC listed journals.

5.1.7 FOR TEACHERS IN THE DISCIPLINES OF TECHNICAL EDUCATION INCLUDING ENGINEERING & TECHNOLOGY, PHARMACY, MANAGEMENT, ARCHITECTURE, HOTEL MANAGEMENT, APPLIED ARTS & CRAFTS AND OTHER DISCIPLINES WHERE ANY STATUTORY AUTHORITY LIKE AICTE, PHARMACY COUNCIL OF INDIA, COUNCIL OF ARCHITECTURE OR BAR COUNCIL OF INDIA OR NURSING COUNCIL or NCTE HAS PRESCRIBED MINIMUM QUALIFICATIONS, THE SAME SHALL BE APPLICABLE.

5.1.8 MINIMUM QUALIFICATIONS FOR DIRECT RECRUITMENT TO THE POSTS OF UNIVERSITY ASSISTANT LIBRARIAN / COLLEGE LIBRARIAN, UNIVERSITY DEPUTY LIBRARIAN AND UNIVERSITY LIBRARIAN

I. UNIVERSITY ASSISTANT LIBRARIAN / COLLEGE LIBRARIAN

- i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point –scale, wherever the grading system is followed)
- ii) A consistently good academic record, with knowledge of computerization of a library.
- iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:

Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment

of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in the regular mode
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency.

Note:

- (i) *The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.*
- (ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

II. UNIVERSITY DEPUTY LIBRARIAN

- i) A Master's Degree in library science/information science/documentation science, with at least 55% marks or an equivalent grade in a point –scale, wherever grading system is followed.
- ii) Eight years experience as an Assistant University Librarian/College Librarian.
- iii) Evidence of innovative library services including integration of ICT in library.
- iv) A Ph.D. Degree in library science/ Information science / Documentation Science/Archives and manuscript keeping/computerization of library.

III. UNIVERSITY LIBRARIAN

- i) A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or an equivalent grade in a point -scale wherever the grading system is followed.
- ii) At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years' experience as a College Librarian.
- iii) Evidence of innovative library services, including the integration of ICT in a library.
- iv) A Ph.D. Degree in library science/information science/documentation /archives and manuscript-keeping.

5.2 MINIMUM QUALIFICATIONS FOR THE POSTS OF ASSISTANT DIRECTORS OF PHYSICAL EDUCATION AND SPORTS, DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS AND DIRECTOR OF PHYSICAL EDUCATION AND SPORTS (DPES)

I. University Assistant Director of Physical Education and Sports / College Director of Physical Education and Sports

Eligibility (A or B) :

A.

- i) A Master's Degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed)
- ii) Record of having represented the university / college at the inter-university /inter-collegiate competitions or the State and/ or national championships.
- iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET), conducted by the UGC or CSIR, or a similar test accredited by the UGC, like SLET/SET, or who are or have been awarded a Ph.D. Degree in Physical Education or Physical Education and Sports or Sports Science, in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time, as the case may be:

Provided that, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye-laws/Regulations of the Institutions awarding the degree and such Ph.D. degree holders shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions, subject to the fulfillment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
- e) The candidate has presented at least two research papers in conference/seminar, based on his/her Ph.D work.

Note: The fulfilment of these conditions (a) to (e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- i. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- ii. Passed the physical fitness test conducted in accordance with these Regulations.

OR

- B.** An Asian game or commonwealth games medal winner who has a degree at least at Post-Graduation level.

II. University Deputy Director of Physical Education and Sports

Eligibility (A or B) :

A.

- i) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the university concerned.
- ii) Eight years experience as University Assistant DPES/College DPES.
- iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks duration.
- iv) Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.
- v) Passed the physical fitness test in accordance with these Regulations.

OR

- B.** An Olympic games/ world cup/ world Championship medal winner who has a degree at least at the Post-Graduation Level.

III. University Director of Physical Education and Sports

- i) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.
- ii) Experience of at least ten years in Physical Education and Sports as University Assistant/Deputy DPES or ten years as College DPES or teaching for ten years in Physical Education and Sports or Sports Science as Assistant/Associate Professor.
- iii) Evidence of organising competitions and coaching camps of at least two weeks' duration.
- iv) Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.

IV. Physical Fitness Test Norms

- (a) Subject to the provisions of these Regulations, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.

- (b) On the production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms:

NORMS FOR MEN			
12 MINUTES RUN/WALK TEST			
Upto 30 Years	Upto 40 Years	Upto 45 Years	Upto 50 Years
1800 metres	1500 metres	1200 metres	800 metres

NORMS FOR WOMEN			
8 MINUTES RUN/WALK TEST			
Upto 30 Years	Upto 40 Years	Upto 45 Years	Upto 50 Years
1000 metres	800 metres	600 metres	400 metres

6. CONSTITUTION OF SELECTION COMMITTEES AND GUIDELINES ON SELECTION PROCEDURE:

Selection Committee Composition

I. Assistant Professor in the University:

- (a) The Selection Committee for the post of Assistant Professor in the University shall consist of the following persons :
- The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.
 - An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
 - Three experts in the subject concerned nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 - Dean of the Faculty concerned, wherever applicable.
 - Head/Chairperson of the Department/School concerned.
 - An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories is an applicant and if any of the above members of the selection committee does not belong to that category.
- (b) Four members, including two outside subject experts, shall constitute the quorum.

II. Associate Professor in the University

- (a) The Selection Committee for the post of Associate Professor in the University shall have the following composition:
- i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.
 - ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
 - iii) Three experts in the subject/field concerned nominated by the Vice-Chancellor, out of the panel of names approved by the relevant statutory body of the university.
 - iv) Dean of the faculty, wherever applicable.
 - v) Head/Chairperson of the Department/School.
 - vi) An academician representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates belonging to any of these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.
- (b) At least four members, including two outside subject experts, shall constitute the quorum.

III. Professor in the University

- (a) The Selection Committee for the post of Professor in the University shall consist of the following persons :
- i) Vice-Chancellor who shall be the Chairperson of the Committee.
 - ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
 - iii) Three experts in the subject/field concerned to be nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 - iv) Dean of the faculty, wherever applicable.
 - v) Head/Chairperson of the Department/School.
 - vi) An academician belonging to the SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of the candidates representing these categories is the applicant, to be nominated by the Vice-Chancellor, if any of the above members of the selection committee does not belong to that category.
- (b) At least four members, including two outside subject experts, shall constitute the quorum.

IV. Senior Professor

- (a) The Selection Committee for the post of Senior Professor in the University shall consist of the following persons:
- i) Vice Chancellor who shall be the Chairperson of the Committee.
 - ii) An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.
 - iii) Three experts not below the rank of a Senior Professor/Professor with a minimum of ten years' experience in the subject/field concerned nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university.
 - iv) Dean (not below the rank of Senior Professor/Professor with minimum ten years experience) of the faculty, wherever applicable.
 - v) Head/Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior-most Professor (not below the rank of Senior Professor/Professor, with a minimum of ten years' experience) of the Department/School.
 - vi) An academician (not below the rank of a Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- (b) Four members, including two outside subject experts, shall constitute the quorum.

- V. Selection Committees for the posts of Directors, Deputy Directors, Assistant Directors of Physical Education and Sports, Librarians, Deputy Librarians and Assistant Librarians** shall be the same as that of Professor, Associate Professor and Assistant Professor, respectively, except that in Library and Physical Education and Sports or Sports Administration, respectively, practicing Librarian/Director Physical Education and Sports, as the case may be, shall be associated with the Selection Committee as one of the subject experts.

7. CARRER ADVANCEMENT OF TEACHERS AND ACDEMIC STAFF shall be applicable as per the provisions contained in the UGC Regulations.

8. SELECTION PROCEDURE:

- (1) The overall selection procedure, shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on a grading system as per provisions contained, given in UGC REGULATIONS.
- (2) In order to make the system more credible, university may assess the ability for teaching and / or research aptitude through a seminar or lecture in a classroom situation or discussion on the capacity to use the latest technology in teaching and research at the interview stage. These procedures can be followed for both the direct recruitment and the CAS promotions, wherever selection committees are prescribed in the UGC Regulations.

9. THE APPOINTMENT AND EMOLUMENTS OF ADMINISTRATIVE STAFF

Shall be as decided by the Board of Management in accordance with the UGC guidelines, if applicable.

In special cases, appointment may also be made by the Board of Management on contract, transfer, deputation or in any other manner considered necessary and expedient.

10. SHORT TERM APPOINTMENTS OF STAFF FROM ANOTHER UNIVERSITY OR INSTITUTION

For undertaking a joint project, teachers and academic and administrative staff from another University/ Institution shall be appointed for a specified period in accordance with Memorandum of Understanding. The terms and conditions of such appointments and emoluments shall be decided by the Board of Management.

11. SERVICE CONDITIONS OF UNIVERSITY EMPLOYEES

The term and conditions of services of each category of employees shall be governed by the Regulations of service rules as framed by Board of Management in exercise of powers granted under Clause 4 (2) (b) (xiv) of the Statutes.

12. PRINCIPLES OF SENIORITY

The Inter-se-seniority of a direct recruited teacher and academic staff shall be determined with reference to the date of joining and for those promoted under CAS with reference to the date of eligibility as indicated in the recommendations of Selection Committee of the respective candidates.. The Rules and Regulations of UGC, and as notified by Central/state Govt shall apply for all other matters of seniority.

13. SETTLEMENT OF DISPUTES

(1) Any disputes between the University and its officers, faculty members, other employees and students shall be resolved in accordance with the Act/the Statutes/ the Ordinances/the Regulations, taking into consideration the Arbitration and Conciliation Act, 1996.

(2) The arbitrator shall be appointed by the Chancellor. There shall be no objection to such appointment if such arbitrator is an employee/or person appointed by Chancellor solely or appointed by the authorized person of the Chancellor.

(3) In the event the arbitrator to whom the matter is originally referred being unable to act for any reason or leaves the post for any reason whatsoever, the arbitrator at the time of vacating the office because of his inability to act shall appoint another person to act as arbitrator in accordance with the terms of the contract. Such newly appointed arbitrator shall be entitled to proceed from the stage at which it was left by his predecessor.

(4) No person other than Chancellor or his nominee/his duly appointed representative should act as an arbitrator and if for any reason that is not possible, the matter will not be referred to arbitration at all.

14. APPEALS

Every Appeal addressed to the concerned Appellate body shall be examined and proceeded with after giving an opportunity of hearing at the discretion of Appellate Authority either orally or in writing to both the parties

15. CONFERMENT OF HONORARY DEGREES

A three member Committee with the nominee of the Society as its Chairpersons shall be constituted by the Board of Management to recommend the names for approval by the Chancellor for the award of honorary degrees.

16. WITHDRAWAL OF DEGREES, DIPLOMAS AND OTHER ACADEMIC DISTINCTIONS

(1) For reasons of falsifications of documents for securing admission and concealment of material facts or conviction for an offence, the degree/diploma/certificate/other academic distinction awarded to a recipient, can be withdrawn by the University with the approval of the Board of Management.

(2) Before taking any action for the withdrawal of any degree/diploma/certificate/ other academic distinction conferred or granted by

the University, the person concerned shall be given an opportunity to defend himself. The charges framed against him shall be communicated by the Registrar by registered post or hand or any other effective means of communication and the person concerned shall be required to submit his explanation within a period of fifteen days or of the time granted in the notice of the receipt of the charges.

17. FELLOWSHIPS, SCHOLARSHIPS, STUDENTSHIPS, MEDALS AND PRIZES.

Regulation for grant of Fellowships, Scholarships, Studentships, and award of Medals and prizes for scholastic achievements shall be prepared by the Academic Council for the consideration and approval of the Board of Management.

18. STUDENTS DISCIPLINE

(1) To maintain a high standard of discipline amongst students of the University, Regulation for maintenance of Discipline shall be approved by The Board of Management.

(2) The Faculty members shall be assigned the duties related to the welfare of student provided in the Regulations.

19. ESTABLISHMENT AND ABOLITION OF DEPARTMENTS/ INSTITUTION / COLLEGES/CENTRES, ETC.

As prescribed in Article 4(3)(c)(v) of the Statutes on the recommendations of the Academic Council, establishment, integration and abolition of Department, Centers and other constituent Institutions/Colleges etc, shall be done with the approval of the Board of Management after obtaining the approval of the Chancellor.

20. DELEGATION OF POWERS

(a) The Governing Body, Board of Management and The Academic Council can delegate any power vested in them by a resolution passed in a meeting.

(b) All Authorities other than in (a) above can delegate the powers vested in them with the approval of Board of Management.

(c) The Chancellor and the Vice- Chancellor can delegate all/ any powers vested in them.

(d) Officers other than Chancellor and Vice- Chancellor can delegate the powers vested in them with the approval of the Chancellor.

(e) The authority and/ or officer delegating the powers can withdraw the same also any time without assigning any reason.

21. REGULATIONS OF THE UNIVERSITY

The regulations to implement the provision made in the Act, Statutes and Ordinances on administrative, academic, financial and other matters for smooth, orderly and efficient functioning of the University shall be made by the concerned Authority. However Regulations shall be put to effect only after formal approval of the Governing Body as per the provisions of the Section 35 of the Act.

22. CONVOCATION

(1) A Convocation for the Award of degrees and diplomas and other distinctions shall normally be held annually in the Main Campus or at such other places as approved by the Board of Management.

(2) The Academic Council shall frame Regulations relating to the conduct of Convocation

23. RESIDUAL PROVISION

In case of any disputes/ difference of interpretation of provisions made in the Statutes the decision of the Chancellor shall be final.