

## Annexure A



**AMITY UNIVERSITY**  
UTTAR PRADESH

**Institution:-** \_\_\_\_\_

**Destination opted** for the Study Abroad Programme

Preference 1 <sup>st</sup>	Preference 2 <sup>nd</sup>

Name: \_\_\_\_\_

Enrolment No: \_\_\_\_\_

Programme: \_\_\_\_\_ Batch: \_\_\_\_\_ Semester: \_\_\_\_\_

Institution: \_\_\_\_\_ Campus \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Aadhar Number: \_\_\_\_\_ PAN Number: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Date of issue: \_\_\_\_\_ Date of Expiry \_\_\_\_\_

### **Academic Performance:-**

Semester	SGPA	CGPA	No. of Back papers

**Write a short note on how you stand to benefit from this Study Abroad Programme?**

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**Parents Details:**

Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Organization: \_\_\_\_\_

Designation: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Email: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Organization \_\_\_\_\_

Designation: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Email: \_\_\_\_\_

**Any previous Medical History:** \_\_\_\_\_**Financial Details:**

How are you going to fund your SAP trip:

Family Income: \_\_\_\_\_

**Emergency Contact Details:**

Name: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

**Undertaking:**

All the information given above is true to the best of my knowledge and belief and I have submitted the undertaking for Study Abroad Programme in prescribed format of the Amity University.

**Date:** .....**Signature:** .....**Recommendation of Programme Coordinator/Programme Leader:**\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**Signature:** .....

Date: .....

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Contact No: \_\_\_\_\_

**Approval by Head of Institution:**\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: .....

Institute Stamp

**Signature:** .....

Name: \_\_\_\_\_

## Annexure B

### INDEMNITY BOND (on Rs 100 Stamp Paper)

I am the father/natural guardian of Mr./Ms. \_\_\_\_\_, r/o \_\_\_\_\_  
\_\_\_\_\_, aged about \_\_\_\_\_ years, who is studying at  
\_\_\_\_\_  
\_\_\_\_\_  
(Institute's Name) in its \_\_\_\_\_ Programme bearing enrolment no.  
\_\_\_\_\_, is now proceeding to \_\_\_\_\_ as a part of Study Abroad Programme  
(SAP) Odd Semester 2025.

I have understood that Amity and \_\_\_\_\_ (Visiting Institution for SAP) have made the necessary  
arrangement for the conduct of said program. I have gone through the rules and regulations prescribed by the  
Amity and \_\_\_\_\_ to be followed by the students, while on an outstation tour, which I have  
found very appropriate, and the same has also been read and understood by my son/daughter who has also  
executed an undertaking for the same. I have fully understood that my son/daughter is going entirely at his/her  
own accord and Amity and \_\_\_\_\_ (Visiting Institution for SAP) shall not be responsible for his/her  
own actions and deeds during their stay in \_\_\_\_\_ (Place of visit)

I hereby promise to keep indemnified and harmless the Amity and \_\_\_\_\_ (Visiting Institution for  
SAP), its Parents body, their Employees /officials, from every type of loss(s) or damage(s) which may arise out from  
the action or inaction of my son/daughter, during the said tours, and also from any claim arising from those action  
or inaction of my son/daughter.

**Signature of the Indemnifier** \_\_\_\_\_

**Name of the Indemnifier** \_\_\_\_\_

**1. Signature of Witness:** \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

**2. Signature of Witness:** \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address \_\_\_\_\_

## Annexure C

**UNDERTAKING (on Rs 100 Stamp Paper)**

I \_\_\_\_\_, s/d/o \_\_\_\_\_ r/o \_\_\_\_\_  
 \_\_\_\_\_aged about \_\_\_\_\_yrs, is studying at  
 \_\_\_\_\_(Institution's Name) in its \_\_\_\_\_Programme bearing  
 enrolment no \_\_\_\_\_and now proceeding to \_\_\_\_\_(Visiting Institution for  
SAP), for 'Study Abroad Programme (SAP) Even Semester 2025 from ..... till .....

I have taken the necessary permission/concurrence from my Parents/Guardian, for my travel to this study abroad programme.

**I hereby undertake that:**

1. I shall follow the rules and regulations as laid by Amity & \_\_\_\_\_  
 \_\_\_\_\_(Visiting Institution for SAP) for the Study Abroad Programme (SAP) Odd Semester 2025 which have been clearly read and understood by me.
2. I shall not break any of the rules & regulations and also the laws of the Country where I am proceeding.
3. I shall not indulge in any unlawful activity and any activity other than my duties & obligations.
4. I shall not do anything which may cause any injury or damage to me or to any other person.
5. I shall keep my visa papers with full security & always ready.
6. I shall observe strict discipline and follow the instructions of my Teachers/Professors/Attendants and other authorities during my stay at .....
7. I shall not do anything while undergoing the said tour at (place of visit), which may bring disrepute to Amity & \_\_\_\_\_(Visiting Institution for SAP), its officials, or prejudice the relations between Amity and the participating institutions.
8. I will make the complete payment as laid down by Amity & \_\_\_\_\_Visiting Institution for SAP) for the said Programme.
9. I have taken the necessary Insurance Policy, and Amity & \_\_\_\_\_(Visiting Institution for SAP) has no liability whatsoever, to bear, in case any mishap / mishappening occurs to me.
10. I shall in no case leave .....(place of stay) during my stay for this Study Abroad Program and would proceed straight back to India post completion. In case due to extreme circumstances

I need to leave ..... (Place of stay)., I understand that I would need the written permission of Director, Amity .....

11. I also understand that in case I am found guilty of any unlawful activity or breaking the rules mentioned above or otherwise, I shall be liable to be deported back to India and Amity &

..... (Visiting Institution for SAP) shall not be liable for any financial claims/refunds.

12. I am responsible for my visa documentation and shall not hold Amity & \_\_\_\_\_

(Visiting Institution for SAP) responsible for Visa Rejection.

13. I would make the complete payment towards any loss or damage caused by me to the Institute's property or the Arrangements made during my stay at .....(Place of stay).

(Signature of the Student)

(Signature of the Witness)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

**Annexure D (for students who opt for Own Accommodation) (on Rs 100 Stamp Paper)**

**INDEMNITY BOND**

I am the father/natural guardian of Mr./Ms. \_\_\_\_\_, r/o \_\_\_\_\_, aged about \_\_\_\_\_ years, who is studying at \_\_\_\_\_ (Institute's Name) in its \_\_\_\_\_ Programme bearing enrolment no. \_\_\_\_\_, is now proceeding to \_\_\_\_\_ as a part of Study Abroad Programme (SAP) Odd Semester 2025.

We have made necessary arrangements for the accommodation of our ward on our own at \_\_\_\_\_

I have understood that Amity and \_\_\_\_\_ (Visiting Institution for SAP) have made the necessary arrangement for the conduct of said program. I have gone through the rules and regulations prescribed by the Amity and \_\_\_\_\_ to be followed by the students, while on an outstation tour, which I have found very appropriate, and the same has also been read and understood by my son/daughter who has also executed an undertaking for the same. I have fully understood that my son/daughter is going entirely at his/her own accord and Amity and \_\_\_\_\_ (Visiting Institution for SAP) shall not be responsible for his/her own actions and deeds during their stay in \_\_\_\_\_ (Place of visit)

I hereby promise to keep indemnified and harmless the Amity and \_\_\_\_\_ (Visiting Institution for SAP), its Parents body, their Employees /officials, from every type of loss(s) or damage(s) which may arise out from the action or inaction of my son/daughter, during the said tours, and also from any claim arising from those action or inaction of my son/daughter.

**Signature of the Indemnifier** \_\_\_\_\_

**Name of the Indemnifier** \_\_\_\_\_

**2. Signature of Witness:** \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**2. Signature of Witness:** \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **STUDENT NAME, ENROLLMENT NO.** is a bona-fide student of **COURSE NAME** of **XXXX-XXXX** batch at **INSTITUTION NAME**, Amity University Uttar Pradesh, Noida.

**He/She** is going for Amity University’s Study Abroad Program to gain global exposure at **SAP DESTINATION NAME** from **10<sup>th</sup> November– 12<sup>th</sup> December 2025**.

The purpose of the letter is to allow him/her to remit the appropriate fee of **FEE AMOUNT** for the aforesaid Programme.

You are requested to do the needful.

Thank You!

Yours Sincerely,



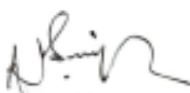
**AMITY UNIVERSITY**  
UTTAR PRADESH

**AMITY SCHOOL OF INSURANCE, BANKING & ACTUARIAL SCIENCE**

07<sup>th</sup> February 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr.Piyush Kalra, S/o Mr.Kapil Kalra, Enrolment No.A2883121036, is a bonafide student of Bachelor of Science (Actuarial Science) program Amity School of Insurance, Banking and Actuarial Science, Amity University Uttar Pradesh during the academic year 2021-24. He is a regular student.

  
(A.P. Singh)  
Director.



**ANNEXURE H:**

**SPONSOR LETTER FORMAT (To be issued by Father/Mother on 100 Rs Stamp Paper)**

**SPONSOR LETTER**

I, .....certify that my ward ..... studying in ....., Enrollment No ..... from **Institution Name** Amity University Uttar Pradesh is going for Study Abroad Programme for 5 weeks from **10<sup>th</sup> November– 12<sup>th</sup> December 2025** to Amity University [In] London.

I certify that he/ She is ready to go abroad from Amity University Uttar Pradesh. I have funded all the expenses and tuition fees from our own account and will bear all the expenses during his/her stay in London . He/she will not be involved in any illegal activity over there.

Date:

Place: