



Annexure E

Study Abroad/Exchange Application Form 2025

In order for your application to be processed, we must have a **fully** completed Application Form and all supporting documents.

Supporting documents required are:

Full copy of the passport

Bank Statement

Enrolment letter from current institute

Study Programme

Year of entry:

Period of Study

☐ Odd Semester (November to December)

☐ Even Semester (April to May)

☐ Summer Semester (June)

Study Programme

NAME (MUST BE AS IN PASSPORT):

Last Name:

First Name:

Middle Name(s):

☐

Male

☐

Female

Date of Birth: (Day/Month/Year)

Country of Citizenship (as in passport):

Passport Number:

Passport Issue date: (DD/MM/YY)
Passport Expiry Date: (DD/MM/YY)

Permanent/Home Mailing Address:

Home number/Street: Town/City:
State/Province: Postal/Zip Code: Country:
Telephone (Inc country code):
Mobile:
Email:
Alternative email:

Home University:
Current Year of Study:

Contact Details of your Next of Kin

Title: Full Name:
Email:
Address:
Home number/Street: Town/City:
State/Province: Postal/Zip Code: Country:
Telephone (Inc country code):

Disability/Learning Difference Information

Amity University [In] London welcomes students with disabilities and strongly encourages you to disclose any disability or medical condition which may impact your studies. Declaring disability will not affect the academic decision about your application but will help us put any individual arrangements or facilities in place for the start of your study abroad programme.

Please tick **at least one** of the following:

- ☐ No known disabilities
- ☐ Specific Learning disability e.g. Dyslexia
- ☐ Blind/partially sighted
- ☐ Deaf/hearing impairment
- ☐ Wheelchair user/mobility difficulty
- ☐ Mental health difficulties
- ☐ Unseen disability e.g. Diabetes, Epilepsy, Asthma

- ☐ Autistic spectrum disorder/Asperger’s Syndrome
- ☐ Disability not otherwise listed, please explain below

Please indicate any additional support you may require

Competence in English Language

- Is English your first language Yes ☐ ☐ No
- Are you currently being taught in English? ☐ Yes No ☐

Personal Statement

Please tell us a bit about yourself, including your reasons for choosing to study abroad at Amity University [In] London permission (please limit to 300 words):

Have you ever studied in the UK before? If yes, where did you study, how long did you study for and what programme did you study? What type of visa did you have for your studies?

Declarations

I give Amity University [In] London permission to contact 3rd parties (e.g. parents, guardians or home institution).

☐ Yes, I give consent to contact 3rd parties

☐ No, I do not give consent to contact 3rd parties

Do you have any criminal convictions? ☐ Yes ☐ No

(If yes, you will be contacted confidentially for further information and to determine your eligibility to attend Amity University [In] London permission.)

I undertake that I will return to my home country with ODD days of the end of the course at Amity specified in my invitation letter.

I agree to provide a copy of my exit stamp obtained when leaving the UK to Amity within three days of returning home. I understand that my certificate and transcript will not be provided until I send the exit stamp to Amity University [IN] London.

I confirm that the above information is correct and complete and all supporting documents are correct and authentic. If you are submitting this form electronically, please type your name or enter your electronic signature below. In doing so, you confirm that the above statement is correct, as if the document has been signed and dated by hand.

SIGNED: _____

DATE: _

Annexure B

INDEMNITY BOND (on Rs 100 Stamp Paper)

I am the father/natural guardian of Mr./Ms. _____, r/o _____
_____, aged about _____ years, who is studying at

(Institute's Name) in its _____ Programme bearing enrolment no.
_____, is now proceeding to _____ as a part of Study Abroad Programme
(SAP) Odd Semester 2025.

I have understood that Amity and _____ (Visiting Institution for SAP) have made the necessary
arrangement for the conduct of said program. I have gone through the rules and regulations prescribed by the
Amity and _____ to be followed by the students, while on an outstation tour, which I have
found very appropriate, and the same has also been read and understood by my son/daughter who has also
executed an undertaking for the same. I have fully understood that my son/daughter is going entirely at his/her
own accord and Amity and _____ (Visiting Institution for SAP) shall not be responsible for his/her
own actions and deeds during their stay in _____ (Place of visit)

I hereby promise to keep indemnified and harmless the Amity and _____ (Visiting Institution for
SAP), its Parents body, their Employees /officials, from every type of loss(s) or damage(s) which may arise out from
the action or inaction of my son/daughter, during the said tours, and also from any claim arising from those action
or inaction of my son/daughter.

Signature of the Indemnifier _____

Name of the Indemnifier _____

1. Signature of Witness: _____

Name: _____

Date: _____

Address: _____

2. Signature of Witness: _____

Name: _____

Date: _____

Address _____

Annexure C

UNDERTAKING (on Rs 100 Stamp Paper)

I _____, s/d/o _____ r/o _____
 _____aged about _____yrs, is studying at
 _____(Institution's Name) in its _____Programme bearing
 enrolment no _____and now proceeding to _____(Visiting Institution for
SAP), for 'Study Abroad Programme (SAP) Even Semester 2025 from till

I have taken the necessary permission/concurrence from my Parents/Guardian, for my travel to this study abroad programme.

I hereby undertake that:

1. I shall follow the rules and regulations as laid by Amity & _____
 _____(Visiting Institution for SAP) for the Study Abroad Programme (SAP) Odd Semester 2025 which have been clearly read and understood by me.
2. I shall not break any of the rules & regulations and also the laws of the Country where I am proceeding.
3. I shall not indulge in any unlawful activity and any activity other than my duties & obligations.
4. I shall not do anything which may cause any injury or damage to me or to any other person.
5. I shall keep my visa papers with full security & always ready.
6. I shall observe strict discipline and follow the instructions of my Teachers/Professors/Attendants and other authorities during my stay at
7. I shall not do anything while undergoing the said tour at (place of visit), which may bring disrepute to Amity & _____(Visiting Institution for SAP), its officials, or prejudice the relations between Amity and the participating institutions.
8. I will make the complete payment as laid down by Amity & _____Visiting Institution for SAP) for the said Programme.
9. I have taken the necessary Insurance Policy, and Amity & _____(Visiting Institution for SAP) has no liability whatsoever, to bear, in case any mishap / mishappening occurs to me.
10. I shall in no case leave(place of stay) during my stay for this Study Abroad Program and would proceed straight back to India post completion. In case due to extreme circumstances

I need to leave (Place of stay)., I understand that I would need the written permission of Director, Amity

11. I also understand that in case I am found guilty of any unlawful activity or breaking the rules mentioned above or otherwise, I shall be liable to be deported back to India and Amity &

..... (Visiting Institution for SAP) shall not be liable for any financial claims/refunds.

12. I am responsible for my visa documentation and shall not hold Amity & _____

(Visiting Institution for SAP) responsible for Visa Rejection.

13. I would make the complete payment towards any loss or damage caused by me to the Institute's property or the Arrangements made during my stay at(Place of stay).

(Signature of the Student)

(Signature of the Witness)

Name: _____

Name: _____

Address: _____

Address: _____

Date: _____

ANNEXURE F:

BANK LETTER FORMAT (To be issued in Institute’s letterhead and signed by Hol/HoD)

XX-XX-2025

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **STUDENT NAME, ENROLLMENT NO.** is a bona-fide student of **COURSE NAME** of **XXXX-XXXX** batch at **INSTITUTION NAME**, Amity University Uttar Pradesh, Noida.

He/She is going for Amity University’s Study Abroad Program to gain global exposure at **SAP DESTINATION NAME** from **10th November– 12th December 2025**.

The purpose of the letter is to allow him/her to remit the appropriate fee of **FEE AMOUNT** for the aforesaid Programme.

You are requested to do the needful.

Thank You!

Yours Sincerely,

ANNEXURE G
SAMPLE BONAFIDE LETTER



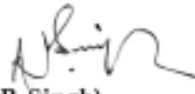
AMITY UNIVERSITY
UTTAR PRADESH

AMITY SCHOOL OF INSURANCE, BANKING & ACTUARIAL SCIENCE

07th February 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr.Piyush Kalra, S/o Mr.Kapil Kalra, Enrolment No.A2883121036, is a bonafide student of Bachelor of Science (Actuarial Science) program Amity School of Insurance, Banking and Actuarial Science, Amity University Uttar Pradesh during the academic year 2021-24. He is a regular student.


(A.P. Singh)
Director.



ANNEXURE H:

SPONSOR LETTER FORMAT (To be issued by Father/Mother on 100 Rs Stamp Paper)

SPONSOR LETTER

I,certify that my ward studying in, Enrollment No from **Institution Name** Amity University Uttar Pradesh is going for Study Abroad Programme for 5 weeks from **10th November– 12th December 2025** to Amity University [In] London.

I certify that he/ She is ready to go abroad from Amity University Uttar Pradesh. I have funded all the expenses and tuition fees from our own account and will bear all the expenses during his/her stay in London . He/she will not be involved in any illegal activity over there.

Date:

Place: