

Features and Highlights of SAP

Study Abroad Programme (SAP) is important for global exposure of students of various disciplines. The SAP programme has been re-engineered to give an experiential learning platform to the students of Amity on a global scale. The students will get hands-on experience of gaining knowledge of foreign culture, industry and economic dynamics. It will provide the students with an opportunity to interact with foreign faculty and carry out focused projects under their expert guidance.

SAP is offered in two modes:

- **Inclusive SAP:** Inclusive SAP will be offered in programmes where the academic fee includes fee for one SAP.
- **Optional SAP:** Optional SAP will be open to all programmes where students can opt for SAP and pay fees for the same as per approved Model Framework.

In this program, students gain a unique exposure through studying and exploring for five weeks at any of the six destinations namely UK, US, Singapore, Dubai, Australia and France. Students get 8-12 credits as per their academic mapping for successfully completing the SAP Programme.

Amity has a growing network of campuses and partnerships across the world and may add more destinations to give a wider choice to the SAP Global explorers.

Dates and Duration

SEMESTER	COMMENCEMENT DATE	END DATE
SAP ODD SEMESTER 2026	13 NOVEMBER 2026	13 DECEMBER 2026

What are the SAP Destinations?

Students can choose any one of the following destination:

- UK
- US
- DUBAI
- SINGAPORE
- AUSTRALIA
- FRANCE

What is the fee for SAP?

The following Fee structure is applicable for all domains across all Amity Universities & Institutions

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<i>Destination</i>	<i>Students whose fee structure does not include One-time SAP Tuition Fee (Non-Inclusive SAP)</i>	<i>Accommodation Cost for Students whose fee structure includes: One time SAP Tuition Fee (INCLUSIVE SAP)</i>
<i>LONDON (GBP)</i>	<i>4200</i>	<i>2200</i>
<i>SINGAPORE (SGD)</i>	<i>4300</i>	<i>3000</i>
<i>DUBAI (AED)</i>	<i>8600</i>	<i>4200</i>
<i>USA (USD)</i>	<i>5500</i> <i>Rs 5,50,000/-</i>	<i>5000</i> <i>Rs 5,00,000/-</i>
<i>FRANCE (Euro)</i>	<i>4000</i> <i>Rs 4,52,000/-</i>	<i>3500</i> <i>Rs 3,95,000/-</i>
<i>Australia (AUD)</i>	<i>5800</i> <i>Rs 4,06,000/-</i>	<i>4900</i> <i>Rs 3,43,000/-</i>

Amity will offer accommodation facilities at all the locations

What is the mode of paying SAP fee?

LONDON CAMPUS

1. Mode of Payment - Electronic Transfer Only
2. Payment to be made in favor of:
 - a. BENEFICIARY: AMITY GLOBAL EDUCATION LTD
 - b. ACCOUNT NO.: 21853864
 - c. BANK : HSBC BANK PLC 39, TOTTENHAM COURT ROAD, LONDON, WIT 2AR
 - d. SORT CODE: 40-07-07
 - e. IBAN: GB75MIDL400707 or GB75MIDL40070721853864
 - f. SWIFT CODE: MIDL GB 21 07Y

SINGAPORE

1. Mode of Payment - Electronic Transfer Only
2. Payment to be made in favor of:
 - a. BENEFICIARY: AMITY GLOBAL INSTITUTE PTE LTD
 - b. Account Number: 003-923926-2
 - c. Bank Name: DBS BANK LTD
 - d. Bank Code: 7171
 - e. Branch Code: 003
 - f. Swift Address: DBSSSGSG

DUBAI CAMPUS

1. Mode of Payment - Electronic Transfer Only
2. Payment to be made in favor of:
 - a. Account Name: Amity University
 - b. Account No. (AED): 101-43395514-01
 - c. IBAN No. (AED): AE040260001014339551401
 - d. Bank Name: Emirates NBD
 - e. Branch Address: Dubai Media City Branch
 - f. Swift Code: EBILAEAD

USA, FRANCE & AUSTRALIA

1. Mode of Payment – Demand Draft Only
2. Payment to be made in favor of: Amity University Uttar Pradesh
 - o For Outstation Campuses, the DD will be made in the name of respective campuses and will be deposited into the accounts department of the respective campus

All bank charges both in India & overseas have to be borne by the students. The students are advised to give institutions to bankers making remittance for charges mentioning “Remittance be OUR”

What are the inclusions and exclusions in the SAP fee structure?

INCLUSIONS

1. Tuition fee at Partner Institution
2. Accommodation
3. Industry visits
4. Use of Learning Resources at Partner Institution

EXCLUSIONS

1. Daily Meals
2. Visa Fee
3. Return Airfare
4. Insurance
5. Any Expenses of Personal nature
6. Tips & Shopping, Monument Entry Fees

How to apply for SAP?

- Students apply for SAP to their respective HOI through their programme coordinator.
- Pay the fees of the selected SAP destination
- Student's APW will be approved by HoI on AMIZONE as per model framework.
- Student's selection to be recommended by the **Course Advisory Committee** and approved by **HOI**.
- Upload soft copy of required SAP documents in your AMIZONE.
- Submit hard copy of all SAP documents to your SAP Coordination / Programme Leader
- **IAD** will assist the HoIs / HODs, Students and faculty in Visa Application process, logistics arrangement and other itineraries

What are the documents required for SAP Application

The students have to upload the following forms on their Amizone (SAP-Upload Documents) and also submit to their respective Programme Coordinator/Programme Leader: -

1. SAP Application Form (**Annexure A**) for **Singapore, Dubai, Australia, France & USA**
2. **Indemnity Bond on a Rs.100/- stamp paper**, notarized and signed by parents of the applicant.(Annexure B).
3. **Undertaking on a Rs.100/- stamp paper**, notarized and signed by applicant. (**Annexure C**)
4. **SAP London Application form**– for SAP London only (Annexure E)

5. **Travel & Medical Insurance**
6. **Bonafide Letter** (to be issued by respective institute)
7. **Passport copy**
8. **Fee Receipt**
9. **Sponsorship Letter**
10. **Aadhar Card**
11. **PAN Card (of student)**
12. **PAN Card (of the person who paid SAP Fees)**

General Guidelines for Students

- Accommodation at all SAP destinations will be provided by the host campus/partner on a **twin or triple sharing basis**. Students are **not permitted to arrange alternative or personal accommodation**.
- Students should book their flights **only after obtaining the visa**.
- Any **pre-existing medical conditions**, including psychiatric or psychological conditions, must be disclosed along with proper medical advice **before proceeding for SAP**
- Students must adhere to the **highest standards of conduct** as stipulated by the University.
- Students are expected to be **actively engaged** in classroom sessions and contribute to **interactive learning**.
- During industry visits, students should **represent themselves as brand ambassadors of Amity**, leaving a **positive and lasting impression**.
- Any case of **indiscipline** will result in **immediate termination of the SAP for the student**, and the student will be sent back to the home campus.
- Students must report back to their home campus by the **due date**. Any extension beyond SAP dates will be granted **only by University HQ** based on recommendations from the **HoI**.

What is the fee refund policy?

1. **Withdrawal Request Deadline**

Any request for withdrawal must be submitted on or before 15 September 2026 through a written application to the respective Head of Institution (HoI). The application must be approved by the HoI before further processing.

2. **Refund for non-participants**

Any student unable to go on the SAP Program including visa refusal cases will be eligible for a refund of the fee paid, excluding accommodation charges if accommodation has already been booked. **No refunds will be permitted after 25 September 2026, under any circumstances, including visa refusal cases.**

3. **Processing Charges**

Refunds for withdrawal cases will be issued after deducting processing charges, as decided by the competent authority.

4. **Accommodation & Academic Fee Paid to Foreign Partners**

If accommodation and academic fees have already been paid to foreign partners at the time of cancellation, no refund will be issued.

5. **No Refund After Program Commencement**

No fee refund requests will be entertained under any circumstances after the commencement of the SAP Program.

6. **Indiscipline Cases**

In cases of indiscipline, the entire fee will be forfeited.

7. **Program Cancellation by University**

If the University withdraws the SAP course for any reason, the student's fee will be refunded in full.

8. **IAD & SAP Office, including any of its officials, faculty, and staff, shall not be held responsible for the submission, processing, or refund of SAP fees under any circumstances. Students are advised to directly approach their respective institutions for any matters related to fee payment, submission, discrepancies, or refund.**

RISK AND CONTINGENCY:

The programme is subject to visa approvals, minimum enrolment requirements, airline schedules, and destination-specific travel advisories. Option of alternative destination to be selected in case of unforeseen circumstances leading to cancellation of any of the SAP destination.

How to apply for SAP fee refund?

Contact HoI of your Institution for fee refund. Submit an application mentioning the reason for not availing SAP. Provide fee receipt and all documentary proof.

SAP Office or International Affairs Division will not entertain any fee refund queries.

What is the Policy for Withdrawal due to Visa Refusal/Non-completion of SAP courses abroad/family, medical or any other exigency?

If student's Withdrawal Application from SAP is received: -

a) Before Blocking of Attendance for SAP:

- i) The student will be given the option of an alternate foreign location if their visa has been rejected. However, this is not mandatory. For France, no refunds will be permitted after 20 September 2026.
- ii) The student will need to pay the fee for the newly chosen destination. The previously paid fee will be refunded separately as per the rules defined above. Any accommodation fee paid by the student will only be refunded if Amity is able to secure a refund.
- iii) If the student does not wish to opt for an alternate foreign location, the case will be examined and recommended for withdrawal from SAP by the HoI with justifiable reasons for approval by the competent authority.
- iv) No refunds will be permitted after 25 September 2026.
- v) The APW of the student will be reset to regular non-SAP.
- vi) Students will not be permitted to write examinations of home campus courses with the SAP group.
- vii) Internal Assessment for home campus courses in lieu of SAP must be completed within the same semester.
- viii) Permission for appearing in examinations of home campus courses in lieu of SAP courses will be specially considered during 'I' Category Examinations for students who stand "DE". To avail this permission, detailed attendance of the student for each course will be examined by the HoI and submitted for approval by the competent authority. The maximum permissible grade will be "B+".
- ix) Amity acknowledges that visa refusal is beyond the student's control; hence, we may allow a waiver of the B+ cap for a student whose visa is refused. This may also apply in unforeseen or exceptional circumstances, the validity of which will be decided by a suitable committee as per University norms.

b) Not able to go for SAP after appearing in the examination of Home Campus courses with the SAP group OR return from SAP without completing requirements due to unforeseen circumstances:

- i) No refund request will be entertained under any circumstances, including visa refusal or

medical grounds, after the commencement of the SAP Program.

ii) The student must apply to the HoI for withdrawal from SAP.

iii) The case will be examined and recommended for withdrawal by the HoI with justifiable reasons for approval by the competent authority.

iv) The APW of the student will be reset to regular non-SAP.

v) Examinations of the courses for which the student has appeared with the SAP group will be considered valid.

vi) Internal Assessment for home campus courses in lieu of SAP must be completed within the same semester.

vii) Attendance for home campus courses in lieu of SAP courses will be examined.

viii) Permission for appearing in examinations of home campus courses in lieu of SAP courses will be specially considered during 'I' Category Examinations for students who stand "DE". To avail this permission, detailed attendance of the student for each course will be examined by the HoI and submitted for approval by the competent authority. The maximum permissible grade will be "B+".

What are the key highlights of the SAP Programme?

- Program is specially designed for young explorers who want to innovate
- Interact with students from other nationalities and form new and rewarding relationships to develop an invaluable network for all times to come
- Students get global exposure and many get good career enhancement opportunities in the chosen SAP destination
- Practical hands-on program allows each participant to learn about the economic environment, business practices, various technologies, customs and traditions of various countries. Industry interaction, cultural awareness, foreign language training, travel excursion and experience in new technological environment allow each student to gain deep insights
- Gain from experiential hand-on learning in cross cultural environments with inputs & guidance from International faculty & mentors.
- Lectures & Tutorials by leading international faculty.
- Students are groomed in such a way that they become global entrepreneurs through proper exposure of live projects, training, meeting with global CEOs, participating in Global Conferences etc.
- Students pursue research & experience based projects in an intercultural environment where they showcase their skills to communicate across cultures & hone skills in today's globalized world
- Students visit companies, industries and institutions of excellence and learn from the best practical applications across the economies of the world
- Interaction with leading faculty & industry leaders of different countries with exceptional experience

& insights to share

- Visit diverse industries, Universities & organizations in different countries, attend interactive sessions & imbibe best practices.
- Dedicated Alumni Mentor & Faculty Mentor
- Challenging practical assignments every week
- Opportunity to research & work with Foreign Professors
- Opportunity to become selected as Student Ambassadors
- Opportunity to be mentored by senior professionals who are the part of Amity International Advisory Board.

Are these courses applicable for all Amity Campus across India?

Yes, these courses are open for all Amity Campuses in India

How can I download Application form?

SAP Guidelines and Application forms can be obtained download from your Amizone or from SAP Website [https:// amity.edu/sap/pdf/SAP-Odd-Sem-2026-Guidelines.pdf](https://amity.edu/sap/pdf/SAP-Odd-Sem-2026-Guidelines.pdf)

Accommodation

Accommodation is arranged by the Amity University itself.

The University does not encourage any student to stay in their own accommodation as it is a fully residential program conducted by the University.

How is Amity's approach different from other Universities?

Our approach is unique and is guided by several factors. We cannot think of a better way to introduce students to the global dynamic of business than to place them in these all-encompassing, real-world assignments. These assignments not only provide an exceptional experiential learning experience, but also involve you in the global nature of business. We are able to create a world class learning environment for the students. Our key advantage is our size, reach and a proven successful track record in delivering such programmes.

When is the last date for application?

As per the details given on Amizone

Guidance and Support

Senior faculty members accompany the students in their foreign travel. A lot of activities and conversation sessions are conducted by the alumni as they can share their experiences and give their advice which can make their travel easy

How can I learn more about the programme?

For further details, you may also contact:

- Mr. Pratiman Uniyal| Email: puniyal@amity.edu
- Ms. Pallavi Joshi| Email : pjoshi@amity.edu