

## AIHE RESEARCH POLICY

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| Policy Title                     | AIHE Research Policy   |
| Policy Owner                     | Amity Institute of Higher Education, Mauritius (AIHE)  |
| Policy Version                   | Versions Control: 1.0 (October 2023)<br><br>Current Version: 1.0 (October 2023)  |
| Responsible Office / Committee   | Research Review Committee  |
| Contact Information              | Questions concerning the policies should be directed to the Head of Research Review Committee of Amity Institute of Higher Education (Mauritius) |
| Policy Review Frequency          | Once in 3 Years  |
| Pertinent Dates                  | Approved Date: October 2023<br>Date of Next Review: October 2026   |
| Approved By                      | October 2023 Academic Council Meeting and SENATE of AMITY Institute of Higher Education (AIHE)   |
| Entities Affected by This Policy | AIHE's Students  |

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| Who Needs to Know About This Policy | All faculties and students of AIHE   |
| Reason for Policy / Purpose         | To promote and support research and allied activities at the AIHE, with a focus on enhancing the quality and impact of research outputs. |

### **Policy Purpose**

At AIHE, Research Policy serves as a defined framework that controls and directs research activity inside the organization.

### **Scope and Application of this Policy**

A well-written research policy supports the institution's vision and goals for research and innovation by guiding research activities inside AIHE and ensuring that research is carried out in an ethical, responsible, and rigorous manner.

### **Policy Statement::**

We are committed to promoting a culture of research excellence at AIHE that upholds the highest ethical standards, fosters innovation, and advances societal development. Our dedication to research integrity, responsible behaviour, and the promotion of creative and useful research is anchored by this Research Policy.

### **POLICY FRAMEWORK**

**Excellence:** AIHE aims to produce the best possible research across areas such as Information Technology, Business Administration and Management, Tourism and Hospitality Management.

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**Ethical Conduct:** AIHE conducts its study with the utmost respect for the rights, dignity, and autonomy of every person engaged.

**Transparency:** AIHE pledge to use open, transparent procedures for all aspects of data management, reporting, and research.

**Accountability:** AIHE is responsible for the caliber, reliability, and significance of our study.

**Collaboration:** To tackle complicated problems, interdisciplinary and collaborative techniques are recommended.

**Compliance:** AIHE abides by all pertinent laws, rules, and moral guidelines that apply to study.

**Research Administration:** In upholding research standards, this policy outlines the obligations of researchers, research ethics committees, and institutional review boards.

**The Use of Intellectual Property and Collaboration:** AIHE respects intellectual property rights and encourages research partnerships with businesses, governmental organizations, and other parties.

**Education and Training in Research:** To improve research ethics, methodology, and responsible conduct of research, AIHE offers training and educational opportunities.

**Quality Control and Ongoing Development:** AIHE promotes a culture of quality control, ongoing development, and peer evaluation of research methodologies and findings.

Research Policy guides the Research Review Committee (RRC) and Research Ethics Committee (which is subcommittee of RRC).

**A) Roles and Responsibilities of RRC:**

Chairperson: Oversees the work of the committee, sets the agenda, and ensures that timelines are met.

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Members: Represent different departments and disciplines, provide input and feedback on research initiatives, and help to identify funding opportunities and potential research partnerships.

### **B) Research Review Committee (RRC) agenda**

The research review committee agenda for AIHE is based on organisational aspirations and priorities, and individual passion and capacity. However, here are some possible agenda items that, this research committee would like to consider for a year:

- 1) Identifying and supporting new research initiatives: The committee could focus on identifying potential research areas and supporting faculty members and students in their research endeavours. This could involve creating funding opportunities (In house or External), providing resources, and promoting collaboration with other organisations.
- 2) Developing research policies and guidelines: The committee could review and update existing policies and guidelines related to research, such as those governing ethical considerations, intellectual property, data management, and publication standards.
- 3) Promoting interdisciplinary research: The committee could encourage collaboration across departments and disciplines, with the aim of fostering innovative research that crosses traditional boundaries.
- 4) Organizing research events and conferences: The committee could organize research events, such as conferences, seminars, and workshops, to promote knowledge exchange and showcase the research of faculty members and students.
- 5) Evaluating the impact of research: The committee could assess the impact of the university's research activities and identify ways to increase the visibility and impact of research outputs. The committee aspire to serve the society and nation through applied and social engineering-oriented research.
- 6) Supporting research ethics and integrity: The committee could promote ethical research practices and support faculty members and students in addressing ethical issues that may arise during the research process.

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- 7) Building research partnerships: The committee could explore opportunities to build partnerships with industry, government, and other institutions, with the aim of enhancing research outcomes and impact.
  - 8) Developing research infrastructure: The committee could review and update the university's research infrastructure, such as laboratories, libraries, and technology platforms, to ensure that they meet the needs of faculty members and students.
  - 9) Supporting the dissemination of research findings: The committee could develop strategies to promote the dissemination of research findings, such as through open access publishing, social media, and public engagement activities.
  - 10) Enhancing research funding opportunities: The committee could identify new sources of funding for research, such as grants and philanthropic donations, and support faculty members and students in securing funding for their research projects.

### **C) Timeline:**

Month 1-2: Build upon the research capability by conducting workshops and seminars by renowned inhouse and outside experts.

Month 3-4: Organize a research forum or symposium to bring together faculty members and students from all three faculties and disciplines. The aim is to identify research needs and opportunities and promote inhouse and outside collaborations.

Month 5-6: Skills development in defining and implementing research ethics, intellectual property, data management, fund raising and publication standards.

Month 9-10: Assess and evaluate the impact of the AIHE's research activities and identify ways to increase the visibility and impact of research outputs. AIHE researchers would like to approach local government bodies and NGO to sell our research outcomes.

Month 11-12: Review and update the AIHE's research infrastructure and achievement.

The committee will meet regularly throughout the year to discuss progress, identify new opportunities and challenges, and adjust the work plan as needed.

## **D) Budget**

Research review committee budget for an entire year at AIHE is carried out after careful consideration and planning. Key elements considered while preparing the budget for a research committee are as follows:

1. Invited Experts travel Costs: International experts travel to attend conferences, workshops, or other events may lead to costs, such as transportation, lodging, meals, and registration fees.
2. Equipment and Supplies: The research committee may need to purchase equipment or supplies to support their research activities, which may include computers, software, lab equipment, or research materials.
3. Administrative Costs: The committee may require administrative support, such as office supplies, printing, and mailing expenses.
4. Miscellaneous Expenses: The budget should also include any other miscellaneous expenses that may arise, such participation and travel expenses for faculty members attending the conference locally or internationally.

## **DISCLAIMER**

This document may be subjected to change upon the directions and instructions of Senate / Academic Council. The changes once approved by AIHE's respective Councils and Boards, will be mentioned and notified to accreditation body – Higher Education Commission (HEC) by the Vice Chancellor of AIHE.